

Houston Area HIV Services Ryan White Planning Council
Office of Support
2223 West Loop South, Suite 240, Houston, Texas 77027
832 927-7926 telephone; 713 572-3740 fax
www.rwpchouston.org

MEMORANDUM

To: Members, Houston Ryan White Planning Council

Copy: Lt. Jonathan Fenner, HRSA - email
Shelley Lucas, Texas Department of State Health Services (DSHS) - email
Carin Martin, Ryan White Grant Administration
Heather Keizman, Ryan White Grant Administration
Yvette Garvin, The Resource Group
Sha'Terra Johnson-Fairley, The Resource Group
Amber Harbolt, Ryan White Office of Support
Diane Beck, Ryan White Office of Support
Ann Robison, the Montrose Center - email

From: Tori Williams, Director, Ryan White Office of Support

Date: Monday, July 27, 2020

Re: Meeting Announcement

Please note the following meeting information:

Ryan White Planning Council Meeting
12 noon, Thursday, August 6, 2020

Meeting Location: Online or via phone

Click on the following link to join the Zoom meeting:

<https://us02web.zoom.us/j/499715637>

Meeting ID: 499 715 637

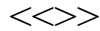
No passcode needed

Or, use the following telephone number: 346 248-7799

Meeting ID: 499 715 637

Please contact Rod Avila to RSVP, even if you cannot attend. She can be reached at 832 927-7926. Or, by responding to one of her email reminders.

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with and/or affected by HIV are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system.

The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

AGENDA

12 noon, August 6, 2020

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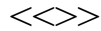
- I. Call to Order
- A. Welcome and Moment of Reflection
- B. Adoption of the Agenda
- C. Approval of the Minutes
- June 11, 2020
 - July 9, 2020
- D. Training: Goodwill-HOPWA Project Good Hope
- Tana Pradia, Chair,
Ryan White Planning Council
- Anthony Williams,
Employment Specialist,
Goodwill Industries of Houston
- II. Public Comments and Announcements
- (NOTE: If you wish to speak during the Public Comment portion of the meeting, please sign up on the clipboard at the front of the room. No one is required to give his or her name or HIV status. All meetings are audio taped by the Office of Support for use in creating the meeting minutes. The audiotape and the minutes are public record. If you state your name or HIV status it will be on public record. If you would like your health status known, but do not wish to state your name, you can simply say: "I am a person living with HIV", before stating your opinion. If you represent an organization, please state that you are representing an agency and give the name of the organization. If you work for an organization, but are representing yourself, please state that you are attending as an individual and not as an agency representative. Individuals can also submit written comments to the Council Secretary who would be happy to read the comments on behalf of the individual at this point in the meeting. The Chair of the Council has the authority to limit public comment to 1 minute per person. All information from the public must be provided in this portion of the meeting. Council members please remember that this is a time to hear from the community. It is not a time for dialogue. Council members and staff are asked to refrain from asking questions of the person giving public comment.)
- III. Reports from Committees
- A. Comprehensive HIV Planning Committee
- Item: FY 2021 EIIHA Target Populations
- Recommended Action: FYI: The EIIHA Workgroup met on
- Daphne L. Jones and
Steven Vargas, Co-Chairs

July 16, 2020 to select the FY2021 EIIHA target populations for inclusion in the Ryan White Part A grant application. Please see the attached target populations criteria worksheet and the target populations selection matrix. This information was distributed broadly along with instructions on how to submit public comment. As usual, on July 23, 2020, the Comprehensive HIV Planning Committee provided the final approval on the attached motions from the EIIHA Workgroup so that staff can start working on the Part A/MAI** grant application.

- B. Affected Community Committee
 Item: Training: COVID-19, Safe Sex and Jeopardy
 Recommended Action: FYI: Committee members participated in an educational game called COVID-19, Safe Sex and Jeopardy that was created by Diane Beck from the Office of Support. There was some stiff competition but Johnny Deal and Cecilia Oshingbade tied for first place. All who played won a surgical mask and those who tied for first place will also receive a cloth mask, courtesy of Tana Pradia. Many thanks to Tana and Rodney for “test piloting” the game several weeks ago.
 Veronica Ardoin and
 Rodney Mills, Co-Chairs
- C. Quality Improvement Committee
 No report
 Denis Kelly and
 Pete Rodriguez, Co-Chairs
- D. Priority and Allocations Committee
 Item: Reports from Administrative Agent – Part A/MAI**
 Recommended Action: FYI: See the attached reports from Part A/Minority AIDS Initiative funding:
 • FY20 Procurement – Part A & MAI**, dated 07/16/20
 Item: July 2020 Reallocations: Ryan White Part A & MAI** Funds
 Recommended Action: **Motion:** Approve the attached July 2020 reallocation of Ryan White Part A and Minority AIDS Initiative funds.
 Bobby Cruz and
 Allen Murray, Co-Chairs
- E. Operations Committee
 Item: Youth Group
 Recommended Action: FYI: The Committee hosted a Zoom meeting with the Youth Group. The presenter was Chad Brandt, a Clinical Psychologist with a specialty in anxiety.
 Ronnie Galley and
 Carol Suazo, Co-Chairs
- Item: FY 2020 Council Support Budget
 Recommended Action: **Motion:** Give the Director of the Office of Support the authority to implement parts or all of the attached plan of possible revisions to the FY 2020 Council Support Budget as we get closer to the end of the fiscal year and spending is clearer.
- Item: 2020 Council Attendance
 Recommended Action: FYI: See the attached chart which summarizes Council attendance in 2020.

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|-------|--|--|
| V. | Report from the Office of Support | Tori Williams, Director |
| VI. | Report from Ryan White Grant Administration | Carin Martin, Manager |
| VII. | Report from The Resource Group | S. Johnson-Fairley
Health Planner |
| VIII. | Medical Updates | Shital Patel, MD
Baylor College of Medicine |
| IX. | New Business (30 seconds/report) | |
| | A. Ryan White Part C Urban and Part D | Dawn Jenkins |
| | B. HOPWA | Niquita Moret |
| | C. Community Prevention Group (CPG) | Steven Vargas |
| | D. Update from Task Forces: | |
| | • Sexually Transmitted Infections (STI) | John Poole |
| | • African American | S. Johnson-Fairley |
| | • Latino | Steven Vargas |
| | • Youth | Gloria Sierra |
| | • MSM | John Poole |
| | • Hepatitis C | |
| | • Project PATHH (Protecting our Angels Through Healing Hearts)
formerly Urban AIDS Ministry | Ronnie Galley |
| | E. HIV and Aging Coalition | Skeet Boyle |
| | F. Texas HIV Medication Advisory Committee | Nancy Miertschin |
| | G. Positive Women's Network | Tana Pradia |
| | H. Texas Black Women's Initiative | Sha'Terra Johnson-Fairly |
| | I. Texas HIV Syndicate | Amber Harbolt |
| | J. END HIV Houston | Steven Vargas/Crystal Townsend |
| | K. Texans Living with HIV Network | Tana Pradia |
| IX. | Announcements | |
| X. | Adjournment | |

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all persons living with HIV and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those living with and/or affected by HIV by taking a leadership role in the planning and assessment of HIV resources.

