

Houston Area HIV Services Ryan White Planning Council

1310 Prairie Street, Suite 800, Houston, TX 77002

832 927-7926 telephone; <http://rwpchouston.org>

Memorandum

To: Members, Comprehensive HIV Planning Committee

Kenia Gallardo, Co-Chair

Robert Sliepk, Co-Chair

Jay Bhowmick*

Johanna Castillo

Titan Capri

Kathryn Fergus

Glen Hollis

Kenneth Jones

Shital Patel

Beatriz E.X. Rivera

Evelio Salinas Escamilla*

Jose Serpa-Alvarez

Imran Shaikh

Steven Vargas*

Georgina German

Email: Members, Research, Data, & Implement. and Monitoring, Quality Assurance & Eval. Committees

Gloria Sierra, Co-Chair

Hongmei Wang

Amber David

Bianca DeLeon

Daisy Perez

Deneen Francis

Dominique Guinn

** = Member of multiple committees*

Eliot Davis

Jason Thomas

Jeffrey Meyer*

Jill Jahns

Johnny Deal

Paul "Conlee" Stone

Reynauld White

Herman Finley, Co-Chair

Mary Guidry, Co-Chair

Glen Hollis

Michael Ruggerio

Copy: Aryana Butler

Tiffany Shepherd

Marlene McNeese

Sha'Terra Johnson

Diane Beck

Ama Williams

Miyase Koksai-Ayhan

Mauricia Chatman

Oscar Perez

Beth Allen

David Babb – email only

Janice Burns – email only

G. Hollingsworth – email

Algernon Moorhead

From: Tori Williams, Ryan White Office of Support

Date: Tuesday, September 3, 2024

Re: Meeting Reminder

Please note that there will be a joint, hybrid meeting of the Comprehensive HIV Planning, Research and Data, and Monitoring and Evaluation Committees. Details are as follows:

Joint Comprehensive HIV Planning Committee

Research, Data & Implementation Committee and

Monitoring, Quality Assurance, & Evaluation Committee Meeting

2:00 pm, Thursday, September 12, 2024

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHI6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

Or, call 346 248-7799

In-person location: Bering Church, 1440 Harold St., Houston, TX 77006. Please park and enter the building from the parking lot behind the church on Hawthorne Street.

Please contact Rod to RSVP, even if you cannot attend. Rod can be reached by telephone at 832 927-7926 or by email at: Rodriga.Avila@harriscountytexas.gov. Thank you!

Houston Area HIV Services Ryan White Planning Council

Joint Meeting of the Comprehensive HIV Planning, Research, Data & Evaluation, and the Monitoring, Quality Assurance and Evaluation Committees 2:00 pm, Thursday, September 12, 2024

Please note that the use of artificial intelligence (AI) is prohibited at Ryan White sponsored meetings.

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHI6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598 Passcode: 253271 To join via telephone call: (346) 248-7799

In-person location: Bering Church, 1440 Harold Street, Houston, TX 77006. Please park and enter the building from behind the church on Hawthorne Street.

AGENDA

- I. Reminder Regarding the Joint Meeting Process Tori Williams

- II. Call to Order
 - A. Welcoming Remarks and Moment of Reflection Kenia Gallardo, *She/Her/Hers*, and
 - B. Greetings from each meeting participant Robert Sliepka, *Him/His/They*
 - C. Adoption of the Agenda Co-Chairs
 - D. Approval of the Minutes

- III. Public Comment and Announcements
(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.)

- IV. Updates on Committee Projects
 - A. 2024 Houston Area HIV Prevention and Care Needs Assessment Tori Williams
 - B. 2024 Houston Area HIV Epi Supplement
 - C. 2025 Houston Area HIV Epi Profile

- V. Updates on 2022-2026 EHE/Integrated HIV Prevention and Care Plan
 - A. EHE/Integrated HIV Prevention and Care Planning Body Tori Williams
 - 1. See attached Summary of July 2024 Activities
 - B. Committee and Workgroup Evaluations All

- VI. Next Meeting: October 10, 2024

- VII. Announcements

- VIII. Adjourn

Documentation of Progress for the Research, Data & Implementation and the
Monitoring, Quality Assurance & Evaluation Committees

2:00 p.m., Thursday, September 12, 2024

NEXT MEETING DATE: _____

SUMMARY OF MEETING (over if more space is needed):

DECISIONS MADE & TASK ASSIGNMENTS:

Submitted by: _____
Aryana Butler or Ama Williams, Staff

Date: _____

Houston Area HIV Services Ryan White Planning Council

Joint Meeting of the Comprehensive HIV Planning, Integrated Plan Research, Data & Evaluation, and the Integrated Plan Monitoring, Quality Assurance and Evaluation Committees

