

**2017 Comprehensive Plan for HIV Prevention and Care Services
Coordination of Effort Workgroup**

9:00 a.m., Friday, July 15, 2016
Meeting Location: 2223 W. Loop South, Room #240

AGENDA

Goal of Today's Meeting:

Complete Logic Model 2 and 3 for each Coordination of Effort Solution

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| I. Call to Order | David Benson and
Gloria Sierra, Co-Chairs |
| A. Welcome | |
| B. Moment of Reflection | |
| C. Adoption of the Agenda | |
| D. Approval of the Minutes | |
| II. Complete Logic Model 2 for Solutions 4 & 5 | Amber Harbolt, Health
Planner, Office of Support |
| III. Complete Logic Model 3 for Each Solution | |
| IV. Next Meeting – Contingent on Completion of Logic Model 3 | David Benson and
Gloria Sierra, Co-Chairs |
| V. Announcements | |
| VI. Adjourn | |

The 2017 Comprehensive Plan for HIV Prevention and Care Services is a collaborative project of the

♦ Houston Health Department ♦ HIV Prevention Community Planning Group ♦ Ryan White Planning Council
♦ Harris County Public Health & Environmental Services ♦ Ryan White Grant Administration ♦ The Resource Group

♦ Meetings hosted by the Ryan White Planning Council 2223 W. Loop South, #240; Houston, TX 77027 ♦
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2017 Comprehensive Plan for HIV Prevention and Care Services

COORDINATION OF EFFORT WORKGROUP

9:00 a.m., Friday, June 10, 2016

Meeting Location: 2223 West Loop South, Room 416; Houston, TX 77027

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Gloria Sierra, Co-Chair	Alex Moses	Pam Chambers
Allen Murray	C. Bruce Turner	Amber Harbolt, Office of Support
Amana Turner	David Benson	Diane Beck, Office of Support
Andrew Motz	Kevin Aloysius	
Angela F. Hawkins	Nancy Miertschin, excused	
Ardry Skeet Boyle	Robert Noble	
Becky Chen	Rodney Mills, excused	
Cecilia Ross		
Curtis Bellard		
Denis Kelly		
Ella Collins-Nelson		
Isis Torrente		
Lorena Arista		
Michael Kennedy		
Steven Vargas		
Tana Pradia		
Teresa Pruitt		
Tracy Gorden		

Call to order: Gloria Sierra, Co-Chair, called the meeting to order at 9:01 a.m.; she welcomed everyone and asked for a moment of reflection.

Adoption of the Agenda: Motion #1: *It was moved and seconded (Kelly, Pruitt) to adopt the agenda. Motion Carried.*

Approval of the Minutes: Motion #2: *It was moved and seconded (Boyle, Pruitt) to approve the June 10, 2016 meeting minutes. Motion Carried.* Abstentions: Vargas.

Develop Foci and Activities for Each Solution (Logic Model 2): See attached information from the 2012 Plan and Logic Model 2 worksheet for each solution. The workgroup discussed Solution 1 activities as follows: Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update; extend Speakers Bureau scope to include presentations to non-traditional groups beyond the business community; facilitate an annual Task Force meeting for community-wide coordination of effort; keep Activity 16 from the 2012 plan and add advocacy groups and faith community. Solution 2 was discussed as follows: Foci – current providers and potential providers.

Activities – Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update; extend notification of quarterly case manager trainings to non-funded case managers and social workers at local hospitals (Ben Taub, LBJ, etc.); create and disseminate an access and utilization guide for the RW Health Insurance Assistance Program to non-RW funded case managers and social workers; cultivate peer technical assistance that facilitate sharing best practice models between current providers. Solution 3 was discussed as follows: Foci – social media, traditional media, initiatives. Activities – Explore the feasibility and practicality of developing a clearinghouse of educational opportunities; identify local media resources to serve as outlets HIV education and community mobilization efforts; cultivate social media pathways to disseminate HIV-related information and mobilization efforts; create local public service announcement videos promoting national prevention and care services campaigns; establish transportation-based advertisements of PrEP and other HIV prevention and care messaging; evaluate opportunities for partnering with other local government initiatives for co-branding HIV-related issues. Solution 4: items discussed that still development include exploring use of pharma technology for linkage to and maintenance in care (must avoid COI), and compile a list of private providers serving PLWH. Solution 5 was discussed as follows: Foci – within care, within prevention, between care and prevention, between HIV and other health information systems. Activities – items discussed that still development include promoting Greater Houston Health Connect or other opt-in, secure, HIIPA compliant health information exchange, and staff training regarding billing Ryan White.