MINUTES

12 noon, Thursday, June 11, 2020
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Tana Pradia, Chair	Pete Rodriguez	Lt. Cmd. Rodrigo Chavez
Allen Murray, Vice Chair	Rashel Richardson	
Crystal Starr, Secretary	Faye Robinson	STAFF PRESENT
Kevin Aloysius	Bruce Turner	<i>Ryan White Grant Administration</i>
Veronica Ardoin	Steven Vargas	Carin Martin
Rosalind Belcher	Andrew Wilson	Heather Keizman
Mauricia E. Chatman		
Enrique Chavez		<i>The Resource Group</i>
Bobby Cruz	MEMBERS ABSENT	Sha'Terra Johnson-Fairley
Ronnie Galley	Tony Crawford, excused	Crystal Townsend
Angela F. Hawkins	Johnny Deal	
Dawn Jenkins	Ahmier Gibson	<i>Office of Support</i>
Denis Kelly	Gregory Hamilton, excused	Tori Williams
Tom Lindstrom	Arlene Johnson	Amber Harbolt
Holly McLean	Daphne L. Jones	Diane Beck
Josh Mica	Mel Joseph, excused	
Rodney Mills	Deondre Moore	
Niquita Moret	John Poole	
Matilda Padilla	Imran Shaikh, excused	
Shital Patel	Gloria Sierra, excused	
Oscar Perez	Carol Suazo	

Call to Order: Tana Pradia, Chair, called the meeting to order at 12:07 p.m.

During the opening remarks, Pradia welcomed Lieutenant Commander Chavez from the PACE program. On a different note, Pradia said that the Council has done a wonderful job hosting robust meetings, making decisions thoughtfully and staying on top of deadlines so that staff can soon begin to prepare the

Ryan White Part A grant application. Although our work with the Youth Group had to be put on hold for two months, the housing staff at AIDS Foundation Houston is now back in the office and allowed the Operations Committee to host a Zoom meeting with their young housing clients. All June Ryan White meetings will be held using Zoom. Pradia thanked all of the How to Best Meet the Need workgroup co-chairs. They put a lot of time and effort into facilitating meetings in April and May. Many of the Co-chairs had never used Zoom before but they jumped in with both feet and did a great job. Pradia also thanked Amber Harbolt who was the safety net for all members. Amber was an amazing teacher, facilitator and cheerleader for those who were nervous. We could not have done the How To Best Meet the Need process without significant help from all of the staff, but Amber gets the award this year for being indispensable.

Pradia then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Starr, Galley) to adopt the agenda with the following changes: add I.D. Training: Sex in the Time of COVID-19 and under Quality Improvement add the motion about educating staff and clients about housing resources. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Vargas, Murray) to approve the April 9, 2020 minutes. Motion carried.* Abstentions: Moret, Padilla, Turner.

Training: Sex in the Time of COVID-19: Pete Rodriguez, RN gave information about Sex in the Time of COVID-19.

Public Comment and Announcements: Steven Vargas read the attached comments. Denis Kelly said he did not think an agency that can apply for the Emergency Financial Assistance funds should be allowed to vote on the service category. Josh Mica said he was disappointed that Quality Improvement did not vote to approve the addition of Housing to Emergency Financial Assistance - Other because a lot of work was done in the workgroup meetings and we get hurricanes, floods and other disasters nearly every year so he hopes the Quality Improvement Committee will look at this again.

Reports from Committees

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, said that the committee would meet immediately following the Planning Council meeting to review and approve the remaining parts of the 2020 Needs Assessment.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following:
Training: COVID-19 and Living with HIV: Pete Rodriguez, RN, presented the attached PowerPoint presentation on COVID-19 and Living with HIV.

Public Hearing for the FY 2021 How To Best Meet the Need Results: On Thursday, May 14, 2020, the Affected Community Committee recorded the public hearing to announce proposed changes to the FY 2021 Ryan White service definitions. The video is available to watch on YouTube, see the Planning Council's website for the link. Public comments will be accepted until noon on June 2, 2020.

Quality Improvement Committee: Pete Rodriguez, Co-Chair, reported on the following:
Reports from Administrative Agent – Part A/MAI: See the attached reports from the Part A State Services Administrative Agent:

- FY19 Procurement Report – Part A & MAI, dated 04/30/20

- FY19 Service Utilization Report – Part A & MAI, dated 03/02/20

Reports from Administrative Agent – Part B/SS: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2019/20 Procurement Report 4th Qtr. Part B – dated 05/01/20
- FY 2019/20 Service Utilization 4th Qtr. Part B– dated 05/01/20
- FY 2019/20 Procurement Report DSHS SS – dated 05/01/20
- FY 2018/19 Health Insurance Program Report – dated 04/29/20

FY 2021 How To Best Meet the Need Recommendations

Emergency Financial Assistance - Other: **Motion #3:** *it was moved and seconded (Vargas, Mica) to amend the motion for Emergency Financial Assistance – Other by adding “with the understanding that housing may be added at a later date”..* **Motion carried.** Abstention: Kelly.

Motion #4: *Approve the attached service definition for Emergency Financial Assistance – Other with the understanding that housing may be added at a later date. It will be funded with Ryan White, MAI or State Services funding and the FY21 financial eligibility will be at 400% of poverty.* **Motion carried.** Abstentions: Aloysius, Kelly, Starr.

Motion #5: *Approve the attached FY 2021 Service Definitions and Financial Eligibility for Ryan White Part A, Minority AIDS Initiative (MAI), Part B and State Services funded service categories, with the exception of Emergency Financial Assistance – Other, which was processed per the above motion.* **Motion carried.** Abstentions: Aloysius, Kelly.

