

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
713 572-3724 telephone; 713 572-3740 fax
www.rwpchouston.org

Memorandum

To: Members, Priority and Allocations Committee:
Ella Collins-Nelson, Co-Chair Peta-gay Ledbetter
Paul Grunenwald, Co-Chair Allen Murray
Angela F. Hawkins Krystal Shultz
J. Hoxi Jones *Bruce Turner*

Copy: Carin Martin Rodney Goodie
Heather Keizman Ann Robison
Amber Harbolt Johnetta Evans-Thomas
Tasha Traylor Katy Caldwell
Yvette Garvin Nancy Miertschin
Diane Beck Joe Fuentes, Jr.

From: Tori Williams

Date: Monday, June 5, 2017

Re: Meeting Announcement

This memo is a reminder that there will be a number of Priority and Allocations Committee meetings in June 2017. Enclosed you will find agendas and other materials which you will need to bring to the meetings. Do not hesitate to call our office if you have questions. Otherwise, we look forward to seeing you at:

Special Priority & Allocations Committee Meetings (see enclosed agendas)

To develop the FY 2018 allocations for Part A, B & State Services

- 2:30 – 4 pm, Monday, June 12, 2017
- 2:30 – 4 pm, Tuesday, June 13, 2017
- IF NECESSARY: 2:30 - 4 pm, Wednesday, June 14, 2017

Regularly Scheduled Committee Meeting (agenda will be sent at a later date)

The whole Committee will vote on the FY 2018 allocations developed at the special meetings.

- 11 a.m., **Wednesday**, June 21, 2017

Final Special Meeting (see enclosed agenda):

To review public comment and possibly amend the recommended FY 2018 priorities and allocations before they receive final approval at the July Steering Committee and Council meetings.

- 11 a.m., Tuesday, June 27, 2017

We appreciate your valuable time and look forward to seeing a lot of you in June!

Houston Area HIV Services Ryan White Planning Council DRAFT
Priority & Allocations Committee Meeting

2:30 p.m., Monday, June 12, 2017

Meeting Location: 2223 West Loop South, Room 240
Houston, TX 77027

AGENDA

- I. Call to Order Ella Collins-Nelson and
Paul Grunenwald, Co-Chairs
- A. Moment of Reflection
- B. Approval of Agenda
- C. Review Meeting Goals Tori Williams, Manager
Office of Support
- II. Public Comment
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)
- III. Review Other Ryan White Planning Committee Recommendations Tori Williams
- A. FY 2018 Service Definitions
- IV. Updates from the Administrative Agents
- A. Ryan White Part A/MAI Carin Martin, RWGA
- B. Ryan White Part B and State Services Funding Yvette Martin, TRG
- V. Draft Allocations for FY 2018 Part A/MAI, Part B & State Services Funding
- A. Optional: Determine the philosophy for allocating FY 2018 monies
- B. Review how MAI funding works Carin Martin
- C. Create the FY 2018 Level Funding Scenario
- 1) Part A and MAI
- 2) Part B and State Services
- D. Create the FY 2018 Increase Funding Scenario
- E. Create the FY 2018 Decrease Funding Scenario
- VI. Announcements
- A. IMPORTANT: Priority and Allocation Committee Meeting Dates and Times:
- 2:30 – 4 pm, Tues., June 13, 2017 – Continue drafting FY 2018 Allocations
 - 2:30 – 4 pm, Wed., June 14, 2017 – Finish drafting FY 2018 Allocations
 - 11 am, **Wed.**, June 21, 2017 - Committee votes on FY18 Allocations
 - 7 pm, Mon., June 26, 2017 – Public Hearing for the FY 2018 Priorities & Allocations
 - 11 am, Tues., June 27, 2017 – Review comments from Public Hearing
- VII. Adjourn

**Houston Area HIV Services Ryan White Planning Council
Priority & Allocations Committee Meeting**

2:30 p.m., Tuesday, June 13, 2017

Meeting Location: 2223 West Loop South, Room 240
Houston, TX 77027

AGENDA

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- I. Call to Order Ella Collins-Nelson and
Paul Grunenwald, Co-Chairs
- A. Moment of Reflection
- B. Approval of Agenda
- C. Review Meeting Goals Tori Williams, Director
RW Office of Support
- II. Public Comment
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- III. Draft Allocations for FY 2018 Part A/MAI, Part B & State Services Funding
- A. Create the FY 2018 Level Funding Scenario
- 1) Part A and MAI
- 2) Part B and State Services
- B. Create the FY 2018 Increase Funding Scenario
- C. Create the FY 2018 Decrease Funding Scenario
- IV. Announcements
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 - 11 am, Tues., June 27, 2017 – Review comments from Public Hearing
- V. Adjourn

DRAFT

**Houston Area HIV Services Ryan White Planning Council
Priority & Allocations Committee Meeting**

2:30 p.m., Wednesday, June 14, 2017

Meeting Location: 2223 West Loop South, Room 240
Houston, TX 77027

AGENDA

- I. Call to Order
A. Moment of Reflection
B. Approval of Agenda
C. Review Meeting Goals
- Ella Collins-Nelson and
Paul Grunenwald, Co-Chairs
- Tori Williams, Director
RW Office of Support
- II. Public Comment
(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: “I am a person with HIV”, before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)
- III. Draft Allocations for FY 2018 Part A/MAI, Part B & State Services Funding
A. Create the FY 2018 Level Funding Scenario
 1) Part A and MAI
 2) Part B and State Services
B. Create the FY 2018 Increase Funding Scenario
C. Create the FY 2018 Decrease Funding Scenario
- IV. Announcements
A. IMPORTANT: Priority and Allocation Committee Meeting Dates and Times:
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 • 11 am, Tues., June 27, 2017 – Review comments from Public Hearing
- V. Adjourn

