

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
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www.rwpchouston.org

Memorandum

To: Members, Priority and Allocations Committee:
Peta-gay Ledbetter, Co-Chair Angela F. Hawkins
C. Bruce Turner, Co-Chair J. Hoxi Jones
Rodriga Avila John Lazo
Melody Barr Isis Torrente
Ella Collins-Nelson
Paul Grunenwald

Copy: Carin Martin Rodney Goodie
Heather Keizman Ann Robison
Amber Harbolt Johnetta Evans-Thomas
Diane Beck Nancy Miertschin
Tasha Traylor Katy Caldwell
Yvette Garvin Levonnie Harrell
Joe Fuentes, Jr.

From: Tori Williams

Date: Wednesday, June 15, 2016

Re: Meeting Announcement

This memo is a reminder that there will be two more Priority and Allocations Committee meetings in June 2016 in order to put the finishing touches on the FY 2017 allocations. Enclosed you will find agendas and other materials which you will need to bring to the meetings. To support you in your efforts, lunch will be provided at each of the meetings. Do not hesitate to call our office if you have questions. Otherwise, we look forward to seeing you at:

Regularly Scheduled Monthly Committee Meeting

Purpose: The whole Committee will vote on the FY 2017 allocations developed at the special meetings.
11 a.m., **Wednesday** June 22, 2016
2223 W. Loop South, Room 416
Houston, Texas 77027

Final Special Meeting

To review public comment and possibly amend the recommended FY 2017 priorities and allocations before they receive final approval at the July Steering Committee and Council meetings.

- 11 a.m., Tuesday, June 28, 2016

We appreciate your valuable time and look forward to seeing a lot of you in June!

**Houston Area HIV Services Ryan White Planning Council
Priority & Allocations Committee Meeting**

11:00 a.m., Wednesday, June 22, 2016
Meeting Location: 2223 West Loop South, Room 416
Houston, TX 77027

AGENDA

* To be distributed at the meeting

-
- I. Call to Order Peta-gay Ledbetter and
Bruce Turner, Co-Chairs
- A. Moment of Reflection
 - B. Adoption of the Agenda
 - C. Approval of the Minutes
 - May 26, 2016
 - June 13, 2016
 - D. Review Meeting Goals Tori Williams, Director
Office of Support
- II. Public Comment
(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV/AIDS status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)
- III. Updates from the Administrative Agents
- A. Ryan White Part A/MAI Carin Martin, RWGA
 - B. Ryan White Part B and State Services Funding Yvette Martin, TRG
- IV. Review Draft Allocations for FY 2017 Part A/MAI, Part B & State Services Funding
- A. Review the Overall Philosophy for allocating FY 2017 funds
 - B. Approve the Proposed FY 2017 Level Funding Scenario
 - C. Approve the Proposed FY 2017 Increase Funding Scenarios
 - D. Approve the Proposed FY 2017 Decrease Funding Scenarios
- V. Announcements
- A. IMPORTANT: Priority and Allocation Committee Meeting Dates and Times:
 - 7 pm, Mon., June 27, 2016 – Public Hearing for the FY 2017 Priorities & Allocations
 - 11 am, Tues., June 28, 2016 – Review comments from the Public Hearing
- VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

11:00 am, Tuesday, June 28, 2016

Meeting Location: 2223 West Loop South, Room 240
Houston, TX 77027

AGENDA

- I. Call to Order Peta-gay Ledbetter and
Bruce Turner, Co-Chairs
A. Moment of Reflection
B. Approval of Agenda

- II. Public Comment
(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV/AIDS status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV/AIDS status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV/AIDS", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)

- III. Old Business
A. Review public comment
B. Review proposed FY 2017 service priorities
C. Review proposed FY 2017 allocations:
 1. MAI funding
 2. Level funding scenario
 3. Increase funding scenario
 4. Decrease funding scenario

- IV. New Business
V. Announcements
VI. Adjourn

**Houston Area HIV Services Ryan White Planning Council
Priority and Allocations Committee Meeting**

MINUTES

11:00 a.m., Thursday, May 26, 2016

Meeting Location: 2223 West Loop South, Room 532, Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
C. Bruce Turner, Co-Chair	Ella Collins-Nelson	<i>The Resource Group</i>
Peta-gay Ledbetter	Paul Grunenwald, excused	Sha'Terra Johnson-Fairley
Rodriga Avila	John Lazo, excused	
Melody Barr		<i>Office of Support</i>
Angela F. Hawkins	STAFF PRESENT	Tori Williams
J. Hoxi Jones	<i>Ryan White Grant Administration</i>	Amber Harbolt
	Carin Martin	Diane Beck
	Tasha Traylor	
	Heather Keizman	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Bruce Turner, Co-Chair, called the meeting to order at 11:10 a.m. and asked for a moment of reflection.

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Hawkins, Ledbetter) to approve the agenda. ***Motion carried unanimously.***

Approval of the Minutes: *Motion #2*: it was moved and seconded (Hawkins, Ledbetter) to approve the February 25, 2016 minutes. ***Motion carried.*** Abstention: Avila

Goals for the Meeting: Williams said that the goal of today's meeting was to determine the service priorities for FY 2017 and reallocate funds from the Legal Services category as well as the small amount from the increase funding scenario.

Public Comment: None.

New Business:

FY 2016 Ryan White Part A/MAI Notice of Grant Award: Martin said that the Notice of Grant Award has been received and the Houston EMA received an increase of a little over \$300,000 as well as an increase in MAI funds of \$46,743. The funds were distributed according to the approved increase funding scenario with a remaining balance of \$26,201 to be reallocated today along with the funds returned from the Legal Services category in the amount of \$293,406.

Reports from Administrative Agents

Part A/MAI: See attached. Martin stated that they are still processing billing so the final FY15 procurement report was not ready yet.

Part B/State Services: See attached. Turner asked if the Health Insurance Assistance provider was on target with their combined grants month spending. Johnson-Fairley stated that she will check but believes that they are. Martin said they spent all of their Part A funds.

FY 2017 Priorities for Ryan White Part A, Part B and State Services:

Review the Policy for Priority Setting and New/Additional Documentation: See attached. After reviewing the Policy for Setting the FY 2017 Priorities, Turner reviewed how the needs assessment scores could be adjusted, if needed. Food Bank was deleted from the chart. No changes were recommended regarding the needs assessment scores. Other Professional Services replaces Legal Services. ***Motion #3:*** *it was moved and seconded (Hawkins, Avila) to approve replacing Legal Services with Other Professional Services as Priority #16. Motion carried unanimously.*

Outreach Services was added at the top of the Support Services list. ***Motion #4:*** *it was moved and seconded (Jones, Ledbetter) to approve adding Outreach Services as Priority #12. Motion carried unanimously.*

Public Comment: None.

FY 2017 Service Priorities: ***Motion #5:*** *it was moved and seconded (Barr, Ledbetter) to accept the attached FY 2017 Ryan White Part A, Part B, Minority AIDS Initiative (MAI) and State Services funded service priorities. Motion carried unanimously.*

Allocate Remainder of FY 2016 Increase Funding Scenario and Unallocated funds: After reviewing the attached requests for increased funding, ***Motion #6:*** *it was moved and seconded (Ledbetter, Hawkins) to do the following:*

- *Increase Community Based Primary Care (1b-1g) by \$189,913;*
- *Increase Community Based Primary Care (1b-1g) by \$105,734; and*
- *Increase Vision Care (1h) by \$24,960.*

Motion carried unanimously.

Quarterly Committee Report: The co-chairs will complete the report.