Targeting for FY 2021 Service Categories: **Motion #6:** *Approve the attached targeting chart.* **Motion carried.**

Motion #7: *Ask the Office of Support to educate people living with HIV and appropriate staff about Houston EMA/HSDA housing resources.* Abstention: Turner.

Assessment of the Ryan White Program Administrative Mechanism: **Motion #8:** *Approve the attached checklist for the 2020 Assessment of the Ryan White Program Administrative Mechanism.* **Motion carried.**

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:
FY 2021 Service Priorities: The Committee made recommendations regarding the FY 2021 service category priorities which will be presented at the July Council meeting.

FY 2020 Proposed Idea Form: **Motion #7:** *Approve page 2 of the FY 2020 Proposed Idea form.* **Motion carried.**

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

Youth Group: The Committee hosted a Zoom meeting with the Youth Group. The presenter was Pete Rodriguez, RN, who spoke about COVID-19 and Living with HIV. Avila also distributed face masks and box lunches to the youth.

FY 2021 How To Best Meet the Need: The Committee will meet this week to make recommendations regarding the 2020-21 Blue Books and the FY 2021 Office of Support Budget. Please contact Tori if you wish to attend the meeting.

Report from Office of Support: Tori Williams, Director, presented the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, presented the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley, Health Planner, presented the attached report.

Medical Updates: Patel said that the University of Missouri is keeping a database on people living with HIV who have COVID-19, it's not a lot of patients, about 100, but they will soon be doing an analysis of the data that they have collected.

Ryan White Part C Urban and Part D: Jenkins said that funds have been allocated to provide services during COVID-19 such as mail pharmacy, video doctor visits and supplemental food cards.

HOPWA: Moret said the City of Houston received about 1.5 million dollars in funding to be used for short term rental assistance to keep people housed during hardships created by COVID-19. She will forward an email with more information to the Office of Support for distribution to the Council.

Updates from Task Forces:

African American: Johnson-Fairley said they will meet virtually next Thursday, contact her for more information.

Latino: Vargas gave an update. Unfortunately, the sound was garbled so the report could not be captured.

Positive Women's Network: Pradia said they will meet virtually next Monday on Hangouts.

Texas Black Women's Initiative: Johnson-Fairley said they will meet virtually next Thursday, contact her for more information.

Texas HIV Syndicate: Harbolt said they met in April.

END HIV Houston: Townsend will forward information to the Office of Support for distribution to the Council.

Announcements: Starr said there would be a Rock the Vote Pride event at Hamburger Mary's.

Adjournment: Motion: *it was moved and seconded (Mica, Starr) to adjourn the meeting at 1:51 p.m.*
Motion Carried.

Respectfully submitted,

Victoria Williams, Director

Date _____

Draft Certified by
Council Chair: _____

Date _____

Final Approval by
Council Chair: _____

Date _____

Council Voting Record for June 11, 2020

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Amendment: HTBMN-EFA Other Carried					Motion #1 Agenda Carried				Motion #2 Minutes Carried				Motion #3 Amendment: HTBMN-EFA Other Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Rashel Richardson		X				X				X		
Crystal Starr, Secretary		X				X					X		Faye Robinson		X				X				X		
Kevin Aloysius		X				X				X			Bruce Turner		X						X			X	
Veronica Ardoin		X				X				X			Steven Vargas		X				X				X		
Rosalind Belcher		X				X					X		Andrew Wilson		X				X				X		
Mauricia E. Chatman		X				X				X															
Enrique Chavez		X				X				X															
Bobby Cruz		X				X					X		MEMBERS ABSENT												
Ronnie Galley		X				X				X			Tony Crawford												
Angela F. Hawkins		X				X				X			Johnny Deal												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Denis Kelly		X				X						X	Gregory Hamilton												
Tom Lindstrom		X				X				X			Arlene Johnson												
Holly McLean		X				X				X			Daphne L. Jones												
Josh Mica		X				X				X			Mel Joseph												
Rodney Mills		X				X				X			Deondre Moore												
Niquita Moret		X						X		X			John Poole												
Matilda Padilla	X							X		X			Imran Shaikh												
Shital Patel		X				X				X			Gloria Sierra												
Oscar Perez		X				X				X			Carol Suazo												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 HTBMN-EFA Other Carried				Motion #5 FY21 HTBMN Recommendations Carried				Motion #6 FY21 HIV Targeting Chart Carried					Motion #4 HTBMN-EFA Other Carried				Motion #5 FY21 HTBMN Recommendations Carried				Motion #6 FY21 HIV Targeting Chart Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Rashel Richardson		X				X				X		
Crystal Starr, Secretary				X		X				X			Faye Robinson		X				X				X		
Kevin Aloysius				X				X		X			Bruce Turner		X				X				X		
Veronica Ardoin		X				X				X			Steven Vargas		X				X				X		
Rosalind Belcher		X				X				X			Andrew Wilson		X				X				X		
Mauricia E. Chatman		X				X				X															
Enrique Chavez		X				X				X															
Bobby Cruz		X				X				X			MEMBERS ABSENT												
Ronnie Galley		X				X				X			Tony Crawford												
Angela F. Hawkins		X				X				X			Johnny Deal												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Denis Kelly				X				X		X			Gregory Hamilton												
Tom Lindstrom		X				X				X			Arlene Johnson												
Holly McLean		X				X				X			Daphne L. Jones												
Josh Mica		X				X				X			Mel Joseph												
Rodney Mills		X				X				X			Deondre Moore												
Niquita Moret		X				X				X			John Poole												
Matilda Padilla		X				X				X			Imran Shaikh												
Shital Patel		X				X				X			Gloria Sierra												
Oscar Perez		X				X				X			Carol Suazo												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 Housing Education Carried				Motion #8 Assessment of the AA Checklist Carried				Motion #9 FY 2020 Proposed Idea Form (pg 2) Carried					Motion #7 Housing Education Carried				Motion #8 Assessment of the AA Checklist Carried				Motion #9 FY 2020 Proposed Idea Form (pg 2) Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Rashel Richardson		X				X				X		
Crystal Starr, Secretary		X				X				X			Faye Robinson		X				X				X		
Kevin Aloysius		X				X				X			Bruce Turner				X		X				X		
Veronica Ardoin		X				X				X			Steven Vargas		X				X				X		
Rosalind Belcher		X				X				X			Andrew Wilson		X				X				X		
Mauricia E. Chatman		X				X				X															
Enrique Chavez		X				X				X															
Bobby Cruz		X				X				X			MEMBERS ABSENT												
Ronnie Galley		X				X				X			Tony Crawford												
Angela F. Hawkins		X				X				X			Johnny Deal												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Denis Kelly		X				X				X			Gregory Hamilton												
Tom Lindstrom		X				X				X			Arlene Johnson												
Holly McLean		X				X				X			Daphne L. Jones												
Josh Mica		X				X				X			Mel Joseph												
Rodney Mills		X				X				X			Deondre Moore												
Niquita Moret		X				X				X			John Poole												
Matilda Padilla		X				X				X			Imran Shaikh												
Shital Patel		X				X				X			Gloria Sierra												
Oscar Perez		X				X				X			Carol Suazo												

