

Houston Area HIV Services Ryan White Planning Council

Needs Assessment Group (NAG)

Analysis Workgroup

9:00 a.m., Friday, October 11, 2019

Meeting Location: 2223 W. Loop South, Room #240

AGENDA

* = handout at meeting

- I. Call to Order Angela F. Hawkins and
Nancy Miertschin, Co-Chairs
- A. Welcome
 - B. Moment of Reflection
 - C. Adoption of the Agenda
 - D. Approval of the Minutes
- II. Public Comments and Announcements
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give their name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.)
- III. 2019 Needs Assessment Data Analysis Process Amber Harbolt, Health
Planner, Office of Support
- A. Review Sampling Summary*
 - B. Review Raw Demographic Data*
 - C. Discuss Weighing Data
- IV. 2019 Needs Assessment Report Structure
- A. Revise Report Domains
- V. Announcements Angela F. Hawkins and
Nancy Miertschin, Co-Chairs
- VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

HIV Needs Assessment Group (NAG)

Analysis Workgroup

9:00 a.m., Friday, June 21, 2019

Meeting Location: 2223 W. Loop South, Room 101; Houston, TX 77027

Minutes

MEMBERS PRESENT

Angela F. Hawkins, Co-chair
Nancy Miertschin, Co-Chair
Bobbie Andrews
Isis Torrente

MEMBERS ABSENT

Eric James, excused
Annette Johnson
Denis Kelly, excused
Cecilia Oshingbade
Gloria Sierra
Nick Sloop
Steven Vargas
Kellie Watkins

OTHERS PRESENT

Samantha Bowen, RWGA
Sha'Terra Johnson-Fairley, TRG
Amber Harbolt, Ofc of Support
Diane Beck, Ofc of Support

Call to order: Angela F. Hawkins, co-chair, called the meeting to order at 9:14 a.m. and asked for a moment of reflection. She then asked everyone to introduce themselves.

Adopt the Agenda: Motion #1: *It was moved and seconded (Torrente, Andrews) to adopt the agenda. Motion carried.*

Public Comment: None.

Review Workgroup Membership Requirements, Voting Rules and Quorum. Harbolt reviewed the attached.

Overview of the 2019 Needs Assessment Process: Harbolt reviewed the 2019 survey concepts, sampling plan, survey tool, and timeline, see attached.

Principles for the 2019 Needs Assessment Analysis: See attached. Changes were made as follows: 1. Add after variety of data sources, “including but not limited to surveys and focus groups”; 2. Add “Focus groups lend context to the findings”; 3. After consumer survey add “and focus groups”. **Motion #2:** *It was moved and seconded (Torrente, Andrews) to approve the Principles for the 2019 Needs Assessment Analysis with the suggested updates. Motion carried.*

Necessities, Hypotheses and Curiosities: What do we want and need to learn from the data?: The workgroup would like to keep the profiles and add heterosexual men if there are enough for a profile. For MSM, break down the report by race. Also keep the service specific sheets.

Next Meeting: The next meeting will be October 2nd or 11th depending on room availability; agenda items include discussion of weighting data and report domains.

Announcements: None.

Adjournment: The meeting was adjourned at 10:39 a.m.



2016 HIV Needs Assessment Survey Domains

(Reviewed and updated by the NAG Analysis Workgroup on 06-06-16)

Domain 1: Demographics

The purpose of this domain is to describe the geographic and demographic characteristics of survey participants compared to local prevalence.

- 1.1 Participant composition
 - County of residence
 - Age
 - Sex and gender
 - Race/ethnicity
 - Sexual orientation
 - Health insurance status
 - Immigration status
 - Income and poverty
 - Special populations
- 1.2 Comparison of participant composition to RW Program clients and EMA prevalence for:
 - Sex at birth
 - Race/ethnicity
 - Age
- 1.3 Weighting the sample

Domain 2: Service Needs and Barriers

The purpose of this domain is to describe the need for and access to HRSA core medical and support services as reported by consumers.

- 2.1 Overall ranking of funded services, by need
- 2.2 Overall ranking of funded services, by accessibility
- 2.3 Overall ranking of barriers types experienced
- 2.4 Description of barriers encountered
- 2.5 Waiting list barriers and experiences
- 2.6 Other identified needs
- 2.7 Service-specific fact sheets (end of document)

Domain 3: Needs Across the HIV Care Continuum

The purpose of this domain is to describe needs related to each stage of the HIV Care Continuum

- 3.1 HIV Care Continuum
- 3.2 Data related to testing and diagnosis
 - Testing location
 - Year Diagnosed
- 3.3 Data related to linkage to care
 - Linkage services at diagnosis
 - Barriers to early linkage
- 3.4 Data related to retention in care
 - Barriers to retention in care
- 3.5 Data related to use of medications
 - Barriers to medication adherence

Domain 4: Determinants of HIV Care

The purpose of this domain is to describe the socio-economic, behavioral and health conditions that can influence management of HIV as well as need for and access to HIV-related services.

- 4.1 Co-Occurring Health Conditions
 - Non-HIV chronic and co-occurring conditions
 - Emergency care
- 4.2 Behavioral health
 - Mental health diagnoses
 - Mental and emotional distress
 - Social support
 - Substance use
- 4.3 Socio-economic determinants of health
 - Income and poverty
 - Medical and medication coverage
 - Housing and transportation
- 4.4 Experience with discrimination and violence
- 4.5 HIV Prevention behaviors and risks
 - STD testing and treatment
 - Access to prevention information
 - PrEP awareness
 - Condom use and barriers to use
 - Disclosure and partner selection

NOTES

- Key data topics will be analyzed for specific population groups (such as by age, race/ethnicity, etc.) as cell sizes and time allow. Results will be reported if cell sizes meet standard minimum reporting levels (>5 cases).
- Results from the 2014 Needs Assessment will be included for comparison purposes as comparable data points are available.
- Cross-tabulations across domains and topics will be performed as cell sizes and time allow. Results will be reported if cell sizes meet standard minimum reporting levels. (>5 cases).
- External data sources will be used for comparison purposes as available.