Next Meeting: July 15th at 9:00 a.m.; Agenda items include completion of Logic Model 2 and Logic Model 3.

Announcements: None.

Adjourn: The meeting was adjourned at 11:07 a.m.

2017 Houston Area Comprehensive HIV Services Plan

Logic Model 2: Solution, Focus & Activities – COE Solution 1

Solution {Recommended approach to achieve stated goals and targets}
<ol style="list-style-type: none"> 1. Launch proactive efforts to unify stake-holders and to engage new and non-traditional partners in achieving the HIV prevention and care mission



Activities {Specific tasks to be performed that will achieve the solution}			
<small>{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}</small>			
Focus	Focus	Focus	Focus
FQHCs	New Partners	Non-Traditional Partners	
<ol style="list-style-type: none"> 1. Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update. 2. Extend Speakers Bureau scope to include presentations to non-traditional groups beyond the business community. 3. Facilitate an annual Task Force meeting for community-wide coordination of effort. 4. Sustain current efforts and Target the following sectors and groups for coordination of effort activities: <ol style="list-style-type: none"> a. Advocacy groups b. Aging (e.g., assisted living, home health care, hospice, etc.) c. Alcohol and drug abuse providers and coalitions at the local and regional levels d. Business and Chambers of Commerce e. Community centers f. Chronic disease prevention, screening, and self-management programs g. Faith communities h. Medical professional associations, medical societies, and practice groups i. Mental health (e.g., counseling associations, treatment facilities, etc.) j. New HIV-related providers such as FQHCs and Medicaid Managed Care Organizations (MCOs) k. Philanthropic organizations l. Primary education, including schools and school districts m. Secondary education, including researchers, instructors, and student groups n. Workforce Solutions and other vocational training and rehabilitation programs 			

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Logic Model 2: Solution, Focus & Activities – COE Solution 2

Solution
{Recommended approach to achieve stated goals and targets}
<ol style="list-style-type: none"> Support technical assistance and training to current HIV-related service providers and extend training to potential providers*



Activities			
{Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus
Current Providers	Potential Providers		
<ol style="list-style-type: none"> Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update. Extend notification of quarterly case manager trainings to non-funded case managers and social workers at local hospitals (Ben Taub, LBJ, etc.). Create and disseminate an access and utilization guide for the RW Health Insurance Assistance Program to non-RW funded case managers and social workers. Cultivate peer technical assistance that facilitate sharing best practice models between current providers. 			

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Logic Model 2: Solution, Focus & Activities – COE Solution 3

Solution
{Recommended approach to achieve stated goals and targets}
3. Increase communication of HIV-related issues through media to educate and mobilize the public and providers*



Activities			
{Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus
Social Media	Traditional Media	Initiatives	
<ol style="list-style-type: none"> 1. Explore the feasibility and practicality of developing a clearinghouse of educational opportunities. 2. Identify local media resources to serve as outlets HIV education and community mobilization efforts. 3. Cultivate social media pathways to disseminate HIV-related information and mobilization efforts. 4. Create local public service announcement videos promoting national prevention and care services campaigns. 5. Establish transportation-based advertisements of PrEP and other HIV prevention and care messaging. 6. Evaluate opportunities for partnering with other local government initiatives for co-branding HIV-related issues. 			

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Logic Model 2: Solution, Focus & Activities – COE Solution 4

Solution
{Recommended approach to achieve stated goals and targets}
<p>4. Optimize and explore new ways to utilize technology to: (a) link people at risk for or living with HIV (PLWH) to resources; and (b) assist providers with real-time referrals for clients to HIV prevention and care services*</p>



Activities			
{Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus
<p>[To be developed: Explore potentially use pharma technology resources for linkage/maintenance in care (must avoid COI); compile list of private providers serving PLWH]</p>			

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Logic Model 2: Solution, Focus & Activities – COE Solution 5

Solution
{Recommended approach to achieve stated goals and targets}
5. Strengthen coordination of data systems within the HIV care system, HIV prevention and care; and HIV prevention and care service providers and the broader health care delivery system*



Activities			
{Specific tasks to be performed that will achieve the solution}			
{Any specific focus for the proposed activities. A focus can be geographic, population-based, program-specific, or another type of segmentation}			
Focus	Focus	Focus	Focus
Within Care	Within Prevention	Between Care and Prevention	Between HIV and other Health Information Systems
[To be developed: Promote Greater Houston Health Connect or other opt-in secure HIIPA compliant health information exchange; staff training RE: billing]			

2017 Houston Area Comprehensive HIV Prevention & Care Services Plan

Logic Model 3: Action Planning Matrix: COE Solution 1

Solution
 {Recommended approach to achieve stated goals and targets}

1. Launch proactive efforts to unify stake-holders and to engage new and non-traditional partners in achieving the HIV prevention and care mission

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update.						
2. Extend Speakers Bureau scope to include presentations to non-traditional groups beyond the business community.						
3. Facilitate an annual Task Force meeting for community-wide coordination of effort.						