2:00 pm, Thursday, July 11, 2024

Meeting Location: Bering Church 1440 Harold St, Houston, TX 77006 and Zoom teleconference

Minutes

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT	IP COMMITTEES MEMBERS PRESENT
Robert Sliepka, Co-Chair	Jay Bhowmick**, excused	Nike Blue
Kenia Gallardo	Johanna Castillo, excused	Ms. Dee Francis
Titan Capri	Glen Hollis**	Mary Guidry
Kathryn Fergus	Shital Patel, excused	Jeffrey Meyer
Kenneth Jones	Imran Shaikh, excused	
Beatriz E.X. Rivera		
Evelio Salinas Escamilla**		OTHERS PRESENT
Jose Serpa-Alvarez		Rodrigo Arias
Steven Vargas**		Neema Davies
<i>Ronnie Galley</i>		Sha'Terra Johnson, TRG
<i>Gina German</i>		Tori Williams, Office of Support
		Diane Beck, Office of Support

** Comprehensive HIV Planning and Integrated Plan committee members

Call to Order: Robert Sliepka Co-Chair, called the meeting to order at 2:18 p.m. and asked for a moment of reflection.

Adoption of Agenda: ***Motion #1:*** *it was moved and seconded (Vargas, Galley) to adopt the agenda with one change: add IV. FY 2025 EIIHA Strategy. Motion carried.*

Approval of the Minutes: ***Motion #2:*** *it was moved and seconded (Vargas, Fergus) to approve the March 14, 2024 minutes. Motion carried.* Abstentions: Gallardo, German, Serpa-Alvarez.

Public Comment: None.

Early Identification of Individuals with HIV/AIDS Strategy (EIIHA): Williams presented the attached proposed FY25 EIIHA populations, which were approved in the last process. The workgroup will have a quick meeting after the comment period to review any comments and give final approval of the populations.

Motion #3: *it was moved and seconded (Vargas, Rivera) to approve the following target populations for the FY 2020 EIIHA Plan:*

1. *Black/African Americans*
2. *Hispanics/Latinos Latinx Individuals*
3. *Male-Male Sexual Contact/Men who have Sex with Men*

Motion Carried unanimously.

Motion #4: *it was moved and seconded (Escamilla, Galley) to have the Office of Support include a statement in the EIIHA section of the HRSA application recognizing that currently available epidemiologic data consistently fail to assess the need for testing, referral, and linkage in vulnerable populations such as among those who are transgender, intersex, homeless, and those released from incarceration. Moving forward, the Houston Ryan White Planning Council will look to other sources, in addition to that provided by the Texas Department of Health Services, to document the needs of these vulnerable populations. Motion Carried unanimously.*

Houston EMA/HSDA Epidemiological Profile: Williams said we received data, thanks to Sha’Terra Johnson’s help in getting us what we needed. We have all of 2022 data but not all of 2023 so the 2022 data will be used for the 2024 Houston Area Epidemiological Supplement. Escamilla asked that we include information from the HIV.gov AHEAD dashboard as well.

Houston EMA/HSDA HIV Needs Assessment: Williams said that 560 surveys were completed and Beth is currently preparing data that the Priority and Allocations Committee needs to set service priorities on Monday.

EHE/Integrated HIV Prevention & Care Planning Body: Williams said that the Office of Support will start referring to this as the Joint Plan. See attached Summary of May 2024 activities for all committees and workgroups. Each of the Committees and Workgroups is moving along with their work including a citywide youth group. Also attached is a PowerPoint from the Houston Health Department on their EHE program.

EHE/Integrated Planning Evaluations: Williams said that Escamilla provided training to the committee on evaluation tools and techniques and all members signed up to be an evaluator on one or more workgroups/committees. Please dedicate July and September to attending the committee and workgroup meeting assigned to you and bring information back to this committee so we can review the evaluation plan for each committee and workgroup and assist those who need help.

Announcements: Williams said that the next committee meeting will be September 12, 2024.

Adjournment: ***Motion:*** *it was moved and seconded (Vargas, Capri) to adjourn the meeting at 3:10 p.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Office of Support Date

Chair of Committee Date

JA = Just arrived at meeting
 LM = Left the meeting
 C = Chaired the meeting

2024 Voting Record for Meeting Date July 11, 2024

MEMBERS	Motion #1: Agenda Motion Carried				Motion #2: Minutes Motion Carried				Motion #3: FY25 EIIHA Populations Motion Carried				Motion #4: Additional Info for the EIIHA Section Motion Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Robert Sliepka, Co-Chair				C				C				C				C
Kenia Gallardo, Co-Chair		X						X		X				X		
Jay Bhowmick	X				X				X				X			
Titan Capri		X				X				X				X		
Johanna Castillo	X				X				X				X			
Kathryn Fergus		X				X				X				X		
Glen Hollis	X				X				X				X			
Kenneth Jones		X				X				X				X		
Shital Patel	X				X				X				X			
Beatriz E.X. Rivera		X				X				X				X		
Evelio Salinas Escamilla		X				X				X				X		
Jose Serpa-Alvarez		X						X		X				X		
Imran Shaikh	X				X				X				X			
Steven Vargas		X				X				X				X		
<i>Ronnie Galley</i>		X				X				X				X		
<i>Gina German</i>		X						X		X				X		

