

**2017 Comprehensive Plan for HIV Prevention and Care Services**

**Special Populations Workgroup**

9:00 a.m., Friday, July 8, 2016

Meeting Location: 2223 W. Loop South, Room #416

**AGENDA**

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**Goal of Today's Meeting:**

Complete Logic Model 3 for each Special Populations Solution

- |   |   |
|---|---|
| I. Call to Order  | John Humphries and<br>Cristan Williams, Co-Chairs   |
| A. Welcome  |   |
| B. Moment of Reflection                                       |   |
| C. Adoption of the Agenda                                     |   |
| D. Approval of the Minutes                                    |   |
| <br>  |   |
| II. Complete Activity Details (Logic Model 3)                 | Amber Harbolt, Health<br>Planner, Office of Support |
| <br>  |   |
| III. Next Meeting – Contingent on Completion of Logic Model 3 | John Humphries and<br>Cristan Williams, Co-Chairs   |
| <br>  |   |
| IV. Announcements   |   |
| <br>  |   |
| V. Adjourn  |   |

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*The 2017 Comprehensive Plan for HIV Prevention and Care Services is a collaborative project of the*

♦ Houston Health Department      ♦ HIV Prevention Community Planning Group      ♦ Ryan White Planning Council  
♦ Harris County Public Health & Environmental Services      ♦ Ryan White Grant Administration      ♦ The Resource Group

♦ Meetings hosted by the Ryan White Planning Council 2223 W. Loop South, #240; Houston, TX 77027 ♦  
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## 2017 Comprehensive Plan for HIV Prevention and Care Services

### SPECIAL POPULATIONS WORKGROUP

9:00 a.m., Friday, June 3, 2016

Meeting Location: 2223 West Loop South, Room 416; Houston, TX 77027

#### Minutes

MEMBERS PRESENT	MEMBERS PRESENT	MEMBERS ABSENT
Cristan Williams, co-chair	Isis Torrente	Ella Collins-Nelson, excused
Alex Moses	Michael Kennedy	Esther Ogunjimi
Allen Murray	Pam Chambers	John Humphries
Andrew Motz	Robert Betancourt	Gloria Sierra, excused
Angela F. Hawkins	Robert Noble	Kevon Strange
Ardry Skeet Boyle	Rodney Mills	Nancy Miertschin, excused
Cecilia Ross	Tana Pradia	Zaida Lopez, excused
Curtis Bellard	Teresa Pruitt	
Denis Kelly	Thomas Dickerson	<b>OTHERS PRESENT</b>
Ebony Smith	Tracy Gorden	Cameron Hallmark, HHD
Herman Finley		Sha'Terra Johnson-Fairly, TRG
		Tasha Traylor, RWGA
		Amber Harbolt, Office of Support
		Diane Beck, Office of Support

**Call to order:** Cristan Williams, co-chair, called the meeting to order at 9:07 a.m.; she welcomed everyone and asked for a moment of reflection.

**Adoption of the Agenda: Motion #1:** *It was moved and seconded (Pruitt, Kelly) to adopt the agenda. Motion Carried.*

**Approval of the Minutes: Motion #2:** *It was moved and seconded (Bellard, Boyle) to approve the May 20, 2016 meeting minutes. Motion Carried.* Abstentions: Chambers, Finley.

**Develop Foci and Activities for Each Solution (Logic Model 2):** See attached information from the 2012 Plan and Logic Model 2 worksheet for each solution. The workgroup completed Solution 1 as follows: add activity 4 – work with SIRR and The Resource Group to create a system to track linkage for Recently Released. The workgroup discussed activities for Solution 2 as follows: training for providers regarding PrEP and sex workers, intersex, MSM and transgender populations; Create one or more PSAs similar to the Aunt Rose ACA PSA &/or widely distribute post cards educating the community on the benefits of Treatment as Prevention; education to small clinics regarding HIV and PrEP; Compile best practices for using technology to communicate with youth; research solutions for medication adherence and homeless populations – medication storage is needed or a way for them to safely keep meds with them, maybe partner with SPNS project or the Coalition for the Homeless; need a way to track people who are lacking identification making them ineligible for services – Hallmark said that the City's service linkage program can create a temporary ID for clients and Betancourt said that he works with HPD and can get a laminated, certified copy for homeless clients in a few days.

The workgroup discussed Solution 3 as follows: Hallmark said that the City's service linkage system collects information on why people were out of care and they are training DIS to collect information on clients who are transgender; need to train DIS/Outreach workers to collect information for data to care; would like to know what information the HOPWA program collects regarding housing status.