Announcements: Special Committee Meetings: 11 am–3 pm, Monday, June 13, 2016, June 14, 2016, and June 15, 2016; the regular committee meeting will be on Wednesday, June 22, 2016 to vote on the FY 2017 allocations, with Project LEAP in attendance; the FY17 service priorities and allocations will be presented at the Public Hearing on Monday, June 27, 2016 at 7:00 p.m. at the City Hall Annex; and there is a tentative Special Priority & Allocations Committee meeting scheduled for 11 a.m., Tuesday, June 28, 2016 to address any significant public comment received at the public hearing.

Adjournment: The meeting adjourned at 12:26 p.m.

Submitted by:

Approved by:

Tori Williams, Manager

Date

Committee Chair

Date

Scribe: D. Beck

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chaired the meeting

2016 Priority & Allocations Committee Voting Record for 05/26/16

MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Replace Legal Svcs w/Other Professional Svcs Carried				Motion #4 List Outreach Svcs as first support svc Carried				Motion #5 FY17 Priorities Carried				Motion #6 FY16 Allocation Increases Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
C. Bruce Turner, Co-Chair				C				C				C				C				C				C
Peta-gay Ledbetter, Co-Chair		X				X				X				X				X				X		
Rodriga Avila		X					X			X				X				X				X		
Melody Barr	X				X					X				X				X				X		
Ella Collins-Nelson	X																							
Paul Grunenwald	X																							
Angela F. Hawkins		X				X				X				X				X				X		
J. Hoxi Jones	X				X					X				X				X				X		
John Lazo	X																							

DRAFT

Houston Area HIV Services Ryan White Planning Council
Priority and Allocations Committee Meeting

MINUTES

11:00 a.m., Monday, June 13, 2016

Meeting Location: 2223 West Loop South, Room 240; Houston, TX 77027

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
C. Bruce Turner, Co-Chair	Melody Barr, excused	<i>The Resource Group</i>
Angela F. Hawkins	Peta-gay Ledbetter, excused	Yvette Garvin
Ella Collins-Nelson		Sha'Terra Johnson-Fairley
Isis Torrente		
J. Hoxi Jones	STAFF PRESENT	<i>Office of Support</i>
John Lazo	<i>Ryan White Grant Administration</i>	Tori Williams
Paul Grunenwald	Carin Martin	Amber Harbolt
	Tasha Traylor	Diane Beck

See the attached chart at the end of the minutes for individual voting information.

Call to Order: C. Bruce Turner, Co-Chair, called the meeting to order at 11:01 a.m. and asked for a moment of reflection

Approval of Agenda: Motion #1: *it was moved and seconded (Hawkins, Torrente) to approve the agenda. Motion carried.*

Review Meeting Goals: Williams explained that the goal for the meeting was to make recommendations regarding the FY 2017 Level, Increase and Decrease Allocation Scenarios including the two new services: Other Professional Services-Tax Preparation and Outreach-Retention in Care. Recommendations will be presented at the Public Hearing on June 27, 2016. If no comments are received, the recommendations will move forward to the Steering Committee and then Council for final approval.

Public Comment: See attached.

Updates from the Administrative Agents:

Ryan White Part A/MAI: C. Martin stated that for the Outreach service category, one provider has stated that staff is not allowed to transport clients; Martin recommends funding this category similarly to the way case management is funded (SLW \$57,000/FTE, MCM \$70,000/FTE). She said that LPAP has been overfunded and recommends that it not be specifically listed in the increase scenario for FY 2017. Ryan White Grant Administration (RWGA) would like use funds to do a special study to look at reimbursement rates in order to better align Ryan White funded services with health insurance reimbursement and also conduct a pilot project related to the new Outreach service category.

Ryan White Part B and State Services Funding: Garvin stated that the State Services grant award was decreased by \$15,129.

Draft Allocations for FY 2017 Part A/MAI, Part B & State Services Funding:

*FY 2017 Level Funding Scenario for State Services: **Motion #2:** it was moved and seconded (Collins-Nelson, Hawkins) to keep State Services level funding scenario as currently contracted. **Motion carried unanimously.***

*FY 2017 Level Funding Scenario for Part B: **Motion #3:** it was moved and seconded (Collins-Nelson, Jones) to increase Dental (prosthodontics) by \$250,000. **Motion carried unanimously.** **Motion #4:** it was moved and seconded (Collins-Nelson, Hawkins) to decrease Health Insurance by \$250,000. **Motion carried unanimously.***

*FY 2017 Increase/Decrease Funding Scenarios for MAI: **Motion #5:** it was moved and seconded (Torrente, Collins-Nelson) to keep the increase and decrease funding scenarios for MAI as is. **Motion carried unanimously.***

*FY 2017 Decrease Funding Scenario for Ryan White Part A: **Motion #6:** it was moved and seconded (Collins-Nelson, Hawkins) to keep the decrease funding scenario for Part A as is. **Motion carried unanimously.***

*FY 2017 Increase Funding Scenario for Ryan White Part A: **Motion #7:** it was moved and seconded (Lazo, Collins-Nelson) to change the increase funding scenario as follows: Any increase in funds will be allocated by the Ryan White Planning Council after the notice of grant award is received. **Motion carried unanimously.***

*FY 2017 Increase Funding Scenario for Part B and State Services: **Motion #8:** it was moved and seconded (Lazo, Hawkins) to change the increase funding scenario as follows: Any increase in funds will be allocated by the Ryan White Planning Council. **Motion carried unanimously.***

*FY 2017 Decrease Funding Scenario for Part B and State Services: **Motion #9:** it was moved and seconded (Hawkins, Torrente) to change the decrease funding scenario as follows: Any decrease in funds will be taken from Health Insurance Premium and Cost Sharing Assistance since this service can be supported with Ryan White Part A funds. **Motion carried unanimously.***

*FY 2017 Level Funding Scenario for All Funding Streams: **Motion #10:** it was moved and seconded (Hawkins, Torrente) to approve the attached FY 2017 Part A/MAI, Part B and State Services Level Funding Scenario. **Motion carried unanimously.***

Announcements: Williams reminded committee members of the following important meetings:

- 11:00 a.m., Wednesday, June 22, 2016 - Committee votes on FY17 Allocations; Project LEAP will be in attendance
- 7:00 p.m., Monday, June 27, 2016 – Public Hearing for the FY 2017 Priorities and Allocations recommendations
- 11:00 a.m., Tuesday, June 28, 2016 – Review comments from the Public Hearing

Adjournment: The meeting adjourned at 3:09 p.m.

Submitted by:

Approved by:

Tori Williams, Director

Date

Committee Chair

Date

2016 Priority & Allocations Committee Voting Record for 06/13/16

MEMBERS	Motion #1 Agenda Carried				Motion #2 State Services allocations Carried				Motion #3 Pt B – Increase Dental by \$250,000 Carried				Motion #4 Pt B – Decrease Health Ins by \$250,000 Carried				Motion #5 MAI Increase & Decrease Scenarios Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
C. Bruce Turner, Co-Chair				C				C				C				C				C
Peta-gay Ledbetter, Co-Chair	X																			
Angela F. Hawkins		X				X				X				X				X		
Ella Collins-Nelson		X				X				X				X				X		
Isis Torrente		X				X				X				X				X		
J. Hoxi Jones		X				X				X				X			X			
John Lazo		X				X					X			X				X		
Melody Barr	X																			
Paul Grunenwald		X				X				X				X				X		
Rodrigo Avila		X				X					X			X				X		

MEMBERS	Motion #6 Pt A Decrease scenario Carried				Motion #7 Pt A Increase scenario Carried				Motion #8 Pt B/SS increase scenario Carried				Motion #9 Pt B/SS decrease scenario Carried				Motion #10 Level Funding Scenario Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
C. Bruce Turner, Co-Chair				C				C				C				C				C
Peta-gay Ledbetter, Co-Chair	X																			
Angela F. Hawkins		X				X				X				X				X		
Ella Collins-Nelson		X				X				X				X				X		
Isis Torrente		X				X				X				X				X		
J. Hoxi Jones	X				X				X				X				X			
John Lazo		X				X				X				X				X		
Melody Barr	X																			
Paul Grunenwald		X				X				X				X				X		
Rodrigo Avila		X				X				X				X				X		

