

Houston Area HIV Services Ryan White Planning Council

HIV/AIDS Needs Assessment Group (NAG)

2:00 p.m., Thursday, May 19, 2016

Meeting Location: 2223 W. Loop South, Room #416

AGENDA

*=Updated handout to be disseminated at meeting

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|--------------------------------------------------------------------------------------|--------------------------------------------------------------------|
| I. Call to Order | Ruth Atkinson,
Robert Noble, and
Jeffrey Campbell, Co-Chairs |
| A. Welcome | |
| B. Moment of Reflection | |
| C. Adoption of the Agenda | |
| D. Approval of the Minutes (December 16, 2015) | |
| | |
| II. Update on Needs Assessment Progress | Amber Harbolt, Health
Planner , Office of Support |
| A. Surveying Extended Through May | |
| | |
| III. Review Needs Assessment Sampling Summary* and
Plans for Sampling Out of Care | |
| | |
| IV. Review Final Barriers Codebook | |
| | |
| V. Next Steps | Ruth Atkinson,
Robert Noble, and
Jeffrey Campbell, Co-Chairs |
| A. Set Next Meeting – June 2016 | |
| 1. Review Needs Assessment Report
(TENTATIVE) | |
| B. NAG Analysis Workgroup Meeting – 5/23 @ 10 a.m. | |
| | |
| VI. Announcements | |
| | |
| VII. Adjourn | |

Houston Area HIV Services Ryan White Planning Council

HIV/AIDS Needs Assessment Group (NAG)

2:00 p.m., Wednesday, December 16, 2015

Meeting Location: 2223 West Loop South, Room 416; Houston, Texas 77027

Minutes

Members Present

Robert Noble, Co-chair
Ruth Atkinson, Co-chair
W. Jeffrey Campbell, Co-chair
Allison Hesterman
Allen Murray
Angela F. Hawkins
Arlene Johnson
C. Bruce Turner
Cecilia Ross
Curtis Bellard
Denis Kelly
Ella Collins-Nelson
Jayson Rhoton
John Lazo
Kellie Watkins
Gene Ethridge
Gloria Sierra
Herman Finley
Kevin Moore
Larry Woods
Michael Kennedy
Raven Bradley

Members Present

Ruth Atkinson
Steven Vargas
Tam Kiehnhoff
Tana Pradia
Teresa Pruitt
Thomas Dickerson
Tracy Gorden
Yen Nong

Others Present

Camden Hallmark, HHD
Tori Williams, Office of Support
Amber Harbolt, Office of Support
Diane Beck, Office of Support

Members Absent

Andrew Motz, excused
Annette Johnson, excused
Aundrea Matthews
Berta Salazar
Carol Suazo, excused
Denny Delgado
Evelio Salinas Escamilla
Isis Torrente
Maggie White
Nancy Miertschin
Osaro Mgbere, excused
Rodney Mills, excused
Ted Artiaga

Call to Order: Robert Noble, Co-Chair, called the meeting to order at 2:10 p.m. and asked for a moment of reflection. She then asked everyone to introduce themselves.

Adoption of Agenda: Motion #1: *it was moved and seconded (Pruitt, Vargas) to adopt the agenda. Motion Carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Kelly, Bellard) to approve the October 29, 2015 Minutes. Motion Carried.* Abstentions: Collins-Nelson, Dickerson, Johnson, Kiehnhoff, Moore, Murray, Nong, Watkins

Review the 2016 Needs Assessment Sampling Plan: See attached. Harbolt said that the

workgroup met last week, they reviewed the sampling plan from the last needs assessment process and created a sampling plan for 2016. She explained the formula that was used (item 1) and reviewed the remainder of the document. Turner requested that the age ranges be adjusted for 50+ to match up with the data from the administrative agents. ***Motion #3: it was moved and seconded (Kelly, Turner) to accept the 2016 Survey Sampling Principles and Plan with the change to the age range breakdown. Motion Carried.***

Review the 2016 Needs Assessment Survey Tool: See attached. Harbolt said that 30 questions were taken out of the survey. Suggested changes to the survey: add the information from the Ryan White client complaint card to the back of the resource list; Q11: add HPV and herpes to the list; Q14: reword the question to be like Q11; Q28: change the age ranges to include 50+; Q39: delete the second sentence; Q40: add note that information about PrEP is on the resource list; get contact information for additional agencies providing PrEP from this month's Outsmart magazine; and various typos were corrected. ***Motion #4: it was moved and seconded (Pruitt, Kelly) to accept the 2016 Consumer Survey with the suggested changes. Motion Carried.***

Set Meeting Schedule: The next meeting will be May 19, 2016 at 2:00 p.m.

Announcements: None.

Adjournment: The meeting was adjourned at 3:15 p.m.

