

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
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Memorandum

To: Members, Comprehensive HIV Planning Committee

| | |
|-------------------------|---------------------------|
| Josh Mica, Co-Chair | Paul Richards |
| Steven Vargas, Co-Chair | Faye Robinson |
| Titan Capri, Vice Chair | Imran Shaikh |
| Johanna Castillo | Robert Sliepka |
| Dawn Jenkins | <i>Ashley Barnes</i> |
| Cecilia Ligons | <i>Dominique Brewster</i> |
| Timothy Mann | <i>Bianca Burley</i> |
| Rodney Mills, Mentor | <i>Lisa Felix</i> |
| Matilda Padilla | <i>Allen Murray</i> |
| Shital Patel | |

Copy: Tori Williams David Babb – email only
Carin Martin Janice Burns – email only
Yvette Garvin Ann Robison – email only
Marlene McNeese Gretchen Hollingsworth – email only
Sha’Terra Johnson Algernon Moorhead
Mauricia Chatman Oscar Perez
Diane Beck Miyase Koksai-Ayhan

From: Mackenzie A. Hudson, Health Planner, Office of Support

Date: Thursday, July 7, 2022

Re: **Comprehensive HIV Planning Committee Meeting**

Please note that there will be a July meeting of the Comprehensive HIV Planning Committee so that Mackenzie can provide an update on the data that has been collected from focus groups with priority populations and stakeholders. Please attend if possible because she wants to get feedback on her presentation before she shares the information with the general public. Meeting details are as follows:

Comprehensive HIV Planning Committee Meeting
2:00 pm, Thursday, July 14, 2022

Join Zoom Meeting by clicking on this link:
<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNG12VndnR2lYUT09>
Meeting ID: 893 3021 9598
Passcode: 253271
Or, call 346 248-7799

Please contact Rod to RSVP, even if you cannot attend. Rod can be reached by telephone at: 832 927-7926 or by email at: Rodriga.Avila@cjo.hctx.net.

Thank you!

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, July 14, 2022

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHI6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598

Passcode: 253271

To join via telephone call: (346) 248-7799

AGENDA

I. Call to Order

- A. Welcome and Introductions
- B. Moment of Reflection
- C. Adoption of the Agenda
- D. Approval of the Minutes

Josh Mica and
Steven Vargas, Co-Chairs

II. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

III. 2022 Integrated HIV Prevention and Care Plan

- A. Update on the Plan
- B. Data Presentation

Mackenzie Hudson,
RW Office of Support

IV. Announcements

V. Adjourn

Optional: Meet with Rodney Mills, Committee Mentor

Houston Area HIV Services Ryan White Planning Council

Comprehensive HIV Planning Committee

2:00 p.m., Thursday, May 12, 2022

Meeting Location: Zoom teleconference

Minutes

| MEMBERS PRESENT | MEMBERS ABSENT | OTHERS PRESENT |
|-------------------------|-----------------------------|-------------------------------------|
| Steven Vargas, Co-Chair | Ashley Barnes | Crystal Starr, RWPC Chair |
| Josh Mica, Co-Chair | Dawn Jenkins | Charles Henley, Consultant |
| Titan Capri | Matilda Padilla | Heather Keizman, RWGA |
| Johanna Castillo | Shital Patel, excused | Mauricia Chatman, RWGA |
| Rodney Mills | Dominique Brewster, excused | Tori Williams, Office of Support |
| Paul Richards | Allen Murray | Mackenzie Hudson, Office of Support |
| Faye Robinson | | Diane Beck, Office of Support |
| Imran Shaikh | | Rod Avila, Office of Support |
| Robert Sliepka | | |
| Bianca Burley | | |
| Lisa Felix | | |

Call to Order: Steven Vargas, Co-Chair, called the meeting to order at 2:09 p.m. and asked for a moment of reflection. He then asked everyone to introduce themselves.

Adoption of Agenda: ***Motion #1:** it was moved and seconded (Mica, Sliepka) to adopt the agenda. Motion carried.*

Approval of the Minutes: ***Motion #2:** it was moved and seconded (Mica, Castillo) to approve the March 10, 2022 minutes. Motion carried.* Abstentions: Richards.

Public Comment and Announcements: None.

2022 Integrated HIV Prevention and Care Plan: Williams presented the work plan/timeline through November 2022. Hudson presented the attached Focus Group and Stakeholder Updates. Vargas suggested contacting Casey Malish with the Harm Reduction Coalition for people with injection drug use; he will be presenting at the CPG meeting this afternoon. Richards said that he works with the doctors at the Baylor Teen Clinic and can connect Hudson with them if needed.

Decision Making Structure: Williams presented a Proposed Final Decision-Making Process for the 2022 Integrated HIV Prevention and Care Services Plan. ***Motion #3:** it was moved and seconded (Mica, Capri) that under the leadership of 3 Process Co-Chairs representing Ryan White Parts A, Part B, and CPG, recommendations made at the community integrated planning meetings will move forward to CPG and the Ryan White Planning Council for final approval. Motion Carried unanimously.*

2022 Integrated Plan Resource Inventory: Charles Henley, Consultant presented the attached

information from the FY 2023 How to Best Meet the Need Training. He said that he still needs information on state funds coming to the Houston area and asked Richards if he could help him access that information.

2022 Committee Goals: Mica wants to add the vision statement from the 2010 National HIV/AIDS Strategy, changing United States to Houston, to the document as the vision for the committee. All agree by consensus.

Announcements: None.

Adjournment: ***Motion:** it was moved and seconded (Mica, Sliepka) to adjourn the meeting at 3:51 p.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Office of Support Date

Chair of Committee Date

DRAFT

JA = Just arrived at meeting
 R = Left room temporarily
 M = Left the meeting
 C = Chaired the meeting

2022 Voting Record for Meeting Date May 12, 2022

| MEMBERS | Motion #1: Agenda | | | | Motion #2: Minutes | | | | Motion #3: Integrated Plan decision making structure | | | |
|-------------------------|----------------------|-----|----|---------|-----------------------|-----|----|---------|---------------------------------------------------------------|-----|----|---------|
| | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN | ABSENT | YES | NO | ABSTAIN |
| Steven Vargas, Co-Chair | | | | C | | | | C | | | | C |
| Josh Mica, Co-Chair | | X | | | | X | | | | X | | |
| Titan Capri | | X | | | | X | | | | X | | |
| Johanna Castillo | | X | | | | X | | | | X | | |
| Dawn Jenkins | X | | | | X | | | | X | | | |
| Rodney Mills | | X | | | | X | | | | X | | |
| Matilda Padilla | X | | | | X | | | | X | | | |
| Shital Patel | X | | | | X | | | | X | | | |
| Paul Richards | | X | | | | | | X | | X | | |
| Faye Robinson | | X | | | | X | | | | X | | |
| Imran Shaikh | | X | | | | X | | | | X | | |
| Robert Sliepka | | X | | | | X | | | | X | | |
| Ashley Barnes | X | | | | X | | | | X | | | |
| Lisa Felix | X | | | | X | | | | | X | | |
| Dominique Brewster | X | | | | X | | | | X | | | |
| Bianca Burley | | X | | | | X | | | | X | | |
| Allen Murray | X | | | | X | | | | X | | | |