

## Houston Area HIV Services Ryan White Planning Council

Office of Support

2223 West Loop South, Suite 240, Houston, Texas 77027

832 927-7926 telephone; 713 572-3740 fax

<http://rwpchouston.org>

### Memorandum

To: Members, Priority and Allocations Committee:  
Bobby Cruz, Co-Chair                      Josh Mica  
Peta-gay Ledbetter, Co-Chair              Paul Richards  
Melody Barr                                      Bruce Turner  
Roxane May                                      *Allen Murray*

Copy: Crystal R. Starr                              Sha'Terra Johnson  
Diane Beck                                        Nancy Miertschin  
Carin Martin                                       Rodney Goodie  
Heather Keizman                                Ann Robison  
Mauricia Chatman                                Johnetta Evans-Thomas  
Yvette Garvin

From: Tori Williams

Date: Thursday, July 21, 2022

Re: Meeting Announcements

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The Priority and Allocations Committee will be meeting to allocate the FY 2021 carryover funds. This year there is over \$1 million to be reallocated so it is important that members attend the meeting if at all possible. The meeting will be held on Zoom, but you are also welcome to join us in the office if that is comfortable for you. Please RSVP to Rod so she can get us a room large enough to adhere to social distancing guidelines and let her know if you would like lunch. Also, please read the enclosed Letter of Agreement and *come to the meeting prepared to make suggested edits to the document.*

### **Priority and Allocations Committee Meeting 12 noon, Thursday, July 28, 2022**

**Click the following link to join the Zoom meeting:**

<https://us02web.zoom.us/j/89374713843?pwd=UDBqbitGUk14d081eDRUSCtBdGltZ09>

Meeting ID: 893 7471 3843              Passcode: 339238

Or call: 346 248 7799

**In person option (must rsvp)**

Office of Support Conference Room, 2223 W. Loop South, Suite 240, Houston, Texas 77027

We appreciate your valuable time and look forward to seeing you next week.

## Houston Area HIV Services Ryan White Planning Council

### Priority & Allocations Committee Meeting

12 noon, Thursday, July 28, 2022

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Or, use your telephone and dial in: 346 248 7799

### AGENDA

\* = to be sent at a later date

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- I. Call to Order Peta-gay Ledbetter and  
Bobby Cruz, Co-Chairs
- A. Moment of Reflection
- B. Adoption of the Agenda
- C. Approval of the Minutes, June 23, 2022
- II. Public Comment
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting.)
- III. Updates & Reports from Ryan White Grant Administration Carin Martin
- IV. Updates & Reports from The Resource Group Yvette Garvin
- V. Requests for Allocation Increases
- A. Available Part A funds: \$883,419. See \_\_\_ requests (GREEN)
- B. Available MAI\* funds: \$273,335. See \_\_\_ requests (PINK)
- VI. New Business
- A. Review of the Letter of Agreement with TDSHS\*\*
- B. Quarterly Committee Report
- C. Probably no committee meeting in September
- VII. Announcements
- VIII. Adjourn

\* MAI = Minority AIDS Initiative

\*\*TDSHS = Texas Department of State Health Services

## Houston Area HIV Services Ryan White Planning Council

### Priority & Allocations Committee Meeting

12:00 p.m., Thursday, June 23, 2022

Meeting Location: Zoom teleconference

### MINUTES

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
Bobby Cruz, Co-Chair	Melody Barr, excused	<i>The Resource Group</i>
Peta-gay Ledbetter, Co-Chair	Paul Richards, excused	Sha'Terra Johnson
Roxane May		
Josh Mica		<i>Ryan White Grant Admin</i>
Bruce Turner	<b>OTHERS PRESENT</b>	Carin Martin
Allen Murray	Crystal Starr, RWPC Chair	Heather Keizman
		Mauricia Chatman
		<i>Office of Support</i>
		Tori Williams
		Mackenzie Hudson
		Diane Beck

See the attached chart at the end of the minutes for individual voting information.

**Call to Order:** Bobby Cruz, Co-Chair, called the meeting to order at 12:06 p.m. and asked for a moment of reflection.

**Adoption of the Agenda:** **Motion #1:** *it was moved and seconded (Turner, Murray) to adopt the agenda. Motion carried.*

**Approval of the Minutes:** **Motion #2:** *it was moved and seconded (Turner, Ledbetter) to approve the May 26, 2022 and June 6, 2022 meeting minutes. Motion carried. Abstention: May.*

**Review Meeting Goals:** Williams said that the purpose of the meeting is to walk through the level, increase and decrease funding scenarios that were created at the special meeting to look for anything that might be a problem or an error that needs to be corrected.

**Public Comment:** None.

#### Updates from the Administrative Agents

Ryan White Part A/MAI: Martin said there was no new information to report for Part A or MAI. They received the final notice of grant award for the Ending the HIV Epidemic (EHE) funding last week which included an increase in funds. Expenditures for the rapid start program have



Scribe: Beck

C = chaired the meeting; JA = just arrived; LM = left meeting

**2022 Priority & Allocations Committee Voting Record for 06/23/22**

MEMBERS	Motion #1 Agenda Carried				Motion #2 May 26, 2022 and June 6, 2022 Minutes Carried				Motion #3 Approve FY23 Level, Increase and Decrease funding scenarios Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Bobby Cruz, Co-Chair				C				C				C
Peta-gay Ledbetter, Co-Chair		X				X				X		
Melody Barr	X				X				X			
Roxane May		X						X		X		
Josh Mica ja 12:10pm	X				X					X		
Paul Richards	X				X				X			
Bruce Turner		X				X				X		
Allen Murray		X				X				X		

Part A Reflects "Decrease" Funding Scenario  
MAI Reflects "Decrease" Funding Scenario

