

Houston Area HIV Services Ryan White Planning Council Priority & Allocations Committee Meeting

12 noon, Tuesday, June 16, 2020

Click the following link to join the Zoom meeting:

<https://us02web.zoom.us/j/87071684235?pwd=ZTJoVXpIcGthSWtEWFRiWGZuNWU1dz09>

Meeting ID: 870 7168 4235

Password: 534099

Or, call the following telephone number: 3462487799

AGENDA

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- | | | |
|------|---|---|
| I. | <ul style="list-style-type: none"> Call to Order A. Moment of Reflection B. Approval of Agenda C. Approval of the May 28, 2020 Minutes D. Review Meeting Goals | <p>Bobby Cruz and
Allen Murray, Co-Chairs</p>
<p>Tori Williams, Director
Office of Support</p> |
| II. | <p>Public Comment - (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. <u>When signing in, guests are not required to provide their correct or complete names.</u> All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Committee members and staff are asked to refrain from asking questions of the person giving public comment.)</p> | |
| III. | <ul style="list-style-type: none"> Updates from the Administrative Agents A. Ryan White Part A/MAI B. Ryan White Part B and State Services Funding | <p>Carin Martin, RWGA
Yvette Garvin, TRG</p> |
| IV. | <ul style="list-style-type: none"> Allocations for FY 2021 Part A/MAI, Part B & State Services Funding A. Review the Proposed FY 2021 Level Funding Scenario B. Review the FY 2021 Increase Funding Scenario C. Review the FY 2021 Decrease Funding Scenario | |
| V. | <ul style="list-style-type: none"> Announcements A. IMPORTANT: Priority and Allocation Committee Meeting Dates and Times: <ul style="list-style-type: none"> • Tentative: 2 pm, Wednesday, July 1, 2020 – Review public comment • 12 noon, Thurs., July 23, 2020 – Reallocate funds | |
| VI. | <ul style="list-style-type: none"> Adjourn | |

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

12:00 p.m., Thursday, May 28, 2020

Meeting Location: Zoom teleconference

MINUTES

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Bobby Cruz, Co-Chair	Mel Joseph, Excused	<i>The Resource Group</i>
Allen Murray, Co-Chair		Yvette Garvin
Mauricia E. Chatman		Sha'Terra Johnson-Fairley
Josh Mica		
Niquita Moret		<i>Ryan White Grant Admin</i>
Rashel Richardson		Carin Martin
Carol Suazo		Heather Keizman
Bruce Turner		
Peta-gay Ledbetter		<i>Office of Support</i>
		Tori Williams
OTHERS PRESENT		Amber Harbolt
Tana Pradia, RWPC Chair		Diane Beck

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Allen Murray, Co-Chair, called the meeting to order at 12:11 p.m. and asked for a moment of reflection.

Adoption of the Agenda: *Motion #1*: it was moved and seconded (Mica, Chatman) to adopt the agenda with one change: move the training to after Old Business. **Motion carried.**

Approval of the Minutes: *Motion #2*: it was moved and seconded (Mica, Chatman) to approve the February 27, 2020 minutes. **Motion carried.** Abstention: Ledbetter.

Public Comment: None.

Old Business

Reports from Administrative Agents

Ryan White Part A/MAI: Martin presented the following reports:

- FY 2019 Part A and MAI Procurement Report dated 04/30/20.
- FY 2019 Part A and MAI Service Utilization Report dated 03/02/20.

Ryan White Part B/State Services: Garvin presented the following reports:

- FY19/20 Part B Procurement, dated 05/01/20
- FY19/20 DSHS State Services Procurement, dated 05/01/20

- FY19/20 Part B Service Utilization, dated 05/01/20
- Health Insurance Assist. Service Utilization Report, dated 04/29/20

Training: Houston Council Priority Setting Process: Turner presented the attached PowerPoint slides.

Determine FY 2021 Service Priorities: The committee reviewed the Policy for the FY 2021 Priorities Setting Process and the new needs assessment data that will be used to justify changes in the priorities. See attached.

The Committee discussed the midpoints based upon the 2020 Houston Area HIV Needs Assessment and developed a list of priorities.

Public Comment: None.

Motion #3: it was moved and seconded (Ledbetter, Mica) to approve the attached FY 2021 Ryan White Part A/Minority AIDS Initiative (MAI), Part B, and State Services funded service priorities. Motion carried unanimously. (See page 4 of the minutes for priorities.)

New Business

Proposed Idea Form: See attached. **Motion #4:** it was moved and seconded (Ledbetter, Mica) to approve page 2 of the Proposed Idea Form with no changes. **Motion carried.**

Announcements: Important Priority & Allocations Committee meetings: Special Meetings: 2:00 – 6:00 pm on Monday, June 8 and Wednesday, June 10, 2020. The committee will vote on the FY 2021 Allocations at 12:00 noon on Tuesday, June 16, 2020.

Adjournment: **Motion:** it was moved and seconded (Mica, Chatman) to adjourn the meeting at 2:46 p.m. **Motion carried.**

Submitted by:

Approved by:

Tori Williams, Director

Date

Committee Chair

Date

Scribe: Beck

C = chaired the meeting; VP = participated via telephone; JA = just arrived; LM = left meeting

2020 Priority & Allocations Committee Voting Record for 05/28/20

MEMBERS	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Approve FY 2021 Priorities Carried				Motion #4 Proposed Idea Form Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Bobby Cruz, Co-Chair		X				X				X				X		
Allen Murray, Co-Chair				C				C					C			C
Mauricia E. Chatman		X				X				X				X		
Mel Joseph	X				X				X				X			
Josh Mica		X				X				X				X		
Niquita Moret		X				X				X				X		
Rashel Richardson	X				X					X				X		
Carol Suazo		X				X				X				X		
Bruce Turner	X				X					X				X		
Peta-gay Ledbetter		X						X		X				X		

Worksheet for Determining FY 2021 Service Priorities

Core Services	HL Scores	HL Rank	Approved FY 2020 Priorities	Proposed FY 2021 Priorities	Justification
Ambulatory/Outpatient Medical Care	HHH	2	1	1	
Medical Case Management	HHH	2	2	2	
Local Pharmacy Assistance Program	HHH	2	3	3	
Oral Health Services	HLL	3	4	4	
Health Insurance	HLL	3	5	5	
Mental Health Services	HLH	4	6	6	
Early Intervention Services (jail)	LLL	8	7	7	TRG and SIRR have prioritized improving coordination system in Early Intervention Services.
Medical Nutritional Therapy	LLH	7	10	8	Higher utilization for Medical Nutrition Therapy compared to Adult Day Treatment and Substance Abuse Treatment
Day Treatment	LLH	7	8	9	
Substance Abuse Treatment	LLH	7	9	10	
Hospice*	-	-	11	11	

Support Services	HL Scores	HL Rank	Approved FY 2020 Priorities	Proposed FY 2021 Priorities	Justification
Referral for Health Care & Support Services	HHH	2	14	12	The ADAP Eligibility Workers funded through Referral for Health Care & Support Services support access to life-sustaining HIV medications.
Non-medical case management	HHH	2	15	13	
Medical Transportation	HLL	3	16	14	
Emergency Financial Assistance	HLH	4	13	15	
Linguistics Services	LLL	8	17	16	
Outreach	LLL	8	12	17	

*Hospice does not have HL Score or HL Rank.

