

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, February 11, 2021

*Meeting Location: Online or via phone – **Please do not come in person***

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

To join via telephone call: (346) 248-7799

AGENDA

I. Call to Order

A. Welcome and Introductions

B. Moment of Reflection

C. Adoption of the Agenda

D. Approval of the Minutes (November 12, 2020)

Daphne L. Jones and
Rodney Mills, Co-Chairs

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

III. Overview for New and Returning Members

A. Nuts and Bolts

B. Petty Cash Deadlines

C. Conflict of Interest

D. Open Meetings Act Training

E. Timeline of Critical 2021 Council Activities

F. Purpose of the Committee

G. Committee Meeting Schedule

H. Adoption of 2021 Committee Goals

I. Elect a Committee Vice Chair

Tori Williams, Director
Ryan White Office of Support

IV. Active Projects

A. Current Comprehensive Plan

B. Upcoming Comprehensive Plan

C. ETE Joint Trainings with CPG

D. 2021 HIV Epidemiology Profile

E. Out of Care Special Study

V. Announcements

Daphne L. Jones and
Rodney Mills, Co-Chairs

VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee
2:00 p.m., Thursday, November 12, 2020
Meeting Location: Zoom teleconference

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Daphne L. Jones, Co-Chair	Datonye Charles	Heather Keizman, RWGA
Denis Kelly	Ryan Clark	Rebecca Edwards, RWGA
Rodney Mills	Dawn Jenkins	Crystal Townsend, TRG
Deondre Moore	Esther Ogunjimi	Camden Hallmark, HHD
Matilda Padilla	Shital Patel	Tya Johnson, HHD
Imran Shaikh	Faye Robinson	Miyase Koksai-Ayhan, HHD
Dominique Brewster	Bianca Burley	Amber Harbolt, Office of Support
	Steven Vargas, excused	Diane Beck, Office of Support
	Anthony Williams	
	Larry Woods	

Call to Order: Daphne Jones, Co-Chair, called the meeting to order at 2:07 p.m. and asked for a moment of reflection.

Adoption of Agenda: ***Motion #1:** it was moved and seconded (Kelly, Mills) to adopt the agenda. Motion carried.*

Approval of the Minutes: ***Motion #2:** it was moved and seconded (Kelly, Mills) to approve the July 23, 2020 minutes. Motion carried.* Abstentions: Kelly, Padilla, Shaikh.

Public Comment: None.

Review Year 3 Comprehensive Plan Evaluation Report: Harbolt reviewed the Year 3 Comprehensive Plan Evaluation Report, see attached. She said that updated data was received after the report was sent to the committee and the number of benchmarks reached went up. She presented the updated report on the screen. If there are typos or grammatical changes that need to be made please email them to her. ***Motion #3:** it was moved and seconded (Kelly, Mills) to approve the Year 3 Comprehensive Plan Evaluation Report with the understanding that some of the data may be updated and grammatical errors will be corrected. Motion carried.*

2021 Committee Goals: ***Motion #4:** it was moved and seconded (Kelly, Padilla) to recommend the 2020 Committee Goals for 2021. Motion carried.*

Announcements: Townsend said that there would be a transgender-focused virtual resource fair and she will send the link out soon. Harbolt said that this is the last committee meeting of the year and thanked everyone for their hard work. This will be her last meeting since her last day will be on December 31, 2020. Everyone thanked her for all of her hard work over the last six years and

wished her well.

Adjournment: Motion: *it was moved and seconded (Kelly, Mills) to adjourn the meeting at 2:41 p.m. Motion carried.*

Submitted by:

Approved by:

Amber Harbolt, Office of Support Date

Chair of Committee Date

JA = Just arrived at meeting
LR = Left room temporarily
LM = Left the meeting
C = Chaired the meeting

2020 Voting Record for Meeting Date November 12, 2020

MEMBERS	Motion #1: Agenda				Motion #2: Minutes				Motion #3: Year 3 Comp Plan Evaluation Report				Motion #4: 2021 Committee Goals			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Daphne L. Jones, Co-Chair				C				C				C				C
Steven Vargas, Co-Chair	X				X				X					X		
Dawn Jenkins	X				X				X				X			
Denis Kelly		X						X	X					X		
Rodney Mills		X				X			X					X		
Deondre Moore		X				X			X				X			
Matilda Padilla		X						X	X					X		
Shital Patel	X				X				X				X			
Faye Robinson	X				X				X				X			
Imran Shaikh		X						X	X					X		
Dominique Brewster		X				X			X					X		
Bianca Burley	X				X				X				X			
Datonye Charles	X				X				X				X			
Ryan Clark	X				X				X				X			
Esther Ogunjimi	X				X				X				X			
Anthony Williams	X				X				X				X			
Larry Woods	X				X				X				X			

Nuts and Bolts for New Members

Please take into account that some of the procedures described below have been changed due to stay at home orders because of COVID-19.

Staff will mail meeting packets a week in advance; if they do not arrive in a timely manner, please contact Rod in the Office of Support. In the meantime, most reminder emails will include an electronic copy of the meeting packet.