FY 2021 Ryan White Part A and MAI  
Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
<b>1</b>	<b>Outpatient/Ambulatory Primary Care</b>	<b>10,965,788</b>	<b>-75,776</b>	<b>1,415,641</b>	<b>60,600</b>	<b>-1,440,801</b>	<b>10,925,452</b>	<b>45.73%</b>	<b>10,925,452</b>	<b>0</b>		<b>9,085,320</b>	<b>83%</b>	<b>100%</b>
1.a	Primary Care - Public Clinic (a)	3,927,300	-27,177			-1,467,936	2,432,187	10.18%	2,432,187	0	3/1/2021	\$1,926,746	79%	100%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	1,084,576	-7,367	441,880	244,386	9,713	1,753,188	7.34%	1,753,188	0	3/1/2021	\$1,915,159	109%	100%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	910,551	-6,301	441,880	75,000	9,713	1,430,843	5.99%	1,430,843	0	3/1/2021	\$1,595,257	111%	100%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,147,924	-7,944	441,880		9,713	1,591,574	6.66%	1,591,574	0	3/1/2021	\$745,541	47%	100%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,100,000	-7,612		-75,000	-2,004	1,015,384	4.25%	1,015,384	0	3/1/2021	\$1,050,578	103%	100%
1.f	Primary Care - Women at Public Clinic (a)	2,100,000	-14,532				2,085,468	8.73%	2,085,468	0	3/1/2021	\$1,347,954	65%	100%
1.g	Primary Care - Pediatric (a.1)	15,437					15,437	0.06%	15,437	0	3/1/2021	\$5,400	35%	100%
1.h	Vision	500,000	-3,460	90,000	-85,000		501,540	2.10%	501,540	0	3/1/2021	\$498,685	99%	100%
1.x	Primary Care Health Outcome Pilot	200,000	-1,384		-98,786		99,830	0.42%	99,830	0		\$0	0%	100%
<b>2</b>	<b>Medical Case Management</b>	<b>1,730,000</b>	<b>-100,528</b>	<b>30,000</b>	<b>0</b>	<b>30,433</b>	<b>1,689,905</b>	<b>7.07%</b>	<b>1,689,905</b>	<b>0</b>		<b>1,485,955</b>	<b>88%</b>	<b>100%</b>
2.a	Clinical Case Management	488,656	-3,381	30,000			515,275	2.16%	515,275	0	3/1/2021	\$356,517	69%	100%
2.b	Med CM - Public Clinic (a)	277,103	-1,918			80,856	356,041	1.49%	356,041	0	3/1/2021	\$271,551	76%	100%
2.c	Med CM - Targeted to AA (a) (e)	169,009	-1,170			-6,687	161,153	0.67%	161,153	0	3/1/2021	\$244,261	152%	100%
2.d	Med CM - Targeted to H/L (a) (e)	169,011	-1,170			-6,687	161,155	0.67%	161,155	0	3/1/2021	\$125,876	78%	100%
2.e	Med CM - Targeted to W/MSM (a) (e)	61,186	-423			-6,687	54,076	0.23%	54,076	0	3/1/2021	\$83,763	155%	100%
2.f	Med CM - Targeted to Rural (a)	273,760	-1,894			-30,363	241,503	1.01%	241,503	0	3/1/2021	\$136,886	57%	100%
2.g	Med CM - Women at Public Clinic (a)	75,311	-521				74,790	0.31%	74,790	0	3/1/2021	\$152,862	204%	100%
2.h	Med CM - Targeted to Pedi (a.1)	90,051	-90,051				0	0.00%	0	0	3/1/2021	\$0	#DIV/0!	100%
2.i	Med CM - Targeted to Veterans	80,025	0				80,025	0.33%	80,025	0	3/1/2021	\$62,517	78%	100%
2.j	Med CM - Targeted to Youth	45,888	0				45,888	0.19%	45,888	0	3/1/2021	\$51,724	113%	100%
<b>3</b>	<b>Local Pharmacy Assistance Program</b>	<b>1,810,360</b>	<b>-12,528</b>	<b>22,920</b>	<b>0</b>	<b>74,016</b>	<b>1,894,768</b>	<b>7.93%</b>	<b>1,894,768</b>	<b>0</b>		<b>\$2,041,079</b>	<b>108%</b>	<b>100%</b>
3.a	Local Pharmacy Assistance Program-Public Clinic (a) (e)	310,360	-2,148			314,588	622,800	2.61%	622,800	0	3/1/2021	\$559,245	90%	100%
3.b	Local Pharmacy Assistance Program-Untargeted (a) (e)	1,500,000	-10,380	22,920		-240,572	1,271,968	5.32%	1,271,968	0	3/1/2021	\$1,481,834	116%	100%
<b>4</b>	<b>Oral Health</b>	<b>166,404</b>	<b>-1,152</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>165,252</b>	<b>0.69%</b>	<b>165,252</b>	<b>0</b>		<b>165,250</b>	<b>100%</b>	<b>100%</b>
4.a	Oral Health - Untargeted (c)	0					0	0.00%	0	0	N/A	\$0	0%	0%
4.b	Oral Health - Targeted to Rural	166,404	-1,152		0		165,252	0.69%	165,252	0	3/1/2021	\$165,250	100%	100%
<b>5</b>	<b>Health Insurance (c)</b>	<b>1,383,137</b>	<b>-9,571</b>	<b>300,000</b>	<b>0</b>	<b>0</b>	<b>1,673,566</b>	<b>7.01%</b>	<b>1,673,566</b>	<b>0</b>		<b>\$1,673,556</b>	<b>100%</b>	<b>100%</b>
<b>6</b>	<b>Mental Health Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>\$0</b>	<b>0%</b>	<b>0%</b>
<b>7</b>	<b>Early Intervention Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>\$0</b>	<b>0%</b>	<b>0%</b>
<b>8</b>	<b>Medical Nutritional Therapy (supplements)</b>	<b>341,395</b>	<b>-2,362</b>	<b>0</b>	<b>55,000</b>	<b>0</b>	<b>394,033</b>	<b>1.65%</b>	<b>394,033</b>	<b>0</b>		<b>\$382,241</b>	<b>97%</b>	<b>100%</b>
<b>9</b>	<b>Home and Community-Based Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>\$0</b>	<b>0%</b>	<b>0%</b>
9.a	In-Home	0									N/A	\$0	0%	0%
9.b	Facility Based	0									N/A	\$0	0%	0%
<b>10</b>	<b>Substance Abuse Services - Outpatient</b>	<b>45,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,677</b>	<b>0.19%</b>	<b>45,677</b>	<b>0</b>		<b>\$25,350</b>	<b>55%</b>	<b>100%</b>
<b>11</b>	<b>Hospice Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>\$0</b>	<b>0%</b>	<b>0%</b>
<b>12</b>	<b>Referral for Health Care and Support Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>\$0</b>	<b>0%</b>	<b>0%</b>
<b>13</b>	<b>Non-Medical Case Management</b>	<b>1,267,002</b>	<b>-8,768</b>	<b>40,000</b>	<b>-70,600</b>	<b>95,685</b>	<b>1,323,319</b>	<b>5.54%</b>	<b>1,323,319</b>	<b>0</b>		<b>\$1,218,925</b>	<b>92%</b>	<b>100%</b>
13.a	Service Linkage targeted to Youth	110,793	-767		-20,600		89,426	0.37%	89,426	0	3/1/2021	\$94,788	106%	100%
13.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000	-692		-50,000		49,308	0.21%	49,308	0	3/1/2021	\$62,780	127%	100%
13.c	Service Linkage at Public Clinic (a)	370,000	-2,560			107,411	474,851	1.99%	474,851	0	3/1/2021	\$453,719	96%	100%
13.d	Service Linkage embedded in CBO Pcare (a) (e)	686,209	-4,749	40,000		-11,726	709,734	2.97%	709,734	0	3/1/2021	\$607,637	86%	100%
13.e	SLW-Substance Use	0	0				0	0.00%	0	0	NA	\$0	0%	0%
<b>14</b>	<b>Medical Transportation</b>	<b>424,911</b>	<b>-2,940</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>421,971</b>	<b>1.77%</b>	<b>421,971</b>	<b>0</b>		<b>421,959</b>	<b>100%</b>	<b>100%</b>
14.a	Medical Transportation services targeted to Urban	252,680	-1,749				250,931	1.05%	250,931	0	3/1/2021	\$257,980	103%	100%
14.b	Medical Transportation services targeted to Rural	97,185	-673				96,512	0.40%	96,512	0	3/1/2021	\$89,462	93%	100%
14.c	Transportation vouchering (bus passes & gas cards)	75,046	-519				74,527	0.31%	74,527	0	3/1/2021	\$74,517	100%	100%
<b>15</b>	<b>Emergency Financial Assistance</b>	<b>1,545,439</b>	<b>-10,694</b>	<b>0</b>	<b>-45,000</b>	<b>1,326,272</b>	<b>2,816,017</b>	<b>11.79%</b>	<b>2,816,017</b>	<b>0</b>		<b>2,851,156</b>	<b>101%</b>	<b>100%</b>
16.a	EFA - Pharmacy Assistance	1,305,439	-9,034		75,000	1,326,272	2,697,677	11.29%	2,697,677	0	3/1/2021	\$2,771,670	103%	100%

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
16.b	EFA - Other	240,000	-1,661		-120,000		118,339	0.50%	118,339	0	3/1/2021	\$79,486	67%	100%
16	Linguistic Services (c)	0	0				0	0.00%	0	0	NA	\$0	0%	0%
17	Outreach	420,000	-2,906			-85605	331,489	1.39%	331,489	0	3/1/2021	\$334,723	0%	100%
DEU27616	<b>Total Service Dollars</b>	<b>20,100,113</b>	<b>-227,226</b>	<b>1,808,561</b>	<b>0</b>	<b>0</b>	<b>21,681,448</b>	<b>90.75%</b>	<b>21,681,448</b>	<b>-1</b>		<b>19,685,514</b>	<b>91%</b>	<b>100%</b>
	Grant Administration	1,795,958	0	0	0	0	1,795,958	7.52%	1,795,958	0	N/A	1,501,779	84%	100%
DEU27617	HCPH/RWGA Section	1,271,050		0	0	0	1,271,050	5.32%	1,271,050	0	N/A	\$1,021,601	80%	100%
PC	RWPC Support*	524,908			0	0	524,908	2.20%	524,908	0	N/A	480,178	91%	100%
DEU27621	Quality Management	412,940		0	0	0	412,940	1.73%	412,940	0	N/A	\$338,092	82%	100%
		<b>22,309,011</b>	<b>-227,226</b>	<b>1,808,561</b>	<b>0</b>	<b>0</b>	<b>23,890,346</b>	<b>100.00%</b>	<b>23,890,346</b>	<b>-1</b>		<b>21,525,385</b>	<b>90%</b>	<b>100%</b>
							Unallocated		Unobligated					
	<b>Part A Grant Award:</b>	<b>22,171,816</b>	<b>Carry Over:</b>	<b>1,718,511</b>			<b>Total Part A:</b>							

	Original Allocation	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent	Total Expended on Services	Percent
Core (must not be less than 75% of total service dollars)	16,442,761	-201,918	1,768,561	115,600	-1,336,352	18,125,004	83.60%		
Non-Core (may not exceed 25% of total service dollars)	3,657,352	-25,309	40,000	-115,600	1,336,352	3,556,443	16.40%		
<b>Total Service Dollars (does not include Admin and QM)</b>	<b>20,100,113</b>	<b>-227,226</b>	<b>1,808,561</b>	<b>0</b>	<b>0</b>	<b>21,681,448</b>			
Total Admin (must be ≤ 10% of total Part A + MAI)	1,795,958	0	0	0	0	1,795,958	6.64%		
Total QM (must be ≤ 5% of total Part A + MAI)	412,940	0	0	0	0	412,940	1.53%		

MAI Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Date of Procurement	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	2,002,860	-52,609	100,100	0	0	2,050,351	64.56%	2,050,351	0		1,853,500	90%	100%
1.b (MAI)	Primary Care - CBO Targeted to African American	1,012,700	-26,601	50,050			1,036,149	32.63%	1,036,149	0	3/1/2021	\$992,750	96%	100%
1.c (MAI)	Primary Care - CBO Targeted to Hispanic	990,160	-26,009	50,050			1,014,201	31.94%	1,014,201	0	3/1/2021	\$860,750	85%	100%
2	Medical Case Management	320,100	0	0	0	0	320,100	10.08%	320,100	0		\$243,614	76%	100%
2.c (MAI)	MCM - Targeted to African American	160,050					160,050	5.04%	160,050	0	3/1/2021	\$140,451	88%	100%
2.d (MAI)	MCM - Targeted to Hispanic	160,050					160,050	5.04%	160,050	0	3/1/2021	\$103,163	64%	100%
	ADAP	0	0	805,261			805,261	25.36%	805,261	0		\$805,261	100%	100%
	<b>Total MAI Service Funds</b>	<b>2,322,960</b>	<b>-52,609</b>	<b>905,361</b>	<b>0</b>	<b>0</b>	<b>3,175,712</b>	<b>100.00%</b>	<b>3,175,712</b>	<b>0</b>		<b>2,902,375</b>	<b>91%</b>	<b>100%</b>
	Grant Administration	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	Quality Management	0	0	0	0	0	0	0.00%	0	0		0	0%	0%
	<b>Total MAI Non-service Funds</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0%</b>	<b>0%</b>
DEO 27616	<b>Total MAI Funds</b>	<b>2,322,960</b>	<b>-52,609</b>	<b>905,361</b>	<b>0</b>	<b>0</b>	<b>3,175,712</b>	<b>100.00%</b>	<b>3,175,712</b>	<b>0</b>		<b>2,902,375</b>	<b>91%</b>	<b>100%</b>
	<b>MAI Grant Award</b>	<b>2,270,349</b>	<b>Carry Over:</b>	<b>905,361</b>			<b>Total MAI:</b>							
	<b>Combined Part A and MAI Original Allocation Total</b>	<b>24,631,971</b>												

Footnotes:  
 All When reviewing bundled categories expenditures must be evaluated both by individual service category and by combined categories. One category may exceed 100% of available funding so long as other category offsets this overage.  
 (a) Single local service definition is four (4) HRSA service categories (Pcare, LPAP, MCM, Non Med CM). Expenditures must be evaluated both by individual service category and by combined service categories.  
 (a.1) Single local service definition is three (3) HRSA service categories (does not include LPAP). Expenditures must be evaluated both by individual service category and by combined service categories.