FY2021 - Level Funding Scenario - Draft 3 - 06-11-20

DRAFT

		Part A	MAI	Part B	State Services	State Rebate	Total	FY 2021 Allocations & Justification
Remaining Funds to Allocate		\$0	\$0	\$0	\$0	\$0	\$0	
		Part A	MAI	Part B	State Services	State Rebate	Total	FY 2021 Allocations & Justification
1	Ambulatory/Outpatient Primary Care	\$10,965,788	\$2,002,859	\$0	\$0	\$0	\$12,968,647	
1.a	PC-Public Clinic	\$3,927,300					\$3,927,300	FY21 Part A: Increase Part A \$336,236 to accommodate projected increase due to COVID-19 related unemployment.
1.b	PC-AA	\$1,064,576	\$1,012,700				\$2,077,276	Added \$57,788 per FY20 Part A Increase Scenario FY21 Part A: Increase Part A \$112,078 to accommodate projected increase due to COVID-19 related unemployment.
1.c	PC-Hisp - see 1.b above	\$910,551	\$990,160				\$1,900,711	Added \$57,788 per FY20 Part A Increase Scenario FY21 Part A: Increase Part A \$112,078 to accommodate projected increase due to COVID-19 related unemployment.
1.d	PC-White - see 1.b above	\$1,147,924					\$1,147,924	FY21 Part A: Increase Part A \$112,078 to accommodate projected increase due to COVID-19 related unemployment.
1.e	PC-Rural	\$1,100,000					\$1,100,000	FY21 Part A: Decrease \$49,761 due to underspending.
1.f	PC-Women	\$2,100,000					\$2,100,000	FY21 Part A: Increase \$225,460 due to FY19 expenditures.
1.g	PC-Pedi	\$15,437					\$15,437	
1.h	Vision Care	\$500,000					\$500,000	FY21 Part A: Increase \$48,000 due to repeated requests for increase.
1.j	PC-Pay for Performance Pilot Project	\$200,000					\$200,000	Established at \$200,000 per FY20 Part A Increase Scenario
2	Medical Case Management	\$1,730,000	\$320,100	\$0	\$0	\$0	\$2,050,100	FY21 Part A: Decrease Part A by \$385,802 due to underspending in FY19. Subcategory to be determined by the AA, with consideration to MAI allocations under MCM.
2.a	CCM-Mental/Substance	\$488,656					\$488,656	
2.b	MCM-Public Clinic	\$427,722					\$427,722	
2.c	MCM-AA	\$266,070	\$160,050				\$426,120	
2.d	MCM-Hisp	\$266,072	\$160,050				\$426,122	
2.e	MCM-White	\$52,247					\$52,247	
2.f	MCM-Rural	\$273,760					\$273,760	
2.g	MCM-Women	\$125,311					\$125,311	
2.h	MCM-Pedi	\$90,051					\$90,051	FY21 Part A: Decrease Part A by \$70,000 (1 FTE) which Part D will fund.
2.i	MCM-Veterans	\$80,025					\$80,025	
2.j	MCM-Youth	\$45,888					\$45,888	

	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2021 Allocations & Justification
Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0	\$0	
3 Local Pharmacy Assistance Program	\$1,810,360	\$0	\$0	\$0	\$0	\$1,810,360	
3.a LPAP-Public Clinic	\$310,360					\$310,360	FY21 Part A: Decrease Part A by \$300,000 due to underspending in FY19
3.b LPAP-Untargeted	\$1,500,000					\$1,500,000	FY21 Part A: Decrease Part A by \$1,046,806 due to underspending in FY19
4 Oral Health	\$166,404	\$0	\$2,218,878	\$0		\$2,385,282	
4.a General Oral Health			\$1,658,878				FY21 Part B: Divided Oral Health Untargeted subcategory into General Oral Health (4.a) and Prosthodontics (4.b); decreased \$100,000 for prosthodontics.
4.b Prosthodontics			\$560,000				FY21 Part B: Divided Oral Health Untargeted subcategory into General Oral Health (4.a) and Prosthodontics (4.b); increased \$100,000 for prosthodontics.
4.c Rural Dental	\$166,404					\$166,404	
5 Health Insurance Co-Pays & Co-Ins	\$1,383,137	\$0	\$1,028,433	\$853,137	\$136,918	\$3,401,625	Added \$43,898 per FY20 Part A Increase Scenario Note from TRG: Increased State Rebate by \$11,918 and decreased Part B by \$11,918 FY21 SS: Decrease \$11,369 in SS due to decrease in SS FY20 award amount.
6 Mental Health Services	\$0	\$0	\$0	\$300,000	\$0	\$300,000	
7 Early Intervention Services	\$0	\$0	\$0	\$175,000	\$0	\$175,000	
8 Medical Nutritional Therapy	\$341,395	\$0	\$0	\$0	\$0	\$341,395	
9 Home & Community Based Health Services	\$0	\$0	\$113,315	\$0	\$0	\$113,315	
9.a In-Home (skilled nursing & health aide)						\$0	
9.b Facility-based (adult day care)			\$113,315			\$113,315	
10 Substance Abuse Treatment - Outpatient	\$45,677	\$0	\$0	\$0	\$0	\$45,677	
11 Hospice	\$0	\$0	\$0	\$259,832	\$0	\$259,832	
12 Referral for Health Care & Support Services	\$0	\$0	\$0	\$0	\$450,000	\$450,000	Note from TRG: Increase State Rebate by \$75,000
13 Non-Medical Case Management	\$1,267,002	\$0	\$0	\$350,000	\$0	\$1,617,002	
13.a SLW-Youth	\$110,793					\$110,793	
13.b SLW-Testing	\$100,000					\$100,000	
13.c SLW-Public	\$370,000					\$370,000	FY21 Part A: Decrease Part A by \$57,000 (1 FTE) due to budget shortfalls.
13.d SLW-CBO, includes some Rural	\$686,209					\$686,209	FY21 Part A: Decrease Part A by \$57,000 (1 FTE) due to budget shortfalls.
13.e SLW-Substance Use	\$0			\$350,000		\$350,000	
14 Transportation	\$424,911	\$0	\$0	\$0	\$0	\$424,911	