Overall Philosophy for Allocating FY 2017 Ryan White Part A, Part B and State Service Funds

Along with the FY 2017 Guiding Principles and Decision Making Criteria, the Priority and Allocations Committee paid particular attention to the following while allocating FY 2017 Ryan White Part A, Part B and State Service funds:

- Retention in care
- Meeting consumers at the level where they are at and with communication tools they use
- Bridging unspent FY 2016 funds with FY 2017 allocations

	Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification	
Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0		
	Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification	
1	Ambulatory/Outpatient Primary Care	\$9,795,737	\$2,057,949	\$0	\$0	\$11,853,686	
1.a	PC-Public Clinic	\$3,643,839				\$3,643,839	
1.b	PC-AA	\$940,447	\$1,040,245			\$1,980,692	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%. FY17: Decrease \$255,696 in Part A due to existing funding in MAI.
1.c	PC-Hisp - see 1.b above	\$786,424	\$1,017,704			\$1,804,128	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%. FY17: Decrease \$255,695 in Part A due to existing funding in MAI.
1.d	PC-White - see 1.b above	\$1,038,843				\$1,038,843	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%.
1.e	PC-Rural	\$1,166,658				\$1,166,658	
1.f	PC-Women	\$1,902,089				\$1,902,089	
1.g	PC-Pedi	\$15,437				\$15,437	
1.h	Vision Care	\$302,000				\$302,000	FY17: Increase \$44,522 in Part A due to previous FY expenditures.
2	Medical Case Management	\$2,215,702	\$0	\$0	\$0	\$2,215,702	
2.a	CCM-Mental/Substance	\$488,656	\$0	\$0	\$0	\$488,656	
2.b	MCM-Public Clinic	\$162,622				\$162,622	
2.c	MCM-AA	\$321,070				\$321,070	
2.d	MCM-Hisp	\$321,072				\$321,072	
2.e	MCM-White	\$107,247				\$107,247	
2.f	MCM-Rural	\$348,760				\$348,760	
2.g	MCM-Women	\$180,311				\$180,311	
2.h	MCM-Pedi	\$160,051				\$160,051	
2.i	MCM-Veterans	\$80,025				\$80,025	
2.j	MCM-Youth	\$45,888				\$45,888	
3	Local Pharmacy Assistance Program	\$2,384,796	\$0	\$0	\$0	\$2,384,796	FY17: Decrease \$250,000 in Part A due to underspending.
4	Oral Health	\$166,404	\$0	\$2,370,346	\$0	\$2,536,750	
	Untargeted	\$0		\$2,370,346	\$0	\$2,370,346	FY17: Increase \$250,000 in Part B due to sustained need for prosthodontics.
	Rural Dental	\$166,404				\$166,404	
5	Mental Health Services	\$0	\$0	\$0	\$300,000	\$300,000	
6	Health Insurance Co-Pays & Co-Ins	\$1,294,551	\$0	\$726,885	\$1,028,183	\$3,049,619	FY17: Increase \$265,129 in Part A to offset funding shift from Part B and State Services; Decrease \$250,000 in Part B in order to fully fund Oral Health Untargeted; Decrease \$15,129 in State Services due to decrease in funding to reflect contracted amount.
7	Home & Community Based Health Services	\$0	\$0	\$232,000	\$0	\$232,000	

		Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
Remaining Funds to Allocate		\$0	\$0	\$0	\$0	\$0	
7.a	In-Home (skilled nursing & health aide)	\$0				\$0	
7.b	Facility-based (adult day care)	\$0		\$232,000		\$232,000	
8	Substance Abuse Treatment - Outpatient	\$45,677	\$0	\$0	\$0	\$45,677	
9	Early Intervention Services	\$0	\$0	\$0	\$166,211	\$166,211	
10	Medical Nutritional Therapy	\$341,395	\$0	\$0	\$0	\$341,395	
11	Hospice	\$0	\$0	\$0	\$414,832	\$414,832	
12	Outreach Services	\$490,000	\$0	\$0	\$0	\$490,000	FY17: Fund at \$490,000 in Part A to support seven Outreach Worker FTE at \$70,000/annually.
13	Non-Medical Case Management	\$1,231,001	\$0	\$0	\$0	\$1,231,001	
13.a	SLW-Youth	\$110,793				\$110,793	
13.b	SLW-Testing	\$100,000				\$100,000	FY17: Decrease \$145,497 in Part A due to underspending.
13.c	SLW-Public	\$427,000				\$427,000	FY17: Decrease \$63,886 in Part A due to underspending.
13.d	SLW-CBO, includes some Rural	\$593,209				\$593,209	
14	Transportation	\$527,362	\$0	\$0	\$0	\$527,362	
14.a	Van Based - Urban	\$252,680				\$252,680	
14.b	Van Based - Rural	\$97,185		\$0		\$97,185	
14.c	Bus Passes & Gas Vouchers	\$177,497				\$177,497	
15	Linguistic Services	\$0	\$0	\$0	\$48,000	\$48,000	
16	Other Professional Services	\$125,000	\$0	\$0	\$0	\$125,000	FY17: Fund at \$125,000 in Part A to provide tax preparation services.
Total Service Allocation		\$18,617,624	\$2,057,949	\$3,329,231	\$1,957,226	\$25,962,030	
NA	Quality Management	\$495,000	\$0			\$495,000	Part A: No changes
NA	Administration	\$1,658,827	\$0			\$1,658,827	Part A: FY17: Increase \$46,123 to reflect increase in Planning Council budget for Blue Book printing.
Total Non-Service Allocation		\$2,153,827	\$0	\$0	\$0	\$2,153,827	
Total Grant Funds		\$20,771,451	\$2,057,949	\$3,329,231	\$1,957,226	\$28,115,857	

Remaining Funds to Allocate (exact same as the yellow row on top)	\$0	\$0	\$0	\$0	\$0
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	Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0	

Tips:
 * Do not make changes to any cells that are underlined. These cells represent running totals. If you make a change to these cells, then the formulas throughout the sheet will become "broken" and the totals will be incorrect.
 * It is useful to keep a running track of the changes made to any service allocation. For example, if you want to change an allocation from \$42,000 to \$40,000, don't just delete the cell contents and type in a new number. Instead, type in "=42000-2000". This shows that you subtracted \$2,000 from a service, so you recall later how you reached a certain amount. If you want to make another change, just add it to the end of the formula. For example, if you want to add back in \$1,500, then the cell should look like "=42000-2000+1500" Make sure you put the "=" in front so Excel reads it as a formula.

[For Staff Only]					
If needed, use this space to enter base amounts to be used for calculations					
	Actual RW/A Amount	Actual MAI Amount	Part B estimated	State Service est.	
Total Grant Funds	\$20,771,451	\$2,057,949	\$3,329,231	\$1,957,226	\$28,115,857

Houston Ryan White Planning Council
Priority and Allocations Committee

**Proposed Ryan White Part A, MAI, Part B and State Services Funding
FY 2017 Allocations**

(Priority and Allocations Committee approved 06-13-16)

All Funding Streams – Level Funding Scenario

Motion 1: Level Funding Scenario for Ryan White Part A, MAI, Part B and State Services Funding.

Approve the attached Ryan White Part A, MAI, Part B and State Services Funding FY 2017 Level Funding Scenario.

MAI Increase / Decrease Scenarios

Motion 2: Decrease Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 3: Increase Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be increased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Part A Increase / Decrease Scenarios

Motion 4: Decrease Funding Scenario for Ryan White Part A Funding.

