

In keeping with best practices for social distancing to slow the spread of COVID-19 (coronavirus), please note that the Needs Assessment Group (NAG) will meet Thursday, March 26th **online through Zoom**. Zoom is a FREE meeting program for you to use on any smartphone, PC, Mac, or Tablet. You can also join the meeting **via phone if you prefer**. See below for detailed instructions on how to join the meeting. **Please do not come in person for the meeting.**

2020 Needs Assessment Group (NAG)

Thursday, March 26th

12:00 p.m. – 1:30 p.m.

Zoom Meeting ID: [914 345 246](https://zoom.us/j/914345246)

To join via phone: (346) 248-7799

RSVP: Diane Beck, Diane.Beck@cjo.hctx.net

Participation on NAG is open to all. The purpose of this NAG meeting is to review, offer feedback, and approve Needs Assessment data to be used in next month's How to Best Meet the Need Process. The final report will be approved at a later date.

The agenda and meeting packet are posted on our website calendar www.rwpcHouston.org. **If you have not already done so, please take a moment to contact Diane Beck (Diane.Beck@cjo.hctx.net) to RSVP for the March 26th online/phone meeting.**

How to join the meeting via Zoom:

Instructions for computer users:

- Click on the Zoom link here: <https://zoom.us/j/914345246>
- You may be prompted to download the small software package to access the meeting. This is safe and takes just a couple minutes.
- Once the download is complete, you will be taken directly to the meeting.

Instructions for smart phone or tablet users:

- Go to your phone's app "store" (Google Play Store, App Store, etc.) and download the free app Zoom Cloud Meetings.
- After the app downloads, tap the Zoom icon to open it.
- Tap the "Join a Meeting" button, and enter this meeting ID number: 914 345 246
- Enter your name and tap "Join Meeting" to be taken directly to the meeting.

How to join the meeting via telephone:

Call (346) 248-7799.

When prompted for the meeting ID number, enter: 914 345 246, then #

If you have never used Zoom before, please do not hesitate to contact Amber.Harbolt@cjo.hctx.net. I will be more than happy to set up a time a day or two before the meeting to walk you through setting everything up and do a test run with you.

We appreciate your patience as we all adjust to new norms, and thank you for your willingness to try new ways of meeting!