		Part A	MAI	Part B	State Services	State Rebate	Total	FY 2021 Allocations & Justification
	Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0	\$0	
14.a	Van Based - Urban	\$252,680					\$252,680	
14.b	Van Based - Rural	\$97,185		\$0			\$97,185	
14.c	Bus Passes & Gas Vouchers	\$75,046					\$75,046	
15	Emergency Financial Assistance	\$1,545,439	\$0	\$0	\$0	\$0	\$1,545,439	
15.a	EFA - Pharmacy Assistance	\$1,305,439					\$1,305,439	FY21 Part A: Increase Part A by \$780,439 to fund at the amount expended in FY19, and in light of unemployment resulting from the COVID-19 pandemic.
15.b	EFA - Other	\$240,000					\$240,000	FY21 Part A: Fund at \$240,000.
16	Linguistic Services	\$0	\$0	\$0	\$68,000	\$0	\$68,000	
17	Outreach Services	\$420,000	\$0	\$0	\$0	\$0	\$420,000	
	Total Service Allocation	\$20,100,113	\$2,322,959	\$3,360,626	\$2,005,969	\$586,918	\$28,376,585	
NA	Quality Management	\$412,940					\$412,940	
NA	Administration	\$1,795,958					\$1,795,958	
NA	Compassionate Care Program					\$388,082	\$388,082	Note from TRG: Decrease State Rebate by \$11,918
	Total Non-Service Allocation	\$2,208,898	\$0	\$0	\$0	\$388,082	\$2,596,980	
	Total Grant Funds	\$22,309,011	\$2,322,959	\$3,360,626	\$2,005,969	\$975,000	\$30,973,565	

Remaining Funds to Allocate (exact same as the yellow row on top)	\$0	\$0	\$0	\$0	\$0	\$0
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Tips:

* Do not make changes to any cells that are underlined. These cells represent running totals. If you make a change to these cells, then the formulas throughout the sheet will become "broken" and the totals will be incorrect.

* It is useful to keep a running track of the changes made to any service allocation. For example, if you want to change an allocation from \$42,000 to \$40,000, don't just delete the cell contents and type in a new number. Instead, type in "=42000-2000". This shows that you

Core medical \$16,442,761 82%

[For Staff Only]

If needed, use this space to enter base amounts to be used for calculations

	RW/A Amount Actual	MAI Amount Actual	Part B actual	State Service est.	State Rebate est.	
Total Grant Funds	\$22,309,011	\$2,322,959	\$3,360,626	\$2,005,969	\$975,000	\$30,973,565

	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2021 Allocations & Justification
Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0	\$0	

Houston Ryan White Planning Council
Priority and Allocations Committee

**Proposed Ryan White Part A, MAI, Part B and State Services Funding
FY 2021 Allocations**

(Priority and Allocations Committee approved 06-10-20)

MOTION 1: All Funding Streams – Level Funding Scenario

Level Funding Scenario for Ryan White Part A, MAI, Part B and State Services Funding.

Approve the attached Ryan White Part A, MAI, Part B, and State Services Funding FY 2021 Level Funding Scenario.

MOTION 2: MAI Increase / Decrease Scenarios

Decrease Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

Primary care subcategories will be decreased by the same percent. This applies to the total amount of service dollars available.

Increase Funding Scenario for Ryan White Minority AIDS Initiative (MAI).

Primary care subcategories will be increased by the same percent. This applies to the total amount of service dollars available.

MOTION 3: Part A Increase / Decrease Scenarios

Decrease Funding Scenario for Ryan White Part A Funding.

All service categories except subcategories 1.g, 2.h, 2.i, 2.j, and 10 will be decreased by the same percent. This applies to the total amount of service dollars available.

Increase Funding Scenario for Ryan White Part A Funding.

Step 1: Allocate first \$300,000 to Health Insurance Assistance Program (category 5).

Step 2: Allocate the next \$100,000 to Local Pharmacy Assistance Program - Untargeted (category 3.b).

Step 3: Any remaining increase in funds following application of Steps 1 and 2 will be allocated by the Ryan White Planning Council, with prioritization given to new programs.

MOTION 4: Part B and State Services Increase/Decrease Scenario

Decrease Funding Scenario for Ryan White Part B and State Services Funding.

A decrease in funds of any amount will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Increase Funding Scenario for Ryan White Part B and State Services Funding.

Step 1: Allocate first \$200,000 to be divided evenly between Oral Health – General Oral Health (category 4.a.) and Oral Health – Prosthodontics (category 4.b.).

Step 2: Allocate next \$200,000 to Health Insurance Assistance Program (category 5).

Step 3: Any remaining increase in funds following application of Steps 1 and 2 will be allocated by the Ryan White Planning Council after the notice of grant award is received.

