

2017 Comprehensive Plan for HIV Prevention and Care Services

WORKGROUP DESCRIPTIONS & MEETING SCHEDULE

Leadership Team – Next meeting: January 13, 2016 @ 3:00 p.m.

- Serve as the “steering committee” of the entire planning process.
- Guide the overall process by provide ongoing feedback on structure, timeline, outputs, etc.
- Provide the “big picture” perspective on HIV prevention and care services by reviewing mission, vision, values, guiding principles, and overall HIV prevention and care goals.
- Help identify individuals to serve on other Workgroups.
- Participate in the design of the community vetting process (e.g., community meetings, etc.).
- Review and provide feedback on draft sections of the plan.
- Facilitate review of and concurrence with the plan by agency leadership.

Evaluation Workgroup – First meeting: TBA

- Assist in the design of a process to evaluate the status of the 2017 Comprehensive HIV Services Plan; review evaluation results and make recommendations regarding continued areas of need.
- Provide guidance on data collection methods for the planning process, including identifying data sources, locating secondary and/or collecting primary data, and advising on data analysis and findings for the Leadership Team and other Workgroups.
- Review various outcome measures, targets, and other quantitative indicators for use in effectively monitoring the goals and objectives developed through the planning process.
- Assist in assuring alignment of 2017 HIV prevention and care goals, objectives, and performance measures with other local, state, and national initiatives and plans.
- Assist in the design of the Evaluation and Monitoring Plan for the 2017 plan.

Gaps in Care & Out-of-Care Workgroup – First meeting: January 28, 2016 @ 10:00 a.m.

- Identify goals regarding individuals who are *aware* of their HIV status but who are *not in care* (i.e., meeting unmet need) with an emphasis on ways to improve retention in care.
- Propose solutions for closing gaps in the current system of HIV prevention and care services in Houston.
- Propose solutions for addressing overlaps, or duplication, of services in the current system.

Prevention & Early Identification Workgroup – Next meeting: February 2, 2016 @ 3:00 p.m.

- Identify goals regarding individuals who are *unaware* of their HIV status (EIIHA) with an emphasis on:
 - Identifying individuals who are HIV-positive
 - Informing individuals of their HIV status
 - Referring individuals to needed services
 - Providing linkages to HIV care
- Propose ways to better coordinate efforts between Ryan White programs and prevention programs, including:
 - HIV prevention
 - Partner notification initiatives
 - Prevention with positives
 - STD prevention
 - Hepatitis prevention

The 2017 Comprehensive Plan for HIV Prevention and Care Services is a collaborative project of the

◆ Houston Health Department ◆ HIV Prevention Community Planning Group ◆ Ryan White Planning Council
◆ Harris County Public Health & Environmental Services ◆ Ryan White Grant Administration ◆ The Resource Group

◆ Meetings hosted by the Ryan White Planning Council 2223 W. Loop South, #240; Houston, TX 77027 ◆
Ph: 713 572-3724 Fax: 713 572-3740 TTY: 713 572-2614 Web: www.rwpcHouston.org

Special Populations Workgroup – Next meeting: January 22, 2016 @ 9:00 a.m.

- Identify any emerging special populations not included in the 2012 Comprehensive Plan (adolescents, injection drug users, homeless, transgender); selection of emerging special populations must be data-driven.
- Identify goals for improving HIV prevention and care for members of special populations.
- Propose solutions for meeting the HIV prevention and care services needs of each special population.

Coordination of Effort Workgroup – Next meeting: February 2, 2016 @ 10:00 a.m.

- Identify goals for ensuring optimal access to prevention and care through enhanced coordination *within* the HIV Prevention Program and Ryan White Program “Parts”
- Propose ways to better coordinate efforts *between* prevention and Ryan White programs and other community service provider, including:
 - Public Providers:
 - Medicare
 - Medicaid
 - State Children’s Health Insurance Program
 - Federally Qualified Health Centers
 - Private Providers
 - Substance Abuse Treatment Programs and Facilities
- As time allows, propose ways to better coordinate efforts *between* Ryan White programs and “non-traditional” partners (e.g., those agencies, organizations, or programs that are not providing direct HIV services but who may be reaching people living with HIV/AIDS for other reasons, health care services, or needs).

Expectations of Workgroup Members

- Attend Workgroup meetings on a schedule to be determined by the members.
- Participate in activities conducted during Workgroup meetings.
- Complete assignments made at Workgroup meetings according to established timelines.
- Provide feedback on Workgroup deliverables.
- Participate in the community vetting process.
- Review and provide feedback on draft sections of the plan.

In addition to the above activities, Workgroup Co-Chairs will:

- Facilitate monthly meetings in accordance with Robert’s Rules of Order and Open Meeting Law.
- As needed, represent the Workgroup to the Leadership Team and others.
- As needed, fill gaps in the assignments of other Workgroup members.

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