**Next Meeting:** July 8, 2016 at 9:00 a.m.; Agenda items include completion of Logic Model 3.

**Announcements:** Gorden said that he has applications for the 2016 Positive Living conference. Kelly said that there will be a memorial service for Gene Ethridge this evening at 6:30 p.m. at the Montrose Center.

**Adjourn:** The meeting was adjourned at 10:55 a.m.

## 2017 Houston Area Comprehensive HIV Prevention & Care Services Plan

### Logic Model 3: Action Planning Matrix: SP Solution 1

#### Solution

{Recommended approach to achieve stated goals and targets}

1. Evaluate HIV prevention and care system policies, procedures, and other structural components, and adjust to ensure that treatment is sufficient to meet the needs of all people living with or at risk for HIV.

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Assess and adjust Standards of Care and other relevant policies to ensure access to public facilities for all people.						
2. Research and implement methods for measuring the effectiveness of cultural competency training.						
3. Educate providers serving special populations about routine HIV testing, and promote inclusion of routine HIV testing in policies, procedures, and practices.						
4. Partner with SIRR to develop a process for tracking linkage for recently released PLWH.						

**2017 Houston Area Comprehensive HIV Prevention & Care Services Plan**

Logic Model 3: Action Planning Matrix: SP Solution 2

**Solution**  
 {Recommended approach to achieve stated goals and targets}

2. Close gaps in targeted interventions and services to better meet the HIV prevention and care needs of special populations.

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Develop HIV Care Continuums for each Special Population as possible, and disseminate to providers and the public.						
2. Train providers on best practices for educating and promoting PrEP among the following populations: sex workers, intersex individuals, MSM, and transgender individuals.						
3. Extend HIV testing and PrEP information and resources to small “pop-up” clinics throughout the Houston Area.						
4. Create tailored public service announcements for each special populations educating the community on the benefits of Treatment as Prevention.						
5. Compile HIIPA compliant best practices for using technology to communicate consumers.						
6. Research solutions for medication adherence and safe medication storage for PLWH experiencing homelessness.						
7. Develop a process for obtaining temporary identification for PLWH experiencing homelessness to expedite eligibility.						

**2017 Houston Area Comprehensive HIV Prevention & Care Services Plan**

Logic Model 3: Action Planning Matrix: SP Solution 3

**Solution**  
 {Recommended approach to achieve stated goals and targets}

3. Improve data management systems to better reveal information on the HIV epidemiology, risks outcomes, and needs of historically under-sampled populations and support Data-to-Care.

Activity	Responsible Parties (Name of entity)	Timeframe (By when)	Resources (Funding, staff, etc.)	Target Population	Data Indicator	Priority (rank by #)
1. Provide training to DIS staff on data collection for transgender and other special populations clients.						
2. Develop training for Outreach Workers on using Data-to-Care resources						
3. Collaborate with City of Houston Housing and Community Development Department on development of a local Housing Unmet framework and local Housing Care Continuums, including special populations to the extent feasible.						
4. Update or utilize local service linkage data systems to assess causes for unmet need/OOC among special populations.						

UPDATED:  
06/30/16

All meetings subject to  
change. Please call in  
advance to confirm:  
713 572-3724.

*Unless otherwise noted,  
meetings are held at:*

2223 W. Loop South,  
Suite 240  
Houston, TX 77027

# July 2016

	<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
						<b>1</b>	<b>2</b>
<b>3</b>	<b>4</b> Independence Day OFFICE CLOSED	<b>5</b>	<b>6</b>	<b>7</b>	12 noon Steering Committee Room #240  3:00 pm Gaps in Care Wg Room #TBD	<b>8</b> 9:00 am Special Pops Wg Rm #TBD	<b>9</b>
<b>10</b>	<b>11</b> 12:00 pm Project LEAP Advisory Committee Room #240	<b>12</b>	<b>13</b> 3:00 pm Prevention and Early Identification Wg Room #TBD	<b>14</b>	12 noon Planning Council Room #532  2:00 pm Comp HIV Planning Room #532	<b>15</b> 9:00 am Coordination of Effort Wg Room #TBD	<b>16</b>
<b>17</b>	<b>18</b>	<b>19</b> 11:00 am Operations Room #240	<b>20</b>	<b>21</b> CANCELLED Quality Improvement	<b>22</b>	<b>23</b>	
<b>24</b>	<b>25</b>	<b>26</b> 12:00 pm Affected Community Bee Busy Wellness Ctr 8785 W. Belfort Ave. 77031	<b>27</b> SIRR	<b>28</b> 11:00 am Priority & Allocations Room #532	<b>29</b>	<b>30</b>	
<b>31</b>							