

Dear Members of the Quality Improvement Committee,

In keeping with best practices for social distancing to slow the spread of COVID-19 (coronavirus), please note that the Quality Improvement Committee will meet Thursday, May 7<sup>th</sup> **online through Zoom**. Zoom is a FREE meeting program for you to use on any smartphone, PC, Mac, or Tablet. You can also join the meeting **via phone if you prefer**. See below for detailed instructions on how to join the meeting. **Please do not come in person for the meeting.**

### ***Quality Improvement Committee***

**Thursday, May 7th**

**11:00 a.m.**

Zoom Meeting ID: [890 0275 0819](https://zoom.us/j/89002750819)

To join via phone: (346) 248-7799

**RSVP: Rod Avila, [Rodriga.Avila@cjo.hctx.net](mailto:Rodriga.Avila@cjo.hctx.net)**

The agenda and meeting packet are posted on our website calendar [www.rwpcHouston.org](http://www.rwpcHouston.org).

**If you have not already done so, please take a moment to contact Rod Avila ([Rodriga.Avila@cjo.hctx.net](mailto:Rodriga.Avila@cjo.hctx.net)) or by phone at 832-927-7926 to RSVP for the May 7th online/ phone meeting.**

### **How to join the meeting via Zoom:**

#### ***Instructions for computer users:***

Click on the Zoom link here: [https://us02web.zoom.us/j/89002750819?](https://us02web.zoom.us/j/89002750819?pwd=REIrZjllYmthSjl3UGtrZjJibnZVUT09)

[pwd=REIrZjllYmthSjl3UGtrZjJibnZVUT09](https://us02web.zoom.us/j/89002750819?pwd=REIrZjllYmthSjl3UGtrZjJibnZVUT09)

Meeting ID: [890 0275 0819](https://zoom.us/j/89002750819)

Password: [520990](https://zoom.us/j/89002750819)

Or, call from your cell phone: (346) 248-7799

Meeting ID: [890 0275 0819](https://zoom.us/j/89002750819)

Password: [520990](https://zoom.us/j/89002750819)

#### ***Instructions for smart phone or tablet users:***

- Go to your phone's app "store" (Google Play Store, App Store, etc.) and download the free app Zoom Cloud Meetings.
- After the app downloads, tap the Zoom icon to open it.
- Tap the "Join a Meeting" button, and enter this meeting ID number: [890 0275 0819](https://zoom.us/j/89002750819) and the password: [520990](https://zoom.us/j/89002750819)
- Enter your name and tap "Join Meeting" to be taken directly to the meeting.

### **How to join the meeting via telephone:**

Call (346) 248-7799.

When prompted for the meeting ID number, enter: [890 0275 0819](https://zoom.us/j/89002750819) and the password: [520990](https://zoom.us/j/89002750819), then #.

If you have never used Zoom before, please do not hesitate to contact [Amber.Harbolt@cjo.hctx.net](mailto:Amber.Harbolt@cjo.hctx.net). I will be more than happy to set up a time a day or two before the meeting to walk you through setting everything up and do a test run with you.

**We appreciate your patience as we all adjust to new norms, and thank you for your willingness to try new ways of meeting!**