

Ryan White Planning Council Quality Improvement Committee

FY 2023 HOW TO BEST MEET THE NEED WORKGROUP #1

10:30 a.m., Tuesday, April 19, 2022

Join the Zoom Meeting:

<https://us02web.zoom.us/j/89807761326?pwd=aGg4ZWwwVGJxQVFGU2k0MSsraWxhZz09>

Meeting ID: 898 0776 1326

Passcode: 275627

Or, use your cell phone to participate: (346) 248-7799 (same Meeting ID/Passcode)

Agenda

- I. Call to Order Gloria Sierra and Deborah Somoye,
Workgroup Co-Chairs
 - A. Moment of Reflection
 - B. Welcome and Review Workgroup Purpose and Guidelines
 - II. Individual Introductions & Declaration of Conflict of Interest (COI)
 - A. All participants must state their **name, agency and if they are or are not conflicted**
 - B. All agency representatives must state the name of the person who will be voting on behalf of the agency representatives at today's meeting.
 - III. Role of the staff representative from:
 - A. Office of Support
 - B. Ryan White Grant Administration
 - C. The Resource Group
 - IV. Determine how many people are eligible to vote at today's meeting
 - V. **Information Regarding the Service Category to be Reviewed**
 - A. Presentation of data by the Office of Support
 - B. Presentation of data by Ryan White Grant Administration
 - C. Presentation of data by The Resource Group
 - VI. **Review the Current Service Category Definition**
 - A. Complete the *How to Best Meet the Need FY23 Justification for Each Service Category Chart*
 - B. Suggest Changes to the Service Definition
 1. Discuss suggested change(s), if applicable.
 2. Review the current Financial Eligibility.
 3. Motion to approve the service category and the financial eligibility *as presented or with suggested changes*
 - C. Additional discussion?
 - D. Vote on the Motion.
- ** REPEAT [V. and VI.] FOR EACH SERVICE CATEGORY ****
- VII. Announcements/Other
 - A. All workgroup recommendations will be presented to the Quality Improvement Committee on Tuesday, May 3, 2022 at 2:00 p.m. The Zoom information will be posted on our website calendar at rwpcHouston.org. Contact Tori Williams if you wish to provide public comment.
 - VIII. Adjournment

Houston Area FY 2023 How to Best Meet the Need Process

Workgroup Guidelines

- 1. All meetings are audio and video taped by the Office of Support for use in capturing the motions. The tape is public record. If you state your name or HIV status it will be on public record.**
2. All workgroup participants must familiarize themselves with the Ryan White Planning Council's Conflict of Interest Policy. (This will be reviewed at the beginning of each workgroup meeting.)
- 3. All workgroup participants are to state their name, agency and if they are conflicted. This will be on public record.**
4. Workgroups will use Robert's Rules of Order as a guideline for conducting business. Therefore, if there are enough participants (8 or more eligible to vote) workgroup co-chairs will ask for motions, a second to a motion and a vote on all workgroup recommendations. The staff from the Office of Support will record all recommendations.
- 5. According to the bylaws of the Ryan White Planning Council, "Only one voting member per agency will be permitted to vote. " Therefore, agencies sending more than one representative to a particular workgroup must declare at the beginning of the meeting which participant will be casting the vote throughout the meeting.**
6. The participant selected to represent the agency can vote on any recommendation unless the individual has a conflict of interest with the recommendation. (See the Ryan White Planning Council's Conflict of Interest Policy for further clarification.)
- 7. All recommendations made by the "How to Best Meet the Need" Workgroups are sent to the Quality Improvement Committee for review, possible revision and possible approval. Recommendations that are not approved by the Quality Improvement Committee are not forwarded to the Steering Committee or full Council.**

Houston Area FY 2023 How to Best Meet the Need Process Workgroup Guidelines

- 1. All Zoom meetings are audio and video taped by the Office of Support for use in capturing the motions. The tape is public record. If you state your name or HIV status it will be on public record.**
2. All workgroup participants must familiarize themselves with the Ryan White Planning Council's Conflict of Interest Policy. This will be reviewed at the beginning of each workgroup meeting.
- 3. All workgroup participants are required to be listed on the Conflict of Interest sheet and indicate any services with which they have a conflict of interest.**
4. Workgroups will use Robert's Rules of Order as a guideline for conducting business. Therefore, if there are enough voting members, workgroup co-chairs will ask for motions, a second to a motion and a vote on all workgroup recommendations. The staff from the Office of Support will record all recommendations.
- 5. According to the bylaws of the Ryan White Planning Council, "Only one voting member per agency will be permitted to vote. " Therefore, agencies sending more than one representative to a particular workgroup must declare at the beginning of the meeting which participant will be casting the vote throughout the meeting.**
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FY 2022 Ryan White Part A and B and State Services Funded Service Categories