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	9,783,470	0	100,096	55,000	1,003,609	10,942,175	48.76%	10,942,175	0		10,946,926	100%	100%
1.a	Primary Care - Public Clinic (a)	3,591,064	0	0	30,000	253,939	3,875,003	17.27%	3,875,003	0	3/1/2019	\$3,602,340	93%	100%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	940,447	0	25,032	25,000	827,488	1,817,967	8.10%	1,817,967	0	3/1/2019	\$1,556,441	86%	100%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	786,424	0	25,032	0		811,456	3.62%	811,456	0	3/1/2019	\$1,474,133	182%	100%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,023,797	0	25,032	0		1,048,829	4.67%	1,048,829	0	3/1/2019	\$757,590	72%	100%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,149,761	0	0	0	-77,818	1,071,943	4.78%	1,071,943	0	3/1/2019	\$1,045,332	98%	100%
1.f	Primary Care - Women at Public Clinic (a)	1,874,540	0	0			1,874,540	8.35%	1,874,540	0	3/1/2019	\$2,087,591	111%	100%
1.g	Primary Care - Pediatric (a.1)	15,437	0				15,437	0.07%	15,437	0	3/1/2019	\$9,000	58%	100%
1.h	Vision	402,000	0	25,000	0		427,000	1.90%	427,000	0	3/1/2019	\$414,500	97%	100%
2	Medical Case Management	2,535,802	0	50,000	-120,000	-583,281	1,882,521	8.39%	1,882,521	0		1,608,774	85%	100%
2.a	Clinical Case Management	488,656	0	0	0		488,656	2.18%	488,656	0	3/1/2019	\$488,627	100%	100%
2.b	Med CM - Public Clinic (a)	482,722	0	0	0	-380,921	101,801	0.45%	101,801	0	3/1/2019	\$193,192	190%	100%
2.c	Med CM - Targeted to AA (a) (e)	321,070	0	16,666	0	-207,935	129,801	0.58%	129,801	0	3/1/2019	\$265,920	205%	100%
2.d	Med CM - Targeted to H/L (a) (e)	321,072	0	16,666	0		337,738	1.51%	337,738	0	3/1/2019	\$111,665	33%	100%
2.e	Med CM - Targeted to W/MSM (a) (e)	107,247	0	16,668	0		123,915	0.55%	123,915	0	3/1/2019	\$99,192	80%	100%
2.f	Med CM - Targeted to Rural (a)	348,760	0	0	-60,000	37,575	326,335	1.45%	326,335	0	3/1/2019	\$226,844	70%	100%
2.g	Med CM - Women at Public Clinic (a)	180,311	0	0			180,311	0.80%	180,311	0	3/1/2019	\$97,999	54%	100%
2.h	Med CM - Targeted to Pedi (a.1)	160,051	0	0	-60,000	-32,000	68,051	0.30%	68,051	0	3/1/2019	\$20,562	30%	100%
2.i	Med CM - Targeted to Veterans	80,025	0	0	0		80,025	0.36%	80,025	0	3/1/2019	\$67,977	85%	100%
2.j	Med CM - Targeted to Youth	45,888	0	0			45,888	0.20%	45,888	0	3/1/2019	\$36,798	80%	100%
3	Local Pharmacy Assistance Program (a) (e)	2,657,166	500,000	125,126	0	-1,443,535	1,838,757	8.19%	1,838,757	0		\$1,736,234	94%	100%
4	Oral Health	166,404	0	0	0	0	166,404	0.74%	166,404	0		166,400	100%	100%
4.a	Oral Health - Untargeted (c)	0	0	0			0	0.00%	0	0	N/A	\$0	0%	0%
4.b	Oral Health - Targeted to Rural	166,404	0	0			166,404	0.74%	166,404	0	3/1/2019	\$166,400	100%	100%
5	Mental Health Services (c)	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
6	Health Insurance (c)	1,173,070	166,000	0	100,000	0	1,439,070	6.41%	1,439,239	-169	3/1/2019	\$1,439,239	100%	100%
7	Home and Community-Based Services (c)	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
8	Substance Abuse Services - Outpatient	45,677	0	0	-10,000	0	35,677	0.16%	35,677	0		\$35,344	99%	100%
9	Early Intervention Services (c)	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
10	Medical Nutritional Therapy (supplements)	341,395	0	0	0	0	341,395	1.52%	341,395	0		\$307,128	90%	100%
11	Hospice Services	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
12	Outreach Services	420,000	0	0	0	-131,351	288,649	1.29%	288,649	0		\$288,185	100%	100%
13	Emergency Financial Assistance	450,000	0	0	0	858,980	1,308,980	5.83%	1,308,980	0		\$1,305,439	100%	100%
14	Referral for Health Care and Support Services (c)	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
15	Non-Medical Case Management	1,231,002	0	100,000	-25,000	295,578	1,601,580	7.14%	1,601,580	0		1,544,450	96%	100%
15.a	Service Linkage targeted to Youth	110,793	0	0	-10,000		100,793	0.45%	100,793	0	3/1/2019	\$117,714	117%	100%
15.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000	0		-15,000		85,000	0.38%	85,000	0	3/1/2019	\$97,796	115%	100%
15.c	Service Linkage at Public Clinic (a)	427,000	0	0	0	125,664	552,664	2.46%	552,664	0	3/1/2019	\$522,850	95%	100%
15.d	Service Linkage embedded in CBO Pcare (a) (e)	593,209	0	100,000	0	169,914	863,123	3.85%	863,123	0	3/1/2019	\$806,091	93%	100%
16	Medical Transportation	424,911	0	0	0	0	424,911	1.89%	424,911	0		\$424,910	100%	100%
16.a	Medical Transportation services targeted to Urban	252,680	0	0	0		252,680	1.13%	252,680	0	3/1/2019	\$281,980	112%	100%
16.b	Medical Transportation services targeted to Rural	97,185	0	0	0		97,185	0.43%	97,185	0	3/1/2019	\$67,884	70%	100%
16.c	Transportation vouchers (bus passes & gas cards)	75,046	0	0	0		75,046	0.33%	75,046	0	3/1/2019	\$75,046	100%	0%
17	Linguistic Services (c)	0	0	0	0	0	0	0.00%	0	0		\$0	0%	0%
	Total Service Dollars	19,228,897	666,000	375,222	0	0	20,270,119	89.04%	20,270,288	-169		19,803,028	98%	100%
	Grant Administration	1,675,047	119,600	0	0	0	1,794,647	8.00%	1,794,647	0		627,328	35%	100%
	HCPHES/RWGA Section	1,183,084	119,600	0	0	0	1,302,684	5.81%	1,302,684	0		\$462,731	36%	100%
	RWPC Support*	491,963	0	0	0	0	491,963	2.19%	491,963	0		164,598	33%	100%

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
BES2762	Quality Management	495,000	-119,600	0	0	0	375,400	1.67%	375,400	0	N/A	\$84,702	23%	100%
		21,398,944	666,000	375,222	0	0	22,440,166	98.71%	22,440,335	-169		20,515,058	91%	100%
								Unallocated	Unobligated					
	Part A Grant Award:	22,439,871	Carry Over:	465			Total Part A:	22,440,336	170	-169				
		Original Allocation	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent				
	Core (must not be less than 75% of total service dollars)	16,702,984	666,000	275,222	25,000	-1,023,207	17,669,206	87.17%	16,240,044	82.01%				
	Non-Core (may not exceed 25% of total service dollars)	2,525,913	0	100,000	-25,000	1,154,558	2,600,913	12.83%	3,562,984	17.99%				
	Total Service Dollars (does not include Admin and QM)	19,228,897	666,000	375,222	0	0	20,270,119		19,803,028					
	Total Admin (must be ≤ 10% of total Part A + MAI)	1,675,047	119,600	0	0	0	1,794,647	8.00%						
	Total QM (must be ≤ 5% of total Part A + MAI)	495,000	-119,600	0	0	0	375,400	1.67%						
MAI Procurement Report														
Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Date of Procurement	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	1,846,845	40,438	18,861	0	0	1,906,144	85.62%	1,906,144	0		1,898,600	100%	100%
1.b (MAI)	Primary Care - CBO Targeted to African American	934,693	20,219	9,430	0	0	964,342	43.32%	964,342	0	3/1/2019	\$1,109,900	115%	100%
1.c (MAI)	Primary Care - CBO Targeted to Hispanic	912,152	20,219	9,431	0	0	941,802	42.30%	941,802	0	3/1/2019	\$788,700	84%	100%
2	Medical Case Management	320,100	0	0	0	0	320,100	14.38%	320,100	0		\$210,675	66%	100%
2.c (MAI)	MCM - Targeted to African American	160,050					160,050	7.19%	160,050	0	3/1/2019	\$142,705	89%	100%
2.d (MAI)	MCM - Targeted to Hispanic	160,050					160,050	7.19%	160,050	0	3/1/2019	\$67,970	42%	100%
	Total MAI Service Funds	2,166,945	40,438	18,861	0	0	2,226,244	100.00%	2,226,244	0		2,109,275	95%	100%
	Grant Administration	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Quality Management	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Total MAI Non-service Funds	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
BEO27516	Total MAI Funds	2,166,945	40,438	18,861	0	0	2,226,244	100.00%	2,226,244	0		2,109,275	95%	100%
	MAI Grant Award	2,226,244	Carry Over:	0			Total MAI:	2,226,244						
	Combined Part A and MAI Original Allocation Total	23,565,889												
Footnotes:														
All	When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One category may exceed 100% of available funding so long as other category offsets this overage.													
(a)	Single local service definition is four (4) HRSA service categories (Pcare, LPAP, MCM, Non Med CM). Expenditures must be evaluated both by individual service category and by combined service categories.													
(a.1)	Single local service definition is three (3) HRSA service categories (does not include LPAP). Expenditures must be evaluated both by individual service category and by combined service categories.													
(b)	Adjustments to reflect actual award based on Increase or Decrease funding scenario.													
(c)	Funded under Part B and/or SS													
(d)	Not used at this time													
(e)	10% rule reallocations													