Part A Reflects "Decrease" Funding Scenario  
 MAI Reflects "Decrease" Funding Scenario

FY 2021 Ryan White Part A and MAI  
 Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
(b)	Adjustments to reflect actual award based on increase or Decrease funding scenario.													
(c)	Funded under Part B and/or SS													
(d)	Not used at this time													
(e)	10% rule reallocations													



Part A Reflects "Increase" Funding Scenario  
 MAI Reflects "Increase" Funding Scenario

FY 2022 Ryan White Part A and MAI  
 Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
<b>1</b>	<b>Outpatient/Ambulatory Primary Care</b>	<b>10,965,788</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>10,965,788</b>	<b>47.27%</b>	<b>10,750,351</b>	<b>215,437</b>				<b>8%</b>
1.a	Primary Care - Public Clinic (a)	3,927,300					3,927,300	16.93%	3,927,300	0	3/1/2022			8%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	1,064,576					1,064,576	4.59%	1,064,576	0	3/1/2022			8%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	910,551					910,551	3.92%	910,551	0	3/1/2022			8%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,147,924					1,147,924	4.95%	1,147,924	0	3/1/2022			8%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,100,000					1,100,000	4.74%	1,100,000	0	3/1/2022			8%
1.f	Primary Care - Women at Public Clinic (a)	2,100,000					2,100,000	9.05%	2,100,000	0	3/1/2022			8%
1.g	Primary Care - Pediatric (a.1)	15,437					15,437	0.07%	0	15,437	3/1/2022			8%
1.h	Vision	500,000					500,000	2.16%	500,000	0	3/1/2022			8%
1.x	Primary Care Health Outcome Pilot	200,000					200,000	0.86%	0	200,000				8%
<b>2</b>	<b>Medical Case Management</b>	<b>1,730,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,730,000</b>	<b>7.46%</b>	<b>1,639,949</b>	<b>90,051</b>				<b>8%</b>
2.a	Clinical Case Management	488,656					488,656	2.11%	488,656	0	3/1/2022			8%
2.b	Med CM - Public Clinic (a)	277,103					277,103	1.19%	277,103	0	3/1/2022			8%
2.c	Med CM - Targeted to AA (a) (e)	169,009					169,009	0.73%	169,009	0	3/1/2022			8%
2.d	Med CM - Targeted to H/L (a) (e)	169,011					169,011	0.73%	169,011	0	3/1/2022			8%
2.e	Med CM - Targeted to W/MSM (a) (e)	61,186					61,186	0.26%	61,186	0	3/1/2022			8%
2.f	Med CM - Targeted to Rural (a)	273,760					273,760	1.18%	273,760	0	3/1/2022			8%
2.g	Med CM - Women at Public Clinic (a)	75,311					75,311	0.32%	75,311	0	3/1/2022			8%
2.h	Med CM - Targeted to Pedi (a.1)	90,051					90,051	0.39%	0	90,051	3/1/2022			8%
2.i	Med CM - Targeted to Veterans	80,025					80,025	0.34%	80,025	0	3/1/2022			8%
2.j	Med CM - Targeted to Youth	45,888					45,888	0.20%	45,888	0	3/1/2022			8%
<b>3</b>	<b>Local Pharmacy Assistance Program</b>	<b>1,810,360</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,010,360</b>	<b>8.67%</b>	<b>2,010,360</b>	<b>0</b>	<b>3/1/2022</b>			<b>8%</b>
3.a	Local Pharmacy Assistance Program-Public Clinic (a) (e)	310,360					310,360	1.34%	310,360	0	3/1/2022			8%
3.b	Local Pharmacy Assistance Program-Untargeted (a) (e)	1,500,000	200,000				1,700,000	7.33%	1,700,000	0	3/1/2022			8%
<b>4</b>	<b>Oral Health</b>	<b>166,404</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>166,404</b>	<b>0.72%</b>	<b>166,404</b>	<b>0</b>	<b>3/1/2022</b>			<b>8%</b>
4.a	Oral Health - Untargeted (c)	0					0	0.00%	0	0	N/A			0%
4.b	Oral Health - Targeted to Rural	166,404					166,404	0.72%	166,404	0	3/1/2022			8%
<b>5</b>	<b>Health Insurance (c)</b>	<b>1,383,137</b>	<b>200,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,583,137</b>	<b>6.82%</b>	<b>1,673,566</b>	<b>-90,429</b>	<b>3/1/2022</b>			<b>8%</b>
<b>6</b>	<b>Mental Health Services (c)</b>	<b>0</b>					<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>NA</b>			<b>0%</b>
<b>7</b>	<b>Early Intervention Services (c)</b>	<b>0</b>					<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>NA</b>			<b>0%</b>
<b>8</b>	<b>Medical Nutritional Therapy (supplements)</b>	<b>341,395</b>					<b>341,395</b>	<b>1.47%</b>	<b>341,395</b>	<b>0</b>	<b>3/1/2022</b>			<b>8%</b>
<b>9</b>	<b>Home and Community-Based Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>NA</b>			<b>0%</b>
9.a	In-Home	0									N/A			0%
9.b	Facility Based	0									N/A			0%
<b>10</b>	<b>Substance Abuse Services - Outpatient (c)</b>	<b>45,677</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>45,677</b>	<b>0.20%</b>	<b>45,677</b>	<b>0</b>	<b>3/1/2022</b>			<b>8%</b>
<b>11</b>	<b>Hospice Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>NA</b>			<b>0%</b>
<b>12</b>	<b>Referral for Health Care and Support Services (c)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>	<b>0</b>	<b>0</b>	<b>NA</b>			<b>0%</b>
<b>13</b>	<b>Non-Medical Case Management</b>	<b>1,267,002</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,267,002</b>	<b>5.46%</b>	<b>1,267,002</b>	<b>0</b>	<b>3/1/2022</b>			<b>8%</b>
13.a	Service Linkage targeted to Youth	110,793					110,793	0.48%	110,793	0	3/1/2022			8%
13.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000					100,000	0.43%	100,000	0	3/1/2022			8%
13.c	Service Linkage at Public Clinic (a)	370,000					370,000	1.59%	370,000	0	3/1/2022			8%
13.d	Service Linkage embedded in CBO Pcare (a) (e)	686,209					686,209	2.96%	686,209	0	3/1/2022			8%
13.e	SLW-Substance Use	0					0	0.00%	0	0	NA			0%
<b>14</b>	<b>Medical Transportation</b>	<b>424,911</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>424,911</b>	<b>1.83%</b>	<b>424,911</b>	<b>0</b>				<b>8%</b>
14.a	Medical Transportation services targeted to Urban	252,680					252,680	1.09%	252,680	0	3/1/2022			8%
14.b	Medical Transportation services targeted to Rural	97,185					97,185	0.42%	97,185	0	3/1/2022			8%
14.c	Transportation vouchers (bus passes & gas cards)	75,046					75,046	0.32%	75,046	0	3/1/2022			8%
<b>15</b>	<b>Emergency Financial Assistance</b>	<b>1,545,439</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,545,439</b>	<b>6.66%</b>	<b>1,545,439</b>	<b>0</b>				<b>8%</b>
16.a	EFA - Pharmacy Assistance	1,305,439					1,305,439	5.63%	1,305,439	0	3/1/2022			8%



Part A Reflects "Increase" Funding Scenario  
 MAI Reflects "Increase" Funding Scenario

FY 2022 Ryan White Part A and MAI  
 Procurement Report

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD

PC approved 07-14-22

FY2023 - Level Funding Scenario - DRAFT 4 -

	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2023 Allocations & Justification	
Remaining Funds to Allocate	\$0	\$0	\$0	\$0	\$0	\$0		
	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2023 Allocations & Justification	
<b>1</b>	<b>Ambulatory/Outpatient Primary Care</b>	<b>\$10,965,788</b>	<b>\$2,107,818</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$13,073,606</b>	
1.a	PC-Public Clinic	\$3,927,300					\$3,927,300	
1.b	PC-AA	\$1,064,576	\$1,065,775				\$2,130,351	Office of Support staff added \$10 in MAI funds to this service category to round out the total allocation.
1.c	PC-Hisp - see 1.b above	\$910,551	\$1,042,044				\$1,952,595	
1.d	PC-White - see 1.b above	\$1,147,924					\$1,147,924	
1.e	PC-Rural	\$1,100,000					\$1,100,000	
1.f	PC-Women	\$2,100,000					\$2,100,000	
1.g	PC-Pedi	\$15,437					\$15,437	
1.h	Vision Care	\$500,000					\$500,000	
1.j	PC-Pay for Performance Pilot Project	\$200,000					\$200,000	
<b>2</b>	<b>Medical Case Management</b>	<b>\$1,880,000</b>	<b>\$320,100</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,200,100</b>	FY23 Part A: Per a request from Quality Improvement Committee, increase the whole service category by a total of \$150,000 to accommodate an increase in the average allocation per FTE in order to encourage higher case management salaries and address high turnover. The AA should divide the \$150,000 among all subcategories appropriately.
2.a	CCM-Mental/Substance	\$638,656					\$638,656	CARIN PLEASE NOTE: The \$150,000 was added to CCM-Mental Health/Substance Use. The \$150,000 must be redistributed among all subcategories.
2.b	MCM-Public Clinic	\$277,103					\$277,103	
2.c	MCM-AA	\$169,009	\$160,050				\$329,059	
2.d	MCM-Hisp	\$169,011	\$160,050				\$329,061	
2.e	MCM-White	\$61,186					\$61,186	
2.f	MCM-Rural	\$273,760					\$273,760	
2.g	MCM-Women	\$75,311					\$75,311	
2.h	MCM-Pedi	\$90,051					\$90,051	
2.i	MCM-Veterans	\$80,025					\$80,025	
2.j	MCM-Youth	\$45,888					\$45,888	
<b>3</b>	<b>Local Pharmacy Assistance Program</b>	<b>\$2,067,104</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,067,104</b>	
3.a	LPAP-Public Clinic	\$367,104					\$367,104	FY23 Part A: Increase by \$56,744 to address ADAP issues.
3.b	LPAP-Untargeted	\$1,700,000					\$1,700,000	
<b>4</b>	<b>Oral Health</b>	<b>\$166,404</b>	<b>\$0</b>	<b>\$2,218,878</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,385,282</b>	
4.a	General Oral Health			\$1,758,878				
4.b	Prosthodontics			\$460,000				
4.c	Rural Dental	\$166,404					\$166,404	