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 5: Increase Funding Scenario for Ryan White Part A Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Increase Scenario

Motion 6: Increase Funding Scenario for Ryan White Part B and State Services Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Decrease Scenario

Motion 7: Decrease Funding Scenario for Ryan White Part B and State Services Funding.

Any decrease is taken from Health Insurance Premium and Cost Sharing Assistance since this service can be supported with Ryan White Part A funds.

Priority and Allocations

FY 2017 Guiding Principles and Decision Making Criteria

(Priority and Allocations Committee approved 02-25-16)

Priority setting and allocations must be based on clearly stated and consistently applied principles and criteria. These principles are the basic ideals for action and are based on Health Resources and Services Administration (HRSA) and Department of State Health Services (DSHS) directives. All committee decisions will be made with the understanding that **the Ryan White Program is unable to completely meet all identified needs** and following legislative mandate **the Ryan White Program will be considered funding of last resort**. Priorities are just one of many factors which help determine allocations. All Part A and Part B service categories are considered to be important in the care of people living with HIV/AIDS. Decisions will address at least one or more of the following principles **and** criteria.

*Principles are the standards **guiding the discussion** of all service categories to be prioritized and to which resources are to be allocated. Documentation of these guiding principles in the form of printed materials such as needs assessments, focus group results, surveys, public reports, journals, legal documents, etc. will be used in highlighting and describing service categories (individual agencies are not to be considered). Therefore decisions will be based on service categories that address the following principles, in no particular order:*

Principles

- A. Ensuring ongoing client access to a comprehensive system of core services as defined by HRSA
- B. Eliminating barriers to core services among affected sub-populations (racial, ethnic and behavioral) and low income, unserved, underserved and severe need populations (rural and urban)
- C. Meeting the needs of diverse populations as addressed by the epidemiology of HIV
- D. Identify individuals unaware of their status and link them to care and address the needs of those that are aware of their status and not in care.
- E. Expressing the needs of the communities with HIV for whom the services are intended

Allocations only

- F. Documented or demonstrated cost-effectiveness of services and minimization of duplication
- G. Availability of other government and non-governmental resources, including Medicaid, Medicare, CHIP, private insurance and Affordable Care Act related insurance options, local foundations and non-governmental social service agencies

Criteria are the standards on which the committee's decisions will be based. Positive decisions will only be made on service categories that satisfy at least one of the criteria in Step 1 and all criteria in Step 2. Satisfaction will be measured by printed information that address service categories such as needs assessments, focus group results, surveys, reports, public reports, journals, legal documents, etc.

(Continued)

DECISION MAKING CRITERIA STEP 1:

- A. Documented service need with consumer perspectives as a primary consideration
- B. Documented effectiveness of services with a high level of benefit to people and families living with HIV infection, including quality, cost, and outcome measures when applicable
- C. Documented response to the epidemiology of HIV/AIDS in the EMA and HSDA
- D. Documented response to emerging needs reflecting the changing local epidemiology of HIV/AIDS while maintaining services to those who have relied upon Ryan White funded services.
- E. When allocating unspent and carryover funds, services are of documented sustainability across fiscal years in order to avoid a disruption/discontinuation of services
- F. Documented consistency with the current Houston Area Comprehensive HIV Prevention and Care Services Plan and the Continuum of Care and their underlying principles to the extent allowable under the Ryan White Program: to build public support for HIV services; to inform people of their serostatus and, if they test positive, get them into care; to help people maintain their negative status; to help people with HIV improve their health status and quality of life and prevent the progression to AIDS; to help reduce the risk of transmission; and to help people with AIDS improve their health status and quality of life and, if necessary, support the conditions that will allow for death with dignity

DECISION MAKING CRITERIA STEP 2:

- A. Services are effective with a high level of benefit to people and families living with HIV, including cost and outcome measures when applicable
- B. Services are accessible to all populations infected, affected, or at risk, allowing for differences in need between urban, suburban, and rural consumers as applicable under Part A and B guidelines
- C. The Council will minimize duplication of both service provision and administration and services will be coordinated with other systems, including but not limited to HIV prevention, substance use, mental health, and Sexually Transmitted Infections (STIs).
- D. Services emphasize access to and use of primary medical and other essential HRSA defined core services
- E. Services are appropriate for different cultural and socioeconomic populations, as well as care needs
- F. Services are available to meet the needs of all people and families living with or at risk for HIV infection as applicable under Part A and B guidelines
- G. Services meet or exceed standards of care
- H. Services reflect latest medical advances, when appropriate
- I. Services meet a documented need that is not fully supported through other funding streams

**PRIORITY SETTING AND ALLOCATIONS ARE SEPARATE DECISIONS.
All decisions are expected to address needs of the overall community affected by the epidemic.**

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**FY 2017 How to Best Meet the Need
 Steering Committee
 Service Category Recommendations Summary (as of 06/03/16)**

Those services for which no change is recommended include:

Ambulatory Outpatient Medical Care	Local Pharmacy Assistance
Case Management - Non-Medical (service linkage at testing sites)	Medical Nutritional Therapy/Supplements
Early Intervention Services targeting the Incarcerated	Mental Health Services
Home and Community Based Health Services	Oral Health (Untargeted and Targeting the Northern Rural Area)
Hospice Services	Substance Abuse Treatment
Linguistic Services	Vision Care

Services with recommended changes include the following:

Case Management (Medical and Clinical)

- ⓧ Instruct the AA to work with MCM to be more active at finding those who are specifically lost to care and work closely with DIS workers to find.

Health Insurance Premium and Cost Sharing Assistance

- ⓧ Update the service category definition to reflect the new HRSA definition
- ⓧ ACA/Marketplace Plan clients must have documentation showing they receive IRS subsidy.

Legal Assistance

- ⓧ Update the name of the service category to Other Professional Services.
- ⓧ Set the financial eligibility for Other Professional Services at 400% and provide Tax Preparation Services.

Outreach Services/Primary Care Re-Engagement

- ⓧ Update the name of the service category to Primary Care Retention in Care.
- ⓧ Under Target Population add “youth transitioning to adult care”
- ⓧ Keep Staff Requirements broad so that it is not a licensed position.
- ⓧ Set the financial eligibility at 0% of the federal poverty guidelines.
- ⓧ Replace the words “individual with HIV infection” with the words “people living with HIV”.

Transportation

- ⓧ Increase the financial eligibility for all transportation services (bus passes, van service and gas vouchers) to 400% of the federal poverty guidelines.

2016 HHS Federal Poverty Guidelines

Effective Date: January 25, 2016

Poverty Level	Size of Family Unit							
	1	2	3	4	5	6	7	8
100%	11,880	16,020	20,160	24,300	28,440	32,580	36,730	40,880
133%	15,800	21,307	26,813	32,319	37,825	43,331	48,851	54,370
150%	17,820	24,030	30,240	36,450	42,660	48,870	55,095	61,320
200%	23,760	32,040	40,320	48,600	56,880	65,160	73,460	81,760
250%	29,700	40,050	50,400	60,750	71,100	81,450	91,825	102,200
300%	35,640	48,060	60,480	72,900	85,320	97,740	110,190	122,640
350%	41,580	56,070	70,560	85,050	99,540	114,030	128,555	143,080
400%	47,520	64,080	80,640	97,200	113,760	130,320	146,920	163,520
450%	53,460	72,090	90,720	109,350	127,980	146,610	165,285	183,960
500%	59,400	80,100	100,800	121,500	142,200	162,900	183,650	204,400

For family units with more than 8 members, add \$4,160 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)

Adjustment to Ryan White Part B Grants 09/01/13 - 03/31/17

(as of 06/13/16)