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MINUTES

12 noon, Thursday, July 9, 2020
Meeting Location: Zoom teleconference

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Tana Pradia, Chair	Pete Rodriguez	Lt. Cmd. Rodrigo Chavez, PACE
Allen Murray, Vice Chair	Carol Suazo	Commander Luz Rivera, PACE
Crystal Starr, Secretary	Bruce Turner	Jonathan Fenner, HRSA
Kevin Aloysius	Steven Vargas	Shabaura Perryman, Merck
Veronica Ardoin	Andrew Wilson	Peta-gay Ledbetter, Affiliate
Rosalind Belcher		
Mauricia E. Chatman	MEMBERS ABSENT	STAFF PRESENT
Tony Crawford	Enrique Chavez, excused	<i>Ryan White Grant Administration</i>
Bobby Cruz	Johnny Deal	Carin Martin
Angela F. Hawkins	Ronnie Galley	Heather Keizman
Dawn Jenkins	Ahmier Gibson	
Daphne L. Jones	Gregory Hamilton, excused	<i>The Resource Group</i>
Denis Kelly	Arlene Johnson	Sha'Terra Johnson-Fairley
Tom Lindstrom	Deondre Moore	Crystal Townsend
Holly McLean	Matilda Padilla	Haley Malcolm
Josh Mica	Shital Patel, excused	
Rodney Mills	Oscar Perez, excused	<i>Office of Support</i>
Niquita Moret	John Poole	Tori Williams
Rashel Richardson	Imran Shaikh, excused	Amber Harbolt
Faye Robinson	Gloria Sierra, excused	Diane Beck

Call to Order: Tana Pradia, Chair, called the meeting to order at 12:09 p.m.

During the opening remarks, Pradia welcomed Lieutenant Commander Chavez and Commander Rivera from the PACE program as well as our new HRSA Project Officer, Jonathan Fenner. They each expressed thanks for the opportunity to attend the Planning Council meeting. On a different note, Pradia said that once again, our volunteers have done a wonderful job staying on task, using data to make hard decisions, respectfully asking questions and working together to make the best decisions that we can in these very uncertain times. She thanked each of officers and committee co-chairs for their leadership,

adding that they are a great team to work with and she is proud of the Council this year. Zoom records our meetings for us but sometimes the recording is garbled so the staff asked if the Council would be willing to submit all Task Force Reports in writing and do away with the verbal reports. It will take a little more time on the Council's part, but it will help them and it will make Council meetings shorter.

Pradia then called for a Moment of Reflection.

Adoption of the Agenda: Motion #1: *it was moved and seconded (Starr, Belcher) to adopt the agenda. Motion carried.*

Approval of the Minutes: Motion #2: *it was moved and seconded (Mica, Hawkins) to table the approval of the minutes. Motion carried.* Abstention: Kelly.

Training: Priority Setting and Allocations Process: Bobby Cruz, Co-Chair, gave the attached presentation on the Priority Setting and Allocations Process.

Public Comment and Announcements: Shabaura Perryman, HIV Community Liaison for Merck, said that they are still working from home but starting to engage with community partners online. They will be holding live presentations online. The first one is on the Transgender Community, which is scheduled for 10:00 am on July 15, 2020 and last about one hour. If members and guests are interested, please put contact information in the chat box to receive an invitation.

Reports from Committees

Comprehensive HIV Planning Committee: Daphne L. Jones, Co-Chair, reported on the following: 2020 Houston HIV Care Services Needs Assessment: The document was mailed separately to provide more time for reading. **Motion#3:** *Approve the attached, complete 2020 Houston HIV Care Services Needs Assessment. Motion Carried.* Abstention: Turner.

Quarterly Committee Report: Please see the attached Quarterly Committee report.

Affected Community Committee: Rodney Mills, Co-Chair, reported on the following: Training: COVI-19 and Lab Results: Philip Salerno, MT (ASCP), presented the attached PowerPoint presentation on COVID-19 and Lab Results.

Public Hearing for the FY 2021 Priorities and Allocations: On Thursday, June 18, 2020, the Affected Community Committee recorded the public hearing to announce the proposed FY 2021 Ryan White Service Priorities and Allocations. The video is available to watch on YouTube, see the link on the Ryan White website at rwpchouston.org. Public comments were accepted up until noon on June 30, 2020.

Quality Improvement Committee: Denis Kelly, Co-Chair, reported on the following: Reports from Administrative Agent – Part A/MAI*: See the attached reports from the Part A State Services Administrative Agent:

- FY19 Procurement Report – Part A & MAI, dated 06/07/20
- FY19 Service Utilization Report – Part A & MAI, dated 06/11/20
- FY19 Performance Measures Highlights

Reports from Administrative Agent – Part B/SS: See the attached reports from the Part B/State Services Administrative Agent:

- FY 2019/20 Procurement Report Part B – dated 05/21/20
- FY 2019/20 Service Utilization 4th Qtr. Part B– dated 05/01/20
- FY 2019/20 Procurement Report DSHS SS – dated 05/21/20
- FY 2019/20 Health Insurance Program Report – dated 04/29/20

FY 2021 How To Best Meet the Need Recommendations

Emergency Financial Assistance - Other: **Motion #4:** *Add the following text to the FY 2021 Emergency Financial Assistance – Other service definition (see underlined text): Emergency essential living needs include housing, limited to people who are displaced from their home due to acute housing needs, food, telephone, and utilities (i.e. electricity, water, gas and all required fees) for eligible People Living with HIV (PLWH).* **Motion carried.** Abstention: Kelly.

