

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
713 572-3724 telephone; 713 572-3740 fax
www.rwpchouston.org

Memorandum

To: Members, Affected Community Committee:
Tana Pradia, Co-Chair
Curtis Bellard
Ardry "Skeet" Boyle
Amber David
Herman Finley
Arlene Johnson
Rodney Mills
Allen Murray
Teresa Pruitt
Cecilia Ross
Johnetta Evans-Thomas
Lionel Pennamon
Viviana Santibanez

Cc: Steven Vargas
Amber Harbolt
Carin Martin
Tasha Traylor

From: Tori Williams, Director, Office of Support

Date: Tuesday, June 7, 2016

Re: Meeting Notice

Please note the following information about the next Affected Community meeting:

Affected Community Committee Meeting

NOTE UNUSUAL DATE, TIME AND MEETING LOCATION

6:30 pm, Wednesday, June 15, 2016

Change Happens
3353 Elgin Street
Houston, Texas 77004
See enclosed map
Dinner will be provided

Please contact Eric Moreno, Assistant Coordinator, to RSVP, even if you cannot attend. He can be reached at eric.moreno@cjo.hctx.net or by telephone at 713-572-3724. And, if you have questions for your committee mentor, or you would like to make an appointment to meet with her before or after the committee meeting, do not hesitate to contact her at:

- Cecilia Ross, 832 545-5689 m; cysmith2003@yahoo.com

We look forward to seeing you next week.

Houston Area HIV Services Ryan White Planning Council

Affected Community Committee Meeting

6:30 pm, Wednesday, June 15, 2016

Meeting Location: Change Happens, 3353 Elgin Street
Houston, TX 77004

AGENDA

- I. Call to Order Tana Pradia, Co-Chair
- A. Welcome
 - B. Moment of Reflection
 - C. Adoption of the Agenda
 - D. Approval of the Minutes
 - E. Gene Ethridge: A Celebration of His Life Cecilia Ross
- II. Public Comment
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV/AIDS status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting.)
- III. Training: HIV and the Heterosexual Community Amana Turner
Change Happens
- IV. Old Business Eric Moreno
- A. Monthly Topics & Off Site Meeting Locations
 - B. 2016 Community Events
 - C. Greeters
- V. Adjourn
- VI. Optional: Members Meet with Committee Mentor Cecilia Ross

Houston Area HIV Services Ryan White Planning Council

Affected Community Committee Meeting

12 noon, Tuesday, May 24, 2016

Meeting Location: Hope Clinic, 7001 Corporate Dr, #120, Houston, TX 77036

MINUTES

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Tana Pradia, Co-Chair	Gene Ethridge, Co-Chair	Isis Torrente
Curtis Bellard	Amber David	
Ardry “Skeet” Boyle	Herman Finley	
Rodney Mills	Arlene Johnson	
Allen Murray	Johnetta Evans-Thomas	
Teresa Pruitt	Lionel Pennamon	Office Of Support
Cecilia Ross		Tori Williams
Viviana Santibanez		Eric Moreno

Call to Order: It was determined that Tana Pradia would chair the meeting. Pradia called the meeting to order at 12:00 p.m. and asked for a moment of reflection.

Adoption of the Agenda: *Motion #1:* *it was moved and seconded (Ross, Pruitt) to adopt the agenda. Motion carried unanimously.*

Approval of the Minutes: *Motion #2:* *it was moved and seconded (Pruitt, Ross) to approve the March 22, 2016 minutes. . Motion carried unanimously*

Public Comment: None.

Petty Cash Policy: Per instructions from the Operations Committee, Williams read a portion of the petty cash policy relating to individuals who arrive more than 20 minutes after the start time of a meeting. Other than two exceptions per year, those individuals cannot be reimbursed for petty cash reimbursement for that meeting.

FY 2017 How To Best Meet the Need Results: Williams reviewed the results from the How To Best Meet the Need process. *Income Tax Preparations* is a new service that, if approved by the Council, will be added in FY 2017.

Monthly Topics: Members reviewed the list of monthly meeting speakers and locations.

2016 Community Events: Committee members reviewed the list of community events and signed up to participate in specific events. Williams again warned members to be careful of the heat when attending the Pride Festival. If the heat becomes a health issue, members are requested to close down the booth and let other volunteers know not to attend the event. See attached chart.

Greeters: Members signed up to be greeters at 2016 Council meetings. See attached chart.

Training: Dr. Richard Andrews, HOPE Clinic, presented information about HIV and the Asian Community, see attached presentation

Announcement: None

Adjourn: *Motion #3*: *it was moved and seconded (Bellard, Boyle) to adjourn the meeting.* **Motion carried unanimously.** The meeting adjourned at 1:28 p.m.

Submitted by:

Approved by:

Tori Williams, Director Date

Committee Chair Date

Gene Ethridge

June 29, 1966 - May 30, 2016



*We will celebrate the life of
Gene Ethridge
with a special memorial service.*

Everyone is welcome to attend.

