

**Houston Area HIV Services Ryan White Planning Council**  
**Office of Support**  
**2223 West Loop South, Suite 240, Houston, Texas 77027**  
**713 572-3724 telephone; 713 572-3740 fax**  
[www.rwpchouston.org](http://www.rwpchouston.org)

**Memorandum**

To: Members, Affected Community Committee:  
Allen Murray, Co-Chair                      Teresa Pruitt  
Tana Pradia, Co-Chair                      Cecilia Ross  
Curtis Bellard                                  *Johnetta Evans-Thomas*  
Ardry "Skeet" Boyle                      *Lionel Pennamon*  
Amber David                                  *Jacob Sandler*  
Herman Finley                              *Viviana Santibanez*  
Arlene Johnson  
Rodney Mills

Cc: Steven Vargas                              Carin Martin  
Amber Harbolt                              Tasha Traylor

From: Tori Williams, Director, Office of Support

Date: Monday, August 15, 2016

Re: Meeting Notice

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Please note that the next Affected Community Committee meeting will be dedicated to looking at ways to improve the HIV care system through Standards of Care and Performance Measures. Please attend and please bring friends to the:

**Affected Community Committee Meeting**  
**12 noon, Brief Business Meeting**  
**12:15 pm, Consumer-Only Workgroup for Standards of Care**  
**Tuesday, September 20, 2016**  
Office of Support for the Planning Council  
2223 W. Loop South, Room 532  
Houston, Texas 77027  
Lunch will be provided

Please contact Diane Beck to RSVP, even if you cannot attend. She can be reached at [Diane.beck@cjo.hctx.net](mailto:Diane.beck@cjo.hctx.net) or by telephone at 713-572-3724. And, if you have questions for your committee mentor, or you would like to make an appointment to meet with her before or after the committee meeting, do not hesitate to contact her at:

- Cecilia Ross, 832 545-5689 m; [cysmith2003@yahoo.com](mailto:cysmith2003@yahoo.com)

We look forward to seeing you next week.

## Houston Area HIV Services Ryan White Planning Council

### Affected Community Committee Meeting

12 noon, Tuesday, September 20, 2016

**Meeting Location:** Ryan White Office of Support  
2223 W. Loop South, Room 532, Houston, TX 77027

### AGENDA

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- |      |   |  |
|------|---|--|
| I.   | Call to Order   | Allen Murray and<br>Tana Pradia, Co-Chairs |
|      | A. Welcome  |  |
|      | B. Determine the person chairing the meeting  |  |
|      | C. Moment of Reflection   |  |
|      | D. Adoption of the Agenda   |  |
|      | E. Approval of the Minutes  |  |
| II.  | Public Comment  |  |
|      | (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. <b><u>No one is required to give his or her name or HIV/AIDS status.</u></b> All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting.) |  |
| III. | Old Business  | Allen or Tana                              |
|      | A. Monthly Topics & Off Site Meeting Locations  |  |
|      | B. Greeters   |  |
| IV.  | FY 2017 Standards of Care and Performance Measures  | Tasha Traylor<br>RW Grant Administration   |
| V.   | Announcements   |  |
| VI.  | Optional: Members Meet with Committee Mentor  | Cecilia Ross                               |
| VII. | Adjourn   |  |

**Houston Area HIV Services Ryan White Planning Council**

**Affected Community Committee Meeting**

12 noon, Tuesday, August 23, 2016

**Meeting Location:** 2223 West Loop South, Room 532; Houston, Texas 77027

**MINUTES**

<b>MEMBERS PRESENT</b>	<b>MEMBERS ABSENT</b>	<b>OTHERS PRESENT</b>
Tana Pradia, Co-Chair	Amber David	Tasha Traylor, RWGA
Allen Murray, Co-Chair	Arlene Johnson, excused	Amber Harbolt, Office of Support
Curtis Bellard	Cecilia Ross	Diane Beck, Office of Support
Ardry “Skeet” Boyle	Herman Finley	
Rodney Mills	Teresa Pruitt, excused	
Johnetta Evans-Thomas	Lionel Pennamon, excused	
Jacob Sandler		
Viviana Santibanez		

**Call to Order:** Tana Pradia, Co-Chair of the Affected Community Committee called the meeting to order at 12:19 p.m. and asked for a moment of reflection.

**Adoption of the Agenda:** ***Motion #1:** it was moved and seconded (Bellard, Boyle) to adopt the agenda. Motion carried unanimously.*

**Approval of the Minutes:** ***Motion #2:** it was moved and seconded (Bellard, Mills) to approve the July 26, 2016 minutes. Motion carried. Abstention:* Sandler, Santibanez.

**Public Comment:** None.

**Old Business:** Members reviewed the list of monthly meeting topics, off-site meeting locations, 2016 Community Events, and the list of Greeters for 2016 Planning Council meetings. Evans-Thomas and Santibanez volunteered to help with the event on September 16<sup>th</sup>. Beck said that the event scheduled for September 27<sup>th</sup> has been rescheduled for December; no other information is currently available. Santibanez confirmed that she is available to be a greeter at the September Planning Council meeting.

**Training:** Amber Harbolt, Health Planner, gave a presentation on Standards of Care and Performance Measures, see attached materials.

**Announcements:** The September meeting will be the consumer-only Standards of Care and Performance Measures workgroup. The community Standards of Care and Performance Measures workgroup will be on September 29<sup>th</sup>.

**Adjourn: Motion #5: it was moved and seconded (Boyle, Bellard) to adjourn the meeting at 1:30 p.m. Motion carried.**

Submitted by:

Approved by:

\_\_\_\_\_  
Tori Williams, Director                      Date

\_\_\_\_\_  
Committee Chair                              Date



# Houston Has Standards!

*If you were planning on buying a car, what are some basic features you would expect to “come standard” with a good quality car?*

- A working engine
- Steering wheel
- Brakes
- Seatbelts
- Air conditioner – A must-have in Houston!

Just as you would expect basic features to “come standard” when buying a car, you can also expect basic levels of quality to “come standard” with HIV care services in Houston. We call these Standards of Care (SOC).



# Official Definitions

- **Standard of Care (SOC)**

A *statement* of the minimal acceptable levels of quality in HIV service delivery by Ryan White funded providers in a local jurisdiction.

- **Performance Measure (PM)**

A *measurement* of the impact of HIV care, treatment, and support services provided by Ryan White funded providers in a local jurisdiction.



# Take-Home Messages

- Standards of Care set the minimum acceptable levels of *quality* of HIV care, treatment, and support services provided to PLWHA by Ryan White funded providers
- Performance Measures provide a way to evaluate the system-wide impact of HIV services on the health status of the people living with HIV in the Houston area.
- SOC and PMs do *not* evaluate a specific individual provider or agency, nor do they determine which provider/agency receives Ryan White funds
- Consumers have an important role in the SOC/PM process. They review the standards and make recommendation for improvements, and they serve as a voice of the consumer in defining quality of HIV care.