Operations Committee: Ronnie Galley, Co-Chair, reported on the following:

Youth Group: The Committee hosted a Zoom meeting with the Youth Group. The presenters were Diane Beck who hosted a COVID-19 Jeopardy game, complete with prizes, and Sean Barrett, the Nutritionist at Legacy Community Health who provided practical information about nutrition for people living with HIV and other challenging illnesses. Rod Avila distributed face masks, prizes for the JEOPARDY game and box lunches to the youth.

FY 2021 Office of Support Budget: **Motion #5:** *Approve the attached FY 2021 Council Support Budget, which includes a staff increase of 4% in FY 2021. Upon final approval of the staff increase, it becomes effective immediately.* **Motion carried.** Abstentions: Chatman, Crawford.

Priority and Allocations Committee: Bobby Cruz, Co-Chair, reported on the following:

FY 2021 Service Priorities: **Motion #6:** *Approve the attached FY 2021 Service Priorities for Ryan White Parts A and B, MAI* and State Services funding.* **Motion Carried.**

FY 2021 Allocations: Level Funding Scenario – All Funding Streams: **Motion #7:** *Motion 1: Approve the attached FY 2021 Level Funding Scenario for Ryan White Parts A and B, MAI* and State Services funds. See attached chart for details.* **Motion Carried.** Abstention: Kelly.

FY 2021 Allocations: MAI* Increase/Decrease Funding Scenarios: **Motion #8:** *Motion 2: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White MAI* funds.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly, Lindstrom.

FY 2021 Allocations: Part A Increase/Decrease Funding Scenarios: **Motion #9:** *Motion 3: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White Part A funds.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly, Lindstrom.

FY 2021 Allocations: Part B & SS** Increase/Decrease Funding Scenarios: **Motion #10:** *Motion 4: Approve the attached FY 2021 Increase & Decrease Funding Scenarios for Ryan White Part B and State Services funding.* **Motion Carried.** Abstentions: Aloysius, Jenkins, Kelly.

Report from Office of Support: Tori Williams, Director, presented the attached report.

Report from Ryan White Grant Administration: Carin Martin, Manager, presented the attached report.

Report from The Resource Group: Sha'Terra Johnson-Fairley, Health Planner, presented the attached report. She introduced their new Regional ADAP/Eligibility Liaison Haley Malcolm.

Updates from Task Forces:

CPG: CPG did not meet in June. Traditionally, the CPG does not meet in June in order to encourage and not hinder efforts highlighting National HIV Testing Day on June 27, 2020.

Latino: Vargas submitted the attached report.

Announcements: Harbolt said that the Comprehensive HIV Planning Committee is not meeting after the Council today. They will meet at 3:00 p.m. on July 23, 2020 to review the EIIHA*** Workgroup's recommendations. The EIIHA Workgroup will meet at 2:00 p.m. on July 16, 2020.

Adjournment: Motion: *it was moved and seconded (Mica, Hawkins) to adjourn the meeting at 1:42 p.m.* **Motion Carried.**

Respectfully submitted,

	Date	
Victoria Williams, Director		

Draft Certified by	Date	
Council Chair: _____		_____

Final Approval by	Date	
Council Chair: _____		_____

* MAI = Minority AIDS Initiative funding
** SS = State Services funding
***EIIHA = Early Identification of Individuals with HIV and AIDS

Council Voting Record for July 9, 2020

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #1 Agenda Carried				Motion #2 Table the Minutes Carried				Motion #3 2020 Needs Assessment Carried					Motion #1 Agenda Carried				Motion #2 Table the Minutes Carried				Motion #3 2020 Needs Assessment Carried			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X		
Crystal Starr, Secretary		X				X				X			Bruce Turner		X				X						X
Kevin Aloysius		X				X				X			Steven Vargas		X				X				X		
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X		
Rosalind Belcher		X				X				X															
Mauricia E. Chatman		X				X				X			MEMBERS ABSENT												
Tony Crawford		X				X				X			Enrique Chavez												
Bobby Cruz		X				X				X			Johnny Deal												
Angela F. Hawkins		X				X				X			Ronnie Galley												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Daphne L. Jones		X				X				X			Gregory Hamilton												
Denis Kelly		X						X		X			Arlene Johnson												
Tom Lindstrom		X				X				X			Deondre Moore												
Holly McLean		X				X				X			Matilda Padilla												
Josh Mica		X				X				X			Shital Patel												
Rodney Mills		X				X				X			Oscar Perez												
Niquita Moret		X				X				X			John Poole												
Rashel Richardson		X				X				X			Imran Shaikh												
Faye Robinson		X				X				X			Gloria Sierra												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #4 Add housing to EFA-Other Carried				Motion #5 FY 2021 OS budget Carried				Motion #6 FY 2021 Priorities Carried					Motion #4 Add housing to EFA-Other Carried				Motion #5 FY 2021 OS budget Carried				Motion #6 FY 2021 Priorities Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Tana Pradia, Chair				C				C				C	Pete Rodriguez			X			X				X		
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X		
Crystal Starr, Secretary		X				X				X			Bruce Turner			X			X				X		
Kevin Aloysius			X			X				X			Steven Vargas		X				X				X		
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X		
Rosalind Belcher		X				X				X															
Mauricia E. Chatman		X						X		X			MEMBERS ABSENT												
Tony Crawford		X						X		X			Enrique Chavez												
Bobby Cruz		X				X				X			Johnny Deal												
Angela F. Hawkins		X				X				X			Ronnie Galley												
Dawn Jenkins		X				X				X			Ahmier Gibson												
Daphne L. Jones		X				X				X			Gregory Hamilton												
Denis Kelly				X		X				X			Arlene Johnson												
Tom Lindstrom		X				X				X			Deondre Moore												
Holly McLean		X				X				X			Matilda Padilla												
Josh Mica		X				X				X			Shital Patel												
Rodney Mills		X				X				X			Oscar Perez												
Niquita Moret		X				X				X			John Poole												
Rashel Richardson		X				X				X			Imran Shaikh												
Faye Robinson		X				X				X			Gloria Sierra												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #7 FY 2021 Level Funding Scenario Carried				Motion #8 FY 2021 MAI Incr/Decr Funding Scenario Carried				Motion #9 FY 2021 Part A Incr/Decr Funding Scenario Carried					Motion #7 FY 2021 Level Funding Scenario Carried				Motion #8 FY 2021 MAI Incr/Decr Funding Scenario Carried				Motion #9 FY 2021 Part A Incr/Decr Funding Scenario Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Tana Pradia, Chair				C				C				C	Pete Rodriguez		X				X				X		
Allen Murray, Vice Chair		X				X				X			Carol Suazo		X				X				X		
Crystal Starr, Secretary		X				X				X			Bruce Turner		X				X				X		
Kevin Aloysius		X				X						X	Steven Vargas		X				X				X		
Veronica Ardoin		X				X				X			Andrew Wilson		X				X				X		
Rosalind Belcher		X				X				X															
Mauricia E. Chatman		X				X				X			MEMBERS ABSENT												
Tony Crawford		X				X				X			Enrique Chavez												
Bobby Cruz		X				X				X			Johnny Deal												
Angela F. Hawkins		X				X				X			Ronnie Galley												
Dawn Jenkins		X				X						X	Ahmier Gibson												
Daphne L. Jones		X				X				X			Gregory Hamilton												
Denis Kelly				X		X						X	Arlene Johnson												
Tom Lindstrom		X				X						X	Deondre Moore												
Holly McLean		X				X				X			Matilda Padilla												
Josh Mica		X				X				X			Shital Patel												
Rodney Mills		X				X				X			Oscar Perez												
Niquita Moret		X				X				X			John Poole												
Rashel Richardson		X				X				X			Imran Shaikh												
Faye Robinson		X				X				X			Gloria Sierra												

