

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, May 13, 2021

Meeting Location: Online or via phone

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNGl2VndnR2lYUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

To join via telephone call: (346) 248-7799

AGENDA

I. Call to Order

A. Welcome

B. Moment of Reflection

C. Adoption of the Agenda

D. Approval of the Minutes

Daphne L. Jones and
Rodney Mills, Co-Chairs

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

III. FY 2022 EIIHA Workgroup

A. Review FY 2022 EIIHA Plan Motion

Ricardo Mora, Health Planner
Office of Support

IV. Active Projects

A. RWPC & CPG Joint Trainings Update

B. 2021 Special Study: Out of Care Populations

V. Announcements

Daphne L. Jones and
Rodney Mills, Co-Chairs

VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee
2:00 p.m., Thursday, March 11, 2021
Meeting Location: Zoom Teleconference

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Daphne L. Jones, Co-Chair	Tom Lindstrom, excused	Allen Murray, RWPC Chair
Rodney Mills, Co-Chair	Deondre Moore	Tya Johnson, HHD
Dawn Jenkins	Shital Patel, excused	Miyase Koksai-Ayhan, HHD
Faye Robinson	Herman Finley	Zeldra Vawters, HHD
Imran Shaikh	Debra Reagans	Kendra White, HHD
Robert Sliepka		Heather Keizman, RWGA
Steven Vargas		Rebecca Edwards, RWGA
Dominique Brewster		Sha'Terra Johnson, TRG
Lisa Felix		Crystal Townsend, TRG
Esther Ogunjimi		Tori Williams, Office of Support
		Ricardo Mora, Office of Support
		Diane Beck, Office of Support

Call to Order: Rodney Mills, Co-Chair, called the meeting to order at 2:06 p.m. and asked for a moment of reflection.

Adoption of Agenda: Motion #1: *it was moved and seconded (Vargas, Sliepka) to adopt the agenda. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Vargas, Jenkins) to approve the February 11, 2021 minutes. Motion carried.* Abstentions: Sliepka.

Public Comment: Vargas read the written comment he presented to the Planning Council on Social and Racial Justice. See attached.

Training: Data-to-care (D2C) Study: Mora presented the attached PowerPoint.

Active Projects

Comprehensive Plan Update: Mora said that HRSA recently released guidance to extend the current plan through 2022. Guidance for the next plan is expected in June with a plan due date of December 2022.

EtE Joint Trainings Update: Mora said that due to the winter storm the process has slowed but they are still working on this. There is a meeting next week and the first webinar is tentatively set for April 12th.

2021 Special Project: Mora said he will have time to do a project later this year. He has some ideas, such as looking at barriers and why people fall out of care that would be worthwhile to explore. It's a solid idea, need to plan well so we get what we want from it. Mills asked that everyone give input to Mora on this. Jones suggested looking at outreach efforts. Vargas said there will need to be a gender and racial breakdown. Robinson added age breakdown. Jenkins said we need to look deeper at what it means to be out of care - not our definition but what it means to clients. Jones agreed saying if there are repeat issues then providers can watch for that.

Announcements: None.

Adjournment: Motion: *it was moved and seconded (Vargas, Robinson) to adjourn the meeting at 3:30 p.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Office of Support Date

Chair of Committee Date

JA = Just arrived at meeting
R = Left room temporarily
M = Left the meeting
C = Chaired the meeting

2021 Voting Record for Meeting Date March 11, 2021

MEMBERS	Motion #1: Agenda				Motion #2: Minutes			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Rodney Mills, Co-Chair				C				C
Daphne L. Jones, Co-Chair <i>ja 2:08 pm</i>	X					X		
Dawn Jenkins		X				X		
Tom Lindstrom	X				X			
Deondre Moore	X				X			
Shital Patel	X				X			
Faye Robinson		X				X		
Imran Shaikh		X				X		
Robert Sliepka		X						X
Steven Vargas		X				X		
<i>Dominique Brewster</i>		X				X		
<i>Lisa Felix ja 2:20 pm</i>	X				X			
<i>Herman Finley</i>	X				X			
<i>Esther Ogunjimi ja 2:09 pm</i>	X				X			
<i>Debra Reagans</i>	X				X			

EIIHA Workgroup Report

The EIIHA Workgroup for FY 2022 met on March 23, 2021. Participants in the EIIHA Workgroup included representatives from prevention and care, community members, and consumers in the Houston area. The workgroup reviewed the process, which included the purpose of EIIHA, the selection criteria, the data sources used from last year's process, and made data requests for the upcoming FY 2022 EIIHA Workgroup.