Ryan White B			Period 09/01/13 - 08/31/14	
Service Category	Allocations	Revision	Contract Total	Spent
Home and Comm Based Health	\$ 232,000.00		\$ 232,000.00	\$ 231,998.00
OAMC	\$ 320,000.00		\$ 320,000.00	\$ 320,615.08
Case Management	\$ 170,000.00		\$ 170,000.00	\$ 165,800.00
AIDS Pharmaceutical Assistance	\$ -		\$ -	\$ 12,826.98
Dental Care	\$ 1,820,346.00			\$ 1,882,335.00
Health Insurance	\$ 505,000.00		\$ 505,000.00	\$ 557,481.78
Total	\$ 3,047,346.00	\$ -	\$ 1,227,000.00	\$ 3,171,056.84

Additional funding received from other areas outside of Houston

Ryan White B			Period 09/01/14 - 08/31/15	
Service Category	Allocations	Increase Award	Contract Total	Spent
Home and Comm Based Health	\$ 232,000.00		\$ 232,000.00	\$ 232,000.00
Dental Care	\$ 1,820,346.00	\$ 100,000.00	\$ 1,920,346.00	\$ 1,918,445.00
Health Insurance	\$ 995,000.00	\$ 181,885.00	\$ 1,176,885.00	\$ 1,176,277.42
Total	\$ 3,047,346.00	\$ 281,885.00	\$ 3,329,231.00	\$ 3,326,722.42

Ryan White B			Period 09/01/15 - 03/31/16	
Service Category	Allocations	7 months Contract	Revisions	Spent
Home and Comm Based Health	\$ 232,000.00	\$ 135,333.33	\$ -	\$ 102,160.00
Dental Care	\$ 1,920,346.00	\$ 1,120,201.83	\$ -	\$ 1,154,412.00
Health Insurance	\$ 1,176,885.00	\$ 700,497.25	\$ -	\$ 698,555.46
Total	\$ 3,329,231.00	\$ 1,956,032.42	\$ -	\$ 1,955,127.46

DSHS changed contract period back to original 4/1-3/31 grant period starting 4/1/16

HCHB - Lack of staff for several months

Ryan White B			Period 04/01/16 - 03/31/17	
Service Category	Allocations	Revisions	Contract Total	Spent
Home and Comm Based Health	\$ 232,000.00	\$ -	\$ 232,000.00	\$ -
Dental Care	\$ 2,120,346.00	\$ -	\$ 2,120,346.00	\$ -
Health Insurance	\$ 976,885.00	\$ -	\$ 976,885.00	\$ -
Total	\$ 3,329,231.00	\$ -	\$ 3,329,231.00	\$ -

Adjustment to State Services Grants 09/01/13 - 08/31/16

(as of 06/13/16)

State Services			Period 09/01/13 - 08/31/14	
Service Category	Allocations	Revisions	Contract Total	Spent
Hospice Care	\$ 414,832.00		\$ 414,832.00	\$ 432,652.00
Interpreter Services	\$ 35,000.00		\$ 35,000.00	\$ 33,750.00
Early Medical Intervention	\$ 166,211.00		\$ 166,211.00	\$ 150,627.10
Mental Health Counseling	\$ 252,200.00		\$ 252,200.00	\$ 289,602.50
Food Pantry	\$ 80,000.00	\$ (80,000.00)	\$ -	\$ -
Health Insurance	\$ 1,073,402.00	\$ 80,000.00	\$ 1,153,402.00	\$ 1,150,870.72
Total	\$ 2,021,645.00	\$ -	\$ 2,021,645.00	\$ 2,057,502.32

Additional funding received from other areas outside of Houston

			Period 09/01/14 - 08/31/15	
Service Category	Allocations	Revision	Contract Total	Spent
Hospice Care	\$ 414,832.00	\$ -	\$ 414,832.00	\$ 481,932.00
Interpreter Services	\$ 35,000.00	\$ -	\$ 35,000.00	\$ 43,425.00
Early Medical Intervention	\$ 166,211.00	\$ -	\$ 166,211.00	\$ 153,564.25
Mental Health Counseling	\$ 300,000.00	\$ -	\$ 300,000.00	\$ 281,170.00
Health Insurance	\$ 1,056,312.00	\$ -	\$ 1,056,312.00	\$ 1,063,166.36
Total	\$ 1,972,355.00	\$ -	\$ 1,972,355.00	\$ 2,023,257.61

Additional funding received from other areas outside of Houston

FY2015 State Services			Period 09/01/15 - 08/31/16	
Service Category	Allocations	Award Reduction	Contract Total	Spending Thru April
Hospice Care	\$ 414,832.00		\$ 414,832.00	\$ 275,000.00
Interpreter Services	\$ 35,000.00		\$ 35,000.00	\$ 14,375.00
Early Medical Intervention	\$ 166,211.00		\$ 166,211.00	\$ 121,300.00
Mental Health Counseling	\$ 300,000.00		\$ 300,000.00	\$ 190,900.00
Health Insurance	\$ 1,056,312.00	\$ (15,129.00)	\$ 1,041,183.00	\$ 143,764.52
Total	\$ 1,972,355.00	\$ (15,129.00)	\$ 1,957,226.00	\$ 745,339.52

Reduction in HIP under SS was covered under RWB (increase award amount in 7 months contract)

		Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
Remaining Funds to Allocate		\$26,201	\$0	\$0	\$0	\$26,201	
		Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
1	Ambulatory/Outpatient Primary Care	\$9,942,999	\$2,057,949	\$0	\$0	\$12,000,948	FY16: Increase \$190,000 in Part A distributed proportionally across 1.a-1.g due to increased enrollment
1.a	PC-Public Clinic	\$3,643,839				\$3,643,839	FY16: Increase \$73,790 in Part A (Increase Scenario)
1.b	PC-AA	\$1,088,597	\$1,040,245			\$2,128,842	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%. FY16: Increase \$22,045 in Part A and \$23,627 in MAI (Increase Scenarios)
1.c	PC-Hisp - see 1.b above	\$948,421	\$1,017,704			\$1,966,125	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%. FY16: Increase \$19,206 in Part A and \$23,116 in MAI (Increase Scenarios)
1.d	PC-White - see 1.b above	\$945,440				\$945,440	Part A: Allocate total (RW/A+MAI) CBO funds as follows: Update for FY 15: AA = 42.5%; HL = 37.0%; WHT = 20.5%. FY16: Increase \$19,146 in Part A (Increase Scenario)
1.e	PC-Rural	\$1,166,658				\$1,166,658	FY16: Increase \$23,626 in Part A (Increase Scenario)
1.f	PC-Women	\$1,902,089				\$1,902,089	FY16: Increase \$38,519 in Part A (Increase Scenario)
1.g	PC-Pedi	\$15,437				\$15,437	FY16: Increase \$313 in Part A (Increase Scenario)
1.h	Vision Care	\$232,518				\$232,518	
2	Medical Case Management	\$2,215,702	\$0	\$0	\$0	\$2,215,702	
2.a	CCM-Mental/Substance	\$488,656	\$0		\$0	\$488,656	
2.b	MCM-Public Clinic	\$162,622				\$162,622	
2.c	MCM-AA	\$321,070				\$321,070	
2.d	MCM-Hisp	\$321,072				\$321,072	
2.e	MCM-White	\$107,247				\$107,247	
2.f	MCM-Rural	\$348,760				\$348,760	
2.g	MCM-Women	\$180,311				\$180,311	
2.h	MCM-Pedi	\$160,051				\$160,051	
2.i	MCM-Veterans	\$80,025				\$80,025	
2.j	MCM-Youth	\$45,888				\$45,888	
3	Local Pharmacy Assistance Program	\$2,634,796	\$0	\$0	\$0	\$2,634,796	FY16: Increase \$53,356 in Part A (Increase Scenario)
4	Oral Health	\$166,404	\$0	\$2,120,346	\$0	\$2,286,750	
	Untargeted	\$0		\$2,120,346	\$0	\$2,120,346	FY16: Increase \$200,000 (\$140,000 for dental services; \$60,000 for prosthodontics) in Part B due to provider plans to increase capacity and consistent reports of wait times as a barrier.
	Rural Dental	\$166,404				\$166,404	
5	Mental Health Services	\$0	\$0	\$0	\$300,000	\$300,000	

		Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
Remaining Funds to Allocate		\$26,201	\$0	\$0	\$0	\$26,201	
6	Health Insurance Co-Pays & Co-Ins	\$1,029,422	\$0	\$976,885	\$1,043,312	\$3,049,619	FY16: Decrease \$200,000 in Part B to accommodate increase in Oral Health - Untargeted; decrease \$13,000 in State Services to accommodate increase in Linguistics; Decrease \$190,000 in Part A to accommodate increase in Primary Care
7	Home & Community Based Health Services	\$0	\$0	\$232,000	\$0	\$232,000	
7.a	In-Home (skilled nursing & health aide)	\$0				\$0	
7.b	Facility-based (adult day care)	\$0		\$232,000		\$232,000	
8	Substance Abuse Treatment - Outpatient	\$45,677	\$0	\$0	\$0	\$45,677	
9	Early Intervention Services	\$0	\$0	\$0	\$166,211	\$166,211	
10	Medical Nutritional Therapy	\$341,395	\$0	\$0	\$0	\$341,395	
11	Hospice	\$0	\$0	\$0	\$414,832	\$414,832	
12	Non-Medical Case Management	\$1,440,384	\$0	\$0	\$0	\$1,440,384	
12.a	SLW-Youth	\$110,793				\$110,793	
12.b	SLW-Testing	\$245,497				\$245,497	
12.c	SLW-Public	\$490,886				\$490,886	
12.d	SLW-CBO, includes some Rural	\$593,209				\$593,209	
13	Transportation	\$527,362	\$0	\$0	\$0	\$527,362	
13.a	Van Based - Urban	\$252,680				\$252,680	
13.b	Van Based - Rural	\$97,185		\$0		\$97,185	
13.c	Bus Passes & Gas Vouchers	\$177,497				\$177,497	
14	Linguistic Services	\$0	\$0	\$0	\$48,000	\$48,000	FY16: Increase \$13,000 - History of reallocations from other HSDAs to fully fund service
15	Legal Assistance	\$293,406	\$0	\$0	\$0	\$293,406	
Total Service Allocation		\$18,637,546	\$2,057,949	\$3,329,231	\$1,972,355	\$25,997,081	
NA	Quality Management	\$495,000	\$0			\$495,000	Part A: FY16: Increase \$10,000 - Increase in amount for client satisfaction survey gift cards (from \$5/card to \$10/card)
NA	Administration	\$1,612,704	\$0			\$1,612,704	Part A: No changes
Total Non-Service Allocation		\$2,107,704	\$0	\$0	\$0	\$2,107,704	
Total Grant Funds		\$20,745,250	\$2,057,949	\$3,329,231	\$1,972,355	\$28,104,785	

	Part A	MAI	Part B	State Services	Total	FY 2016 Allocations & Justification
Remaining Funds to Allocate	\$26,201	\$0	\$0	\$0	\$26,201	
Remaining Funds to Allocate (exact same as the yellow row on top)	\$26,201	\$0	\$0	\$0	\$26,201	

Tips:
 * Do not make changes to any cells that are underlined. These cells represent running totals. If you make a change to these cells, then the formulas throughout the sheet will become "broken" and the totals will be incorrect.
 * It is useful to keep a running track of the changes made to any service allocation. For example, if you want to change an allocation from \$42,000 to \$40,000, don't just delete the cell contents and type in a new number. Instead, type in "=42000-2000". This shows that you subtracted \$2,000 from a service, so you recall later how you reached a certain amount. If you want to make another change, just add it to the end of the formula. For example, if you want to add back in \$1,500, then the cell should look like "=42000-2000+1500". Make sure you put the "=" in front so Excel reads it as a formula.

[For Staff Only]					
If needed, use this space to enter base amounts to be used for calculations					
	Actual RW/A Amount	Actual MAI Amount	Part B estimated	State Service est.	
Total Grant Funds	\$20,771,451	\$2,057,949	\$3,329,231	\$1,972,355	\$28,130,986