Council Voting Record - continued

C = Chair of the meeting ja = Just arrived lm = Left the meeting lr = Left the room VP = Via phone	Motion #10 FY 2021 Pt B/SS Increase/Decrease Funding Scenario Carried					Motion #10 FY 2021 Pt B/SS Increase/Decrease Funding Scenario Carried			
	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN
MEMBERS					MEMBERS				
Tana Pradia, Chair				C	Pete Rodriguez		X		
Allen Murray, Vice Chair		X			Carol Suazo		X		
Crystal Starr, Secretary		X			Bruce Turner		X		
Kevin Aloysius				X	Steven Vargas		X		
Veronica Ardoin		X			Andrew Wilson		X		
Rosalind Belcher		X							
Mauricia E. Chatman		X			MEMBERS ABSENT				
Tony Crawford		X			Enrique Chavez				
Bobby Cruz		X			Johnny Deal				
Angela F. Hawkins		X			Ronnie Galley				
Dawn Jenkins				X	Ahmier Gibson				
Daphne L. Jones		X			Gregory Hamilton				
Denis Kelly				X	Arlene Johnson				
Tom Lindstrom		X			Deondre Moore				
Holly McLean		X			Matilda Padilla				
Josh Mica		X			Shital Patel				
Rodney Mills		X			Oscar Perez				
Niquita Moret		X			John Poole				
Rashel Richardson		X			Imran Shaikh				
Faye Robinson		X			Gloria Sierra				

Comprehensive HIV Planning Committee Report

EIIHA Workgroup Motions

FY 2021 EIIHA Populations — 07/16/2020

The EIIHA Workgroup met on July 16, 2020. Participants included representatives from prevention and care, community members, and consumers. The Workgroup reviewed the FY 2021 guidance from HRSA, adopted selection criteria, and selected the FY 2021 populations.

Item: FY 2021 EIIHA Plan Populations

Recommended Action: **FYI: (Committee provided final approval):** Approve the following populations for inclusion in the FY 2021 EIIHA Plan:

1. Black/African Americans
2. Hispanics/Latinx age 25 and over
3. Male-Male Sexual Contact/Men who have Sex with Men (MSM)

Office of Support is to include information on late diagnoses, along with HIV and aging, in the EIIHA section of the HRSA application.

Recommended Action: **FYI: (Committee provided final approval):** Office of Support is to include a statement in the EIIHA section of the HRSA application recognizing that currently available epidemiologic data consistently fail to assess the need for testing, referral, and linkage in vulnerable populations such as among those who are transgender, intersex, homeless, those released from incarceration, adolescents ages 13 to 17, and young adults ages 18 to 24.

The Comprehensive HIV Planning Committee will meet on Thursday, July 23, 2020 at 3:00 p.m., online via Zoom, to review and approve the FY 2021 EIIHA Plan populations.

Zoom Meeting ID 810 3571 1790

Link to Zoom Meeting: <https://us02web.zoom.us/j/81035711790>

All are welcome to provide public comment at the July 23rd Comprehensive HIV Planning Committee Zoom meeting at 3:00 p.m. Those unable to attend are encouraged to provide input via phone, email or fax to Amber Harbolt no later than Wednesday, July 22, 2020 at 5:00 p.m. Those submitting input via email or fax are encouraged to call to confirm receipt.

Input can be submitted via:

Phone: (832) 927-7926
Email: amber.harbolt@cjo.hctx.net
Fax: (713) 572-3740

Thank you very much, and we look forward to receiving your input!

Amber Harbolt, Health Planner
Ryan White Planning Council
Office of Support

Early Identification of Individuals with HIV/AIDS (EIIHA) Planning Process and Requirements

Purpose of the EIIHA Strategy:

The purpose of this section is to describe the data and information associated with ensuring that individuals who are unaware of their HIV status are identified, informed of their status, referred to supportive services, and linked to medical care if HIV positive. The goals of the EIIHA initiative are to present a strategy for:

- 1) identifying individuals with HIV who do not know their HIV status;*
- 2) making such individuals aware of such status and enabling such individuals to use the health and support services; and*
- 3) reducing barriers to routine testing and disparities in access and services among affected subpopulations and historically underserved communities. (HRSA-21-055)*

Role of EIIHA Workgroup:

To review existing epidemiologic and other data and suggest three (3) distinct populations for inclusion in the EIIHA section of the HRSA grant application.

Considerations:

- **Additional populations may be selected, but three (3) distinct populations must be selected for inclusion in the EIIHA section of the HRSA grant application.**
- Selection of target populations must be data-driven and pertinent to the goals of the strategy. Sufficient data must exist for each selected population to allow staff to discuss why each target population was chosen and how data support that decision.
- Traditionally, the Council has allowed the Comprehensive HIV Planning Committee to have final approval of the three (3) populations to be included in the EIIHA section of the HRSA grant application, pending distribution to Planning Council members for review and input.