The meeting packet will have the date, time and room number of the meeting; this information will also be posted on signs on the first and second floor the day of the meeting.

Sign in upon arrival and use the extra agendas on the sign in table if you didn't bring your packet.

Only Council/committee members sit at the table since they are voting members; staff and other non-voting members sit in the audience.

The only members who can vote on the minutes are the ones who were present at the meeting described in the minutes. If you were absent at the meeting, please abstain from voting.

Due to County budgeting policy, there may be no petty cash reimbursements in March and April. Please turn in your receipts to Rod but be prepared to receive a reimbursement check in late April.

Be careful about stating personal health information in meetings as all meetings are tape recorded and, due to the Open Meetings Act, are considered public record. Anyone can ask to listen to the recordings, including members of the media.

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
832 927-7926 telephone; 713 572-3740 fax

MEMORANDUM

To: Members, Ryan White Planning Council
Affiliate Members, Ryan White Committees

Copy: Carin Martin

From: Tori Williams, Director, Office of Support

Date: January 21, 2021

Re: End of Year Petty Cash Procedures

The fiscal year for Ryan White Part A funding ends on February 28, 2021. Due to procedures in the Harris County Auditor's Office, it is important that all volunteers are aware of the following end-of-year procedures:

- 1.) Council and Affiliate Committee members must turn in all requests for petty cash reimbursements **at or before 2 p.m. on Friday, February 12, 2021.**
- 2.) Requests for petty cash reimbursements for childcare, food and/or transportation to meetings before March 1, 2021 **will not be reimbursed at all if they are turned in after March 31, 2021.**
- 3.) The Office of Support may not have access to petty cash funds between March 1 and May 31, 2021. If meetings are held in person during this time, then volunteers should give Rod the usual reimbursement request forms for transportation, food and childcare expenses incurred after March 1, 2021 but the Office may not be able to reimburse volunteers for these expenses until mid to late May 2021.

We apologize for what could be an inconvenience. Please call Tori Williams at the number listed above if you have questions or concerns about how these procedures will affect you personally.

(OVER FOR TIMELINE)

March 1

2020.....

Beginning of
fiscal year 2020

Feb 12

2021.....

Turn in all
receipts

Feb 28

2021.....

End of fiscal
year 2020. No
money available
to write checks until
possibly the end of
May

March 31

2021

Turn in all remaining receipts
for fiscal year 2020 or you
will not be reimbursed for
those expenses incurred between
March 1, 2020 and Feb. 28, 2021

Ryan White Definition of Conflict of Interest

“Conflict of Interest” (COI) is defined as an actual or perceived interest by a Ryan White Planning Council member in an action which results or has the appearance of resulting in personal, organizational, or professional gain. COI does not refer to persons living with HIV disease (PLWH) whose sole relationship to a Ryan White Part A or B or State Services funded provider is as a client receiving services. The potential for conflict of interest is present in all Ryan White processes: needs assessment, priority setting, comprehensive planning, allocation of funds and evaluation.

Houston Area HIV Services Ryan White Planning Council

Office of Support

2223 West Loop South, Suite 240, Houston, Texas 77027

713 572-3724 telephone; 713 572-3740 fax

www.rwpchouston.org

Memorandum

To: Members, Houston Ryan White Planning Council
Affiliate Members, Ryan White Committees

From: Tori Williams, Director, Ryan White Office of Support

Date: January 21, 2021

Re: Open Meetings Act Training

Please note that all Council members, and Affiliate Committee members, are required to take the Open Meetings Act training at least once in their lifetime. If you have never taken the training, or if you do not have a certificate of completion on file in our office, you must take the training and submit the certificate to the Office of Support before March 31, 2021. The training takes 60 minutes and can be accessed through the following link (if you have difficulty with the link, copy and paste it into Google and it should lead you to the correct area of the Attorney General's website):

<https://www.texasattorneygeneral.gov/og/oma-training>

If you do not have high-speed internet access, you are welcome to contact Rod in the Office of Support and we will see if we can help you access the information.

Upon completion of training, you will be provided with a code that is used to print a certificate of completion. Using the code, you may obtain the certificate from the Attorney General's Office in the following ways:

Print it from the Attorney General web link at:

https://www.texasattorneygeneral.gov/forms/openrec/og_certificates.php

Or, call the Office of Support with the validation code and the staff will print it for you.

We appreciate your attention to this important requirement. Do not hesitate to call our office if you have questions.

DRAFT

Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2021 Council Activities

(Revised 01-28-21)

A square around an item indicates an item of particular importance or something out of the ordinary regarding the date, time or meeting location. The following meetings are subject to change. Please call the Office of Support to confirm a particular meeting time, date and/or location: 832 927-7926.

General Information: The following is a list of significant activities regarding the 2021 Houston Ryan White Planning Council. Consumers, providers and members of the general public are encouraged to attend and provide public comment at any of the meetings described below. For more information on Planning Council processes or to receive monthly calendars and/or review meeting agendas and support documents, please contact the Office of Support at 832 927-7926 or visit our website at: www.rwpchouston.org.