The workgroup recommends the following motion:

Item: FY 2022 EIIHA Plan

Recommended Action: In order to meet HRSA grant application deadlines, request the Planning Council to allow the Comprehensive HIV Planning Committee to have final approval of the FY 2022 EIIHA Plan target populations, provided that:

- The FY 2022 EIIHA Plan is developed through a collaborative process that includes stakeholders from HIV prevention and care, community members and consumers; and
- The recommended FY 2022 EIIHA Plan target populations are distributed to the Planning Council members for input prior to final approval from the Comprehensive HIV Planning Committee.

The FY 2022 EIIHA Workgroup plans to meet after the receipt of the HRSA EIIHA Guidance, which is expected to be released to Ryan White Part A recipients in July 2021.



Special Study

Looking at out of care populations




Comprehensive HIV Planning Committee Meeting

May 13, 2021

Out of Care Population

1. Continuous HIV care is a national goal for both HIV prevention and care stakeholders.
2. Continuous HIV care can lead to improved health outcomes for individuals as well as reduced transmission.
3. Historically, it has been difficult to find individuals who are out of care. Building on existing relationships we can identify a greater number of Out of care (OOC) individuals.

Survey Tool

STAFF USE ONLY-SURVEY ADMIN Date of survey: _____ Agency/location: _____ Staff initials: _____ Gift card #: _____		STAFF USE ONLY-DATA ENTRY Date of data entry: _____ Auto survey #: _____ Staff initials: _____
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2019 Consumer Survey

Dear Participant,

The purpose of this survey is to learn about your needs for HIV care and what it's like for you to be living with HIV. Only people who are living with HIV, 18 years of age or older*, and who live in the greater Houston area should take this survey. If you don't meet these requirements or are not sure, please talk to a staff person now.

* A parent or legal guardian must complete a survey on behalf of a person living with HIV ages 13-17.

Please read the following before you begin:

- Your participation in this survey is 100% voluntary. You do not have to participate. If you do, it will help us learn what people need for HIV care.
- Everything you tell us is 100% confidential. You will not be identified in the report, and no information about you as *an individual* will be collected or shared. All the answers you give will be combined with other surveys and shown as a group.
- You may find some of the questions personal, and they may make you feel uncomfortable. You do not have to continue if you feel this way. Please talk to a staff person at any time if you feel uncomfortable with the survey.
- You will receive an incentive for your participation after you have finished the survey. You will be asked to sign for the incentive, but you do not have to use your legal name.
- If you complete the survey, you are consenting to participate in this project. You are also giving us your consent to use your survey answers. Again, you will not be identified in the report, and no information about you as *an individual* will be collected or shared.
- Please take your time to answer all questions as completely and accurately as possible. There are no right or wrong answers. There is no time limit.
- If you have questions about this survey, please contact the Ryan White Planning Council Office of Support at (832) 927-7926 at any time.

You can begin the survey now. Please bring your completed survey to a staff person when you are done. Thank you for your participation in this project!

The 2020 Houston Area HIV Care Services Needs Assessment will be used to capture information on OOC individuals.

Benefits to doing this:

1. Have a tool that's already created
2. Can compare OOC data with the rest of the Needs Assessment data to look at trends and differences.
3. Can add additional questions easily, if needed

Additions to Needs Assessment Survey

- What additional questions could we add to the Needs Assessment to enhance our knowledge of this population?
 - How many times out of care since diagnosis?
 - What could have helped a patient stay in care?
 - Ask questions about the impact of COVID?
- To keep survey brief, not too many additional questions!

Sampling Plan

- Will take a passive approach to gathering information on OOC individuals.
 - Partner with Houston Health Department HIV Service Linkage Program and RWGA sub-recipient case managers.
- Project LEAP and university students will also help to recruit and survey individuals they know who are OOC.
- Individuals identified as OOC will be referred to Ricardo to take the survey.
 - Can be administered over the phone, online, or in person if needed.

Special Study Timeline

