

Houston Area HIV Services Ryan White Planning Council
1310 Prairie Street, Suite 800, Houston, TX 77002
832 927-7926 telephone; <http://rwpchouston.org>

Memorandum

To: Members, Comprehensive HIV Planning Committee

Robert Sliepka, Co-Chair	Kenia Gallardo	Arnold Portales	<i>Sandy Johnson</i>
Steven Vargas, Co-Chair	Ronnie Galley	Beatriz E.X. Rivera	<i>Ivy Ortega</i>
Skeet Boyle	Georgina German	*Evelio Salinas Escamilla	<i>Daniel Ramos</i>
Titan Capri	Glen Hollis	Ramon Sanchez	<i>Michael Ramos</i>
Johanna Castillo	Kenneth Jones	Alamou Sanoussi	<i>Norman Reed</i>
Michael Elizabeth	Norman Mitchell	Frank Cooper	<i>Crystal Starr</i>
Kathryn Fergus	Shital Patel	Raquel Fontenot	

Email: Members, Research, Data, & Implement. and Monitoring, Quality Assurance & Eval. Committees

Herman Finley, Co-Chair	Johnny Deal	Michael Ruggerio
Mary Guidry, Co-Chair	Dominique Guinn	Paul “Conlee” Stone
Gloria Sierra, Co-Chair	Jill Jahns	Jason Thomas
Amber David	Deneen Francis	Hongmei Wang
Eliot Davis	Jeffrey Meyer*	Reynauld White
	Daisy Perez	Bianca DeLeon

* = Member of multiple committees

Copy: Tiffany Shepherd Ama Williams David Babb – email only
Marlene McNeese Miyase Koksai-Ayhan Janice Burns – email only
Sha’Terra Johnson Oscar Perez G. Hollingsworth – email
Diane Beck Beth Allen Algernon Moorhead

From: Richon Ohafia, Ryan White Office of Support

Date: Monday, March 31, 2025

Re: Meeting Reminder

Please note that we will be reviewing the 2025 Needs Assessment. All are welcome to attend. Details are as follows:

Joint Comprehensive HIV Planning Committee, Research, Data & Implementation Committee and Monitoring, Quality Assurance, & Evaluation Committee Meeting

10:00 a.m., Thursday, April 10, 2025

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHI6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598 Passcode: 253271 Or, call 346 248-7799

In-person location: Bering Church, 1440 Harold St., Houston, TX 77006. Please park and enter the building from the parking lot behind the church on Hawthorne Street.

Please contact Rod to RSVP, even if you cannot attend. Rod can be reached by telephone at 832 927-7926 or by email at: Rodriga.Avila@harriscountytexas.gov. Thank you!

Houston Area HIV Services Ryan White Planning Council

Joint Meeting of the Comprehensive HIV Planning, Research, Data & Evaluation, and the Monitoring, Quality Assurance and Evaluation Committees 10:00 am, Thursday, April 10, 2025

Join Zoom Meeting by clicking on this link:

<https://us02web.zoom.us/j/89330219598?pwd=RW9wKzFCWHl6SzRRNG12VndnR21YUT09>

Meeting ID: 893 3021 9598 Passcode: 253271 To join via telephone call: (346) 248-7799

In-person location: Bering Church, 1440 Harold Street, Houston, TX 77006. Please park and enter the building from behind the church on Hawthorne Street.

AGENDA

I. Reminder Regarding the Joint Meeting Process Richon Ohafia

II. Call to Order

A. Welcoming Remarks and Moment of Reflection

Steven Vargas and

B. Introductions

Robert Sliepka

C. Adoption of the Agenda

Co-Chairs

D. Approval of the Minutes

III. Public Comment and Announcements

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization.

IV. 2025 Needs Assessment

Amber Barrow, RWOS
Health Planner

V. Announcements

VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

**Joint Meeting of the Comprehensive HIV Planning,
Integrated Plan Research, Data & Implementation, and the Integrated Plan
Monitoring, Quality Assurance and Evaluation Committees**

10:00 am, Thursday, February 13, 2025

Meeting Location: Bering Church 1440 Harold St, Houston, TX 77006 and Zoom teleconference