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	9,250,873	305,482	353,474	-39,131	290,386	10,161,084	48.45%	10,161,084	0		10,067,723	99%	100%
1.a	Primary Care - Public Clinic (a)	3,385,563	113,189	0	531,711	-45,381	3,985,082	19.00%	3,985,082	0	3/1/2015	\$4,201,110	105%	100%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	1,011,437	33,816	89,106	-154,800	159,766	1,139,325	5.43%	1,139,325	0	3/1/2015	\$1,410,791	124%	100%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	881,197	29,461	89,106	-154,800	175,720	1,020,684	4.87%	1,020,684	0	3/1/2015	\$929,135	91%	100%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	878,426	29,368	29,012	-50,400	281	886,687	4.23%	886,687	0	3/1/2015	\$650,298	73%	100%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,083,965	36,241	0	-235,000		885,206	4.22%	885,206	0	3/1/2015	\$995,140	112%	100%
1.f	Primary Care - Women at Public Clinic (a)	1,767,268	59,085	0			1,826,353	8.71%	1,826,353	0	3/1/2015	\$1,564,450	86%	100%
1.g	Primary Care - Pediatric (a.1)	14,342	479				14,821	0.07%	14,821	0	3/1/2015	\$14,895	100%	100%
1.h	Vision	228,675	3,843	146,250	24,158		402,926	1.92%	402,926	0	3/1/2015	\$301,905	75%	100%
2	Medical Case Management	2,031,556	184,145	125,000	45,475	-10,597	2,375,579	11.33%	2,375,579	0		2,077,104	87%	100%
2.a	Clinical Case Management	448,044	40,611		-20,000		468,655	2.23%	468,655	0	3/1/2015	\$375,620	80%	100%
2.b	Med CM - Public Clinic (a)	149,107	13,515	0	33,500		196,122	0.94%	196,122	0	3/1/2015	\$220,478	112%	100%
2.c	Med CM - Targeted to AA (a) (e)	294,386	26,684	53,750	21,500	53,316	449,636	2.14%	449,636	0	3/1/2015	\$513,663	114%	100%
2.d	Med CM - Targeted to H/L (a) (e)	294,388	26,684	53,750	21,500	-62,913	333,409	1.59%	333,409	0	3/1/2015	\$187,837	56%	100%
2.e	Med CM - Targeted to W/MSM (a) (e)	98,334	8,913	17,500	7,000		131,747	0.63%	131,747	0	3/1/2015	\$140,856	107%	100%
2.f	Med CM - Targeted to Rural (a)	319,775	28,986	0			348,761	1.66%	348,761	0	3/1/2015	\$310,923	89%	100%
2.g	Med CM - Women at Public Clinic (a)	165,325	14,986				180,311	0.86%	180,311	0	3/1/2015	\$121,701	67%	100%
2.h	Med CM - Targeted to Pedi (a.1)	146,749	13,301	0	-13,000	-1,000	146,050	0.70%	146,050	0	3/1/2015	\$94,874	65%	100%
2.i	Med CM - Targeted to Veterans	73,374	6,651	0	-5,025		75,000	0.36%	75,000	0	3/1/2015	\$69,158	92%	100%
2.j	Med CM - Targeted to Youth	42,074	3,814	0			45,888	0.22%	45,888	0	3/1/2015	\$41,996	92%	100%
3	Local Pharmacy Assistance Program (a) (e)	2,219,276	362,164		36,716	-236,768	2,381,388	11.35%	2,381,388	0	3/1/2015	\$2,379,823	100%	100%
4	Oral Health	163,653	2,751	0	0	0	166,404	0.79%	166,404	0	3/1/2015	166,400	100%	100%
4.a	Oral Health - Untargeted (c)	0	0	0	0	0	0	0.00%	0	0	N/A	\$0	0%	0%
4.b	Oral Health - Targeted to Rural	163,653	2,751	0	0	0	166,404	0.79%	166,404	0	3/1/2015	\$166,400	100%	100%
5	Mental Health Services (c)	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
6	Health Insurance (c)	1,209,100	20,322	0	0	0	1,229,422	5.86%	1,229,422	0	3/1/2015	\$1,229,409	100%	100%
7	Home and Community-Based Services (c)	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
8	Substance Abuse Services - Outpatient	45,677	0	0	-12,000	0	33,677	0.16%	33,677	0	3/1/2015	\$30,500	91%	100%
9	Early Intervention Services (c)	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
10	Medical Nutritional Therapy (supplements)	341,395	0	0	0	0	341,395	1.63%	341,395	0	3/1/2015	\$338,913	99%	100%
11	Hospice Services	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
12	Non-Medical Case Management	1,440,385	0	0	-31,060	-43,021	1,366,304	6.51%	1,366,304	0		1,106,351	81%	100%
12.a	Service Linkage targeted to Youth	110,793	0	0			110,793	0.53%	110,793	0	3/1/2015	\$80,590	73%	100%
12.b	Service Linkage targeted to Newly-Diagnosed/No	245,497	0	0	-110,000		135,497	0.65%	135,497	0	3/1/2015	\$88,980	66%	100%
12.c	Service Linkage at Public Clinic (a)	490,886	0	0	48,940		539,826	2.57%	539,826	0	3/1/2015	\$370,248	69%	100%
12.d	Service Linkage embedded in CBO Pcare (a) (e)	593,209	0	0	30,000	-43,021	580,188	2.77%	580,188	0	3/1/2015	\$566,533	98%	100%
13	Medical Transportation	527,363	0	0	0	0	527,363	2.51%	527,362	1		527,362	100%	100%
13.a	Medical Transportation services targeted to Urba	252,680	0	0	0	0	252,680	1.20%	252,680	0	3/1/2015	\$257,164	102%	100%
13.b	Medical Transportation services targeted to Rura	97,185	0	0	0	0	97,185	0.46%	97,185	0	3/1/2015	\$92,700	95%	100%
13.c	Transportation vouchers (bus passes & gas car	177,498	0	0	0	0	177,498	0.85%	177,497	1	3/1/2015	\$177,498	100%	0%
14	Linguistic Services (c)	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
15	Legal Assistance	293,406	0	0	0	0	293,406	1.40%	293,406	0	3/1/2015	\$293,400	100%	100%
8E027516	Total Service Dollars	17,522,684	874,864	478,474	0	0	18,876,022	90.00%	18,876,021	1		18,244,360	97%	100%
8E027517	Grant Administration	1,612,704	0	0	0	0	1,612,704	7.69%	1,612,704	0	N/A	1,490,878	92%	100%
PC	HCPHES/RWGA Section	1,126,122	0	0	0	0	1,126,122	5.37%	1,126,122	0	N/A	\$1,004,296	89%	100%
8E027521	County Judge & RWPC Support*	486,582	0	0	0	0	486,582	2.32%	486,582	0	N/A	486,582	100%	100%
	Quality Management	485,000	0	0	0	0	485,000	2.31%	485,000	0	N/A	\$471,010	97%	100%
		19,620,388	874,864	478,474	0	0	20,973,726	100.00%	20,973,725	1		20,206,248	96%	100%
								Unallocated	Unobligated					
	Part A Grant Award:	20,495,250	Carry Over:	478,475		Total Part A:	20,973,725	-1	0					

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
		Original Allocation	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent				
	Core (must not be less than 75% of total service)	15,261,530	874,864	478,474	31,060	43,021	16,645,928	88.19%	16,688,949	88.56%				
	Non-Core (may not exceed 25% of total service)	2,261,154	0	0	-31,060	-43,021	2,230,094	11.81%	2,156,013	11.44%				
	Total Service Dollars (does not include Admin a	17,522,684	874,864	478,474	0	0	18,876,022		18,844,962					
	Total Admin (must be ≤ 10% of total Part A + MAI)	1,612,704	0	0	0	0	1,612,704	7.69%						
	Total QM (must be ≤ 5% of total Part A + MAI)	485,000	0	0	0	0	485,000	2.31%						

MAI Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Date of Procurement	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	1,930,538	80,668	440	0	0	2,011,646	100.00%	2,011,646	0		1,434,125	71%	83%
1.b (MAI)	Primary Care - CBO Targeted to African American	975,842	40,776	220	0	0	1,016,838	50.55%	1,016,838	0	3/1/2015	\$749,925	74%	83%
1.c (MAI)	Primary Care - CBO Targeted to Hispanic	954,696	39,892	220	0	0	994,808	49.45%	994,808	0	3/1/2015	\$684,200	69%	83%
	Total MAI Service Funds	1,930,538	80,668	440	0	0	2,011,646	100.00%	2,011,646	0		1,434,125	71%	83%
	Grant Administration	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Quality Management	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Total MAI Non-service Funds	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Total MAI Funds	1,930,538	80,668	440	0	0	2,011,646	100.00%	2,011,646	0		1,434,125	71%	83%
	MAI Grant Award	2,011,206	Carry Over:	441		Total MAI:	2,011,647							
	Combined Part A and MAI Total	21,550,926												

Footnotes:

All When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One category may exceed 100% of available funding so long as other category offsets this overage.

(a) Single local service definition is four (4) HRSA service categories (Pcare, LPAP, MCM, Non Med CM). Expenditures must be evaluated both by individual service category and by combined service categories.

(a.1) Single local service definition is three (3) HRSA service categories (does not include LPAP). Expenditures must be evaluated both by individual service category and by combined service categories.

(b) Adjustments to reflect actual award based on Increase funding scenario.

(c) Funded under Part B and/or SS

(d) Not used at this time

(e) 10% rule reallocations

(f) Include MAI funds when reviewing 10% rule reallocations

SUR - 4th Quarter Cumulative (3/1-2/28)