Routinely, the Steering Committee meets monthly at 12 noon on the first Thursday of the month. The Council meets monthly at 12 noon on the second Thursday of the month.

- Thurs. Jan. 21 Council Orientation. 2021 Committee meeting dates will be established at this meeting.
- Thurs. Feb. 4 12 noon. First Steering Committee meeting for the 2021 planning year.
- Tues. Feb. 9 11 am, Orientation for new 2021 Affiliate Committee Members.
- Thurs. Feb. 11 12 noon. First Council meeting for the 2021 planning year.

Mon. Feb. 15 5:00 pm. Deadline for submitting **Proposed Idea Forms** to the Office of Support. The Council is currently funding, or recommending funding, for 17 of the 28 allowable HRSA service categories. The Idea Form is used to ask the Council to make a change to a funded service or reconsider funding a service that is not currently being funded in the Greater Houston area with Ryan White Part A, Part B or State Services dollars. The form requires documentation for why dollars should be used to fund a particular service and why it is not a duplication of a service already being offered through another funding source. Anyone can submit an Idea Form. Contact the Office of Support at 832 927-7926 to request required forms

Thurs. Feb. 25 12 noon. Priority & Allocations Committee meets to approve the **policy on allocating FY 2021 unspent funds, FY 2022 priority setting process** and more.

TBD in March EIIHA Workgroup meeting.

Tues. March 16 1:00 pm. Joint meeting of the Quality Improvement, Priority & Allocations and Affected Community Committees to determine the criteria to be used to select the **FY 2022 service categories** for Part A, Part B and *State Services* funding.

Mon. March 15 **Consumer Training** on the How to Best Meet the Need process.

Thurs. April 1 12 noon. Steering Committee meets.

Thurs. April 8 12 noon. Planning Council meets.

1:30 – 4:30 pm. Council and Community Training for the How to Best Meet the Need process. Those encouraged to attend are community members as well as individuals from the Quality Improvement, Priority & Allocations and Affected Community Committees. Call 832 927-7926 for confirmation and additional information.

(Continued)

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Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2021 Council Activities

(Revised 01-28-21)

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Mon. April 12	10 am – 5 pm, Special workgroup meetings. Topics to be announced.
Tues. April 20	<p>10:30 am. How To Best Meet the Need Workgroup #1 at which the following services for FY 2022 will be reviewed:</p> <ul style="list-style-type: none">• Ambulatory/Outpatient Medical Care (including Emergency Financial Assistance – Pharmacy Assistance, Local Pharmacy Assistance, Medical Case Management, Outreach and Service Linkage – Adult and Rural)• Ambulatory/Outpatient Medical Care (including Medical Case Management and Service Linkage – Pediatric)• Referral for Health Care and Support Services• Clinical Case Management• Non-Medical Case Management (Service Linkage at Testing Sites)• Vision Care <p>1:30 pm. How To Best Meet the Need Workgroup #2 at which the following services for FY 2021 will be reviewed:</p> <ul style="list-style-type: none">• Health Insurance Premium & Co-pay Assistance• Medical Nutritional Therapy (including Nutritional Supplements)• Mental Health• Substance Abuse Treatment/Counseling• Non-Medical Case Management (Substance Use)• Oral Health – Untargeted & Rural <p>Call 832 927-7926 for confirmation and to receive meeting packets.</p>
Wed. April 21	<p>3:00 pm – 5:00 pm. How To Best Meet the Need Workgroup #3 at which the following services will be reviewed:</p> <ul style="list-style-type: none">• Early Intervention Services• Emergency Financial Assistance - Other• Home & Community-based Health Services (Adult Day Treatment)• Hospice• Linguistic Services• Transportation (van-based - Untargeted & Rural) <p>Call 832 927-7926 for confirmation and additional information.</p>
Thurs. April 22	12 noon. Priority & Allocations Committee meets to allocate Part A unspent funds.
Mon. May 3	5:00 pm. Deadline for submitting Proposed Idea Forms to the Office of Support. (See February 15 for a description of this process.) Please contact the Office of Support at 832 927-7926 to request a copy of the required forms.
Tues. May 18	11 am. How to Best Meet the Need Workgroup meets for recommendations on the Blue Book . The Operations Committee reviews the FY 2022 Council Support Budget.
Tues. May 18	1 pm. Quality Improvement Committee meets to approve the FY 2022 How to Best Meet the Need results and review subcategory allocation requests . Draft copies are forwarded to the Priority & Allocations Committee.