** = HRSA-defined core service

Part A Funded Service Categories:

- **Ambulatory/Outpatient Medical Care (includes Rural, OB/GYN and Vision care)
- **Case Management – Medical (including treatment adherence services)
 - Case Management – Non-medical (community based)
- **Emergency Financial Assistance - Pharmacy Assistance and Other
- **Health Insurance Assistance
- **Local Pharmacy Assistance Program
- **Medical Nutrition Therapy (including supplements)
- **Oral Health (Rural)
 - Outreach Services
 - Program Support (Project LEAP, Case Management Training and Blue Book)
- **Substance Abuse Treatment (Outpatient)
 - Transportation (Van-based and bus passes)

Part B Funded Service Categories:

- **Health Insurance Assistance
- **Home and Community based Health Services – Facility Based
- **Oral Health Care (untargeted and prosthodontics)
 - Referral for Health Care and Support Services (ADAP Eligibility Workers)

State Services Funded Service Categories:

- Case Management – Non-Medical, Targeting Substance Use Disorders
- **Early Medical Intervention (Incarcerated)
- **Health Insurance Assistance
- **Hospice Services
 - Linguistics Services
- **Mental Health

Note: As of 03/07/22, Pediatric outpatient medical services are currently being re-bid for FY 2022 and Ryan White Part A funds are no longer being used for Pediatric Case Management as The Resource Group is providing alternative funding.

How to Best Meet the Need - Workgroup #1
FY 2022 Houston EMA/HSDA Service Category Financial Eligibility
for Ryan White Part A, Part B and State Services

<u>Service Definition</u>	Approved FY21 Financial Eligibility Based on federal poverty guidelines	Approved FY22 Financial Eligibility Based on federal poverty guidelines
Ambulatory/Outpatient Medical Care (CBO, Public Clinic, Rural & Pediatric) - Part A including: <ul style="list-style-type: none"> • Medical Case Management¹ • Service Linkage² • Outreach³ • EFA-Pharmacy Assistance⁴ • Local Pharmacy Assistance⁵ 	300% <ul style="list-style-type: none"> • None¹ • None² • None³ • 500%⁴ • 400% non-HIV meds & 500% HIV meds⁵ 	300% <ul style="list-style-type: none"> • None¹ • None² • None³ • 500%⁴ • 400% non-HIV meds & 500% HIV meds⁵
Case Management (Clinical) - Part A	No Financial Cap	No Financial Cap
Case Management (Non-Medical, Service Linkage at Testing Sites) - Part A	No Financial Cap	No Financial Cap
Referral for Health Care and Support Services (ADAP Enrollment Workers) - State Services-R	300%	500%
Vision Care - Part A	300%	400%

2021 HHS Federal Poverty Guidelines

Effective Date: 01/12/2022

Poverty Level	Size of Family Unit							
	1	2	3	4	5	6	7	8
100%	13,590	18,310	23,030	27,750	32,470	37,190	41,910	46,630
133%	18,075	24,352	30,630	36,908	43,185	49,463	55,740	62,018
150%	20,385	27,465	34,545	41,625	48,705	55,785	62,865	69,945
200%	27,180	36,620	46,060	55,500	64,940	74,380	83,820	93,260
250%	33,975	45,775	57,575	69,375	81,175	92,975	104,775	116,575
300%	40,770	54,930	69,090	83,250	97,410	111,570	125,730	139,890
350%	47,565	64,085	80,605	97,125	113,645	130,165	146,685	163,205
400%	54,360	73,240	92,120	111,000	129,880	148,760	167,640	186,520
450%	61,155	82,395	103,635	124,875	146,115	167,355	188,595	209,835
500%	67,950	91,550	115,150	138,750	162,350	185,950	209,550	233,150

For family units with more than 8 members, add \$4,720 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)