FY2023 - Level Funding Scenario - DRAFT 4 - 06-24-22

	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2023 Allocations & Justification
<b>Remaining Funds to Allocate</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
5 Health Insurance Co-Pays & Co-Ins	\$1,583,137	\$0	\$1,028,433	\$864,506	\$0	\$3,476,076	
6 Mental Health Services	\$0	\$0	\$0	\$300,000	\$0	\$300,000	
7 Early Intervention Services	\$0	\$0	\$0	\$0	\$0	\$0	FY23 SS: Move \$175,000 to Referral for Healthcare and Services (RHSS) since the service fits better within RHSS.
8 Medical Nutritional Therapy	\$341,395	\$0	\$0	\$0	\$0	\$341,395	
9 Home & Community Based Health Services	\$0	\$0	\$113,315	\$0	\$0	\$113,315	
9.a In-Home (skilled nursing & health aide)						\$0	
9.b Facility-based (adult day care)			\$113,315			\$113,315	
10 Substance Abuse Treatment - Outpatient	\$45,677	\$0	\$0	\$0	\$0	\$45,677	
11 Hospice	\$0	\$0	\$0	\$259,832	\$0	\$259,832	
12 Referral for Health Care & Support Services	\$0	\$0	\$0	\$175,000		\$175,000	FY23 SS: Move \$175,000 from EIS to Referral to Healthcare & Support Services (RHSS) since service fits better within RHSS.
13 Non-Medical Case Management	\$1,267,002	\$0	\$0	\$350,000	\$0	\$1,617,002	FY23 Pt A: Per a request from Quality Improvement Committee, increase the average allocation per FTE in order to encourage higher case management salaries and address high turnover. Due to underspending in FY21, Priority & Alloc. Committee feels that level funding will be enough to allow all SLW FTE positions to be increased if agencies wish to make this change.
13.a SLW-Youth	\$110,793					\$110,793	
13.b SLW-Testing	\$100,000					\$100,000	
13.c SLW-Public	\$370,000					\$370,000	
13.d SLW-CBO, includes some Rural	\$686,209					\$686,209	
13.e SLW-Substance Use	\$0			\$350,000		\$350,000	
14 Transportation	\$424,911	\$0	\$0	\$0	\$0	\$424,911	
14.a Van Based - Urban	\$252,680					\$252,680	
14.b Van Based - Rural	\$97,185		\$0			\$97,185	
14.c Bus Passes & Gas Vouchers	\$75,046					\$75,046	
15 Emergency Financial Assistance	\$1,645,439	\$0	\$0	\$0	\$0	\$1,645,439	
15.a EFA - Pharmacy Assistance	\$1,545,439					\$1,545,439	FY23 Part A: Increase by \$240,000 to address ADAP issues.
15.b EFA - Other	\$100,000					\$100,000	FY23 Part A: Decreased by \$140,000 due to underspending in FY21.

FY2023 - Level Funding Scenario - DRAFT 4 - 06-24-22

	Part A	MAI	Part B	State Services	State Rebate	Total	FY 2023 Allocations & Justification
<b>Remaining Funds to Allocate</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
16 Linguistic Services	\$0	\$0	\$0	\$68,000	\$0	\$68,000	
17 Outreach Services	\$420,000	\$0	\$0	\$0	\$0	\$420,000	
<b>Total Service Allocation</b>	<b>\$20,806,857</b>	<b>\$2,427,918</b>	<b>\$3,360,626</b>	<b>\$2,017,338</b>	<b>\$0</b>	<b>\$28,612,739</b>	
NA Quality Management	\$412,940					\$412,940	
NA Administration - RWGA + RWPC Support	\$1,809,059					\$1,809,059	
NA HCPH Indirect Cost	\$169,915					\$169,915	
<b>Total Non-Service Allocation</b>	<b>\$2,391,914</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,391,914</b>	
<b>Total Grant Funds</b>	<b>\$23,198,771</b>	<b>\$2,427,918</b>	<b>\$3,360,626</b>	<b>\$2,017,338</b>	<b>\$0</b>	<b>\$31,004,653</b>	

<b>Remaining Funds to Allocate (exact same as the yellow row on top)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
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Tips:

\* Do not make changes to any cells that are underlined. These cells represent running totals. If you make a change to these cells, then the formulas throughout the sheet will become "broken" and the totals will be incorrect.

\* It is useful to keep a running track of the changes made to any service allocation. For example, if you want to change an allocation from \$42,000 to \$40,000, don't just delete the cell contents and type in a new number. Instead, type in "=-42000-2000". This shows that you

Core medical      \$17,049,505      82%

<b>[For Staff Only]</b>						
If needed, use this space to enter base amounts to be used for calculations						
	RW/A Amount Actual	MAI Amount Actual	Part B actual	State Service est.	State Rebate est.	
Total Grant Funds	\$23,198,771	\$2,427,918	\$3,360,626	\$2,017,338	\$0	\$31,004,653

**The Houston Regional HIV/AIDS Resource Group, Inc.**  
**FY 2223 Ryan White Part B**  
**Procurement Report**  
**April 1, 2022 - March 31, 2023**



Reflects spending through May

Spending Target: 17%

Revised 7/7/22

Priority	Service Category	Original Allocation per RWPC	% of Grant Award	Amendment*	Contractual Amount	Amendment	Contractual Amount	Date of Original Procurement	Expended YTD	Percent YTD
4	Oral Health Service	\$1,658,878	49%	\$0	\$1,658,878	\$0	\$1,658,878	4/1/2021	\$180,640	11%
4	Oral Health Service -Prosthodontics	\$560,000	17%	\$0	\$560,000	\$0	\$560,000	4/1/2021	\$66,451	12%
5	Health Insurance Premiums and Cost Sharing (1)	\$1,028,433	31%	\$0	\$1,028,433	\$0	\$1,028,433	4/1/2021	\$0	0%
9	Home and Community Based Health Services	\$113,315	3%	\$0	\$113,315	\$0	\$113,315	4/1/2021	\$9,840	9%
		\$0	0%	\$0	\$0					
<b>Total Houston HSDA</b>		<b>3,360,626</b>	<b>100%</b>	<b>0</b>	<b>3,360,626</b>	<b>\$0</b>	<b>\$3,360,626</b>		<b>256,931</b>	<b>8%</b>

Note: Spending variances of 10% of target will be addressed:

(1) HIP- Funded by Part A, B and State Services/. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31.

**The Houston Regional HIV/AIDS Resource Group, Inc.**  
**FY 2122 DSHS State Services**  
**Procurement Report**  
**April 1, 2022 - August 31, 2022**



Chart reflects spending through May 2022

Spending Target: 40%

Revised 7/7/2022

Priority	Service Category	Original Allocation per RWPC	% of Grant Award	Amendments per RWPC	Contractual Amount	Amendment	Contractual Amount	Date of Original Procurement	Expended YTD	Percent YTD
5	Health Insurance Premiums and Cost Sharing (1)	\$853,137	70%	\$0	\$853,137	\$0	\$853,137	9/1/2020	\$448,033	53%
6	Mental Health Services (2)	\$75,000	6%	\$0	\$75,000	\$0	\$75,000	9/1/2020	\$18,500	25%
11	Hospice	\$108,000	9%	\$0	\$108,000	\$0	\$108,000	9/1/2020	\$43,560	40%
13	Non Medical Case Management (2)	\$135,000	11%	\$0	\$135,000	\$0	\$135,000	9/1/2020	\$20,153	15%
16	Linguistic Services (2)	\$40,000	3%	\$0	\$40,000	\$0	\$40,000	9/1/2020	\$9,975	25%
<b>Total Houston HSDA</b>		<b>1,211,137</b>	<b>100%</b>	<b>\$0</b>	<b>\$1,211,137</b>	<b>\$0</b>	<b>\$1,211,137</b>		<b>540,221</b>	<b>45%</b>

Note The five-month allocation is based on available funds and not 5/12 of budget

(1) HIP- Funded by Part A, B and State Services. Provider spends grant funds by ending dates Part A -2/28; B-3/31;SS-8/31

(2) Has had lower then expected service demand



## 2021 - 2022 DSHS State Services Service Utilization Report

4/1/2022 thru 06/30/2022 Houston HSDA

3rd Quarter

Revised 7/5/2022

Funded Service	UDC		Gender				Race				Age Group							
	Goal	YTD	Male	Female	FTM	MTF	AA	White	Hisp	Other	0-12	13-19	20-24	25-34	35-44	45-49	50-64	65+
Health Insurance Premiums	2,300	694	82.09%	17.33%	0.00%	0.58%	36.45%	27.37%	33.28%	2.90%	0.00%	0.00%	1.15%	17.29%	18.01%	26.51%	30.83%	6.21%
Hospice	35	29	79.32%	20.68%	0.00%	0.00%	58.61%	13.80%	27.59%	0.00%	0.00%	0.00%	0.00%	20.68%	17.24%	17.23%	34.48%	10.37%
Linguistic Services	50	21	45.45%	50.00%	0.00%	4.55%	61.90%	4.76%	9.52%	23.82%	0.00%	0.00%	0.00%	4.76%	19.04%	38.09%	28.57%	9.54%
Mental Health Services	250	50	96.07%	1.95%	0.00%	1.98%	26.00%	46.00%	28.00%	0.00%	0.00%	0.00%	0.00%	18.00%	14.00%	22.00%	38.00%	8.00%
Unduplicated Clients Served By State Services Funds:	NA	794	75.73%	22.49%	0.00%	1.78%	45.74%	22.98%	24.60%	6.68%	0.00%	0.00%	0.29%	15.18%	17.07%	25.96%	32.97%	8.53%

# Houston Ryan White Health Insurance Assistance Service Utilization Report



Period Reported:

09/01/2021-05/31/2022

Revised:

7/1/2022

Request by Type	Assisted			NOT Assisted		
	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)	Number of Requests (UOS)	Dollar Amount of Requests	Number of Clients (UDC)
Medical Co-Payment	1058	\$126,109.51	431			0
Medical Deductible	79	\$119,040.90	64			0
Medical Premium	6051	\$1,667,763.00	890			0
Pharmacy Co-Payment	22029	\$1,129,205.00	1574			0
APTC Tax Liability	0	\$0.00	0			0
Out of Network Out of Pocket	0	\$0.00	0			0
ACA Premium Subsidy Repayment	20	\$9,850.01	12	NA	NA	NA
Totals:	29237	\$3,032,268.40	2971	0	\$0.00	

Comments: This report represents services provided under all grants.