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Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2021 Council Activities

(Revised 01-28-21)

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Tues. May 25	7:00 pm., Public Hearing on the FY 2022 How To Best Meet the Need results.
Wed. May 26	Time TBD. Special Quality Improvement Committee meeting to review public comments regarding FY 2022 How To Best Meet the Need results.
Thurs. May 27	12 noon. Priority & Allocations Committee meets to recommend the FY 2022 service priorities for Ryan White Parts A and B and <i>State Services</i> funding.
Thurs. June 3	12 noon. Steering Committee meets to approve the FY 2022 How to Best Meet the Need results.
Thurs. June 10	12 noon. Council approves the FY 2022 How to Best Meet the Need results.
Week of June 14-18	Dates and times TBD. Special Priority & Allocations Committee meetings to draft the FY 2022 allocations for RW Part A and B and State Services funding.
In June or Aug.	1 pm. Quality Improvement Committee reviews the results of the Assessment of the Administrative Mechanism and hosts Standards of Care training.
Thurs. June 24	12 noon. Priority & Allocations Committee meets to approve the FY 2022 allocations for RW Part A and B and State Services funding.
Mon. June 28	7 pm. Public Hearing on the FY 2022 service priorities and allocations.
Tues. June 29	Time TBD. Special meeting of the Priority & Allocations Committee to review public comments regarding the FY 2022 service priorities and allocations.
July/Aug.	Workgroup meets to complete the proposed FY 2022 EIIHA Plan.
Thurs. July 1	12 noon. Steering Committee approves the FY 2022 service priorities and allocations.
Thurs. July 8	12 noon. Council approves the FY 2022 service priorities and allocations.
Fri. July 9	5 pm. Deadline for submitting a Project LEAP application form. See July 28 for description of Project LEAP. Call 832 927-7926 for an application form.
Thurs. July 22	12 noon. If necessary, the Priority & Allocations Committee meets to address problems Council sends back regarding the FY 2022 priority & allocations. They also allocate FY 2020 carryover funds. (Allocate even though dollar amount will not be avail. until Aug.)
Wed. July 28	Project LEAP classes begin. Project LEAP is a free 17-week training course for individuals living with and affected by HIV to gain the knowledge and skills they need to help plan HIV prevention and care services in the Houston Area. To apply, call 832 927-7926.

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Houston Area HIV Services Ryan White Planning Council

Timeline of Critical 2021 Council Activities

(Revised 01-28-21)

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- Thurs. Aug. 5 12 noon. **ALL ITEMS MUST BE REVIEWED BEFORE BEING SENT TO COUNCIL – THIS STEERING COMMITTEE MEETING IS THE LAST CHANCE TO APPROVE ANYTHING NEEDED FOR THE FY 2022 GRANT.** (Mail out date for the August Steering Committee meeting is July 22, 2021.)
- TBD in Aug. Time TBD. **Consumer Training** on Standards of Care and Performance Measures.
- Fri. Sept. 3 5:00 pm. Deadline for submitting **Proposed Idea Forms** to the Office of Support. (See February 15 for a description of this process.) Please contact the Office of Support at 832 927-7926 to request a copy of the required forms.
- Tues, Sept. 14 1 pm. Joint meeting of the Quality Improvement, Priority & Allocations and all Committees to review data reports and make suggested changes.
- TBD in Sept. Time TBD. **Consumer-Only Workgroup** meeting to review FY 2022 Standards of Care and Performance Measures.
- Tues, Oct. 19 11 am. Review and possibly update the Memorandum of Understanding between all Part A stakeholders and the Letter of Agreement between Part B stakeholders.
- October or November Date & time TBD. Community Workgroup meeting to review **FY 2022 Standards of Care & Performance Measures** for all service categories.
- Thurs. Oct. 28 12 noon. Priority & Allocations Committee meets to allocate FY 2022 unspent funds.
- Tues. Nov. 9 or 30 9:30 am. Commissioners Court to receive the World AIDS Day Resolution.
- Thurs. Nov. 11 12 noon. Council recognizes all Affiliate Committee Members.
- Wed. Dec. 1 **World AIDS Day.**
- Thurs. Dec. 9 12 noon. Election of Officers for the 2022 Ryan White Planning Council.

Houston Area HIV Services Ryan White Planning Council

Standing Committee Structure

(Reviewed 01-14-20)

1. Affected Community Committee

This committee is designed to acknowledge the collective importance of consumer participation in Planning Council (PC) strategic activities and provide consumer education on HIV-related matters. The committee will serve as a place where consumers can safely and in an environment of trust discuss PC work plans and activities. This committee will verify consumer participation on each of the standing committees of the PC, with the exception of the Steering Committee (the Chair of the Affected Community Committee will represent the committee on the Steering Committee).

When providing consumer education, the committee should not use pharmaceutical representatives to present educational information. Once a year, the committee may host a presentation where all HIV/AIDS-related drug representatives are invited.

The committee will consist of HIV+ individuals, their caregivers (friends or family members) and others. All members of the PC who self-disclose as HIV+ are requested to be a member of the Affected Community Committee; however membership on a committee for HIV+ individuals will not be restricted to the Affected Community Committee.

2. Comprehensive HIV Planning Committee

This committee is responsible for developing the Comprehensive Needs Assessment, Comprehensive Plan (including the Continuum of Care), and making recommendations regarding special topics (such as non-Ryan White Program services related to the Continuum of Care). The committee must benefit from affiliate membership and expertise.

