

Ryan White Planning Council Quality Improvement Committee

FY 2026 HOW TO BEST MEET THE NEED WORKGROUP #3

2:00 p.m., Wednesday, April 16, 2025

In Person meeting location: Bering Church, 1440 Harold St, 2nd Floor; Houston, Texas, 77006
(Enter the building from the parking lot behind the church on Hawthorne Street)

Join Zoom Meeting: <https://bit.ly/HTBMNwg> Meeting ID: 889 983 7982

Or, join by telephone: 346 248-7799

Agenda

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- I. Call to Order Cecilia Ligons & Skeet Boyle, Workgroup Co-Chairs
 - A. Moment of Reflection
 - B. Welcome and Review Workgroup Purpose and Guidelines Richon Ohafia, Director
 - II. Individual Introductions & Declaration of Conflict of Interest (COI)
 - A. All participants must state their **name, agency and if they are or are not conflicted**
 - B. All agency representatives must state the name of the person who will be voting on behalf of the agency representatives at today's meeting.
 - III. Role of the staff representative from:
 - A. Office of Support
 - B. Ryan White Grant Administration
 - C. The Resource Group
 - IV. Determine how many people are eligible to vote at today's meeting
 - V. **Information Regarding the Service Category to be Reviewed**
 - A. Presentation of data by the Office of Support
 - B. Presentation of data by Ryan White Grant Administration
 - C. Presentation of data by The Resource Group
 - VI. **Review the Current Service Category Definition**
 - A. Complete the *How to Best Meet the Need FY26 Justification for Each Service Category* Chart
 - B. Suggest Changes to the Service Definition
 1. Discuss suggested change(s), if applicable.
 2. Review the current Financial Eligibility for the service.
 3. Motion to approve the service category definition and the financial eligibility *as presented or with suggested changes.*
 - C. Additional discussion?
 - D. Vote on the Motion.
 - ** REPEAT [V. and VI.] FOR EACH SERVICE CATEGORY ****
 - VII. Announcements/Other
 - A. All workgroup recommendations will be presented to the Quality Improvement Committee in May. The Zoom information and meeting packet will be posted on our website calendar at rwpchouston.org. Contact Richon Ohafia if you wish to provide public comment.
 - VIII. Adjournment

Houston Area FY 2026 How to Best Meet the Need Process

Workgroup Guidelines

- 1. All meetings are audio and video recorded by the Office of Support for use in capturing the motions. The recording is public record. If you state your name or HIV status it will be on public record.**
- 2. All workgroup participants must familiarize themselves with the Ryan White Planning Council's Conflict of Interest (COI) Policy. The COI policy will be reviewed at the beginning of each workgroup meeting.**
- 3. All workgroup participants are to state their name, agency and if they are conflicted. This will be on public record.**
- 4. Workgroups will use Robert's Rules of Order as a guideline for conducting business. Therefore, if there are enough participants (8 or more eligible to vote) workgroup co-chairs will ask for motions, a second to a motion and a vote on all workgroup recommendations. The staff from the Office of Support will record all recommendations.**
- 5. According to the bylaws of the Ryan White Planning Council, "Only one voting member per agency will be permitted to vote. " Therefore, agencies sending more than one representative to a particular workgroup must declare at the beginning of the meeting which participant will be casting the vote throughout the meeting.**
- 6. The participant selected to represent the agency can vote on any recommendation unless the individual has a conflict of interest with the recommendation. See the Ryan White Planning Council's Conflict of Interest Policy for further clarification.**
- 7. All recommendations made by the "How to Best Meet the Need" Workgroups are sent to the Quality Improvement Committee for review, possible revision and possible approval. Recommendations that are not approved by the Quality Improvement Committee are not forwarded to the Steering Committee or full Council.**

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Ryan White Definition of Conflict of Interest

"Conflict of Interest" (COI) is defined as an actual or perceived interest in an action which results or has the appearance of resulting in personal, organizational, or professional gain. COI does not refer to persons living with HIV whose sole relationship to a Ryan White Part A, Part B or State Services funded provider is as a client receiving services. The potential for conflict of interest is present in all Ryan White processes: needs assessment, priority setting, comprehensive planning, allocation of funds and evaluation.