FY 2022 RW PART A REQUESTS FOR ALLOCATION INCREASE (JULY 2022)

REVISED: 7/20/2022

Request Control Number	FY 22 Priority Rank	HRSA Service Category	Local Service Category or Subcategory	Amount of Request	FY 2021 Final Contract Amount	Expended 2021	Percent Expended	FY 2022 Contract Amount	FY 2022 Expended YTD	FY 2022 Percent YTD	FY 2022 Percent Expected YTD	Is agency currently in compliance with contract conditions and therefore eligible for increase?	Notes Amount approved detail:
1	1.a & 1.f 2.b 3.a 13.b & 13.c 16.a; 17	Outpatient/Ambulatory Health Services; Medical Case Management; Emergency Financial Assistance; Local Pharmacy Assistance; Non-Medical Case Management; Outreach	Community-based Primary Medical Care targeted to African American, Hispanic and White; Community-based Medical Case Management targeted to African American, Hispanic and White; EFA - Pharmacy; LPAP; Outreach; SLW	\$700,000	\$7,751,934	\$7,748,725	100%	\$8,021,873	\$544,220	7%	33%	Yes	Thru March
2	1.b-1.d 2.c-2.e 3.b 13.d 16.a; 17	Outpatient/Ambulatory Health Services; Medical Case Management; Emergency Financial Assistance; Local Pharmacy Assistance; Non-Medical Case Management; Outreach	Community-based Primary Medical Care targeted to African American, Hispanic and White; Community-based Medical Case Management targeted to African American, Hispanic and White; EFA - Pharmacy; LPAP; Outreach; SLW	\$300,000	\$1,127,748	\$1,126,351	100%	\$592,888	\$109,098	18%	33%	Yes	Thru May
3	5	Health Insurance Assistance	Health Insurance Assistance	\$400,000	\$1,673,566	\$1,673,556	100%	\$1,583,137	\$188,442	12%	33%	Yes	Thru April
				\$1,400,000	\$10,553,248	\$10,548,632		\$10,197,898	\$841,760				
<b>Confirmed Funds Avail. for Reallocation</b>			\$883,419	<b>Part A</b>									
<b>Source of Funds Available for Reallocation:</b>			<b>Explanation:</b>										
FY2021 Anticipated Unspent Funds			Unspent Admin, QM, and HIV Services										

Request for Service Category Increase  
Ryan White Part A and MAI

A. Name of Agency							
B. Contract Number							
C. Service Category Title							
Emergency Financial Assistance (EFA)				Control No.			
D. Request for increase under		Part A. YES	or	MAI. --			
Request Period		July: YES					
E. Amount of additional funding Requested		\$700,000.00					
F. Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in <u>current</u> contract.	b. Cost/unit	c. Number of <u>additional</u> units requested.	d. Total (b x c)		
1. EFA					\$700,000.00		
2.					\$0.00		
3.					\$0.00		
4.					\$0.00		
5.					\$0.00		
6.					\$0.00		
7.					\$0.00		
8. Disbursements (list current amount in column a and requested amount in column c.)		\$577,862.93	N/A		\$0.00		
9. Total additional funding (must match E. above):						\$700,000.00	
G. Number of new/additional clients to be served with requested increase.		2,466					
H. Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
1. Number of clients that received this service under Part A (or MAI) in FY 2021.* (March 1, 2021 - February 28, 2022) *If agency was funded for service under Part A (or MAI) in FY 2020 - if not, mark these cells as "NA"		1,233	45.66%	8.51%	44.93%	74.93%	25.06%
2. Number of clients that have received this service <u>under Part A</u> (or MAI) in FY 2021. a. April Request Period = Not Applicable b. July Request Period = 03/01/22 - 06/30/22 c. October Request Period = 03/01/22 - 09/30/22 d. 4th Qtr. Request Period = 03/01/22 - 11/30/22		88	73.86%	5.68%	20.45%	62.50%	37.50%
I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.		a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information)			
1. Length of waiting time (in weeks) for an appointment for a new client:		≤ week		See attached justification for carryover request for EFA used for ART medications			
2. Length of waiting time (in weeks) for an appointment for a <u>current</u> client:		≤ week					
3. Number of clients on a "waiting list" for services (per Part A SOC)		0					
3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):		0					
J. List all other sources and amounts of funding for similar services currently in place with agency:		a. Funding Source:	b. End Date of Contract.	c. Amount	d. Comment (50 words or less):		
1. Ryan White Part C		HRSA	12/31/22	\$598,622	These funds do not pay for medications		
2. Ryan White Part D		HRSA	7/31/22	\$371,851	These funds do not pay for medications		
3.							
4.							
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax):							
Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).							
This form must be submitted electronically via email by published deadline to Carin Martin: carin.martin@phs.hctx.net							

## HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA SERVICE UTILIZATION REPORT

[Agency: -----, Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/22 and 6/30/22 \* Type Encounter

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]

[Contract 2]: All

[Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAIL]: ALL [ShowDetail]: True [Registration Type]: ALL [NewClientsOnly]: No

		BIRTH GENDER								
RACE	AGE <sup>2</sup>	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	1	0	1	2	0	2
	25-34	2	0	2	1	0	1	3	0	3
	35-44	11	0	11	7	0	7	18	0	18
	45-54	16	0	16	10	0	10	26	0	26
	55-64	9	0	9	7	0	7	16	0	16
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	39	0	39	26	0	26	65	0	65
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	1	1	0	0	0	0	1	1	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	0	1	1	0
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	1	1	0	0	0	0	1	1	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	0	1	1	0
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	4	3	1	0	0	0	4	3	1
	35-44	2	2	0	2	1	1	4	3	1
	45-54	5	4	1	3	1	2	8	5	3
	55-64	2	2	0	2	2	0	4	4	0
	65+	1	1	0	0	0	0	1	1	0
	SubTotals:	14	12	2	7	4	3	21	16	5
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	1	0	1	2	0	2
	25-34	6	3	3	1	0	1	7	3	4
	35-44	15	4	11	9	1	8	24	5	19
	45-54	21	4	17	13	1	12	34	5	29
	55-64	11	2	9	9	2	7	20	4	16
	65+	1	1	0	0	0	0	1	1	0

<b>SubTotals:</b>	<b>55</b>	<b>14</b>	<b>41</b>	<b>33</b>	<b>4</b>	<b>29</b>	<b>88</b>	<b>18</b>	<b>70</b>
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**Clients Served This Period**

Unduplicated clients	88
Client visits: <sup>3</sup>	109
Spanish speaking (primary language at home) clients served	8
Deaf/hard of hearing clients served	1
Blind/sight impaired clients served	0
Homeless clients served	18
Transgender M to F clients served	0
Transgender F to M clients served	0
Clients served this period who live w/in Harris County	84
Clients served this period who live outside Harris County	4
Active substance abuse clients served	4
Active psychiatric illness clients served	3

**Methods of Exposure (not mutually exclusive)**

Perinatal Transmission	0
Hemophilia Coagulation	0
Transfusion	0
Heterosexual Contact	54
MSM (not IDU)	11
IV Drug Use (not MSM)	2
MSM, IDU	0
Multiple Exposure Categories	4
Other risk	24

**Multi-Race Breakdown**

BLK, WHT	1
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**FOOTNOTES**

<sup>1</sup> Visit = time spent per client per agency per service per day

<sup>2</sup> Age as of client max service date

<sup>3</sup> If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2022. encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/21

[4] Contracts, Subcats, Service Performer, Grants, MAI ignored for SURTypes (Bus Voucher, Ride Share, Ending The Epidemic)

**HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA  
SERVICE UTILIZATION REPORT**

[Agency: 0] [Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/21 and 2/28/22 | Type Encounter

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: All [Contract 2]: All [Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: True [Registration Type]: ALL [NewClientsOnly]: No

RACE	AGE <sup>2</sup>	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	21	0	21	4	0	4	25	0	25
	25-34	105	2	103	23	2	21	128	4	124
	35-44	98	0	98	52	2	50	150	2	148
	45-54	94	1	93	48	0	48	142	1	141
	55-64	74	1	73	33	0	33	107	1	106
	65+	6	0	6	4	0	4	10	0	10
	SubTotals:	399	4	395	164	4	160	563	8	555
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	2	0	2	0	0	0	2	0	2
	35-44	1	0	1	0	0	0	1	0	1
	45-54	4	0	4	2	0	2	6	0	6
	55-64	1	0	1	0	0	0	1	0	1
	65+	2	0	2	0	0	0	2	0	2
	SubTotals:	10	0	10	2	0	2	12	0	12
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	0	0	0	1	0	1
	25-34	1	1	0	1	0	1	2	1	1
	35-44	3	1	2	0	0	0	3	1	2
	45-54	1	0	1	1	0	1	2	0	2
	55-64	1	0	1	0	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	7	2	5	2	0	2	9	2	7
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	1	0	0	0	0	1	1	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	2	2	0	0	0	0	2	2	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	4	4	0	0	0	0	4	4	0
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	4	4	0	0	0	0	4	4	0
	20-24	14	12	2	1	1	0	15	13	2
	25-34	101	78	23	17	13	4	118	91	27
	35-44	160	143	17	33	30	3	193	173	20
	45-54	138	116	22	54	47	7	192	163	29
	55-64	82	59	23	30	27	3	112	86	26
	65+	5	5	0	6	5	1	11	10	1

	<b>SubTotals:</b>	<b>504</b>	<b>417</b>	<b>87</b>	<b>141</b>	<b>123</b>	<b>18</b>	<b>645</b>	<b>540</b>	<b>105</b>
<b>ALL RACES</b>	0-12	0	0	0	0	0	0	0	0	0
	13-19	5	4	1	0	0	0	5	4	1
	20-24	37	13	24	5	1	4	42	14	28
	25-34	209	81	128	41	15	26	250	96	154
	35-44	264	146	118	85	32	53	349	178	171
	45-54	237	117	120	105	47	58	342	164	178
	55-64	159	61	98	63	27	36	222	88	134
	65+	13	5	8	10	5	5	23	10	13
	<b>SubTotals:</b>	<b>924</b>	<b>427</b>	<b>497</b>	<b>309</b>	<b>127</b>	<b>182</b>	<b>1,233</b>	<b>554</b>	<b>679</b>