Minutes

COMMITTEE MEMBERS PRESENT	COMMITTEE MEMBERS ABSENT	IP COMMITTEES MEMBERS PRESENT
Robert Sliepka, Co-Chair	Jay Bhowmick**	Bianca DeLeon
Steven Vargas, Co-Chair**	Johanna Castillo	Jeffrey Meyer
Kathryn Fergus	Titan Capri	Gloria Sierra
Ronnie Galley	Michael Elizabeth	
Gina German	Kenneth Jones	
Glen Hollis**	Norman Mitchell, excused	OTHERS PRESENT
Shital Patel	Beatriz E.X. Rivera	Josh Mica, he/him/él, RWPC Chair
Arnold Portales	Raquel Fontenot	Ardry Boyle
Evelio Salinas Escamilla**	Michael Ramos	Michael Pena
Ramon Sanchez	Frank Cooper	Tori Williams, Office of Support
Alamou Sanoussi		Diane Beck, Office of Support
Norman Reed		
Cassandra Johnson		

** Comprehensive HIV Planning and Integrated Plan committee members

Call to Order: Steven Vargas, Co-Chair, called the meeting to order at 10:04 a.m. and asked for a moment of reflection. He then asked everyone to introduce themselves.

Adoption of Agenda: *Motion #1:* it was moved and seconded (Boyle, Escamilla) to adopt the agenda. **Motion carried.**

Approval of the Minutes: *Motion #2:* it was moved and seconded (Rivera, Escamilla) to approve the December 3, 2024 minutes. **Motion carried.** Abstentions: Fergus, Galley, German, Escamilla, Johnson, Portales, Sanchez, Sanoussi, Reed.

Public Comment: None.

Committee Orientation: Williams reviewed the attached documents: Nuts and Bolts for New Members, End of Year Petty Cash Procedures, and Texas Open Meetings Act Training. She also reviewed the Committee Description, 2025 Committee Goals, Conflict of Interest, purpose of the different committees and the joint meeting schedule. *Motion #3:* it was moved and seconded (Boyle, Sliepka) to accept the 2025 Committee goals with the addition of regular updates for EHE outcomes from both the City of Houston and Harris County. **Motion carried.**

Elect a Committee Vice Chair: Escamilla German for vice chair; she accepted the nomination and was elected by acclamation.

2025-2027 Houston Area Epidemiological Profile

A full epi profile will be completed in 2025. Sanoussi was great to work with on the 2024 epi supplement and will work with us on the 2025 report.

2025-2027 Houston Area HIV Care Needs Assessment

Previous health planner Amber Harbolt is working on the needs assessment report.

2022-2026 Houston Area Integrated HIV Prevention and Care Service Plan

The committees and workgroups will start meeting again in the next month or so. The Leadership Team will also meet soon.

Announcements: Vargas will forward a flyer about a presentation he will be giving next week. It will be an updated version of the presentation he gives to Project LEAP and Proyecto VIDA. Fergus said they did an MOU presentation to the CPG EHE service providers asking them to sign and have a direct contact listed on it, with CPG support and maybe IP or PC leadership support.

Adjournment: Motion: *it was moved and seconded (Escamilla, Boyle) to adjourn the meeting at 11:38 a.m. Motion Carried.*

Submitted by:

Approved by:

Tori Williams, Office of Support Date

Chair of Committee Date

JA = Just arrived at meeting
R = Left room temporarily
M = Left the meeting
C = Chaired the meeting

2025 Voting Record for Meeting Date February 13, 2025

MEMBERS	Motion #1: Agenda Motion Carried				Motion #2: Minutes Motion Carried				Motion #3: 2025 Committee Goals Motion Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Robert Sliepka, Co-Chair		X				X				X		
Steven Vargas, Co-Chair				C				C				C
Jay Bhowmick	X				X				X			
Skeet Boyle		X				X				X		
Johanna Castillo	X				X				X			
Titan Capri	X				X				X			
Michael Elizabeth	X				X				X			
Kathryn Fergus		X						X		X		
Ronnie Galley		X						X		X		
Georgina German		X						X		X		
Glen Hollis		X				X				X		
Kenneth Jones	X				X				X			
Norman Mitchell	X				X				X			
Shital Patel		X				X				X		
Arnold Portales		X						X		X		
Beatriz E.X. Rivera	X				X				X			
Evelio Salinas Escamilla		X						X		X		
Ramon Sanchez		X						X		X		
Alamou Sanoussi		X						X		X		
<i>Frank Cooper</i>	X				X				X			
<i>Raquel Fontenot</i>	X				X				X			
<i>Sandy Johnson</i>		X						X		X		
<i>Michael Ramos</i>	X				X				X			
<i>Norman Reed</i>		X						X		X		