

Houston Area HIV Services Ryan White Planning Council

Project LEAP Advisory Committee Meeting

11:00 am, Monday, February 3, 2020

Meeting Location: 2223 West Loop South, Room 240
Houston, Texas 77027

AGENDA

- I. Call to Order
 - A. Moment of Reflection
 - B. Adoption of the Agenda
 - C. Adoption of the 11-11-19 Minutes

Rosalind Belcher
and Angela F. Hawkins,
Co-Chairs

- II. Public Comment

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: “I am a person living with HIV”, before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization)

- III. 2020 Project LEAP Recruitment
 - A. Youth Group (ages 18 – 24)
 - B. Contest (ages 18 – 24)
 - C. Activities to date
 - D. Assign tasks – see chart

Tori Williams

Ronnie Galley

- IV. Announcements

- V. Adjourn

Houston Area HIV Services Ryan White Planning Council

Project L.E.A.P. Advisory Committee Meeting

2:00 p.m., Monday, November 11, 2019

Meeting Location: 2223 West Loop South, Room 240; Houston, Texas 77027

Minutes

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Rosalind Belcher, Co-Chair	Bobby Cruz	Tori Williams, Office of Support
Crystal Starr, Co-Chair	Angela F. Hawkins	Amber Harbolt, Office of Support
Tony Crawford, via phone	Denis Kelly	Diane Beck, Office of Support
Johnny Deal	Allen Murray	
Ronnie Galley	John Poole	
Rodney Mills	Cecilia Oshingbade	
Tana Pradia, via phone	Deborah Somoye, excused	
Shawn Flintroy	Veria Steptoe	
Ms. Dee Francis	Steven Vargas	
Josh Mica		

Call to Order: Crystal Starr, Co-Chair, called the meeting to order at 2:08 p.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Deal/Galley) to adopt the agenda. Motion carried.*

Public Comment: None.

2019 Project LEAP:

Evaluation: Harbolt reviewed highlights from the 2019 Project LEAP Final Evaluation and Williams went over the 2019 Project LEAP budget, see attached. **Motion #2:** *it was moved and seconded (Deal/Francis) to accept the 2019 Project LEAP Final Evaluation report. Motion carried.*

2019 Project LEAP:

Role of the Advisory Committee: Williams reviewed the Role of the Advisory Committee, see attached.

Class Timeline: Williams reviewed the attached Timeline and confirmed that the classes continue to work best when taught between April and July.

2020 Project LEAP Service Definition: Harbolt and Williams reviewed the service definition and said the staff had no suggested changes. **Motion #3:** *it was moved and seconded (Deal, Galley) to accept the service definition as presented. Motion carried.*

2020 Project LEAP Student Recruitment

Student Selection Criteria: After reviewing the guidelines, one change was made: replace 2 with 2.a. **Motion #4:** *it was moved and seconded (Kelly, Givens) to use the 2019 Student Selection Guidelines with the suggested change for 2020. Motion carried.*

Recruitment Strategies & Contest: Williams proposed to keep the contests since they do help with recruitment for the Project LEAP classes. The committee will review and update the list of recruitment sites and volunteer to deliver flyers at the January meeting.

Application Forms: Williams said that application forms for 2020 Project LEAP will be available in early January.

Announcements: There will be a community needs assessment survey site tomorrow morning at the Tracy Gee Community Center. Please take some of the mini flyers to distribute.

Adjourn: The meeting adjourned at 2:57 p.m.



2019 Project LEAP Recruitment

Status	Date	Location/Event	Recruiter
AGENCIES			
		TABLES AT AGENCIES:	Cecilia, Allen, Denis, Bobby
		AIDS Healthcare Foundation	
		Avenue 360	
		Harris Health/TSHC & NW Clinic	
		Legacy	
		Montrose Center	
		St. Hope Foundation	
		Bee Busy	
		AAMA	Steven
		Accesshealth/Ft. Bend	Diane
		AFH & Housing Complexes	Johnny
		Baylor Teen Clinics	Diane
		Bering support group, church, dental clinic, day treatment	Allen and Denis
		Blast Fax	Diane
		A Caring Safe Place/Lydia's Place	Cecilia
		Catholic Charities	Carol
		Central Care	Steven → Cathy Troisi
		Change Happens!	Cecilia
		HATCH	Amber
		HAWC	Angela
		Living Without Limits	Cecilia
		Lord of the Streets	Crystal
		RMCC	Bobby
		San Jacinto Apartments	Denis
		Santa Maria Hostel	Diane
		St. John's Downtown	Crystal
		SEARCH	Crystal
		Tony's Place	Bobby
		The Women's Home	Tana (Tori will call Tana)
GROUPS			
		2005 - 2018 LEAP Graduates	Diane
		AA State of Emergency Task Force	Tori → Sha'Terra
		Adolescent Trial Network	Tori → Moreniké
		Connect to Protect Coalition	Amber – group is done but will contact
		FIMR	Amber
		Ft. Bend Coalition	Tori → Sha'Terra
		Gateway to Care Monthly Meetings	Steven → Adriana
		HCV Task Force	Steven → Cathy Troisi
		Heterosexual Peer Group	Cecilia