Ending the HIV Epidemic/Integrated HIV Prevention and Care Planning Body

Summary Reports from Committees and Workgroups

July 2024

For more information about the groups listed below, please contact Diane Beck, RWoOS by telephone at 832 927-7926 or by email at: Diane.Beck@harriscountytexas.gov. All Committees & Workgroups meet virtually only, unless otherwise noted, and can be accessed by Zoom at: <https://us02web.zoom.us/j/8899837982> Meeting ID: 889 983 7982

Due to a number of unusual weather events, most committee & workgroup meetings were cancelled in July

Aging and HIV Workgroup, Diane Beck, RWOS

The July meeting was cancelled, but important updates include the following from Ryan White Grant Administration: the Ryan White Part A–funded Aging and HIV Project began in July 2024 through the local AIDS Education and Training Center (AETC) provider, Baylor College of Medicine. The project provides technical assistance and training to providers to address the health care and psychosocial needs of people aging with HIV. Specifically, the Ryan White Planning Council has created five case manager positions. Those hired will be trained by AETC to be geriatric HIV case managers. These case managers will encourage physicians to collect baseline data on older adults living with HIV, with the intent of using the data to develop appropriate services. Ryan White Part A is already prepared to underwrite the cost of the tests through the primary care funded service category. At the September workgroup meeting, members will watch a panel discussion from On Aging 2024, entitled “[The Duality of Aging with HIV: Understanding the Structural and Policy Barriers for Older People Living with HIV \(PLWH\)](#),” moderated by Carmen Villar, vice president of public affairs at Gilead Sciences. Also, featuring Bamby Salcedo, CEO of TransLatin@ Coalition; Jeff Berry, executive director, The Reunion Project; and Malcolm Reid, director of policy, THRIVE SS. **Next meeting: Noon, Wednesday, September 18, 2024**

Consumer and Community Engagement Workgroup, Cydney Clay, Houston Health Department

This committee merged with the Ryan White Affected Community Committee. Members are calling local colleges and universities and gathering information for an inventory of HIV prevention and care services provided on campus. **Next meeting: in-person or virtual, 11 a.m., Monday, September 23, 2024**

Education and Awareness Committee. See Treat, Education, and Awareness Committee.

Housing Workgroup, Tori Williams, RWOS and Amber David, Houston Health Department

The July meeting of the committee was cancelled. **The date of the September meeting is to be announced.**

Needing In-Person Engagement Workgroup, Tori Williams, RWOS

The July meeting of the committee was cancelled. In the meantime, **Tori, Marlene and Jason are working on securing funding** for the video HIV training project for staff who work with individuals who are unhoused and/or impacted by mental health, substance use disorder or interpersonal violence. **The date of the September meeting is to be announced.**

Professional Health Care Engagement Workgroup, Tori Williams, RWOS, and Richon Ohafia, Ryan White Grant Administration. The July meeting of the committee was cancelled. In the meantime, **Tori, Marlene and Jason are working on securing funding** for the video HIV training project for staff who work with individuals who are unhoused and/or impacted by mental health, substance use disorder or interpersonal violence. **The date of the September meeting is to be announced.**

Prevention and Policy Committee, Eliot Davis, Houston Health Department

The committee’s July meeting was cancelled. **The date of the September meeting is to be announced.**

INTEGRATED PLANNING BODY
Summary Reports of Committees and Workgroups for July 2024—Continued

Quality of Life and Social Determinants Committee, Tori Williams, RWOS and Jovaun Hicks, Houston Health Department. The Co-Chairs of the Committee met with staff on July 19th and determined that the next Quality of Life and Social Determinants Committee meeting should be dedicated to reviewing the five Quality of Life Goals from the National HIV/AIDS Strategy, which are also in the Houston Joint Plan. Before setting a date for the Committee to meet, Steven is going to work with the Houston Medical Monitoring Project to get the data that they have already collected that relates to the goals. In the meantime, the workgroups under the committee have been meeting and working on their goals and activities. **Next meeting: To be announced**

Racial and Social Justice Workgroup, Richon Ohafia, Ryan White Grant Administration
The July meeting was cancelled. **Next Meeting: 6 p.m., Tuesday, September 17, 2024**

