

**2017 Comprehensive Plan for HIV Prevention and Care Services
Coordination of Effort Workgroup**

9:00 a.m., Friday, June 10, 2016
Meeting Location: 2223 W. Loop South, Room #416

AGENDA

Goal of Today's Meeting:

Complete Logic Model 1 by finishing selection of the 2017 Comprehensive Plan
Coordination of Effort Strategy Benchmarks; begin work on Logic Model 2

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|--|---|
| I. Call to Order | David Benson and
Gloria Sierra, Co-Chairs |
| A. Welcome | |
| B. Moment of Reflection | |
| C. Adoption of the Agenda | |
| D. Approval of the Minutes | |
| II. Finish Selection of COE Benchmarks for 2017 Plan | Amber Harbolt, Health
Planner, Office of Support |
| III. Begin Logic Model 2 (Foci & Activities) | |
| IV. END Houston Updates | Venita Ray |
| V. Next Steps | David Benson and
Gloria Sierra, Co-Chairs |
| A. Next meeting: 6/24 | |
| B. What to Expect at the Next Meeting | |
| 1. Finish Logic Model 2 (Foci & Activities) | |
| 2. Begin Logic Model 3 (Activity Details) | |
| VI. Announcements | |
| VII. Adjourn | |

The 2017 Comprehensive Plan for HIV Prevention and Care Services is a collaborative project of the

♦ Houston Health Department ♦ HIV Prevention Community Planning Group ♦ Ryan White Planning Council
♦ Harris County Public Health & Environmental Services ♦ Ryan White Grant Administration ♦ The Resource Group

♦ Meetings hosted by the Ryan White Planning Council 2223 W. Loop South, #240; Houston, TX 77027 ♦
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2017 Comprehensive Plan for HIV Prevention and Care Services

COORDINATION OF EFFORT WORKGROUP

9:00 a.m., Friday, May 13, 2016

Meeting Location: 2223 West Loop South, Room 416; Houston, TX 77027

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Gloria Sierra, Co-chair	Amana Turner	Amber Harbolt, Office of Support
Alex Moses	C. Bruce Turner	Diane Beck, Office of Support
Allen Murray	Cecilia Ross	
Andrew Motz	David Benson	
Angela F. Hawkins	Ella Collins-Nelson	
Ardry Skeet Boyle	Kevin Aloysius	
Becky Chen	Nancy Miertschin, excused	
Curtis Bellard	Robert Noble	
Denis Kelly	Steven Vargas	
Isis Torrente	Tracy Gorden	
Lorena Arista		
Michael Kennedy		
Rodney Mills		
Tana Pradia		
Teresa Pruitt		

Call to order: Gloria Sierra, Co-Chair, called the meeting to order at 9:03 a.m.; she welcomed everyone and asked for a moment of reflection.

Adoption of the Agenda: Motion #1: *It was moved and seconded (Bellard, Pruitt) to adopt the agenda. Motion Carried.*

Approval of the Minutes: Motion #2: *It was moved and seconded (Pruitt, Torrente) to approve the April 22, 2016 meeting minutes. Motion Carried.* Abstentions: Bellard, Murray.

Coordination of Effort Solutions for 2017 Plan: The workgroup reviewed the goals that were approved at the last meeting.

Coordination of Effort Solutions for 2017 Plan (Logic Model 1): See attached. The workgroup started on Solution 4 which was changed to read: Optimize and explore new ways to utilize technology to: (a) link people at risk for or living with HIV (PLWH) to resources; and (b) assist providers with real-time referrals for clients to HIV prevention and care services. Solution 5 was changed to read: Strengthen coordination of data systems within the HIV care system, HIV prevention and care; and HIV prevention and care service providers and the broader health care delivery system. **Motion #3:** *it was moved and seconded (Kelly/Pradia) to approve the Coordination of Effort Solutions for 2017 Plan as revised. Motion carried.* Abstentions: Mills, Moses.

Coordination of Effort Benchmarks for 2017 Plan: Revise Benchmark 1 to read: Number of Ryan White Planning Council members who are not employed at HIV care or prevention service providers, and change the Target to Maintain. Revise Benchmark 2 to read: Number of non-HIV prevention and care service providers requesting information about HIV services and update the method used to track this information. Delete Benchmark 3. Benchmark 4, 5 and 7: change Number to Proportion and revise the target. The workgroup will start with Benchmark 6 at the next meeting.

Next Meeting: June 10th and June 24th at 9:00 a.m.; Agenda items include finishing the 2017 Comprehensive Plan benchmarks and creating the activities.

Announcements: None.

Adjourn: The meeting was adjourned at 11:07 a.m.