Timeline for the EIIHA Planning Process:

July 2020						
Sun	Mon	Tue	Wed	Thur	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 2 p.m. – EIIHA Workgroup identifies selection criteria and selects FY 2021 EIIHA target populations Office of Support distributes FY 2021 EIIHA target populations to Planning Council members for input	17	18
19	20	21	22 5 p.m. – All Council input on FY2021 EIIHA target populations is due to Office of Support	23 3 p.m. - Comprehensive HIV Planning Committee reviews Planning Council input and approves FY 2021 EIIHA target populations.	24	25
26	27	28	29	30	31	

Fiscal Year 2021
Early Identification of Individuals with HIV/AIDS (EIIHA)
Target Populations Criteria Worksheet

Type of Data	Possible Criterion	Definition	Suggested Thresholds	Selected
Epidemiological	1. HIV diagnosis rate*	Number of new diagnoses of HIV disease within the population after accounting for population size (per 100,000)	Rate > EMA rate	✓
	2. HIV prevalence rate	Number of HIV diagnosed people within the population after accounting for population size (per 100,000)	Rate > EMA rate	
	3. Unaware estimates*	Number of people in each population group estimated to be HIV+ and unaware of their status using the CDC estimate (17.3%)	Comprises largest # of status-unaware within demographic category	✓
Care Continuum	4. Linked proportion*	Percent of population that was linked to HIV medical care within 3 months** of diagnosis	% < EMA %	✓
	5. Unmet need/out of care proportion*	Percent of diagnosed persons in the population with <u>no</u> evidence of HIV medical care in the previous 12 months per HRSA definition	% > EMA %	✓
Planning	6. Special populations*	Population is designated as a “special population” in the Comprehensive HIV Plan	Yes/No	✓
	7. FY20 EIIHA Target Group*	Population was included in the FY20 EIIHA Matrix as a Target Group	Yes/No	✓
Other	8. Late diagnosis*	Percent of persons within each group who are diagnosed with HIV stage 3 within 3 months of initial HIV diagnosis	% > EMA %	✓

*Criteria used in selection of FY 2020 EIIHA target populations

**Linkage within 1 month not available by population

Notes	1. HIV Diagnosis Rate	2. Undiagnosed Estimate	3. Linked Proportion	4. Unmet Need / Out of Care Proportion	5. Special Populations	6. FY20 EIIHA Target Group	7. Late Diagnosis
Definition of selection criterion	Number of new diagnoses of HIV within a population while accounting for population size (rate is the number of new HIV cases per 100,000 population)	Number of people in each population group estimated to be living with HIV and unaware of their status using the CDC estimate (19.0%)	Percent of newly diagnosed individuals linked to HIV medical care within 3 months of diagnosis	Percent of diagnosed people living with HIV with no evidence of HIV medical care in the previous 12 months per HRSA definition	Population is designated as a "special population" in the Comprehensive HIV Plan	Population was included in the FY20 EIIHA Matrix	Percent of persons within each group who are diagnosed with HIV stage 3 within 3 months of HIV diagnosis. **Denominator is new diagnoses ONLY.**
Threshold for prioritization	Rate > EMA rate	Comprises largest # of status-unaware within demographic category	% < EMA %	% > EMA %	Yes/No	Yes/No	% > EMA %
Data source	DSHS, New diagnoses 2018. Released 8/8/19	DSHS, HIV Undiagnosed 2018. Released 8/9/19	DSHS, Linkage to care 2018. Released 8/9/19	DSHS, Unmet need 2018. Released 8/9/19	2017 Comprehensive Plan Special Populations	FY19 Houston EMA EIIHA Target Populations, approved by the Comprehensive HIV Planning Committee on 7/30/18	DSHS, Late Diagnosis by population 2017. Released 8/7/19
Explanations and additional background	Population data are not available for risk groups; therefore, it is not possible to calculate rate by risk	Estimates have been extrapolated using a national approximation of status unaware. No local estimates are available.	Linked proportion not available for risk category Adult other	---	--	Target Groups for FY20 EIIHA Plan were: • African Americans • Hispanics/Latinos age 25 and over • Men who have Sex with Men (MSM)	Late diagnosis proportion not available for age range 0-1; risk category Adult Other There were no late diagnoses observed among age range 2 – 12.

Fiscal Year 2021
Early Identification of Individuals with HIV/AIDS (EIIHA)
Target Populations Selection Matrix

DRAFT – ALL CRITERIA

 = meets criteria

	1. HIV Diagnosis Rate	2. Undiagnosed Estimate	3. Linked Proportion	4. Unmet Need / Out of Care Proportion	5. Special Populations	6. FY20 EIIHA Target Group	7. Late Diagnosis	Total # Criteria
Houston EMA	21.6	6,825	79%	25%	--	--	20%	7
Sex								
Male	34.1	5,124	79%	25%	Y	Y	17%	4
Female	9.2	1,701	82%	24%	Y	Y	21%	3
Race/Ethnicity								
White	8.1	1,199	84%	21%	N	N	13%	0
Black / African American	44.4	3,296	75%	26%	Y	Y	16%	6
Hispanic	20.7	1,993	82%	26%	Y	Y	27%	4
Other	6.8	96	92%	25%	N	N	33%	1
Multi-race	--	241	75%	17%	Y	N	12%	2
Age								
0 - 1	--	0	--	--	N	N	--	0
2 - 12	0.2	13	--	15%	N	N	--	0
13 - 24	29.8	275	81%	23%	Y	N	8%	2
25 - 34	51.3	1,405	80%	24%	N	Y	18%	2
35 - 44	27.8	1,585	79%	26%	N	Y	25%	4
45 - 54	23.9	1,782	80%	24%	Y	Y	36%	5
55 - 64	14.2	1,310	77%	23%	Y	Y	31%	4
65+	2.1	456	65%	31%	Y	Y	20%	4
Risk Category								
Male-Male Sexual Contact	d	3,948	79%	24%	Y	Y	20%	3
PWID	d	530	77%	28%	Y	N	26%	4
MSM/PWID	d	280	75%	24%	Y	N	21%	3
Sex with Female/Sex with Male	d	1,985	81%	25%	Y	N	21%	2
Perinatal	d	80	--	30%	N	N	--	1
Adult other risk	d	4	--	35%	N	N	--	1