Research, Data, and Implementation Committee and Monitoring, Quality Assurance, and Evaluation Committee, Tori Williams, RWOS, and Aryana Butler, Houston Health Department. Members of the committee were encouraged to spend July and August meeting with their assigned EHE/Integrated Plan committee or workgroup so that they could begin to develop evaluation strategies. **Next Meeting: 2 p.m., Thursday, September 12, 2024**

Respond Committee, Cydney Clay, Houston Health Department
The committee's July meeting was cancelled. **Next meeting: 1:00 p.m., Tuesday, September 17, 2024**

Status-Neutral Systems and Diagnose Committee, Chelsea Frand, Houston Health Department
This committee's July meeting was cancelled. **Next meeting: To be announced.**

Treat, Education, and Awareness Committee, Tori Williams, RWOS
The committee is a merger of the Treat Committee and the Education and Awareness Committee. Members will dedicate between July and December 2024 to participate in meeting the goals and activities of its four related workgroups 2024. **Next meeting: January 2025**

Youth and College Engagement Workgroup, Rod Avila, RWOS, and Sha'Terra Johnson, The Resource Group Members of the Ryan White Planning Council are meeting with Allies in Hope clients 18 to 24 years old. The RWPC provides speakers on health-related issues and meals for the participants. **Tori, Marlene and Jason are working on securing funds to underwrite the cost of meals for the expanded program.** Once this happens, the program will be expanded to provide monthly speakers for young clients of three organizations: Allies in Hope, Tony's Place, and the Montrose Center. In the meantime, clients of the three organizations are electing representatives to serve on a Youth Steering Committee that will select monthly topics, speakers, and dinner menus; name the program; and govern other activities. On a different note, D. Perez provided the workgroup members with information about *Connect to Protect*, a quarterly meeting for agency staff who work with youth. The meetings bring together various organizations to discuss such topics as research on HIV prevention for youth and ways to engage young people. One member of the workgroup asked members to be mindful of stigmatizing language used for unhoused youth (C. Brown will share a list of preferred language). K. Jones will create evaluation benchmarks. **Next meeting: 6 p.m., Tuesday, September 3, 2024**

Houston Area HIV Services Ryan White Planning Council

Joint Meeting of the Comprehensive HIV Planning, Integrated Plan Research, Data & Evaluation, and the Integrated Plan Monitoring, Quality Assurance and Evaluation Committees

2:00 pm, Thursday, February 8, 2024

Meeting Location: Bering Church 1440 Harold St, Houston, TX 77006 and Zoom teleconference

Minutes

EHE/Integrated HIV Prevention & Care Planning Committees

Mica welcomed members of the Research, Data & Evaluation and Monitoring, Quality Assurance and Evaluation Committees. He asked everyone to introduce themselves. T. Williams briefly described the EHE/Integrated Plan and explained the format for the combined committee meetings each month. Committee members were asked to choose one or more of the Integrated Planning subcommittees and workgroups to serve as the evaluator. The evaluator for each committee/workgroup will report back and bring problems back to this group. The assignments are as follows:

Committee Name - Assigned Evaluator

Status Neutral/Diagnose – Kathryn Fergus
Treat – Kenneth Jones
Education & Awareness - TBD
Prevention & Policy – Beatriz Rivera
Respond – Gina German
Quality of Life/Social Determinants – TBD

Workgroup Name – Assigned Evaluator

Consumer/Community Engagement – Josh Mica
College – Gina German
Needing In-Person Education – Josh Mica
Youth – Kenneth Jones
Professional Healthcare – Johanna Castillo
Aging & HIV– Evelio Salinas Escamilla & Glen Hollis
Housing – Kenia Gallardo and Mary Guidry
Racial & Social Justice – Titan Capri

At the next joint committee meeting, Escamilla will provide training to members on evaluation tools and techniques.

JA = Just arrived at meeting
R = Left room temporarily
M = Left the meeting
C = Chaired the meeting

2024 Voting Record for Meeting Date February 8, 2024

MEMBERS	Motion #1: Agenda				Motion #2: Minutes			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Kenia Gallardo, Co-Chair	X				X			
Robert Sliepka, Co-Chair	X				X			
Jay Bhowmick		X						X
Johanna Castillo		X				X		
Titan Capri	X				X			
Kathryn Fergus		X				X		
Glen Hollis		X						X
Kenneth Jones		X						X
Shital Patel		X						X
Beatriz E.X. Rivera		X						X
Evelio Salinas Escamilla		X				X		
Jose Serpa-Alvarez		X						X
Imran Shaikh		X						X
Steven Vargas		X						X
<i>Gina German</i>		X				X		

Leadership Team

Co-Chairs: **Ronnie Galley (RWPC)**, **TRG working on (RW Pt B)** and **Shawn Flintroy (CPG)**
 S: **Tori Williams**