3. Operations Committee

This committee combines four areas where compliance with Planning Council operations is the focus. The committee develops and facilitates the management of Planning Council operating procedures, guidelines, and inquiries into members' compliance with these procedures and guidelines. It also implements the Open Nominations Process, which requires a continuous focus on recruitment and orientation. This committee is also the place where the Planning Council self-evaluations are initiated and conducted.

This committee will not benefit from affiliate member participation except where resolve of grievances are concerned.

4. Priority and Allocations Committee

This committee gives attention to the comprehensive process of establishing priorities and allocations for each Planning Council year. Membership on this committee does include affiliate members and must be guided by skills appropriate to priority setting and allocations, not by interests in priority setting and allocations. All Ryan White Planning Council committees, but especially this committee, regularly review and monitor member participation in upholding the Conflict of Interest standards.

5. Quality Improvement Committee

This committee will be given the responsibility of assessing and ensuring continuous quality improvement within Ryan White funded services. This committee is also the place where definitions and recommendations on “how to best meet the need” are made. Standards of Care and Performance Measures/Outcome Evaluation, which must be looked at within each year and monitored from this committee. Whenever possible, this committee should collaborate with the other Ryan White planning groups, especially within the service categories that are also funded by the other Ryan White Parts, to create shared Standards of Care.

In addition to these responsibilities, this committee is also designed to implement the Planning Council’s third legislative requirement, assessing the administrative mechanism in rapidly allocating funds to the areas of greatest need within the eligible area, or assessing how well the grantee manages to get funds to providers. This means reviewing how quickly contracts with service providers are signed and how long the grantee takes to pay these providers. It also means reviewing whether the funds are used to pay only for services that were identified as priorities by the Planning Council and whether all the funds are spent. This Committee may benefit from the utilization of affiliate members.

2021 Ryan White Planning Council Committee Schedule - DRAFT

(as of 01/25/21)

AFFECTED COMMUNITY

TENTATIVE: Meetings are on the Monday after Council meets starting at 12 noon.

February 15	July 12
March 15	August 16
March 16*	September 13
April - no meeting	October 18
May 17**	November 15
June 14	December - no mtg

COMPREHENSIVE HIV PLANNING

Meetings are the second Thursday of the month starting at 2:00 pm:

February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 11
June 10	December - no mtg
July 8	

OPERATIONS

Meetings are Tuesdays following the Council meeting starting at 11:00 am:

February 16	August 17
March 16	September 14
April 13	October 19
May 18	November 16
June 15	December 14
July 13	

PLANNING COUNCIL

Meetings are the second Thursday of the month starting at 12 noon:

February 11	August 12
March 11	September 9
April 8 - <u>HRSA site visit</u>	October 14
May 13	Nov 11 - LEAP presents
June 10	December 9
July 8	

PRIORITY & ALLOCATIONS

Meetings are the fourth Thursday of the month at 12 pm:

February 25	July 22
March 16*	August 26
March 25	September 23
April 22	October 28
May 27	November - no mtg
June 24	December - no mtg

QUALITY IMPROVEMENT

Meetings are on the Tuesdays following Council starting at 1:00 pm:

February 16	August 17
March 16*	September 14
April 13	October 19
May 18	November 16
June 15	December - no mtg
July 13	

STEERING

Meetings are the first Thursday of the month starting at 12 noon:

February 4	August 5
March 4	September 2
April 1	October 7
May 6	November 4
June 3	December 2
July 1	

***Joint meeting of the Affected Community, Priority and Allocations and Quality Improvement Committees.**

BOLD = Special meeting date, time or place

2021 QUARTERLY REPORT COMPREHENSIVE HIV PLANNING COMMITTEE

Status of Committee Goals and Responsibilities (*means mandated by HRSA):

1. Assess, evaluate, and make ongoing recommendations for the Comprehensive HIV Prevention and Care Services Plan and corresponding areas of the End HIV Plan, in collaboration toward the development of one local ending the HIV epidemic plan.

2. *Determine the size and demographics of the estimated population of individuals who are unaware of their HIV status.

3. *Work with the community and other committees to develop a strategy for identifying those with HIV who do not know their status, make them aware of their status, and link and refer them into care.

4. *Explore and develop on-going needs assessment and comprehensive planning activities including the identification and prioritization of special studies.

5. *Review and disseminate the most current Joint Epidemiological Profile.

Committee Chairperson

Date

2021 Ryan White Planning Council

STANDING COMMITTEE MEMBERSHIP

(Updated 01-21-21)

Red = Committee Vice Chair Yellow = Committee Mentor

STEERING	
Allen Murray, RWPC Chair	Ronnie Galley, Co-Chair, Operations
Denis Kelly, Vice Chair	Veronica Ardoin, Co-Chair, Operations
Crystal Starr, Secretary	Bobby Cruz, Co-Chair, Priority and Allocations
Rosalind Belcher, Co-Chair, Affected Community	Peta-Gay Ledbetter, Co-Chair, Priority and Allocations
Tony Crawford, Co-Chair, Affected Community	Kevin Aloysius, Co-Chair, Quality Improvement
Daphne L. Jones, Co-Chair, Comprehensive HIV Planning	Steven Vargas, Co-Chair, Quality Improvement
Rodney Mills Co-Chair, Comprehensive HIV Planning	