**Clients Served This Period**

Unduplicated clients	1233
Client visits: <sup>3</sup>	2138
Spanish speaking (primary language at home) clients served	403
Deaf/hard of hearing clients served.	0
Blind/sight impaired clients served	0
Homeless clients served.	171
Transgender M to F clients served	13
Transgender F to M clients served	0
Clients served this period who live w/in Harris County	1184
Clients served this period who live outside Harris County	49
Active substance abuse clients served	17
Active psychiatric illness clients served.	15

**Methods of Exposure (not mutually exclusive)**

Perinatal Transmission	9
Hemophilia Coagulation	0
Transfusion	5
Heterosexual Contact	638
MSM (not IDU)	371
IV Drug Use (not MSM)	18
MSM/IDU	3
Multiple Exposure Categories	109
Other risk	278
<b><u>Multi-Race Breakdown</u></b>	
ASN,WHT	1
BLK,WHT	7
NTV,WHT	1

**FOOTNOTES**

<sup>1</sup> Visit = time spent per client per agency per service per day

<sup>2</sup> Age as of client max service date

<sup>3</sup> If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2021, encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/20

[4] Contracts, Subeats, Service Performer, Grants, MAI ignored for SURT) pes (Bus Voucher, Ride Share, Ending The Epidemic)



Request for Service Category Increase  
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)						
B.	Contract Number (not provided to RWPC)						
C.	Service Category Title (per RFP)	Pcare, MCM, SLW, LPAP, EFA, OUTRE			Control No.	2	
D.	Request for Increase under (check one):	Part A: <input checked="" type="checkbox"/> or		MAI: <input type="checkbox"/>			
	Request Period (check one):	April: <input type="checkbox"/>	July: <input type="checkbox"/>	Oct: <input type="checkbox"/>	Final Qtr: <input type="checkbox"/>		
E.	Amount of additional funding Requested:	\$ 300,000.00					
F.	Unit of Service: (list only those units and disbursements where an increase is requested)	a. Number of units in current contract:	b. Cost/unit	c. Number of additional units	d. Total: (b x c)		
	1. EFA	808	\$30.00		\$0.00		
	2.				\$0.00		
	3.				\$0.00		
	4.				\$0.00		
	5.				\$0.00		
	6.				\$0.00		
	7.				\$0.00		
	8. Disbursements (list current amount in column a. and requested amount in column c.)	\$72,760.00	N/A	\$300,000.00	\$300,000.00		
	9. Total additional funding (must match E. above):				\$300,000.00		
G.	Number of new/additional clients to be served with requested increase.						
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. <b>De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.</b>	a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
	1. Number of clients that received this service under Part A (or MAI) in FY 2021.* (March 1, 2021 - February 28, 2022) *If agency was funded for service under Part A (or MAI) in FY 2020 - if not, mark these cells as "NA"	156	49%	11%	40%	85%	15%
	2. Number of clients that have received this service under Part A (or MAI) in FY 2021. a. April Request Period = Not Applicable b. July Request Period = 03/01/22 - 06/30/22 c. October Request Period = 03/01/22 - 09/30/22 d. 4th Qtr. Request Period = 03/01/22 - 11/30/22	58	50%	12%	38%	95%	5%

Request for Service Category Increase  
Ryan White Part A and MAI

I.	Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do <b>not</b> include agency name or identifying information):	
	1. Length of waiting time (in weeks) for an appointment for a <b>new</b> client:	1	1	none	
	2. Length of waiting time (in weeks) for an appointment for a <b>current</b> client:	1	1	none	
	3. Number of clients on a "waiting list" for services (per Part A SOC):	180	1	Requested funding is essential to provide the much-needed services to PLWHA	
	3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	25	1	Requested funding is essential to provide the much-needed services to PLWHA. The number clients that need services will continue to grow throughout the remaining period	
J.	List all other sources and amounts of funding for <b>similar</b> services currently in place with agency:	a. Funding Source:	b. End Date of Contract:	c. Amount	d. Comment (50 words or less):
	1. EFA - Disbursements	Part A	2/28/23	\$72,760	Currently we have 239 units in NP Contract with a service value of 507,313.42
	2. EHE EFINA - Disbursements	EHE	2/28/23	\$18,880	Currently we have 88 units in NP Contract with a value of 188,345.01
	3.				
	4.				
K.	Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax):				
	Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).				
	This form must be submitted electronically via email by published deadline to Carin Martin: <a href="mailto:carin.martin@phs.hctx.net">carin.martin@phs.hctx.net</a>				

Request for Service Category Increase  
Ryan White Part A and MAI

A. Name of Agency (not provided to RWPC)								
B. Contract Number (not provided to RWPC)								
C. Service Category Title (per RFP)			Health Insurance Premium & Cost Sharing Assistance		Control No. <span style="float: right; font-size: 2em;">3</span>			
D. Request for Increase under (check one):			Part A: <input checked="" type="checkbox"/>	or	MAI: <input type="checkbox"/>			
Request Period (check one):			April: <input type="checkbox"/>	August: <input checked="" type="checkbox"/>	Oct: <input type="checkbox"/>	Final Qtr: <input type="checkbox"/>		
E. Amount of additional funding Requested:			\$400,000.00					
F. Unit of Service: (list only those units and disbursements where an increase is requested)			a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
1.						\$0.00		
2.						\$0.00		
3.						\$0.00		
4.						\$0.00		
5.						\$0.00		
6.						\$0.00		
7.						\$0.00		
8. Disbursements (list current amount in column a. and requested amount in column c.)			\$1,393,169.69	N/A	\$400,000.00	\$400,000.00		
9. Total additional funding (must match E. above):						\$400,000.00		
G. Number of new/additional clients to be served with requested increase.								
H. Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. <b>De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.</b>			a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
1. Number of clients that received this service under Part A (or MAI) in FY 2021.* (March 1, 2021 - February 28, 2022) *If agency was funded for service under Part A (or MAI) in FY 2021 - if not, mark these cells as "NA"			2038	43%	26%	31%	81%	19%
2. Number of clients that have received this service under Part A (or MAI) in FY 2022.								
a. April Request Period = Not Applicable								
b. August Request Period = 03/01/22 - 06/30/22								
c. October Request Period = 03/01/22 - 09/30/22								
d. 4th Qtr. Request Period = 03/01/22 - 11/30/22			1233	41%	28%	31%	81%	19%

Request for Service Category Increase  
Ryan White Part A and MAI

<p>I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.</p>	<p>a. Enter Number of Weeks in this column</p>	<p>b. How many Weeks will this be if full amount of request is received?</p>	<p>c. Comments (do <b>not</b> include agency name or identifying information):</p>
<p>1. Length of waiting time (in weeks) for an appointment for a <b>new</b> client:</p>	4		<p>The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for new 3 Ryan White patients.</p>
<p>2. Length of waiting time (in weeks) for an appointment for a <b>current</b> client:</p>	3		<p>The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for existing 2 Ryan White patients.</p>
<p>3. Number of clients on a "waiting list" for services (per Part A SOC):</p>	0		<p>The agency does not maintain a waiting list. The agency offers a limited number of same day appointment slots for 0 patients.</p>
<p>3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):</p>	0		<p>The agency offers a limited number of same day appointment 0 slots for patients.</p>
<p>J. List all other sources and amounts of funding for <b>similar</b> services currently in place with agency:</p>	<p>a. Funding Source:</p>	<p>b. End Date of Contract:</p>	<p>c. Amount</p> <p>d. Comment (50 words or less):</p>
<p>1. DSHS State Services</p>	<p>The Resource Group</p>	<p>8/31/22</p>	<p>\$855,000</p>
<p>2. Ryan White Part B</p>	<p>The Resource Group</p>	<p>3/31/23</p>	<p>\$1,107,702</p>
<p>3. Ryan White Part B - Rebate</p>	<p>The Resource Group</p>	<p>3/31/23</p>	<p>\$64,416</p>
<p>4. HINS Disbursements</p>	<p>RWA</p>	<p>2/28/23</p>	<p>\$483,983 Back bill @ 05/31/22</p>
<p>K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax):</p>			
<p>Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).</p>			
<p><b>This form must be submitted electronically via email by published deadline to Carin Martin: <a href="mailto:carin.martin@phs.hctx.net">carin.martin@phs.hctx.net</a></b></p>			

**HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA  
SERVICE UTILIZATION REPORT**

[Agency] [Grant]: All [Service]: ALL [Service Performer]: 0  
 Services performed between 3/1/21 and 2/28/22 1 Type Encounter  
 [Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE  
 [Contract 1]: All [Contract 2] Sub Cats 2]: All  
 [Contract 3]: n/a [Sub Cats 3]: All  
 [Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All  
 [MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No 3