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 1: Goal, Solutions, and Benchmarks – COE

Solutions {Recommended approaches to achieve the goal}
<p>②</p> <ol style="list-style-type: none">1. Launch proactive efforts to unify stakeholders and to engage new and non-traditional partners in achieving the HIV prevention and care mission2. Support technical assistance and training to current HIV-related service providers and extend training to potential providers*3. Increase communication of HIV-related issues through media to educate and mobilize the public and providers*4. Optimize and explore new ways to utilize technology to: (a) link people at risk for or living with HIV (PLWH) to resources; and (b) assist providers with real-time referrals for clients to HIV prevention and care services*5. Strengthen coordination of data systems within the HIV care system, HIV prevention and care; and HIV prevention and care service providers and the broader health care delivery system*

Goal {Desired long-term result, outcome, or change}
<ol style="list-style-type: none">1. Increase awareness of HIV among all Greater Houston Area health and social service providers* ①2. Increase the availability of HIV-related prevention and care services and providers*3. Reduce barriers to HIV prevention and care4. Partner to address co-occurring public health problems that inhibit access to HIV prevention and care*5. Monitor and respond to state and national-level changes in the health care system*

Benchmarks {How the result will be measured}
<ol style="list-style-type: none">1. Maintain the number of Ryan White Planning Council members who are not employed at HIV care or prevention service providers* ③2. Increase of non-HIV prevention and care service providers requesting information about HIV services¹3. Reduce the proportion of Needs Assessment respondents reporting barriers to using Ryan White HIV/AIDS Program Core Medical Services4. Reduce the proportion of Needs Assessment respondents reporting barriers to using Ryan White HIV/AIDS Program Support Services <p>Continue Work on Benchmarks on 6/10 at 9 a.m.</p>

2017 Comprehensive Plan Coordination of Effort (COE) Benchmark Selection Chart

2017 COE Benchmarks should measure progress toward 2017 COE goals via the 2017 COE solutions.

Benchmark to Be Measured	Recommended Data Source (Reference)	Baseline (year)	2014 Target	2014 Actual (time period)	Notes	Recommended Updates to 2017 Benchmark	Status	2017 Revision (if applicable)
❖ BENCHMARK 1: Number of non-ASOs serving as members of the Ryan White Planning Council	RWPC/OS	10 (2011)	Increase (local target)	29 total 4 non-infected/ affected (2014)	Actual numbers include Council and External members who do not bring HIV expertise because of their place of employment.	• Consider removing or revising target to “maintain”	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 2: Number of non-ASOs requesting information about HIV services	RWPC/OS	42 (2011)	Increase (local target)	110	Actual numbers tallied using office tracking sheets and website requests. Non-ASO defined as an entity that does not state HIV prevention or care in its mission.	• Retain and adjust baseline to 2014 or 2015 actual	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 3: Number of agencies listed in Houston Area HIV/AIDS Resource Guide	RWPC/OS	187 (2010-2011)	Maintain =187 (local target)	152 (2015-2016 edition)	Decrease from Baseline due to agency closures	• Consider removing or revising benchmark to measure variety of service provided, populations and communities served, etc.; current benchmark does not necessarily reflect coordination of effort (see Notes)	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 4 : Number of reports of barriers to Ryan White Core Medical Services	Needs Assessment	1,397 (2011)	↓27.2% =1,017 (local target)	1,620	Target based on available historical data (2008=1,919)	• Consider removing or revising target to “proportion of respondents using service who report barriers”	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	

Benchmark to Be Measured	Recommended Data Source (Reference)	Baseline (year)	2014 Target	2014 Actual (time period)	Notes	Recommended Updates to 2017 Benchmark	Status	2017 Revision (if applicable)
❖ BENCHMARK 5: Number of reports of barriers to Ryan White Supportive Services	Needs Assessment	2,151 (2011)	↓12.7% =1,878 (local target)	538	Target based on available historical data (2008=2,463)	• Consider removing or revising target to “proportion of respondents using service who report barriers”	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 6: Number of reports of barriers to outpatient alcohol or drug abuse treatment services by PLWHA	Needs Assessment	58 (2011)	↓43.7% =32 (local target)	65 (2014)	Target based on available historical data (2008=103)	• Consider removing or revising target to “proportion of respondents using service who report barriers”	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 7: Number of reports of barriers to professional mental health counseling by PLWHA	Needs Assessment	117 (2011)	↓27.3% =85 (local target)	146 (2014)	Target based on available historical data (2008=161)	• Consider removing or revising target to “proportion of respondents using service who report barriers”	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 8: Percentage of PLWHA reporting housing instability	Needs Assessment	28% (2011)	Maintain =28% (local target)	27% (2014)	Target based on current resources and planning	• Retain	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 9: Percentage of PLWHA reporting seeking no medical care due to inability to pay	Needs Assessment	8% (2011)	Maintain =8% (local target)	2% (2014)	Target based on available historical data (2008=5%)	• Consider removing, changing source, or revising benchmark to reducing Unmet Need proportion in Houston Area; Consumers in medical care are traditionally oversampled in the Needs Assessment	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 10: Number of individuals working for AIDS-service organizations who receive training on health insurance reform	RWGA, The Resource Group	200* (2011)	Maintain =200 (local target)	84 (RWGA only) (2014) Data pending from TRG	Region is HSDA *Baseline defined as receiving a Bristol-Myers Squibb presentation. **Actuals defined as receiving ACA-related training or presentation facilitated by an RP. Decreases from Baseline due to greater availability for training facilitated by non-RP entities.	• Consider removing or revising benchmark to reflect continuing education/new staff education; all RW Part A case managers are trained certified application counselors	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	