**Houston Area HIV Services Ryan White Planning Council
Priority & Allocations Committee Meeting**

11:00 am, Tuesday, June 27, 2017

Meeting Location: 2223 West Loop South, Room 240
Houston, TX 77027

AGENDA

- I. Call to Order
 - A. Moment of Reflection
 - B. Approval of Agenda
 - C. Review Meeting Goals

Ella Collins-Nelson and
Paul Grunenwald, Co-Chairs

Tori Williams, Director
RW Office of Support

- II. Public Comment

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)

- III. Old Business
 - A. Review public comment
 - B. Review proposed FY 2018 service priorities
 - C. Review proposed FY 2018 allocations:
 - 1. MAI funding
 - 2. Level funding scenario
 - 3. Increase funding scenario
 - 4. Decrease funding scenario

- IV. New Business

- V. Announcements

- VI. Adjourn

Houston Area HIV Services Ryan White Planning Council

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FY 2018 How to Best Meet the Need - Steering Committee Service Category Recommendations Summary (as of 06/02/17)

Those services for which no change is recommended include:

Early Intervention Services (targeting the Incarcerated)
Health Insurance Premium and Cost Sharing Assistance
Home and Community Based Health Services (Day Treatment)
Hospice Services
Linguistic Services
Medical Nutritional Therapy/Supplements
Mental Health Services
Oral Health (Untargeted and Targeting the Northern Rural Area)
Substance Abuse Treatment
Transportation
Vision Care

Services with recommended changes include the following:

Case Management (Medical, Clinical, Non-Medical Service Linkage)

- ⓧ Accept the service category definition as presented and keep financial eligibility the same; and ask the Office of Support to provide training on the Needs Assessment findings to case managers.

Outreach Services: Primary Care Re-Engagement

- ⓧ Accept the service category definition with the understanding that there will be changes for the Quality Improvement Committee to review, and keep financial eligibility the same at none.
- ⓧ In FY 2017 and FY 2018, bundle this service with Ambulatory Outpatient Medical Care and include taxi vouchers as part of Outreach Services.

New services include the following:

Emergency Financial Assistance

- ⓧ Accept the proposed local service category definition for **Pharmacy Assistance** with the following: change '7-day supply' to '14-day supply with the option for a one-time 14-day refill if needed, with RWGA approval'.
- ⓧ In FY 2017 and FY 2018, bundle Emergency Financial Assistance with Ambulatory Outpatient Medical Care/Local Pharmacy Assistance Program (LPAP) and keep the financial eligibility the same as LPAP at 500% for HIV medications.
- ⓧ Accept the proposed special idea for the **Compassionate Care Program**.

Referral for Health Care and Support Services

- ⓧ In FY 16/17 and FY 17/18, utilize the proposed local service category definition for **ADAP Enrollment Workers** with the understanding that it will be updated to address the different agency scenarios; set the financial eligibility at none.

Houston Ryan White Planning Council
Priority and Allocations Committee

**Proposed Ryan White Part A, MAI, Part B and State Services Funding
FY 2017 Allocations**

(Priority and Allocations Committee approved 06-13-16)

All Funding Streams – Level Funding Scenario

Motion 1: Level Funding Scenario for Ryan White Part A, MAI, Part B and State Services Funding.

Approve the attached Ryan White Part A, MAI, Part B and State Services Funding FY 2017 Level Funding Scenario.

MAI Increase / Decrease Scenarios

Motion 2: Decrease Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 3: Increase Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be increased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Part A Increase / Decrease Scenarios

Motion 4: Decrease Funding Scenario for Ryan White Part A Funding.

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 5: Increase Funding Scenario for Ryan White Part A Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Increase Scenario

Motion 6: Increase Funding Scenario for Ryan White Part B and State Services Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Decrease Scenario

Motion 7: Decrease Funding Scenario for Ryan White Part B and State Services Funding.

Any decrease is taken from Health Insurance Premium and Cost Sharing Assistance since this service can be supported with Ryan White Part A funds.

Houston Ryan White Planning Council
Priority and Allocations Committee

**Proposed Ryan White Part A, MAI, Part B and State Services Funding
FY 2017 Allocations**

(Priority and Allocations Committee approved 06-13-16)

All Funding Streams – Level Funding Scenario

Motion 1: Level Funding Scenario for Ryan White Part A, MAI, Part B and State Services Funding.

Approve the attached Ryan White Part A, MAI, Part B and State Services Funding FY 2017 Level Funding Scenario.

MAI Increase / Decrease Scenarios

Motion 2: Decrease Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 3: Increase Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

All service categories will be increased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Part A Increase / Decrease Scenarios

Motion 4: Decrease Funding Scenario for Ryan White Part A Funding.

All service categories will be decreased by the same percent. This applies to the total amount of service dollars available. Every service category is treated equally under this scenario.

Motion 5: Increase Funding Scenario for Ryan White Part A Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Increase Scenario

Motion 6: Increase Funding Scenario for Ryan White Part B and State Services Funding.

An increase in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Part B and State Services Decrease Scenario

Motion 7: Decrease Funding Scenario for Ryan White Part B and State Services Funding.

Any decrease is taken from Health Insurance Premium and Cost Sharing Assistance since this service can be supported with Ryan White Part A funds.