

Houston Area HIV Services Ryan White Planning Council
Office of Support
1310 Prairie Street, Houston, Texas 77002
832 927-7926 telephone; <http://rwpchouston.org>

Memorandum

To: Members, Priority and Allocations Committee:
Bobby Cruz, Co-Chair Josh Mica
Peta-gay Ledbetter, Co-Chair Paul Richards
Allen Murray Bruce Turner
Roxane May Megan Rowe
Ronnie Galley

Copy: Crystal R. Starr Sha'Terra Johnson
Diane Beck Carin Martin
Mackenzie Hudson Rodney Goodie
Glenn Urbach Ann Robison
Mauricia Chatman Johnetta Evans-Thomas
Tiffany Shepherd

From: Tori Williams

Date: Friday, August 18, 2023

Re: Meeting Announcements

Please note that you have an important meeting of the Priority and Allocations Committee to discuss a change in policy suggested by the Ryan White Part A Administrative Agency. Enclosed you will find a Memo dated 08/08/23 and an FYI item from The Resource Group. Meeting details are as follows:

Priority and Allocations Committee Meeting
12 noon, Thursday, August 24, 2023

Click the following link to join the Zoom meeting:
https://us02web.zoom.us/j/89374713843?pwd=UDBqbitGUk14d081eDRUSCtBdGltdz09
Meeting ID: 893 7471 3843 Passcode: 339238
Or call: 346 248 7799
In person option (must rsvp)
Bering Church, 1440 Harold St., Houston, Texas 77027
Please enter the building from the parking lot behind the building

Please let Rod know if you will or will not be in attendance. We appreciate your valuable time and look forward to seeing you next week!

Houston Area HIV Services Ryan White Planning Council

Priority & Allocations Committee Meeting

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AGENDA

* = to be sent at a later date

- I. Call to Order Peta-gay Ledbetter and Bobby Cruz, Co-Chairs
 - A. Moment of Reflection
 - B. Adoption of the Agenda

- II. Public Comment

(NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. **When signing in, guests are not required to provide their correct or complete names.** All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing your self, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to a member of the staff who would be happy to read the comments on behalf of the individual at this point in the meeting.)

- III. Request to Adjust the 10% Reallocation Rule at Mid-Year Glenn Urbach

- IV. Ryan White Part B/State Services-Rebate Update Sha'Terra Johnson

- V. New Business
 - A. Probably no committee meeting in September

- VI. Announcements

- VII. Adjourn

** MAI = Minority AIDS Initiative

DATE: 08/08/2023
TO: RWPC Priorities & Allocations Committee
FR: Glenn Urbach, Ryan White Grant Administration Program Manager
RE: Adjusting the 10% Reallocation Rule at Mid-Year

Currently, RWGA is allowed to move up to 10% of unobligated funds from one service category to another. In the final quarter of the grant year, RWGA is allowed to reallocate more than 10% of RWPC-approved service category allocations to ensure the Houston EMA/HSDA has less than 5% unspent Formula funds and no unspent Supplemental funds.

RWGA requests for RWPC consideration and approval to allow RWGA to shift funds more than the 10% reallocation rule to coincide with when agencies are permitted to submit their back billing requests in August. Agencies may submit back billing requests in August and February.

The justifications for this request are as follows:

1. It would allow for a more accurate accounting of true service category expenditures, which categories need more or less funds, and better inform the Council of client needs, especially at its mid-year reallocation determinations.
2. Allow RWGA to forecast year-to-date expenditures more precisely and inform the Council of such spending more accurately. Better forecasting is essential as it relates to over 5% of unspent Formula funds penalty, which, if reached, jeopardizes future supplemental funding.
3. Allow agencies to better allocate funds to services where more funds are needed and where the true costs of providing services reside.
4. Reduce the large bills RWGA receives in February from agencies that delay final payment and the close of the grant year.
 1. Delays in final payments become more significant beginning in FY24. Administrative Agents will only have 90 days to submit their Federal Financial Reports to HRSA instead of 180 days.

RWGA is undoubtedly respectful and appreciates RWPC's legislative role in prioritizing and allocating RW/A and MAI funds. As an internal control, we recommend receiving formal RWPC approval before shifting service category funds over and above 10% at mid-year.

Respectfully submitted,

Glenn Urbach, Program Manager
HCPH/RWGA
(713) 439-6034
glenn.urbach@phs.hctx.net

The Houston Regional HIV/AIDS Resource Group, Inc.



Memorandum

To: Ryan White Planning Council

From: Tiffany Shepherd, MPH *TS*

CC: ShaTerra Johnson, LMSW

TOPIC: RWB/State-Rebate Update

Effective April 1, 2023, DSHS has eliminated State-Rebate funding. State-Rebate will be consolidated with DSHS State Services. TRG issued a gap contract 4/1/23-8/31/23 to utilize the 5-months of remaining DSHS State-Rebate funding. Effective September 1, all services supported by State-Rebate will be funded through DSHS State Services. Service categories being added to State Services include Medical Transportation-Targeted, Food Bank-Targeted, ADAP/Referral for Healthcare, EFA/Compassionate Care, and Health Insurance Assistance.

- ADAP Referral for Healthcare- These funds are earmarked for the THMP/ADAP process. This project is a DSHS targeted project and therefore will not be a component of the P&A process.
- EFA/Compassionate Care- These funds are earmarked for the DSHS project to increase access to patient assistance programs. This funding will not be a component of the P&A process.
- MT-targeted/FB-targeted- these funds are targeted to the HOPWA Post-Incarceration Project. Eligible clients must participate in the TRG HOPWA program.

Houston HSDA State Services Allocation (estimate): \$3,018,057 (restricted \$893,123)

Contract Effective Date: 09/01/2023