FY 2019 Ryan White Part A and MAI Service Utilization Report

		RYAN WHITE PART A SURVEILLANCE REPORT															
1	Outpatient/Ambulatory Primary Care (excluding Vision)	6,467	73%	26%	1%	46%	14%	2%	37%	0%	1%	5%	26%	27%	13%	26%	2%
1.a	Primary Care - Public Clinic (a)	2,350	68%	31%	1%	50%	9%	2%	39%	0%	0%	2%	16%	26%	16%	36%	4%
1.b	Primary Care - CBO Targeted to AA (a)	1,060	66%	31%	3%	99%	0%	1%	0%	0%	1%	6%	39%	27%	11%	17%	1%
1.c	Primary Care - CBO Targeted to Hispanic (a)	960	83%	15%	2%	0%	0%	0%	100%	0%	1%	7%	30%	31%	12%	17%	1%
1.d	Primary Care - CBO Targeted to White and/or MSM (a)	690	88%	11%	1%	0%	87%	13%	0%	0%	0%	4%	30%	24%	13%	28%	2%
1.e	Primary Care - CBO Targeted to Rural (a)	400	70%	29%	1%	45%	24%	2%	29%	0%	0%	7%	33%	26%	12%	21%	2%
1.f	Primary Care - Women at Public Clinic (a)	1,000	0%	100%	0%	60%	8%	2%	31%	0%	0%	1%	10%	30%	18%	34%	5%
1.g	Primary Care - Pediatric (a)	7	100%	0%	0%	38%	13%	0%	50%	13%	50%	38%	0%	0%	0%	0%	0%
1.h	Vision	1,600	74%	25%	1%	47%	14%	3%	36%	0%	0%	4%	22%	24%	14%	32%	4%
2	Medical Case Management (f)	3,075															
2.a	Clinical Case Management	600	77%	21%	2%	52%	14%	2%	32%	0%	0%	3%	29%	26%	9%	28%	4%
2.b	Med CM - Targeted to Public Clinic (a)	280	92%	7%	1%	63%	11%	2%	24%	0%	0%	2%	30%	22%	11%	32%	3%
2.c	Med CM - Targeted to AA (a)	550	65%	32%	3%	99%	0%	1%	0%	0%	0%	6%	35%	26%	12%	18%	2%
2.d	Med CM - Targeted to H/L(a)	550	80%	16%	4%	0%	0%	0%	100%	0%	1%	7%	29%	34%	10%	18%	2%
2.e	Med CM - Targeted to White and/or MSM (a)	260	85%	14%	1%	0%	87%	13%	0%	0%	0%	2%	23%	21%	15%	34%	4%
2.f	Med CM - Targeted to Rural (a)	150	67%	32%	1%	48%	27%	3%	22%	0%	0%	6%	23%	24%	13%	32%	4%
2.g	Med CM - Targeted to Women at Public Clinic (a)	240	0%	100%	0%	75%	7%	2%	16%	0%	0%	0%	11%	29%	15%	39%	5%
2.h	Med CM - Targeted to Pedi (a)	125	58%	42%	0%	68%	8%	1%	22%	60%	31%	10%	0%	0%	0%	0%	0%
2.i	Med CM - Targeted to Veterans	200	96%	4%	0%	69%	22%	1%	8%	0%	0%	0%	1%	6%	3%	61%	31%
2.j	Med CM - Targeted to Youth	120	89%	11%	0%	44%	11%	0%	44%	0%	11%	89%	0%	0%	0%	0%	0%
3	Local Drug Reimbursement Program (a)	2,845	74%	24%	3%	47%	15%	2%	36%	0%	0%	5%	29%	28%	14%	23%	1%
4	Oral Health	200	65%	33%	1%	44%	32%	1%	22%	0%	0%	5%	21%	27%	11%	32%	4%
4.a	Oral Health - Untargeted (d)	NA															
4.b	Oral Health - Rural Target	200	65%	33%	1%	44%	32%	1%	22%	0%	0%	5%	21%	27%	11%	32%	4%
5	Mental Health Services (d)	NA															
6	Health Insurance	1,700	80%	19%	1%	46%	25%	3%	26%	0%	0%	2%	16%	19%	13%	40%	9%
7	Home and Community Based Services (d)	NA															
8	Substance Abuse Treatment - Outpatient	40	95%	5%	0%	21%	42%	5%	32%	0%	0%	5%	32%	21%	26%	16%	0%
9	Early Medical Intervention Services (d)	NA															
10	Medical Nutritional Therapy/Nutritional Supplements	650	78%	22%	0%	41%	22%	3%	34%	0%	0%	1%	10%	17%	15%	46%	10%
11	Hospice Services (d)	NA															
12	Outreach	700	77%	21%	1%	58%	13%	1%	29%	0%	1%	9%	32%	23%	10%	24%	2%
13	Non-Medical Case Management	7,045															
13.a	Service Linkage Targeted to Youth	320	78%	20%	2%	55%	4%	4%	37%	0%	17%	83%	0%	0%	0%	0%	0%
13.b	Service Linkage at Testing Sites	260	74%	25%	1%	53%	11%	4%	32%	0%	0%	0%	45%	29%	8%	14%	4%
13.c	Service Linkage at Public Clinic Primary Care Program (a)	3,700	66%	33%	1%	61%	9%	1%	29%	0%	0%	0%	16%	24%	14%	40%	6%
13.d	Service Linkage at CBO Primary Care Programs (a)	2,765	73%	24%	2%	53%	14%	2%	31%	1%	1%	7%	29%	25%	11%	24%	3%
14	Transportation	2,850															
14.a	Transportation Services - Urban	170	65%	33%	2%	61%	10%	3%	26%	0%	0%	5%	30%	26%	11%	25%	3%
14.b	Transportation Services - Rural	130	70%	29%	1%	33%	39%	3%	25%	0%	0%	3%	20%	27%	7%	40%	3%
14.c	Transportation vouchering	2,550															
15	Linguistic Services (d)	NA															
16	Emergency Financial Assistance (e)	NA															
17	Referral for Health Care - Non Core Service (d)	NA	74%	24%	2%	51%	12%	2%	35%	0%	1%	5%	27%	29%	12%	25%	1%
Net unduplicated clients served - all categories*		12,941	73%	25%	1%	52%	15%	2%	31%	0%	1%	4%	23%	24%	12%	30%	5%
Living AIDS cases + estimated Living HIV non-AIDS (from FY 18 App) (b)		NA	28,225	60%	21%		39%	18%	3%	20%	0%	5%	15%	22%	25%	15%	