AFFECTED COMMUNITY			
1. Rosalind Belcher, Co-Chair	8. Rodney Mills	<i>Affiliate Members:</i>	
2. Tony Crawford, Co-Chair	9. Holly McLean	1. Ashley Barnes	7.
3. Veronica Ardoin	10. Diana Morgan	2. Ms Dee Francis	8.
4. Ardry "Skeet" Boyle Jr.	11.	3. Josie Rodriguez	9.
5. Enrique Chavez	12.	4. Beto Ramirez	
6. Johnny Deal	13.	5. Trina Wright	
7. Ronnie Galley		6.	

COMPREHENSIVE HIV PLANNING			
1. Daphne L. Jones, Chair	8. Imran Shaikh	<i>Affiliate Members:</i>	
2. Rodney Mills, Chair	9. Robert Sliepka	1. Dominique Brewster	7.
3. Dawn Jenkins	10. Steven Vargas	2. Lisa Felix	
4. Deondre Moore		3. Herman Finley	
5. Tom Lindstrom		4. Esther Ogunjimi	
6. Shital Patel		5. Debra Reagans	
7. Faye Robinson		6.	

OPERATIONS			
1. Ronnie Galley, Co-Chair	4. Johnny Deal	7. Crystal Starr	
2. Veronica Ardoin, Co-Chair	5. Denis Kelly		
3. Bobby Cruz	6. Matilda Padilla		

PRIORITY AND ALLOCATIONS			
1. Bobby Cruz, Co-Chair	4. Mauricia E. Chatman	7. Josh Mica	<i>Affiliate Members:</i>
2. Peta-Gay Ledbetter, Co-Chair	5. Kimberley Collins	8. Robert Sliepka	1.
3. Ardry "Skeet" Boyle Jr.	6. Roxane May	9. Bruce Turner	

QUALITY IMPROVEMENT			
1. Kevin Aloysius, Co-Chair	8. Pete Rodriguez	<i>Affiliate Members:</i>	
2. Steven Vargas, Co-Chair	9. Gloria Sierra	1. Marcey Macias	
3. Johanna Castillo	10. Crystal Starr	2. Karla Mills	
4. Ahmier Gibson	11. Andrew Wilson	3. Cecilia Oshingbade	
5. Josh Mica		4. Tana Pradia	
6. Nkechi Onyewuenyi		5. Deborah Somoye	
7. Oscar Perez		6.	

Houston Health Department HIV Service Linkage & Data-to-Care

RICARDO MORA, MPH

FEBRUARY 11, 2021

Definitions

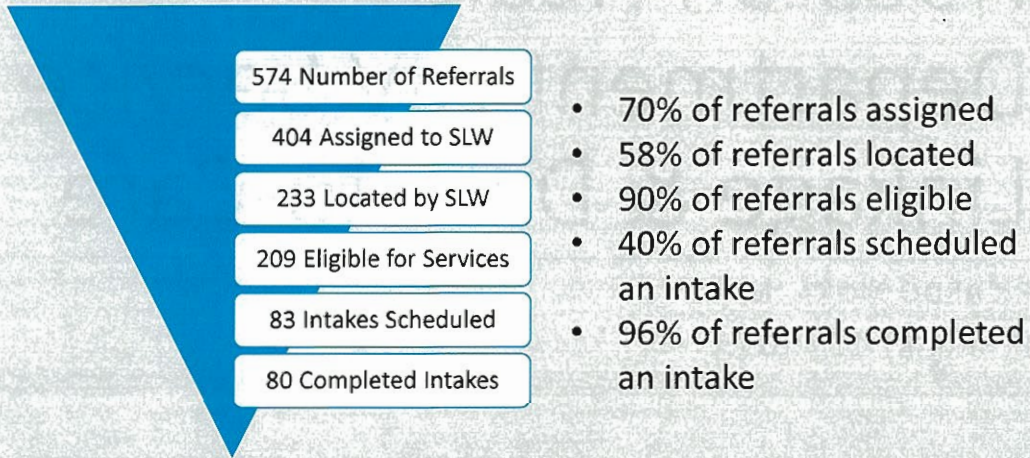
HIV Service Linkage Program: The program helps HIV-positive individuals — who are newly diagnosed or who are not currently accessing HIV care — by providing them with short-term, intensive support in engaging with an HIV care provider.

Data-to-care: The use of data to locate persons living with HIV (PLWH) who were once in care, but have been out of care for 1 year or longer.