Houston Area HIV Services Ryan White Planning Council Comprehensive HIV Planning Committee

2016 Houston Area HIV/AIDS Needs Assessment
Sampling Summary
May 5, 2016

1. Overall Sample Size

	Minimum	Maximum
Sample Size Goal	587	1,024
Current Sample Size*	364	364
Percent of Goal	62%	26%

2. Rural Representation

	Goal	Current*
Harris County	92%	91%
Non-Harris County	8%	9%

3. Retention in Care Representation

	Goal	Current*
Retained in Care	75%	99.4%
Not Retained in Care	25%	0.6%

4. Demographic Proportions

	Goal	Current*
Male	75%	68%
Female	25%	32%
White	21%	13%
Black	49%	64%
Hispanic	27%	20%
18 – 24	5%	4%
25 – 49	59%	38%
50+	35%	58%
MSM	55%	42%
IDU	11%	2%
Heterosexual	30%	54%

5. Special Populations

	Current*
Rural**	0.3%
Not Retained in Care	0.6%
Unstable Housing	27%
IDU	2 %
MSM	42%
Recently Released	6%
Transgender	4%

* Only 339 surveys entered; 25 surveys pending entry. Current percentages reflect entered surveys only.

** Residing in Wharton, Colorado, Austin, or Walker County

Final Barriers Codebook (2016 Needs Assessment)

Main Theme (Barrier Types)	Sub-Theme (Barriers)	
Education and Awareness (EA)	EA1 – Availability (Didn't know the service was available)	EA3 – Location (Didn't know where to go (location or location w/in agency))
	EA2 – Definition (Didn't know what service entails)	EA4 – Contact (Didn't know who to contact)
Administrative (AD)	AD1 – Staff Changes (Change in staff w/o notice)	AD4 – Complex Process (Burden of long complex process for accessing services)
	AD2 – Understaffing (Shortage of staff)	AD5 – Dismissal (Client dismissal from agency)
	AD3 – Service Change (Change in service w/o notice)	
Interactions with Staff (S)	S1 – Communication (Poor correspondence/ Follow up from staff)	S4 – Staff Knowledge (Staff has no/ limited knowledge of service)
	S2 – Poor Treatment (Staff insensitive to clients)	S5 –Referral (Received service referral to provider that did not meet client needs)
	S3 – Resistance (Staff refusal/ resistance to assist clients)	
Transportation (T)	T1 – No Transportation (No or limited transportation options)	T2 – Providers (Problems with special transportation providers such as Metrolift or Medicaid transportation)
Wait (W)	W1 – Waitlist (Put on a waitlist)	W3 – Wait at Appointment (Appointment visits take long)
	W2 – Unavailable (Waitlist full/not available resulting in client not being placed on waitlist)	W4 – Approval (Long durations between application and approval)
Housing (H)	H1 – Homeless (Client is without stable housing)	H2 – IPV (Interpersonal domestic issues make housing situation unsafe)
Employment (EM)	EM1 – Unemployed (Client in unemployed)	EM2 – Leave (Employer does not provide sick/wellness leave for appointments)
Health Insurance Coverage (I)	I1 – Uninsured (Client has no insurance)	I3 – Locating Provider (Difficulty locating provider that takes insurance)
	I2 – Coverage Gaps (Certain services/medications not covered)	I4 – ACA (Problems with ACA enrollment process)
Financial (F)	F1 – Financial Resources (Could not afford service)	
Eligibility (EL)	EL1 – Ineligible (Did not meet eligibility requirements)	EL2 – Documentation (Problems obtaining documentation needed for eligibility)
	EL2 – Eligibility Process (Redundant process for renewing eligibility)	
Accessibility (AC)	AC1 – Literacy (Cannot read/difficulty reading)	AC3 – Released from Incarceration (Restricted from services due to probation, parole, or felon status)
	AC2 – Spanish Services (Services not made available in Spanish)	AC4 – Distance (Service not offered within accessible distance)
Resource Availability (R)	R1 – Insufficient (Resources offered insufficient for meeting need)	R2 – Quality (Resource quality was poor)

UPDATED:
05/03/16

All meetings subject to
change. Please call in
advance to confirm:
713 572-3724.

*Unless otherwise noted,
meetings are held at:*

2223 W. Loop South,
Suite 240
Houston, TX 77027

June 2016

	<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2 12 noon Steering Committee Room #240 3:00 pm Gaps in Care Wg Rm #416	3	4
	5 National HIV Long-Term Survivors Awareness Day	6 3:00 pm Prevention and Early Identification Wg Room #416	7	8 National Caribbean American HIV Awareness Day	9 12 noon Planning Council Leonel Castillo Community Ctr 2101 South St, 77009 2:00 pm Comp HIV Planning	10	11
	12	13 11 am - 3 pm Priority & Allocations Special meeting Room #240	14 CANCELLED Operations 11 am - 3 pm Priority & Allocations Special meeting Room #240	15 11 am - 3 pm Priority & Allocations Special meeting Room #240	16 CANCELLED Quality Improvement	17	18
	19	20	21 12:00 pm Affected Community Room #532	22 11:00 am Priority & Allocations w/ Project LEAP Room #416	23 CANCELLED P & A	24	25
	26	27 7:00 pm Public Hearing 900 Bagby 77002	28 11:00 am TENTATIVE Priority & Allocations	29 SIRR	30		