FY 2019 Ryan White Part A and MAI Service Utilization Report

RW/MAI Service Utilization Report - FY 2019 (12/31/2019)																	
Part A New Client Service Utilization Report - FY 2019 (12/31/2019)																	
Total Part A New Client Service Utilization Report - FY 2019 (12/31/2019)																	
Outpatient/Ambulatory Primary Care (excluding Vision)																	
1.b	Primary Care - MAI CBO Targeted to AA (g)	1,060	71%	26%	3%	100%	0%	0%	0%	0%	1%	7%	38%	26%	11%	17%	1%
1.c	Primary Care - MAI CBO Targeted to Hispanic (g)	960	83%	14%	2%	0%	0%	0%	100%	0%	0%	7%	30%	32%	13%	17%	1%
2 Medical Case Management (f)																	
2.c	Med CM - Targeted to AA (a)	1,060	74%	23%	4%	46%	16%	3%	35%	0%	2%	7%	35%	31%	9%	15%	2%
2.d	Med CM - Targeted to H/L(a)	960	81%	14%	5%	48%	17%	2%	33%	0%	2%	5%	31%	33%	5%	24%	1%
Part A New Client Service Utilization Report - FY 2019 (12/31/2019)																	
Total Part A New Client Service Utilization Report - FY 2019 (12/31/2019)																	
1	Primary Medical Care	2,100	76%	21%	2%	51%	13%	2%	34%	0%	2%	10%	35%	27%	10%	1%	16%
2	LPAP	1,200	74%	23%	4%	46%	16%	3%	35%	0%	2%	7%	35%	31%	9%	2%	15%
3.a	Clinical Case Management	400	81%	14%	5%	48%	17%	2%	33%	0%	2%	5%	31%	33%	5%	1%	24%
3.b-3.h	Medical Case Management	1,600	74%	23%	3%	58%	13%	2%	28%	1%	2%	8%	34%	26%	9%	1%	18%
3.i	Medical Case Management - Targeted to Veterans	60	100%	0%	0%	59%	38%	3%	0%	0%	0%	0%	3%	12%	0%	38%	47%
4	Oral Health	40	71%	23%	6%	49%	37%	0%	14%	0%	0%	11%	34%	11%	11%	6%	26%
12.a.	Non-Medical Case Management (Service Linkage)	3,700	73%	25%	2%	56%	14%	2%	29%	1%	2%	8%	28%	25%	10%	23%	4%
12.c.																	
12.d.																	
12.b	Service Linkage at Testing Sites	260	80%	18%	2%	49%	10%	4%	38%	0%	2%	15%	40%	25%	6%	10%	3%
Footnotes:																	
(a)	Bundled Category																
(b)	Age groups 13-19 and 20-24 combined together; Age groups 55-64 and 65+ combined together.																
(d)	Funded by Part B and/or State Services																
(e)	Total MCM served does not include Clinical Case Management																
(f)	CBO Pcare targeted to AA (1.b) and HL (1.c) goals represent combined Part A and MAI clients served																

The Houston Regional HIV/AIDS Resource Group, Inc.

FY 1920 Ryan White Part B

Procurement Report

April 1, 2019 - March 31, 2020



Reflects spending through March 2020 Final

Spending Target: 100.0

Priority	Service Category	Original Allocation per RWPC	% of Grant Award	Amendment*	Contractual Amount	Amendment	Contractual Amount	Date of Original Procurement	Expended YTD	Percent YTD
4	Oral Health Care	\$2,186,905	65%	\$31,973	\$2,218,878	-\$184,119	\$2,034,759	4/1/2019	\$1,913,401	94%
5	Health Insurance Premiums and Cost Sharing	\$1,040,351	31%	\$0	\$1,040,351	\$24,474	\$1,064,825	4/1/2019	\$1,064,825	100%
8	Home and Community Based Health Services	\$113,315	3%	\$0	\$113,315	\$25,645	\$138,960	4/1/2019	\$138,960	100%
	Increase RWB Award added to OHS per Increase Scenario*	\$0	0%	-\$31,973	\$0					
	Total Houston HSDA	3,340,571	100%	0	3,372,544	-\$134,000	\$3,238,544		3,117,186	96%

Note: Spending variances of 10% of target will be addressed:

* Result of Increased Scenario for RWB award

** TRG reallocated funds in final quarter to meet its required spending threshold of 95% and to avoid returning funds to DSHS. Thus, HCBHS was increased by \$25,645, HIP was increased by \$24,474 and \$134,000 was reallocated to another HSDA

2019-2020 Ryan White Part B Service Utilization Report

4/1/2019- 03/31/2020 Houston HSDA (4816)

4th Quarter

Funded Service	UDC		Gender				Race					Age Group						
	Goal	YTD	Male	Female	FTM	MTF	AA	White	Hisp	Other	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65+
Health Insurance Premiums	1,600	1,362	81.00%	18.35%	0.07%	0.58%	41.48%	26.28%	29.31%	2.93%	0.00%	0.14%	1.02%	15.63%	17.10%	30.02%	28.04%	8.05%
Home and Community Based Health Services	38	24	75.00%	25.00%	0.00%	0.00%	66.66%	16.67%	16.67%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	45.83%	41.66%	12.51%
Oral Health Care	150	3,513	71.15%	27.55%	0.02%	1.28%	52.09%	13.66%	32.25%	2.00%	0.00%	0.22%	2.41%	17.87%	22.43%	25.96%	23.54%	7.57%
Unduplicated Clients Served By State Services Funds:	N/A	1,839	77.36%	21.66%	0.05%	0.93%	53.41%	18.87%	26.08%	1.64%	0.00%	0.12%	1.02%	11.17%	13.18%	33.94%	31.08%	9.49%

Revised 5/1/2020

The Houston Regional HIV/AIDS Resource Group, Inc.