Source: Houston I Am Life Campaign (<https://houstoniamlife.com/tasp/service-linkage-program/>)

HIV Service Linkage Cascade in 2020

(January 1, 2020 – December 31, 2020)



Source: HIVSLP Cascade Report, Houston Health Department, 2020)

Most Requested Services in 2020

(January 1, 2020 – December 31, 2020)

Most Requested Services Among Clients in the Houston Health Departments	
HIV Medical Care	66
Dental Care	45
Vision Care	37
Prescription Assistance	30

Source: HIVSLP Cascade Report, Houston Health Department, 2020)

HIV Medical Care Linkage by Year

(January 1, 2016 – December 31, 2020)

HIV Medical Care Requests by Year	
2016	22
2017	218
2018	195
2019	133
2020	66

Source: HIVSLP Cascade Report, Houston Health Department, 2020)

Top Requested Services by Year

(January 1, 2016 – December 31, 2020)

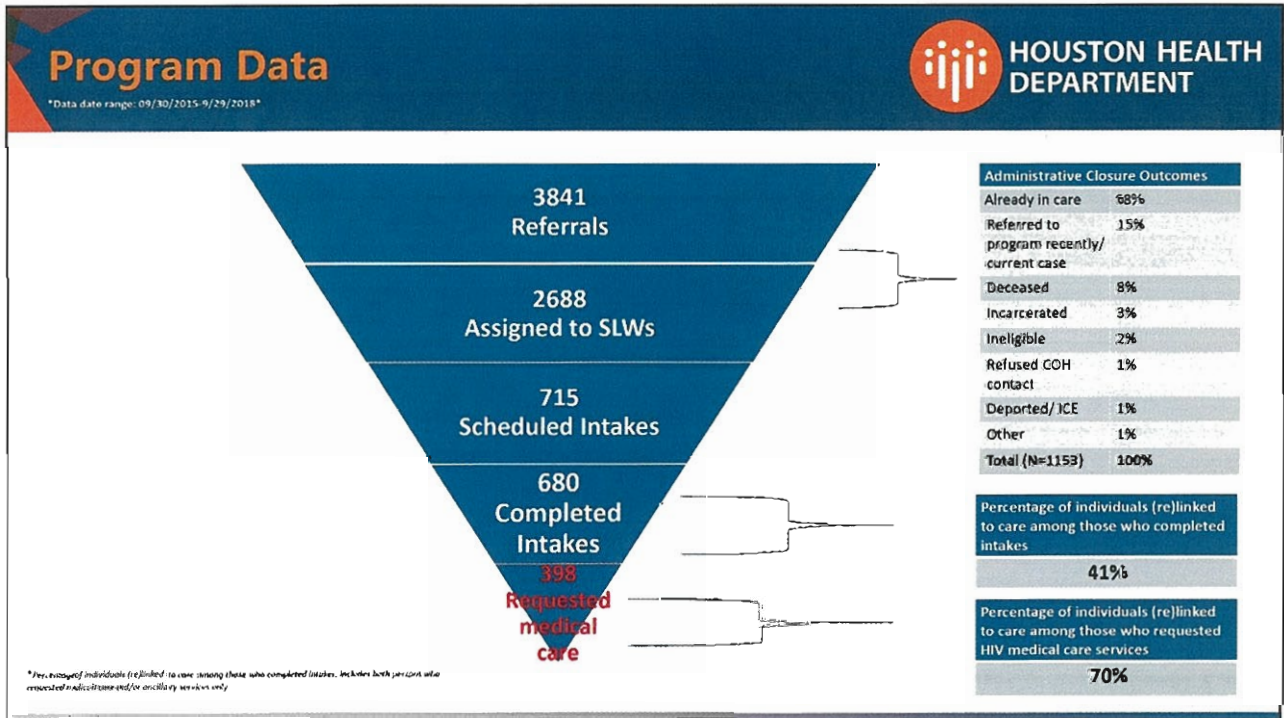
Top Requested Services by Year	
2016	Dental Care (24) HIV Medical Care (22) Vision Care (19)
2017	Dental Care (225) HIV Medical Care (218) Vision Care (200)
2018	HIV Medical Care (195) Dental Care (190) Vision Care (175)
2019	HIV Medical Care (133) Dental Care (124) Vision Care (110)
2020	HIV Medical Care (66) Dental Care (45) Vision Care (37)

Source: HIVSLP Cascade Report, Houston Health Department, 2020)

Date-to-Care

- Project PRIDE (PS15-1506) started the Data-to-Care (D2C) project at the HHD.
- CDC Grant funded demonstration project that focused on Men who have sex with men (MSM) of color and transgender people of color.
- Two objectives:
 - Effective ways to identify people who are out of care
 - Effective ways to conduct outreach to Providers