RACE	AGE <sup>2</sup>	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	14	0	14	1	0	1	15	0	15
	25-34	139	4	135	20	0	20	159	4	155
	35-44	126	4	122	64	1	63	190	5	185
	45-54	136	3	133	96	0	96	232	3	229
	55-64	146	2	144	76	1	75	222	3	219
	65+	40	1	39	32	0	32	72	1	71
	SubTotals:	602	14	588	289	2	287	891	16	875
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	2	0	2	0	0	0	2	0	2
	25-34	8	0	8	1	0	1	9	0	9
	35-44	5	0	5	1	0	1	6	0	6
	45-54	11	0	11	0	0	0	11	0	11
	55-64	6	0	6	0	0	0	6	0	6
	65+	4	0	4	1	0	1	5	0	5
	SubTotals:	36	0	36	3	0	3	39	0	39
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	5	1	4	0	0	0	5	1	4
	35-44	4	2	2	0	0	0	4	2	2
	45-54	4	2	2	0	0	0	4	2	2
	55-64	1	0	1	0	0	0	1	0	1
	65+	1	0	1	0	0	0	1	0	1
	SubTotals:	15	5	10	0	0	0	15	5	10
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	1	1	0	1	1	0
	45-54	1	0	1	1	1	0	2	1	1
	55-64	1	0	1	1	1	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	2	0	2	3	3	0	5	3	2
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE?	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	2	1	1	0	0	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	<b>SubTotals:</b>		<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>1</b>
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	11	8	3	1	1	0	12	9	3
	25-34	153	110	43	5	3	2	158	113	45
	35-44	143	90	53	21	15	6	164	105	59
	45-54	242	138	104	20	12	8	262	150	112
	55-64	301	120	181	26	13	13	327	133	194
	65+	142	36	106	19	11	8	161	47	114
	<b>SubTotals:</b>		<b>993</b>	<b>502</b>	<b>491</b>	<b>92</b>	<b>55</b>	<b>37</b>	<b>1,085</b>	<b>557</b>
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	0	2	0	0	0	2	0	2
	20-24	27	8	19	2	1	1	29	9	20
	25-34	305	115	190	26	3	23	331	118	213
	35-44	278	96	182	87	17	70	365	113	252
	45-54	395	143	252	117	13	104	512	156	356
	55-64	457	123	334	103	15	88	560	138	422
	65+	187	37	150	52	11	41	239	48	191
	<b>SubTotals:</b>		<b>1,651</b>	<b>522</b>	<b>1,129</b>	<b>387</b>	<b>60</b>	<b>327</b>	<b>2,038</b>	<b>582</b>

**Clients Served This Period**

Unduplicated clients:	2038
Client visits: <sup>3</sup>	11631
Spanish speaking (primary language at home) clients served:	200
Deaf/hard of hearing clients served:	9
Blind/sight impaired clients served:	8
Homeless clients served:	124
Transgender M to F clients served:	22
Transgender F to M clients served:	2
Clients served this period who live w/in Harris County:	1835
Clients served this period who live outside Harris County:	203
Active substance abuse clients served:	2
Active psychiatric illness clients served:	12

**Methods of Exposure (not mutually exclusive)**

Perinatal Transmission	14
Hemophilia Coagulation	2
Transfusion	13
Heterosexual Contact	441
MSM (not IDU)	935
IV Drug Use (not MSM)	32
MSM IDU	2
Multiple Exposure Categories	50
Other risk	572
<b>Multi-Race Breakdown</b>	
ASN,WHT	2
BLK,NTV	3
BLK,NTV,WHT	2
BLK,WHT	7
NTV,WHT	1

FOOTNOTES

<sup>1</sup> Visit = time spent per client per agency per service per day

<sup>2</sup> Age as of client max service date

<sup>3</sup> If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2021; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/20.

[4] Contracts, Subeats, Service Performer, Grants, MAI ignored for SURTypes (Bus Voucher, Ride Share, Ending The Epidemic)

**HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA  
SERVICE UTILIZATION REPORT**

[Agency] Grant]: All [Service]: ALL [Service Performer]: 0  
 Services performed between 3/1/22 and 6/30/22 | Type Encounter  
 [Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE  
 [Contract 1]: All [Contract 2]: All [Contract 3]: n/a [Sub Cats 3]: All  
 [Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All  
 [MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No

RACE	AGE <sup>2</sup>	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	5	0	5	1	0	1	6	0	6
	25-34	59	2	57	14	0	14	73	2	71
	35-44	68	4	64	35	1	34	103	5	98
	45-54	73	0	73	50	0	50	123	0	123
	55-64	105	0	105	49	0	49	154	0	154
	65+	32	0	32	24	0	24	56	0	56
	SubTotals:	343	6	337	173	1	172	516	7	509
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	0	0	0	1	0	1
	25-34	8	0	8	0	0	0	8	0	8
	35-44	3	0	3	1	0	1	4	0	4
	45-54	6	0	6	1	0	1	7	0	7
	55-64	5	0	5	0	0	0	5	0	5
	65+	3	0	3	1	0	1	4	0	4
	SubTotals:	26	0	26	3	0	3	29	0	29
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	1	0	1	0	1	2	1	1
	35-44	3	1	2	0	0	0	3	1	2
	45-54	4	1	3	0	0	0	4	1	3
	55-64	0	0	0	0	0	0	0	0	0
	65+	1	0	1	0	0	0	1	0	1
	SubTotals:	9	3	6	1	0	1	10	3	7
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	1	1	0	2	1	1
	55-64	1	0	1	1	1	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	2	0	2	2	2	0	4	2	2
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0



		BIRTH GENDER								
RACE	AGE <sup>2</sup>	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	2	1	1	0	0	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	2	1	1	0	0	0	2	1	1
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	4	3	1	0	0	0	4	3	1
	25-34	72	52	20	1	0	1	73	52	21
	35-44	83	55	28	10	9	1	93	64	29
	45-54	146	74	72	15	9	6	161	83	78
	55-64	186	81	105	19	7	12	205	88	117
	65+	120	30	90	16	10	6	136	40	96
	SubTotals:	611	295	316	61	35	26	672	330	342
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	10	3	7	1	0	1	11	3	8
	25-34	140	55	85	16	0	16	156	55	101
	35-44	157	60	97	46	10	36	203	70	133
	45-54	230	75	155	67	10	57	297	85	212
	55-64	299	82	217	69	8	61	368	90	278
	65+	156	30	126	41	10	31	197	40	157
	SubTotals:	993	305	688	240	38	202	1,233	343	890

Clients Served This Period

Unduplicated clients:	1233
Client visits: <sup>3</sup>	4482
Spanish speaking (primary language at home) clients served:	117
Deaf/hard of hearing clients served:	5
Blind/sight impaired clients served:	4
Homeless clients served:	68
Transgender M to F clients served:	22
Transgender F to M clients served:	1
Clients served this period who live w/in Harris County:	1116
Clients served this period who live outside Harris County:	117
Active substance abuse clients served:	0
Active psychiatric illness clients served:	12

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	7
Hemophilia Coagulation	1
Transfusion	7
Heterosexual Contact	260
MSM (not IDU)	555
IV Drug Use (not MSM)	17
MSM IDU	3
Multiple Exposure Categories	28
Other risk	357
<u>Multi-Race Breakdown</u>	
ASN,WHT	1
BLK,NTV	1
BLK,WHT	6
HWN,WHT	1
NTV,WHT	1

FOOTNOTES

<sup>1</sup> Visit = time spent per client per agency per service per day

<sup>2</sup> Age as of client max service date

<sup>3</sup> If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2022; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/21.

[4] Contracts, Subcats, Service Performer, Grants. MAI ignored for SURTypes (Bus Voucher, Ride Share, Ending The Epidemic)

## DRAFT THAT INCLUDES 2012 SUGGESTED CHANGES

**Houston Area HIV Services Ryan White Planning Council  
2223 West Loop South, Suite 240, Houston, Texas 77027  
713 572-3724 telephone; 713 572-3740 fax**

### LETTER OF AGREEMENT

Parties to the Letter of Agreement:

1. Harris County Judge – The “Chief Elected Official” (CEO)
2. Houston Eligible Metropolitan Area (EMA) Ryan White Part A Planning Council – The “Planning Council” (RWPC)
3. Houston EMA Office of Support for the Ryan White ~~Part A~~ Planning Council
4. Texas Department of State Health Services (TDSHS) - Part B ~~Grantee~~ Recipient
5. Houston Regional HIV/AIDS Resource Group, Inc. - Houston HIV Service Delivery Area (HSDA) Part B Administrative Agency
6. Harris County Public Health ~~Services~~, Ryan White Grant Administration Section (HCPHS/RWGA) - Houston EMA Part A Administrative Agency

### **PURPOSE**

This Letter of Agreement is created to facilitate cooperative and collaborative working relationships between and among the Ryan White Part B Administrative Agency (AA) and the Ryan White Part A Planning Council, its affiliated AA and the Planning Council staff. The Health Resources and Services Administration (HRSA), a division of the United States Department of Health and Human Services, encourages stakeholders to draft a Letter of Agreement (LOA) to better define responsibilities for the Houston Eligible Metropolitan Area (EMA) and the Houston Health Services Delivery Area (HSDA) designated by the Texas Department of State Health Services (TDSHS). The Houston EMA is designated by HRSA to receive Ryan White Program Part A funds to provide services to People Living with HIV/AIDS (PLWH/A). The Houston EMA is a six-county area in southeast Texas that consists of Chambers, Fort Bend, Harris, Liberty, Montgomery and Waller counties. The Houston HSDA consists of these same six counties and four others – Austin, Colorado, Walker and Wharton.

This document is not intended to restate all HRSA and TDSHS rules, but rather to clarify entity roles and outline procedures that will foster productive interaction and efficient communication between and among the six stakeholders.

This LOA is a dynamic tool to help the principle stakeholders avert conflict and foster collaborative relationships and decision-making processes. The underlying foundation of the agreement is the principle of mutual respect. Mutual respect is created through open communication, active listening, seeking understanding, and acknowledging our mutual goals. This document is built upon the understanding that the six entities are equal stakeholders in the Ryan White process with the mutual goal of helping individuals and families living with HIV/AIDS obtain the highest quality and most appropriate Ryan White Program eligible services.

## **HRSA DEFINED ROLES AND DUTIES**

The following is taken from the 2002 2013 HRSA Title I (Part A) manual and the Title I (Part A) Planning Council Primer and describes the role and duties of the:

### **Chief Elected Official (CEO or Grantee for Part A):**

The CEO is the person who officially receives the Part A Ryan White Program funds. In the Houston Eligible Metropolitan Area (EMA), the CEO is the County Judge, making the Judge ultimately responsible for administering all aspects of the Part A funds. Duties include: ensuring that all legal requirements are met, appointing all members of the Planning Council and selecting the Harris County Public Health Services (HCPHS) to be the Administrative Agency (or Recipient grantee) for the Part A funding.

### **Houston Ryan White Part A Planning Council**

This entity is a group of volunteers appointed by the CEO whose purpose is to plan for and oversee the delivery of services to persons with HIV in the defined EMA/HSDA. Duties include: setting up planning body operations; setting priorities; allocating resources to those priorities; and assessing the administrative mechanism which means reviewing how long the grantee takes to pay providers, reviewing whether the funds are used to pay only for services that were identified as priorities by the planning council and whether all the funds are spent. The Council also works with the Administrative Agencies to assess need, develop a comprehensive plan, coordinate with other Ryan White Program programs and services, and reallocate funds. The Council reports to the CEO.