Benchmark to Be Measured	Recommended Data Source (Reference)	Baseline (year)	2014 Target	2014 Actual (time period)	Notes	Recommended Updates to 2017 Benchmark	Status	2017 Revision (if applicable)
❖ BENCHMARK 11: Percentage of Ryan White HIV/AIDS Program clients with Medicaid enrollment	CPCDMS	16.7% (2011)	Track only	27% (2014)	Part A clients only 2014 Actual reflects ALL public insurance	<ul style="list-style-type: none"> Retain, adjust baseline to 2014 or 2015 actual, and develop target based on the proportion of clients who may be Medicaid eligible, but who do not receive Medicaid 	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖ BENCHMARK 12: Percentage of Ryan White HIV/AIDS Program clients with private health insurance	CPCDMS	5.1% (2013)	Track only	10% (2014)		<ul style="list-style-type: none"> Retain, adjust baseline to 2014 or 2015 actual, and develop target based on the proportion of clients who may be qualify for APTC, but who are not enrolled in a Marketplace plan 	<input type="checkbox"/> Keep as Written <input type="checkbox"/> Revise <input type="checkbox"/> Remove	
❖						<ul style="list-style-type: none"> Source: Baseline: Target: 2021 Target: 	<input type="checkbox"/> Add <input type="checkbox"/> Do not add	
❖						<ul style="list-style-type: none"> Source: Baseline: Target: 2021 Target: 	<input type="checkbox"/> Add <input type="checkbox"/> Do not add	

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 1

Solution
{Recommended approach to achieve stated goals and targets}
<p>1. Launch proactive efforts to unify stake-holders and to engage new and non-traditional partners in achieving the HIV prevention and care mission Launch proactive efforts to unify stakeholders and to engage new and non-traditional partners in achieving the HIV prevention and care mission</p>



Activities			
{Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 2

Solution {Recommended approach to achieve stated goals and targets}
2. Support technical assistance and training to current HIV-related service providers and extend training to potential providers*



Activities {Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 3

Solution {Recommended approach to achieve stated goals and targets}
3. Increase communication of HIV-related issues through media to educate and mobilize the public and providers*



Activities {Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 4

Solution {Recommended approach to achieve stated goals and targets}
4. Optimize and explore new ways to utilize technology to: (a) link people at risk for or living with HIV (PLWH) to resources; and (b) assist providers with real-time referrals for clients to HIV prevention and care services*



Activities {Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 5

<p>Solution {Recommended approach to achieve stated goals and targets}</p>
<p>5. Strengthen coordination of data systems within the HIV care system, HIV prevention and care; and HIV prevention and care service providers and the broader health care delivery system*</p>



<p>Activities {Specific tasks to be performed that will achieve the solution}</p>			
<p>{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}</p>			
Focus	Focus	Focus	Focus

UPDATED:
05/27/16

All meetings subject to
change. Please call in
advance to confirm:
713 572-3724.

*Unless otherwise noted,
meetings are held at:*

2223 W. Loop South,
Suite 240
Houston, TX 77027

June 2016

	<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1	2 12 noon Steering Committee Room #240 3:00 pm Gaps in Care Wg Rm #416	3 9:00 am Special Populations Wg Rm # 240	4
	5 National HIV Long-Term Survivors Awareness Day	6 10:00 am NAG Analysis Wg Rm #TBD 3:00 pm Prevention and Early Identification Wg Room #416	7	8 National Caribbean American HIV Awareness Day	9 12 noon Planning Council Leonel Castillo Community Ctr 2101 South St, 77009 2:00 pm Comp HIV Planning	10 9:00 am Coordination of Effort Wg Room #TBD	11
	12	13 11 am - 3 pm Priority & Allocations Special meeting Room #240	14 CANCELLED Operations 11 am - 3 pm Priority & Allocations Special meeting	15 11 am - 3 pm Priority & Allocations Special meeting 6:30 pm Affected Community Change Happens 3353 Elgin St 77004	16 CANCELLED Quality Improvement 1:30 pm NAG Analysis Wg Rm #TBD	17 9:00 am Special Populations Wg Rm # TBD	18
	19	20	21 RESCHEDULED: See 06/15/16 Affected Community Room #532	22 11:00 am Priority & Allocations w/Project LEAP Room #416	23 CANCELLED P & A 2:00 p.m. Needs Assessment Group (NAG) Room #TBD	24 9:00 am Coordination of Effort Wg Room #TBD	25
	26	27 7:00 pm Public Hearing 900 Bagby 77002 Nat'l HIV Testing Day	28 11:00 am TENTATIVE Priority & Allocations	29 SIRR	30 3:00 pm Leadership Team Room #TBD		