Priority	Service Category	Goal	Unduplicated Clients Served YTD	Male	Female	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65 plus
1	Outpatient/Ambulatory Primary Care (excluding Vision)	6,467	7,216	73%	27%	50%	15%	2%	32%	0%	1%	7%	24%	28%	14%	25%	2%
1.a	Primary Care - Public Clinic (a)	2,350	3,623	69%	31%	54%	10%	2%	34%	0%	0%	4%	18%	27%	15%	33%	2%
1.b	Primary Care - CBO Targeted to AA (a) (g)	1,060	1,568	69%	31%	99%	0%	1%	0%	0%	1%	12%	34%	28%	10%	14%	1%
1.c	Primary Care - CBO Targeted to Hispanic (a) (g)	960	981	84%	16%	0%	0%	0%	100%	0%	0%	6%	29%	35%	13%	15%	1%
1.d	Primary Care - CBO Targeted to White and/or MSM (a)	690	692	88%	12%	0%	90%	10%	0%	0%	0%	5%	25%	25%	16%	26%	2%
1.e	Primary Care - CBO Targeted to Rural (a)	400	506	70%	30%	41%	26%	2%	30%	0%	1%	9%	25%	29%	15%	19%	1%
1.f	Primary Care - Women at Public Clinic (a)	1,000	1,112	0%	100%	65%	7%	1%	28%	0%	0%	3%	16%	31%	17%	31%	2%
1.g	Primary Care - Pediatric (a)	7	13	69%	31%	54%	8%	0%	38%	15%	46%	38%	0%	0%	0%	0%	0%
1.h	Vision	1,600	2,152	75%	25%	48%	17%	2%	34%	0%	0%	6%	22%	25%	15%	30%	3%
2	Local Drug Reimbursement Program (a)	2,845	3,931	78%	22%	47%	18%	2%	33%	0%	0%	7%	29%	30%	15%	18%	1%
3	Medical Case Management (f)	3,075	5,261														
3.a	Clinical Case Management	600	1,018	73%	27%	54%	29%	2%	15%	0%	0%	5%	21%	24%	13%	34%	2%
3.b	Med CM - Targeted to Public Clinic (a)	280	528	98%	2%	53%	12%	2%	33%	0%	2%	15%	18%	20%	12%	32%	3%
3.c	Med CM - Targeted to AA (a)	550	1,987	69%	31%	99%	0%	1%	0%	0%	1%	11%	31%	25%	12%	19%	1%
3.d	Med CM - Targeted to HL (a)	550	811	86%	14%	0%	0%	0%	100%	0%	1%	9%	32%	30%	13%	15%	1%
3.e	Med CM - Targeted to White and/or MSM (a)	260	560	85%	15%	0%	92%	8%	0%	0%	0%	4%	25%	22%	17%	29%	4%
3.f	Med CM - Targeted to Rural (a)	150	695	69%	31%	44%	28%	2%	26%	0%	1%	7%	20%	26%	15%	29%	3%
3.g	Med CM - Targeted to Women at Public Clinic (a)	240	301	0%	100%	69%	7%	1%	23%	0%	0%	11%	15%	28%	14%	29%	2%
3.h	Med CM - Targeted to Pedi (a)	125	113	53%	47%	81%	4%	0%	15%	60%	27%	12%	0%	0%	0%	0%	0%
3.i	Med CM - Targeted to Veterans	200	178	94%	6%	67%	21%	1%	11%	0%	0%	0%	3%	3%	5%	68%	20%
3.j	Med CM - Targeted to Youth	120	88	98%	2%	59%	7%	1%	33%	0%	10%	90%	0%	0%	0%	0%	0%
4	Oral Health	200	302	69%	31%	37%	35%	1%	26%	0%	0%	7%	21%	32%	13%	25%	3%
4.a	Oral Health - Untargeted (d)	NA	NA	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a
4.b	Oral Health - Rural Target	200	302	69%	31%	37%	35%	1%	26%	0%	0%	7%	21%	32%	13%	25%	3%
5	Medical Nutritional Therapy/Nutritional Supplements	650	521	78%	22%	40%	26%	3%	30%	0%	0%	3%	13%	21%	18%	40%	5%
6	Mental Health Services (d)	NA	NA														
7	Health Insurance	1,700	1,393	83%	17%	41%	30%	3%	26%	0%	0%	3%	19%	23%	16%	36%	3%
8	Substance Abuse Treatment - Outpatient	40	24	96%	4%	21%	63%	0%	17%	0%	0%	13%	29%	38%	8%	13%	0%
9	Hospice Services (d)	NA	NA														
10	Home and Community Based Services (d)	NA	NA														
11	Early Medical Intervention Services (d)	NA	NA														
12	Non-Medical Case Management	7,045	6,805														
12.a	Service Linkage Targeted to Youth	320	234	77%	23%	63%	5%	1%	30%	0%	12%	88%	0%	0%	0%	0%	0%
12.b	Service Linkage at Testing Sites	260	206	67%	33%	69%	10%	2%	19%	0%	0%	0%	29%	26%	13%	32%	0%
12.c	Service Linkage at Public Clinic Primary Care Program (a)	3,700	2,942	67%	33%	61%	11%	1%	27%	0%	0%	0%	18%	26%	15%	38%	3%
12.d	Service Linkage at CBO Primary Care Programs (a)	2,765	3,423	75%	25%	55%	15%	2%	29%	2%	1%	8%	27%	26%	13%	22%	2%
13	Food Pantry (funded by State Services)	NA	NA														
14	Transportation	2,850	3,374														
14.a	Transportation Services - Urban	170	509	73%	27%	58%	12%	2%	28%	0%	1%	10%	28%	29%	9%	20%	3%
14.b	Transportation Services - Rural	130	165	70%	30%	39%	38%	2%	21%	0%	1%	10%	19%	19%	19%	27%	4%
14.c.1	Transportation vouchers (bus passes)	2,500	2,612														
14.c.2	Transportation vouchers (gas vouchers)	50	88														
15	Legal Assistance	390	221	62%	38%	49%	23%	1%	27%	0%	0%	1%	7%	26%	19%	43%	5%
16	Linguistic Services (d)	NA	NA														
Net unduplicated clients served - all categories*		10,200	11,966	74%	26%	53%	17%	2%	29%	1%	1%	6%	22%	25%	14%	29%	3%
Living AIDS cases + estimated Living HIV non-AIDS (from FY 14 App) (b)		NA	22,830	74%	26%	49%	23%	3%	25%	0%	6%		18%	27%	30%		18%

RW MAI Service Utilization Report																	
Priority	Service Category	Goal	Unduplicated MAI Clients Served YTD	Male	Female	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65 plus
	MAI unduplicated served includes clients also served under Part A																
1.b	Primary Care - MAI CBO Targeted to AA (g)	1,060	1,571	72%	28%	99%	0%	1%	0%	0%	1%	12%	37%	26%	10%	13%	0%
1.c	Primary Care - MAI CBO Targeted to Hispanic (g)	960	1,162	87%	13%	0%	0%	0%	100%	0%	1%	7%	31%	34%	13%	12%	1%
RW Part A New Client Service Utilization Report																	
Report reflects the number & demographics of clients served during the report period who did not receive services during previous 12 months (3/1/12 - 2/28/13)																	
Priority	Service Category	Goal	Unduplicated New Clients Served YTD	Male	Female	AA (non-Hispanic)	White (non-Hispanic)	Other (non-Hispanic)	Hispanic	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65 plus
1	Primary Medical Care	2,100	1,721	78%	22%	55%	14%	2%	29%	0%	2%	12%	33%	24%	11%	18%	1%
2	LPAP	1,200	721	82%	18%	52%	17%	2%	29%	0%	2%	10%	38%	23%	13%	13%	1%
3.a	Clinical Case Management	400	167	80%	20%	54%	26%	2%	19%	0%	2%	9%	29%	20%	13%	26%	1%
3.b-3.h	Medical Case Management	1,500	1,161	77%	23%	57%	16%	2%	25%	3%	3%	14%	30%	22%	11%	17%	1%
3.i	Medical Case Management - Targeted to Veterans	60	54	96%	4%	63%	26%	2%	9%	0%	0%	0%	6%	4%	7%	67%	17%
4	Oral Health	40	38	82%	18%	39%	39%	0%	21%	0%	0%	13%	32%	21%	11%	24%	0%
12.a. 12.c. 12.d.	Non-Medical Case Management (Service Linkage)	3,700	1,729	75%	25%	58%	14%	2%	27%	2%	2%	9%	28%	24%	12%	22%	2%
12.b	Service Linkage at Testing Sites	260	146	72%	28%	70%	4%	1%	25%	0%	5%	15%	29%	20%	10%	21%	1%
Footnotes:																	
(a) Bundled Category																	
(b) Age groups 13-19 and 20-24 combined together, Age groups 55-64 and 65+ combined together.																	
(d) Funded by Part B and/or State Services																	
(e) Not funded in FY 2014																	
(f) Total MCM served does not include Clinical Case Management																	
(g) CBO Pcare targeted to AA (1.b) and HL (1.c) goals represent combined Part A and MAI clients served																	