### **Planning Council Office of Support:**

This entity provides administrative support to the Council. Duties include: coordinating and staffing all Council processes; interfacing with HRSA, the CEO's Office and other County Offices regarding Council business; and assisting Council members to stay in compliance with federal and county rules and regulations as well as Council bylaws, policies and procedures. The Manager of the Office of Support reports to the Planning Council and the CEO.

### **Ryan White Part A Administrative Agency (CEO's Agent, also called the Part A grantee):**

This entity carries out the day-to-day administrative activities required to implement and administer services in the defined EMA according to the plan set forth by the Planning Council. Duties include: procuring services for people living with HIV or AIDS (PLWH/A) consistent with Planning Council priorities and allocations, including all aspects of the RFP, review, award and contracting process with service providers: establishing intergovernmental agreements; ensuring services to women, infants, children, and youth with HIV/AIDS disease; ensuring that Ryan White Program Part A funds are used to fill gaps; ensuring delivery of quality services; preparing and submitting Part A applications; assuring all services are in compliance with HRSA rules and regulations; limiting grantee administrative costs; limiting contractor administrative costs; monitoring contracts; advising the Council on HRSA mandates; and working with the Council to assess need, develop a comprehensive plan, coordinate with other Ryan White Program grantees and service providers programs and services, and reallocate funds.

### **Texas Department of State Health Services (TDSHS)**

This entity is the Ryan White Program Part B and State Services (SS) Grantee for the state of Texas. The Part B grantee is the entity that officially receives the Part B funds. In Texas, TDSHS

is ultimately responsible for administering all aspects of Part B and SS funds. Duties include: ensuring that all legal requirements are met, selecting and contracting with Part B/SS AAs, providing oversight, monitoring and technical assistance to AAs in the planning and implementation of Part B/SS funds.

### **Houston Regional HIV/AIDS Resource Group, Inc.**

This entity is contracted by TDSHS to carry out the day-to-day administrative activities required to implement and administer services in the Part B and State Services (SS) HIV/AIDS Administrative Service Area (HASA) according to the comprehensive plan. Duties include: procuring services for PLWH/A consistent with the local priorities and allocation as approved by TDSHS, including all aspects of the RFP, review, award and contracting process with service providers: establishing intergovernmental agreements; ensuring services to women, infants, children, and youth with HIV/AIDS disease; **(ADD): ensuring services to rural residents with HIV/AIDS disease residing in the HSDA**; ensuring that Ryan White Program funds are used to fill gaps; ensuring delivery of quality services; preparing and submitting Part B applications to the State; assuring all services are in compliance with HRSA rules and regulations; limiting grantee administrative costs; limiting contractor administrative costs; monitoring contracts; and assessing need, developing a comprehensive plan, coordinating with other Ryan White Program grantees and services, and reallocating funds.

### **DEFINED RESPONSIBILITIES IN THE HOUSTON EMA/HSDA**

In areas where there is shared responsibility between the Part A Planning Council, Part A & B/SS AAs, and the Office of Council Support, it is agreed that, in the Houston EMA/HSDA, the entities named above will have primary responsibility for initiating and completing the following:

Houston Ryan White Planning Council and Part A and B/SS Administrative Agents agree to:

- Collaborate in developing the Part A and B/SS Standards of Care.
- Collaborate in determining the Part A/Part B/SS Outcome Measures.
- The Part B/SS AA, TDSHS, and Part A AA will develop procedures to ensure that Part A, Part B & State Services client level data is entered into the **CHANGE: ARIES Take Charge Texas (TCT)** system whether through direct input or import.

**Houston Ryan White Planning Council and Part B/SS Administrative Agency (The Resource Group) agree to:**

- Collaborate to provide guidance and leadership in the development and implementation of a timeline for all required Part B/SS AA and Council work products that is consistent with published deadlines.
- Collaborate on planning and completion of multi-year and/or recurring processes such as needs assessment and comprehensive planning in order that the Council is appropriately informed of its deadlines and expected work products.
- Collaborate on a Needs Assessment process to determine the size and demographics of the population of individuals with HIV/AIDS disease in the Houston EMA/HSDA, and through this process jointly determine the needs of such populations in the defined geographic area.
- Collaborate on the production of, and updates to, the Comprehensive Needs Assessment for the defined EMA/HSDA.

- The Part B/SS AA and the Part A Planning Council will collaborate to develop a single list of service priorities for the Houston HSDA.

**Houston Ryan White Planning Council agrees to:**

- Indicate to the Part A and Part B/SS AAs, through the service definitions and the standards of care, how the services are to be configured.
- Develop recommendations for Part B and State Services allocations for the EMA/HSDA. (Recommended priorities and allocations and reallocations for the EMA/HSDA may not be changed by the Part B/SS Administrative Agency and must be presented to TDSHS for approval.)
- Develop recommendations for the reallocation of Part B and State Services funds.
- **ADD: When the Part A AA is required to be assessed**, assess the Part B/SS AA administrative mechanism, which means reviewing how long the AA takes to pay providers, reviewing whether the funds are used to pay only for services that were identified as priorities by the planning council and whether all the funds are spent. (Per the County Judge's Office: Distribute copies of the final assessment to DSHS, the Part B/SS AA and the Chair of the Board of Directors for the Houston AA for RW Part B and State Services.) This will be done annually in January.
- Solicit input from the Part B/SS AA in the development of the Houston EMA/HSDA HIV/AIDS Resource Guide, commonly known as The Blue Book.

**Part B/State Services Administrative Agency agrees to:**

- Provide accurate, timely, aggregate service category and other information needed or requested for the different Council processes such as the *How to Best Meet the Need*, priority setting, annual allocations, reallocations and other processes.
- Coordinate and staff the Part B/SS Standard of Care and Outcome Measures Work Groups in order to ensure appropriate interface with the Quality Management Program and because Standards of Care must also reflect all HRSA Ryan White and TDSHS programmatic and fiscal guidelines and more.
- Within thirty days of receiving a notice of grant award for Part B or State Services funding, inform the Office of Support in writing of the award amount and date of notice.
- At a minimum, inform the Office of Support after the initial grant awards are distributed and within 45 days after the end of the second quarter of any unobligated funds available for reallocation.
- Notify all Part B/SS agencies when the Priority and Allocations Committee is preparing to allocate or reallocate funds. **ADD: Copy the Houston Ryan White Planning Council on the notice.**
- Within 30 days of announcing the availability of funds, provide the Council with de-identified service category increased funding requests so that the Council can review and make recommendations for reallocating these funds.
- Inform the Office of Support within thirty days of any allocation changes made under the Houston RWPC-approved "10% rule". The 10% rule allows the administrative agency to shift funds between Service Categories without prior Council recommendation so long as the funds shifted are no more than 10% of the current approved TDSHS allocation for either service category affected by the change.
- In the final quarter of the Ryan White Part B and State Services grant years, after implementing the year end Council-approved reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, the Part B/SS AA may reallocate

any remaining unspent funds as necessary to ensure no funds are returned to the Texas Department of State Health Services (TDSHS). If funds are to be moved from the Houston HSDA, the Part B/SS AA will notify the Office of Support no later than when the information is submitted to the TDSHS. The Office of Support will notify the members of the Priority and Allocations Committee upon receipt and the Steering Committee and Council at their next scheduled meetings.

- Annually in November of each year, contact the principal Stakeholders (i.e., RWPC, RWPC Office of Support, CEO, Administrative Agency and TDSHS) in this LOA to see if any of the Stakeholders wish to review and/or revise the document. This annual process will provide an opportunity for Stakeholders to ensure the LOA will continue to be responsive to the needs and responsibilities of all concerned.

**Distributing Information to the Council, its Committees and Work Groups:** Information will be delivered to the Manager of the Office of Support for distribution to the Council, its Committees and workgroups. The Manager will determine the appropriate process to be used to disseminate the information. When providing information, please keep the following in mind:

- 1.) Requests requiring Council or committee approval must be submitted in writing eight days before the date of the meeting.
- 2.) If the information does not require approval, submission of the information eight days before the date of the meeting is preferred.
- 3.) Once a workgroup or committee has created a recommendation in response to the request, the chair of the Committee, workgroup or designee will be responsible for moving the request forward and speaking on behalf of the request.

Signed By:

\_\_\_\_\_  
Harris County Judge ~~Ed Emmett~~ Lina Hidalgo

\_\_\_\_\_  
Date

\_\_\_\_\_  
Chair, Houston Ryan White Part A Planning Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
Office of Support for the Houston Ryan White Planning Council

\_\_\_\_\_  
Date

\_\_\_\_\_  
TDSHS, Texas Part B and State Services Grantee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Houston Regional HIV/AIDS Resource Group, Inc.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Harris County Public Health RWGA Section

\_\_\_\_\_  
Date

**2022 QUARTERLY REPORT**  
**PRIORITY AND ALLOCATIONS COMMITTEE**  
(Submitted July 2022)

**Status of Committee Goals and Responsibilities (\* means mandated by HRSA):**

1. Conduct training to familiarize committee members with decision-making tools.  
**Status:**
  
2. Review the final quarter allocations made by the administrative agents.  
**Status:**
  
3. \*Improve the processes for and strengthen accountability in the FY 2023 priority-setting, allocations and subcategory allocations processes for Ryan White Parts A and B and State Services funding.  
**Status:**
  
4. When applicable, plan for specialty dollars like Minority AIDS Initiative (MAI) and special populations such as Women, Infants, Children and Youth (WICY) throughout the priority setting and allocation processes.  
**Status:**
  
5. \*Determine the FY 2023 priorities, allocations and subcategory allocations for Ryan White Parts A and B and State Services funding.  
**Status:**
  
6. \*Review the FY 2022 priorities as needed.  
**Status:**
  
7. \*Review the FY 2022 allocations as needed.  
**Status:**
  
8. Evaluate the processes used.  
**Status:**
  
9. Annually, review the status of Committee activities identified in the current Comprehensive Plan.  
**Status:**

**Status of Tasks on the Timeline:**

\_\_\_\_\_  
Committee Chairperson

\_\_\_\_\_  
Date