FY 1920 DSHS State Services

Procurement Report

September 1, 2019- August 31, 2020



Chart reflects spending through March 2020

Spending Target: \$8.33

Priority	Service Category	Original Allocation per RWPC	% of Grant Award	Amendments per RWPC	Contractual Amount	Amendment	Contractual Amount	Date of Original Procurement	Expended YTD	Percent YTD
5	Health Insurance Premiums and Cost Sharing (1)	\$864,506	43%	\$0	\$864,506	\$0	\$864,506	9/1/2019	\$0	0%
6	Mental Health Services (2)	\$300,000	15%	\$0	\$300,000	\$0	\$300,000	9/1/2019	\$88,408	29%
7	EIS - Incarcerated	\$175,000	9%	\$0	\$175,000	\$0	\$175,000	9/1/2019	\$95,747	55%
11	Hospice	\$259,832	13%	\$0	\$259,832	\$0	\$259,832	9/1/2019	\$132,880	51%
15	Non Medical Case Management (3)	\$350,000	17%	\$0	\$350,000	\$0	\$350,000	9/1/2019	\$128,013	37%
	Linguistic Services (4)	\$68,000	3%	\$0	\$68,000	\$0	\$68,000	9/1/2019	\$28,050	41%
	Increased award amount -Approved by RWPC for Health Insurance (a)	\$0	0%	-\$142,285						
	Total Houston HSDA	2,017,338	100%	-\$142,285	\$2,017,338	\$0	\$1,667,338		473,098	28%

Note

- (1) HIP- Funded by Part A, B and State Services/. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31
- (2) Mental Health reporting services utilization is down and additional back billing has not been submitted.
- (3) N-Medical Case Management a new agency is behind 2 months of reporting spending.
- (4) Linguistic is behind with 1 month of reporting spending.

Houston Ryan White Health Insurance Assistance Service Utilization Report



Period Reported: 09/01/2019-3/31/20

Revised: 4/29/2020

Request by Type	Assisted			NOT Assisted		
	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)
Medical Co-Payment	1180	\$102,206.12	578			0
Medical Deductible	139	\$20,904.36	111			0
Medical Premium	4044	\$1,481,440.99	757			0
Pharmacy Co-Payment	11210	\$395,329.57	1225			0
APTC Tax Liability	1	\$500.00	1			0
Out of Network Out of Pocket	0	\$0.00	0			0
ACA Premium Subsidy Repayment	17	\$1,614.02	9	NA	NA	NA
Totals:	16591	\$1,998,767.02	2681	0	\$0.00	

Comments: This report represents services provided under all grants.

Houston Area HIV Services Ryan White Planning Council

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FY 2021 How to Best Meet the Need Quality Improvement Committee

Service Category Recommendations Summary (as of 05/28/20)

Those services for which no change is recommended include:

Case Management (Non-Medical Service Linkage)
 Early Intervention Services (targeting the Incarcerated)
 Home and Community Based Health Services (Adult Day Treatment)
 Hospice Services
 Linguistic Services
 Oral Health (Untargeted and Targeting the Northern Rural Area)
 Referral for Health Care and Support Services
 Transportation
 Vision Care

Services with recommended changes include the following:

Ambulatory Outpatient Medical Care (includes Medical Case Management, Local Pharmacy Assistance, Emergency Financial Assistance - Pharmacy Assistance, Outreach Services - Primary Care Re-Engagement, and Service Linkage)

ⓧ Add the allowability of telehealth and telemedicine to the service definition, update the justification chart, and keep the financial eligibility the same at PriCare=300%, MCM=none, LPAP=400%+500%, EFA=500%, Outreach=none SLW=none.

Case Management (Clinical)

ⓧ Add the allowability of telehealth to the service definition, update the justification chart, and keep the financial eligibility the same at none.

Case Management (Non-Medical Targeting Substance Use Disorders)

ⓧ Add the allowability of telehealth to the service definition, update the justification chart, and keep the financial eligibility the same at none.

Emergency Financial Assistance

ⓧ Accept the service category definition for Emergency Financial Assistance-Other which will provide a rapid response to personal emergencies, and set the financial eligibility at 400%. The committee recommends that the subcategory begin immediately using CARES Act (COVID-19) funds. After March 1, 2021, use Ryan White or State Services funding. **SEE NEXT PAGE.**

Health Insurance Premium and Cost Sharing Assistance

ⓧ Add text to the service definition that states clients should receive notification that payments have been made to and received by their insurance provider, update the justification chart, and

keep the financial eligibility the same at 0 - 400%, ACA plans must have a subsidy.

Housing

ⓧ SEE BELOW. Refer the discussion on Housing to a workgroup for further research.

Medical Nutritional Therapy/Supplements

ⓧ Accept the service definition as presented, update the justification chart, and increase the financial eligibility to 400%.

Mental Health Services

ⓧ Add the allowability of telehealth to the service definition, update the justification chart, and keep the financial eligibility the same at 400%.

Substance Abuse Treatment

ⓧ Add the allowability of telehealth to the service definition, update the justification chart, and keep the financial eligibility the same at 300%.

On 05/27/20 the Housing Workgroup met and made the following recommendation which may or may not be approved by the Quality Improvement Committee on 06/02/20.

Emergency Financial Assistance

ⓧ Add housing to the FY 2021 Emergency Financial Assistance – Other service definition and limit it to people who are displaced from their home due to a temporary, acute housing need. Also, the Office of Support is to educate people living with HIV and appropriate staff to Houston EMA/HSDA housing resources. The financial eligibility is 400%, per the above motion.

Houston EMA/HSDA Ryan White Part A Service Definition Emergency Financial Assistance – Other (Revised April 2020)	
HRSA Service Category Title:	Emergency Financial Assistance
Local Service Category Title:	Emergency Financial Assistance - Other
Service Category Code (RWGA use only):	
Amount Available (RWGA use only):	
Budget Type (RWGA use only):	Hybrid
Budget Requirements or Restrictions:	<p>Direct cash payments to clients are not permitted. It is expected that all other sources of funding in the community for emergency financial assistance will be effectively used and that any allocation of RWHAP funds for these purposes will be as the payer of last resort, and for limited amounts, uses, and periods of time. Continuous provision of an allowable service to a client must not be funded through EFA.</p> <p>The agency must set priorities, delineate and monitor what part of the overall allocation for emergency assistance is obligated for each subcategory. Careful monitoring of expenditures within a subcategory of "emergency assistance" is necessary to assure that planned amounts for specific services are being implemented, and to determine when reallocations may be necessary.</p> <p>At least 75% of the total amount of the budget must be solely allocated to the actual cost of disbursements.</p> <p>Maximum allowable unit cost for provision of food vouchers or and/or utility assistance to an eligible client = \$xx.00/unit</p>
HRSA Service Category Definition (do not change or alter):	Emergency Financial Assistance - Provides limited one-time or short-term payments to assist the RWHAP client with an emergent need for paying for essential utilities, housing, food (including groceries, and food vouchers), transportation, and medication. Emergency financial assistance can occur as a direct payment to an agency or through a voucher program.
Local Service Category Definition:	Emergency Financial Assistance is provided with limited frequency and for a limited period of time, with specified frequency and duration of assistance. Emergent need must be documented each time funds are used. Emergency essential living needs include food, telephone, and utilities (i.e. electricity, water, gas and all required fees) for eligible PLWH.
Target Population (age, gender, geographic, race, ethnicity, etc.):	PLWH living within the Houston Eligible Metropolitan Area (EMA).

housing, limited to people who are displaced from their home due to acute housing needs,