Status	Date	Location/Event	Recruiter
GROUPS <i>continued</i>			
		HIV & Aging Coalition	Bruce
		HIV Prevention Contractors	Tori → Cathy Wiley
		HOPWA All-Providers	Steven → Melody
		Houston Medical Monitoring Project	Steven
		IMPAACT CAB	Tori → Moreniké
		Impulse Group Houston	Crystal
		Latino HIV Task Force	Steven
		Mahogany Project	Crystal
		MPACT	Steven
		National HIV Behavioral Surveillance	Steven → Osaro
Done		Part A CM Supervisors/CM	Diane
		Part D Partners	Tori → Sha'Terra
		Pos713 Support Group	Denis
		Positive Brothers	Tori → John Poole
		Rural Part B/SS Providers	Tori → Sha'Terra
		Save Our Sisters	Crystal
		SIRR (next mtg Jan 23 2019)	Diane
		Youth Task Force	Tori → Gloria
		United Way Interagency Meeting	<i>Same day as council meeting</i>
		VA Hospital	Cecilia
MEDIA/ONLINE			
	January	Ads in Outsmart, Houston Defender, and community newspapers in rural areas; RMCC bulletin/email list	Diane
		Craigslist	Amber
		DSHS Insider	Amber
		Idealist	Amber
		Posse (largest HIV+ meetup grp in Houston)	Denis
Done		Project LEAP Alumni FB Page	Diane
Done		Texas HIV Coalition FB Page	Diane
SPECIAL EVENTS			
		AIDS Walk	Allen, Tana
		Advocacy Day Training	Steven
		Planning Council Orientation	Tori
		Volunteer Round Up (date?)	Denis/Allen
OTHER			
		Multi Service Centers <ul style="list-style-type: none"> • Acres Home • Hiram Clarke • Kashmere • Leonel Castillo • Sunnyside • Third Ward • West Gray Ronnie Ronnie Steven Ronnie Ronnie Bobby

Status	Date	Location/Event	Recruiter
OTHER <i>continued</i>			
		Social Media sites	All
	Ongoing	Bars/Clubs/testing events	All
	Ongoing	Grocery Stores	All
	Ongoing	Post Offices	All
		Half Price Books	Bobby
		Houston Community College	Eddie (main campus)
		Joseph Gathe, MD office	Cecilia
		Houston Public Library	They told Tracy NO, Bobby will try
		Houston Health Dept, PrEP Houston	Tori, Amber → HHD staff
		Lone Star College	Amber
		Plymouth Church	Amber → church list
		Radio PSA	Diane
		Rice University	Bobby
		St. Joseph downtown	Tori → Alex
		St. Thomas	Bobby
		San Jacinto College	Allen
		Shrine of the Black Madonna	Eddie
		U of H downtown and central	Bobby
		TSU	Crystal
		Urgent Care Clinics	All
		Walgreens	Tori → Tom Lindstrom
		Wheeler Ave Church	Crystal
		Dr. Crofoot	Tori → Maggie
		Dr. Schrader	Bobby
		U.T. Physicians – Fannin	Bobby
		U.T. Physicians – Bellaire	Bobby
		Dr. Gary Brewton	
		Baylor Clinic	Allen
		Dr. Hunter Hammill (AHF)	Matilda
		Dr. Arya Mouisha	Tori → Dr. Patel



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		HATCH	Amber
		HAWC	
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		Lord of the Streets	Crystal
		RMCC	
		San Jacinto Apartments	Veronica & Holly - %Tori
		Santa Maria Hostel	Diane
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