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
<p>4. Sustain current efforts and target the following sectors and groups for coordination of effort activities:</p> <ul style="list-style-type: none"> a. Advocacy groups b. Aging (e.g., assisted living, home health care, hospice, etc.) c. Alcohol and drug abuse providers and coalitions at the local and regional levels d. Business and Chambers of Commerce e. Community centers f. Chronic disease prevention, screening, and self-management programs g. Faith communities h. Medical professional associations, medical societies, and practice groups i. Mental health (e.g., counseling associations, treatment facilities, etc.) j. New HIV-related providers such as FQHCs and Medicaid Managed Care Organizations (MCOs) k. Philanthropic organizations l. Primary education, including schools and school districts m. Secondary education, including researchers, instructors, and student groups n. Workforce Solutions and other vocational training and rehabilitation programs 						

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Logic Model 3: Action Planning Matrix: COE Solution 2

Solution
 {Recommended approach to achieve stated goals and targets}

2. Support technical assistance and training to current HIV-related service providers and extend training to potential providers*

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Replicate 2016 AETC Testing & Linkage training on HIV prevention advances (PrEP) as a regular update.						
2. Extend notification of quarterly case manager trainings to non-funded case managers and social workers at local hospitals (Ben Taub, LBJ, etc.).						
3. Create and disseminate an access and utilization guide for the RW Health Insurance Assistance Program to non-RW funded case managers and social workers.						
4. Cultivate peer technical assistance that facilitates sharing best practice models between current providers.						

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Logic Model 3: Action Planning Matrix: COE Solution 3

Solution
 {Recommended approach to achieve stated goals and targets}

3. Increase communication of HIV-related issues through media to educate and mobilize the public and providers*

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Explore the feasibility and practicality of developing a clearinghouse of educational opportunities.						
2. Identify local media resources to serve as outlets HIV education and community mobilization efforts.						
3. Cultivate social media pathways to disseminate HIV-related information and mobilization efforts.						
4. Create local public service announcement videos promoting national prevention and care services campaigns.						
5. Establish transportation-based advertisements of PrEP and other HIV prevention and care messaging.						
6. Evaluate opportunities for partnering with other local government initiatives for co-branding HIV-related issues.						

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Logic Model 3: Action Planning Matrix: COE Solution 4

Solution
 {Recommended approach to achieve stated goals and targets}

4. Optimize and explore new ways to utilize technology to: (a) link people at risk for or living with HIV (PLWH) to resources; and (b) assist providers with real-time referrals for clients to HIV prevention and care services*

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)

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Logic Model 3: Action Planning Matrix: COE Solution 5

Solution
 {Recommended approach to achieve stated goals and targets}

5. Strengthen coordination of data systems within the HIV care system, HIV prevention and care; and HIV prevention and care service providers and the broader health care delivery system*

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)

UPDATED:
07/07/16

All meetings subject to
change. Please call in
advance to confirm:
713 572-3724.

*Unless otherwise noted,
meetings are held at:*

2223 W. Loop South,
Suite 240
Houston, TX 77027

July 2016

	<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						1	2
	3	4 Independence Day OFFICE CLOSED	5	6	7 12 noon Steering Committee Room #240 3:00 pm Gaps in Care Wg Room #240	8 9:00 am Special Pops Wg Rm #416	9
	10	11 12:00 pm Project LEAP Advisory Committee Room #240	12	13	14 12 noon Planning Council Room #532 2:00 pm Comp HIV Planning Room #532	15 9:00 am Coordination of Effort Wg Room #TBD	16
	17	18	19 11:00 am Operations Room #240 1:30 pm Prevention and Early Identification Wg Room #416	20	21 CANCELLED Quality Improvement	22	23
	24	25 3:00 pm Leadership Team Room #TBD	26 12:00 pm Affected Community Bee Busy Wellness Ctr 8785 W. Bellfort Ave. 77031	27 SIRR	28 11:00 am Priority & Allocations Room #532	29	30
	31						