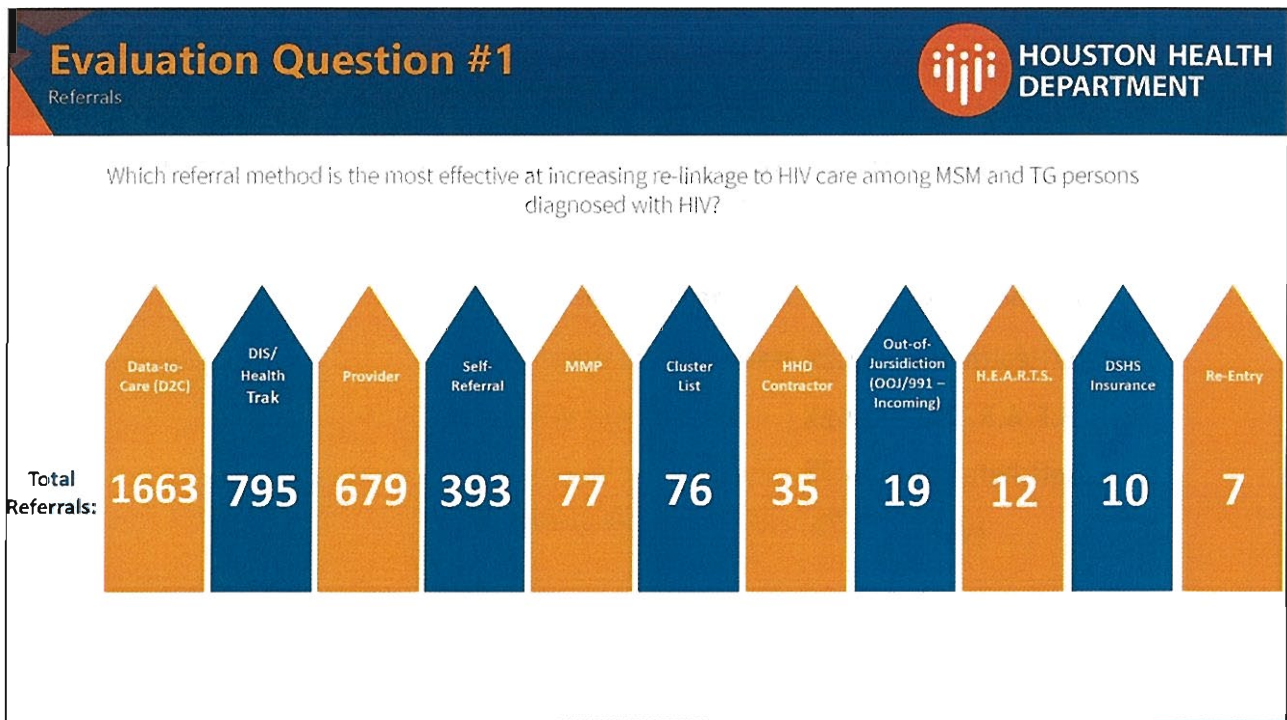
Source: HIVSLP Cascade Report, Houston Health Department, 2020



Referrals

Referrals: Assigned/Not Assigned to Service Linkage

Year 1 (August 5, 2016 to September 29, 2016)			Year 2 (August 5, 2016 - September 29, 2017)			Year 3 (August 5, 2016 - August 6, 2018)		
Total number of referrals	50	100%	Total number of referrals	1942	100%	Total number of referrals	3735	100%
Referrals administratively closed	32	64%	Referrals administratively closed	562	29%	Referrals administratively closed	1141	31%
Assigned to Service Linkage	18	36%	Assigned to Service Linkage	1380	71%	Assigned to Service Linkage	2594	69%



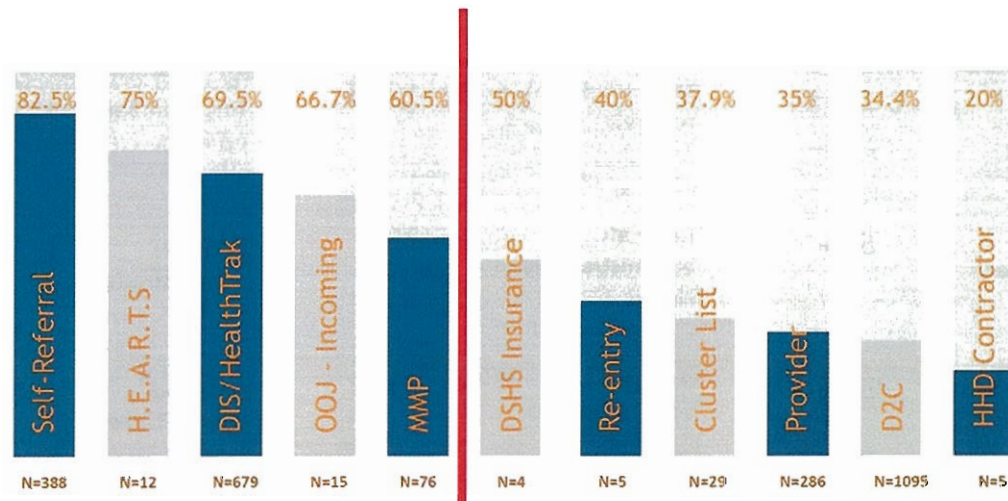
Evaluation Question #1

Percentage of clients located out of referrals assigned




HOUSTON HEALTH DEPARTMENT

Which referral method is the most effective at increasing re-linkage to HIV care among MSM and TG persons diagnosed with HIV?



Evaluation Question #1

Percentage of clients linked out of those located



HOUSTON HEALTH DEPARTMENT

Which referral method is the most effective at increasing re-linkage to HIV care among MSM and TG persons diagnosed with HIV?