**Friday, June 17, 2016
6:30 p.m. - 8:30 p.m.**

**The Montrose Center
401 Branard Street, Room 114
Houston, Texas 77006**

**For more info or to RSVP, contact
Cecilia @ 832-545-5689
or cysmith2003@livinglarge.co**



Schedule of Topics for 2016 Affected Community Committee Meetings

(revised 05-16-16)

Shaded areas indicate an off-site meeting location; black areas = meeting rooms not available

Confirmed	Month 2016	Topic	Speaker/Facilitator	Meeting Location
✓	12 noon, Tues. February 23	<ul style="list-style-type: none"> • Purpose of the Council and Public Hearings • Participation in Health Fairs • Why meetings are held off-site 	Tori Williams	Office of Support
✓	12 noon, Tues. March 17	Joint meeting of the Affected Community, Priority and Allocations & Quality Improvement Committees	Committee Co-Chairs	Office of Support
✓	12 noon, Tues. March 22	<u>Training for Consumers:</u> The RW How To Best Meet the Need Process - Part 1	Tori Williams	Office of Support
✓	1:30 - 4 p.m., Thurs. April 14	How To Best Meet the Need Training – Part 2	Planning Council Chairs	Office of Support
✓	10:30 a.m. – 4 p.m. Tues. April 26 &/or Wed. April 27	How To Best Meet the Need Workgroups	Quality Improvement Committee	Office of Support
✓	12 noon, Tues. May 24	HIV and the Asian Community	Peta-gay Ledbetter, PhD	Hope Clinic 7001 Corporate Dr., #120 Houston, Tx 77036 713 773-0803
✓	6:30 – 8:00 pm WEDNESDAY June 15, 2016	HIV and the Heterosexual Community Advisory Board (CAB)	Amana Turner aturner@changehappy.nstx.org	Change Happens 3353 Elgin St. Houston, TX 77004
✓	12 noon, Tues. July 26	PReP	Adonis May	Bee Busy Wellness Center 8785 West Bellfort Ave. Houston, TX 77031
✓	12 noon, Tues. August 23	<u>Training for Consumers:</u> Standards of Care, Why Should I Care?	Amber Harbolt, Health Planner, Office of Support	Office of Support
✓	12 noon, Tues. Sept. 20	Standards of Care and Performance Measures <u>Consumer Only</u> Workgroup	Carin Martin, Manager Ryan White Grant Administration	Office of Support
TENTATIVE	12 noon, Tues. October 25	HIV and the Rural Community	????	Access Health
TENTATIVE	12 noon, Tues. November 22	Substance Abuse	Stanley Lewis, MD	St. Hope Foundation, <u>Conroe</u>

Possible Topics:

Community Involvement in HIV Clinical Research Trials - Morénike Giwa

Medication Updates – Shital Patel, MD or Ben Barnett, MD OR invite all drug reps. Include info on getting Rx's FDA approved, change to generic status – how does this impact ADAP pricing?

Affected Community Committee
2016 Community Events (as of 06/06/16)

Point Person (PP): Committee member who picks up display materials and makes sure they are returned to the Office of Support.

Day, date, times	Event	Location	Participants
Sunday, March 6 1pm-Walk	AIDS Foundation Houston (AFH) AIDS Walk	Houston Park Downtown-1100 Bagby Street, 77002	Allen Murray will distribute Project LEAP flyers.
Friday, May 6 6 – 9 pm Contact: Herman Finley Or John Humphreys at	Houston Splash 2016	Double Tree Hotel – Galleria	Allen, Teresa, Curtis, Arlene, Cecilia PP: Teresa ; back up Skeet
Saturday, June 25 Noon – 7:00 pm	Pride Festival	Downtown near City Hall	<u>Shift 1 (11:30 am-2 pm)</u> : PP Curtis , Tana, John L , Johnetta <u>Shift 2 (2-4:30 pm)</u> Ruth, Teresa, Allen <u>Shift 3 (4:30-7 pm)</u> : PP Teresa , Tracy, Rodney To be Assigned: Peta, Steven V, Carol, Arlene
Saturday, August 13 8:00 a.m. – 2:30 p.m.	HIV Testing and Prevention: Tools for Your Practice	Marriott Hotel- Medical Center 6580 Fannin St. Houston, TX 77030 (713) 796-0080	Curtis, Cecilia, Teresa, Rodney, Isis, Allen, Tracy, Tana
Friday, September 16	HIV and Aging Symposium	Montrose Center	Tana, Ruth, Skeet, Curtis, Rodney PP: Skeet
Sunday, September 18, 2016	MISS UTOPIA	The Crowne Plaza (Brookhollow) 12801 Northwest Freeway Houston, TX 77040	<u>Need 3 volunteers</u> Carol, Peta, Skeet, Tana, Cecilia PP: __Peta, Curtis, Skeet__
Tuesday, September 27 Contact: Herman Finley	Gay Men’s Health Summit	Hiram Clarke Multi Service Center 810 W. Fuqua St., 77045	Teresa (PP), Curtis, Allen, Cecilia, Arlene
October	Road 2 Success		
Tuesday, December 1	World AIDS Day Events		Most committee members attend events
January 2017	Road 2 Success		

Greeters for 2016 Council Meetings

(Revised: 06-06-16)

Meeting Dates (Please arrive at 11:45 a.m. Unless otherwise noted, the meetings are held at 2223 W. Loop South)	Greeter #1 External Member	Greeter #2	Greeter #3
Thurs. March 10	Viviana Santibanez	Teresa Pruitt	Arlene Johnson
Thurs. April 14	Johnetta Evans Thomas	Gene Ethridge	Allen Murray
Thurs. May 12	Lionel Pennamon	Gene Ethridge	Teresa Pruitt
Thurs. June 9 Off-Site Location:	Johnetta Evans Thomas	Allen Murray	Teresa Pruitt
Thurs. July 14	Ruth Atkinson	Teresa Pruitt	Tana Pradia
Thurs. August 11	Tana Pradia	Teresa Pruitt	Skeet Boyle
Thurs. September 8	Teresa Pruitt	Curtis Bellard	Viviana Santibanez
Thurs. October 13	Teresa Pruitt	Curtis Bellard	Isis Torrente
Thurs. November 10 External Committee Member Appreciation			
Thurs. December 8			