FY 2025 Part A Funded Service Categories

** = HRSA-defined core service

Part A Funded Service Categories:

- **Ambulatory/Outpatient Medical Care (includes Rural, OB/GYN and Vision care)
- **Case Management – Medical (including treatment adherence services)
 - Case Management – Non-medical (community based)
- **Emergency Financial Assistance - Pharmacy Assistance and Other
 - Food Bank/Home Delivered Meals
- **Health Insurance Assistance
 - Housing – Temporary Assisted Living
- **Local Pharmacy Assistance Program
- **Medical Nutrition Therapy (including supplements)
- **Oral Health (Rural)
 - Other Professional Services – Legal Services-Record Expungement
 - Outreach Services
 - Program Support (Project LEAP, Case Management Training and Blue Book)
- **Substance Use Disorder Treatment (Outpatient)
 - Transportation (Van-based and bus passes)

HRSA Services NOT Funded by Part A:

- **Ambulatory/Outpatient Medical Care (Pediatric)
 - Child Care Services (in home reimbursement and at primary care sites)
- **Early Intervention Services
 - Health Education/Risk Reduction
- **Home and Community-based Health Services – Facility Based
- **Home and Community-based Health Services – In Home
- **Hospice Services
 - Housing Assistance (Emergency rental assistance)
 - Housing Related Services (Housing coordination)
- **Mental Health Services
 - Minority Capacity Building
 - Legal Assistance
 - Linguistic Services
 - Permanency Planning
 - Psychosocial Support Services (Counseling/Peer)
 - Rehabilitation Services
 - Referral for Health Care and Support Services
 - Respite Care

FYI: REVIEW STATUS OF Pediatric Outpatient Medical Care. Also, as of 03/07/23, there was no vendor for Home and Community based Health Services – Facility Based. And, since FY 2022, Ryan White Part A funds have no longer been used for Pediatric Case Management as The Resource Group is providing alternative funding.

FY 2025 Part B/State Services Funded Service Categories

** = HRSA-defined core service

Part B Funded Service Categories:

- **Health Insurance Assistance
- **Oral Health Care (untargeted and prosthodontics)
Referral for Health Care and Support Services (ADAP Eligibility Workers)

State Services Funded Service Categories:

- Case Management – Non-Medical, Targeting Substance Use Disorders
- **Health Insurance Assistance
- **Hospice Services
Linguistics Services
- **Mental Health (untargeted and special populations)

HRSA Services NOT Funded by Part B/State Services:

- **Ambulatory/Outpatient Medical Care (Rural)
- **Case Management – Medical (Rural)
Child Care Services (in home reimbursement and at primary care sites)
- **Early Intervention Services
Food Bank/Home Delivered Meals
Health Education/Risk Reduction
- **Home and Community-based Health Services – Facility Based
- **Home and Community-based Health Services – In Home
Housing Assistance (Emergency rental assistance)
Housing Related Services (Housing coordination)
Legal Assistance
- **Local Medication Program
- **Medical Nutrition Therapy (Nutritional Counseling and Nutritional Supplements)
Minority Capacity Building
Other Professional Services
Outreach Services
Permanency Planning
Psychosocial Support Services (Counseling/Peer)
Rehabilitation Services
Volunteerism/Buddy Companion Services
Rehabilitation Services
Respite Care
- **Substance Abuse Services
Transportation (Rural)

Service Category Financial Eligibility
How to Best Meet the Need Workgroup #3

FY 2025 Houston EMA/HSDA Service Categories Definitions
 Ryan White Part A, Part B and State Services

<u>Service Definition</u>	Approved FY24 Financial Eligibility Based on federal poverty guidelines	Approved FY25 Financial Eligibility Based on federal poverty guidelines
Emergency Financial Assistance (EFA) - Other - Part A	400%	400%
Hospice Services - State Services	300%	300%
Housing - Temporary Assisted Living - Part A	---	500%
Linguistic Services - State Services	500%	500%
Other Professional Services: Legal Assistance - Expungement of Criminal Records - Part A	---	500%
Transportation - Part A	400%	400%

2025 HHS Federal Poverty Guidelines

Effective Date: 01/17/2024

	Size of Family Unit							
Poverty Level	1	2	3	4	5	6	7	8
100%	15,650	21,150	26,650	32,150	37,650	43,150	48,650	54,150
133%	20,815	28,130	35,445	42,760	50,075	57,390	64,705	72,020
150%	23,475	31,725	39,975	48,225	56,475	64,725	72,975	81,225
200%	31,300	42,300	53,300	64,300	75,300	86,300	97,300	108,300
250%	39,125	52,875	66,625	80,375	94,125	107,875	121,625	135,375
300%	46,950	63,450	79,950	96,450	112,950	129,450	145,950	162,450
350%	54,775	74,025	93,275	112,525	131,775	151,025	170,275	189,525
400%	62,600	84,600	106,600	128,600	150,600	172,600	194,600	216,600
450%	70,425	95,175	119,925	144,675	169,425	194,175	218,925	243,675
500%	78,250	105,750	133,250	160,750	188,250	215,750	243,250	270,750

For family units with more than 8 members, add \$5,500 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)