<p>Services to be Provided:</p>	<p>Emergency Financial Assistance provides funding through:</p> <ul style="list-style-type: none"> • Short-term payments to agencies • Establishment of voucher programs <p>Service to be provided include:</p> <ul style="list-style-type: none"> • Food Vouchers • Utilities (gas, water, basic telephone service and electricity) <p>The agency must adhere to the following guidelines in providing these services:</p> <ul style="list-style-type: none"> • Assistance must be in the form of vouchers made payable to vendors, merchants, etc. No payments may be made directly to individual clients or family members. • Limitations on the provision of emergency assistance to eligible individuals/households should be delineated and consistently applied to all clients. • Allowable support services with an \$800/year/client cap.
<p>Service Unit Definition(s): (HIV Services use only)</p>	<p>A unit of service is defined as provision of food vouchers or and/or utility assistance to an eligible client.</p>
<p>Financial Eligibility:</p>	<p>Refer to the RWPC's approved <i>Financial Eligibility for Houston EMA Services</i>.</p>
<p>Client Eligibility:</p>	<p>PLWHA residing in the Houston EMA (prior approval required for non-EMA clients).</p>
<p>Agency Requirements:</p>	<p>Agency must be dually awarded as HOWPA sub-recipient work closely with other service providers to minimize duplication of services and ensure that assistance is given only when no reasonable alternatives are available. It is expected that all other sources of funding in the community for emergency assistance will be effectively used and that any allocation of EFA funding for these purposes will be the payer of last resort, and for limited amounts, limited use, and limited periods of time. Additionally, agency must document ability to refer clients for food, transportation, and other needs from other service providers when client need is justified.</p>
<p>Staff Requirements:</p>	<p>None.</p>
<p>Special Requirements:</p>	<p>Agency must: Comply with the Houston EMA/HSDA Standards of Care and Emergency Financial Assistance service category program policies.</p>

**Houston EMA/HSDA Ryan White Part A Service Definition
 COVID-19 Emergency Financial Assistance – Other
 (Revised April 2020)**

HRSA Service Category Title:	Emergency Financial Assistance
Local Service Category Title:	COVID-19 Emergency Financial Assistance - Other
Service Category Code (RWGA use only):	
Amount Available (RWGA use only):	
Budget Type (RWGA use only):	Hybrid
Budget Requirements or Restrictions:	<p>Direct cash payments to clients are not permitted. It is expected that all other sources of funding in the community for emergency financial assistance will be effectively used and that any allocation of RWHAP funds for these purposes will be as the payer of last resort, and for limited amounts, uses, and periods of time.</p> <p>Continuous provision of an allowable service to a client must not be funded through EFA.</p> <p>The agency must set priorities, delineate and monitor what part of the overall allocation for emergency assistance is obligated for each subcategory. Careful monitoring of expenditures within a subcategory of "emergency assistance" is necessary to assure that planned amounts for specific services are being implemented, and to determine when reallocations may be necessary.</p> <p>At least 75% of the total amount of the budget must be solely allocated to the actual cost of disbursements.</p> <p>Maximum allowable unit cost for provision of allowable COVID-19 EFA service to an eligible client = \$xx.00/unit</p>
HRSA Service Category Definition (do not change or alter):	<p>Emergency Financial Assistance - Provides limited one-time or short-term payments to assist the RWHAP client with an emergent need for paying for essential utilities, housing, food (including groceries, and food vouchers), transportation, and medication.</p> <p>Emergency financial assistance can occur as a direct payment to an agency or through a voucher program.</p>
Local Service Category Definition:	<p>COVID-19 Emergency Financial Assistance is provided with limited frequency and for a limited period of time, with specified frequency and duration of assistance. Emergent need must be documented each time funds are used. Emergency essential living needs include Personal Protective Equipment (PPE), cleaning supplies, COVID-19 self-isolation 14 day short term housing, food, telephone, and utilities (i.e. electricity, water, gas and all required fees) for eligible PLWH.</p>
Target Population (age,	PLWH living within the Houston Eligible Metropolitan Area

gender, geographic, race, ethnicity, etc.):	(EMA).
Services to be Provided:	<p>Emergency Financial Assistance provides funding through:</p> <ul style="list-style-type: none"> • Short-term payments to agencies • Establishment of voucher programs • Disbursement of allowable COVID-19 related PPE and cleaning supplies <p>Service to be provided include:</p> <ul style="list-style-type: none"> • Food Vouchers • Utilities (gas, water, basic telephone service and electricity) • Personal Protective Equipment (PPE) • Cleaning supplies • COVID-19 self-isolation 14 day short term housing <p>The agency must adhere to the following guidelines in providing these services:</p> <ul style="list-style-type: none"> • Assistance must be in the form of vouchers made payable to vendors, merchants, etc. No payments may be made directly to individual clients or family members. • Limitations on the provision of emergency assistance to eligible individuals/households should be delineated and consistently applied to all clients. • Allowable support services with an \$800/year/client cap.
Service Unit Definition(s): (RWGA use only)	A unit of service is defined as provision of allowable COVID-19 EFA service to an eligible client.
Financial Eligibility:	No more than 400% of Federal Poverty Level
Client Eligibility:	PLWHA residing in the Houston EMA (prior approval required for non-EMA clients).
Agency Requirements:	Agency must be dually awarded as HOWPA sub-recipient work closely with other service providers to minimize duplication of services and ensure that assistance is given only when no reasonable alternatives are available. It is expected that all other sources of funding in the community for emergency assistance will be effectively used and that any allocation of EFA funding for these purposes will be the payer of last resort, and for limited amounts, limited use, and limited periods of time. Additionally, agency must document ability to refer clients for food, transportation, and other needs from other service providers when client need is justified.
Staff Requirements:	None.
Special Requirements:	Agency must: Comply with the Houston EMA/HSDA Standards of Care and Emergency Financial Assistance service category program policies.

2020 HHS Federal Poverty Guidelines

Effective Date: 01/15/2020

Poverty Level	Size of Family Unit							
	1	2	3	4	5	6	7	8
100%	12,760	17,240	21,720	26,200	30,680	35,160	39,640	44,120
133%	16,971	22,929	28,888	34,846	40,804	46,763	52,721	58,680
150%	19,140	25,860	32,580	39,300	46,020	52,740	59,460	66,180
200%	25,520	34,480	43,440	52,400	61,360	70,320	79,280	88,240
250%	31,900	43,100	54,300	65,500	76,700	87,900	99,100	110,300
300%	38,280	51,720	65,160	78,600	92,040	105,480	118,920	132,360
350%	44,660	60,340	76,020	91,700	107,380	123,060	138,740	154,420
400%	51,040	68,960	86,880	104,800	122,720	140,640	158,560	176,480
450%	57,420	77,580	97,740	117,900	138,060	158,220	178,380	198,540
500%	63,800	86,200	108,600	131,000	153,400	175,800	198,200	220,600

For family units with more than 8 members, add \$4,480 for each additional member. (The same increment applies to smaller family sizes also, as can be seen in the figures above.)