Priority and Allocations Committee Report

Ryan White Reallocations as of 07-23-20: Ryan White Part A and MAI* Funding

A - Part A Funds Available for Reallocation: \$680,000 M - MAI* Funds Available for Reallocation: \$106,554				
Control Number	Service Category	Amount Requested	Recommended Reallocations	Justification
RYAN WHITE PART A FUNDS				
1	Primary Medical Care – Community-based targeted to African American, Hispanic and White	\$485,000	\$288,425	#1 service priority. These services compliment EHE activities. The request will help new and existing patients. \$203,425 for procedures and \$85,000 for Service Linkage.
2	Medical Nutrition Therapy	\$50,000	\$40,000	The cost of supplements has increased & they have become scarce. Increase capacity so that need from COVID-19 economic downturn can be met.
3	Primary Medical Care - Vision	\$155,000	\$25,000	Seeing an increase in new clients. Funds will make it possible to see new patients within one week and maintain existing client appointments.
4	Primary Medical Care – Community-based targeted to African American, Hispanic and White	\$346,000	\$276,575 – Pt. A \$47,979 – MAI \$324,554 - Total	#1 service priority. These services compliment EHE activities. Also, addresses the increasing need for same day appointments. Fund with Part A dollars: Psych - \$39,000; Service Linkage - \$32,000; and MD/PHEX - \$205,575 for a total of \$276,575. Also receiving \$48,425 in MAI funds. See below.
5	Clinical Case Management	\$25,000	\$25,000	This will support new patients being scheduled for an appointment within one week.
6	Primary Medical Care – targeted to rural	\$25,000	\$25,000	#1 service priority. These services compliment EHE activities. Funds will make it possible to see new patients within one week and maintain existing client appointments.
	TOTALS	\$1,086,000	\$680,000	
MINORITY AIDS INITIATIVE (MAI)*				
Control Number	Service Category	Amount Requested	Recommended Reallocations	Justification
1	Primary Medical Care & MCM – targeted to AA and H	\$58,575	\$58,575	#1 service priority. Would allow same day appointments. Seeing an average of 25 new client each month.
Part A #4	Physician Extenders	\$48,425*	\$48,425*	To compliment EtE activities. Also, addresses the increasing need for same day appointments.
	TOTALS	\$106,554	\$106,554	One request to Part A (#4) can utilize MAI funds instead of Part A funds.

* This request was made for Part A funds but the provider is able to use MAI funds instead.

Priority	Service Category	Original Allocation <i>RWPC Approved Level Funding Scenario</i>	Award Reconciliation (b)	July Adjustments (carryover)	October Adjustments	Final Quarter Adjustments	Total Allocation	Percent of Grant Award	Amount Procured (a)	Procurement Balance	Original Date Procured	Expended YTD	Percent YTD	Percent Expected YTD
1	Outpatient/Ambulatory Primary Care	9,869,619	200,000	0	0	0	10,069,619	45.14%	9,870,959	198,660		1,132,723	11%	25%
1.a	Primary Care - Public Clinic (a)	3,591,064					3,591,064	16.10%	3,591,064	0	3/1/2020	\$265,645	7%	25%
1.b	Primary Care - CBO Targeted to AA (a) (e) (f)	952,498					952,498	4.27%	952,498	0	3/1/2020	\$231,319	24%	25%
1.c	Primary Care - CBO Targeted to Hispanic (a) (e)	798,473					798,473	3.58%	798,473	0	3/1/2020	\$204,912	26%	25%
1.d	Primary Care - CBO Targeted to White/MSM (a) (e)	1,035,846					1,035,846	4.64%	1,035,846	0	3/1/2020	\$96,924	9%	25%
1.e	Primary Care - CBO Targeted to Rural (a) (e)	1,149,761					1,149,761	5.15%	1,149,761	0	3/1/2020	\$171,603	15%	25%
1.f	Primary Care - Women at Public Clinic (a)	1,874,540					1,874,540	8.40%	1,874,540	0	3/1/2020	\$98,005	5%	25%
1.g	Primary Care - Pediatric (a.1)	15,437					15,437	0.07%	15,437	0	3/1/2020	\$2,400	16%	25%
1.h	Vision	452,000					452,000	2.03%	452,000	0	3/1/2020	\$61,915	14%	25%
1.x	Primary Care Health Outcome Pilot	0	200,000				200,000	0.90%	1,340	198,660	7/14/2020	\$0	0%	25%
2	Medical Case Management	2,185,802	0	0	0	0	2,185,802	9.80%	2,185,802	0		279,162	13%	25%
2.a	Clinical Case Management	488,656					488,656	2.19%	488,656	0	3/1/2020	\$98,762	20%	25%
2.b	Med CM - Public Clinic (a)	427,722					427,722	1.92%	427,722	0	3/1/2020	\$44,237	10%	25%
2.c	Med CM - Targeted to AA (a) (e)	266,070					266,070	1.19%	266,070	0	3/1/2020	\$39,989	15%	25%
2.d	Med CM - Targeted to H/L (a) (e)	266,072					266,072	1.19%	266,072	0	3/1/2020	\$15,943	6%	25%
2.e	Med CM - Targeted to W/MSM (a) (e)	52,247					52,247	0.23%	52,247	0	3/1/2020	\$15,874	30%	25%
2.f	Med CM - Targeted to Rural (a)	273,760					273,760	1.23%	273,760	0	3/1/2020	\$28,523	10%	25%
2.g	Med CM - Women at Public Clinic (a)	125,311					125,311	0.56%	125,311	0	3/1/2020	\$10,395	8%	25%
2.h	Med CM - Targeted to Pedi (a.1)	160,051					160,051	0.72%	160,051	0	3/1/2020	\$0	0%	25%
2.i	Med CM - Targeted to Veterans	80,025					80,025	0.36%	80,025	0	3/1/2020	\$17,013	21%	25%
2.j	Med CM - Targeted to Youth	45,888					45,888	0.21%	45,888	0	3/1/2020	\$8,426	18%	25%
3	Local Pharmacy Assistance Program	3,157,166	0	0	0	0	3,157,166	14.15%	3,157,166	0	3/1/2020	\$200,091	6%	25%
3.a	Local Pharmacy Assistance Program-Public Clinic (a) (e)	610,360					610,360	2.74%	610,360	0	3/1/2020	\$48,363	8%	25%
3.b	Local Pharmacy Assistance Program-Untargeted (a) (e)	2,546,806					2,546,806	11.42%	2,546,806	0	3/1/2020	\$151,728	6%	25%
4	Oral Health	166,404	0	0	0	0	166,404	0.75%	166,404	0	3/1/2020	11,900	7%	25%
4.a	Oral Health - Untargeted (c)	0					0	0.00%	0	0	N/A	\$0	0%	0%
4.b	Oral Health - Targeted to Rural	166,404					166,404	0.75%	166,404	0	3/1/2020	\$11,900	7%	25%
5	Health Insurance (c)	1,339,239	43,898	0	0	0	1,383,137	6.20%	1,383,137	0	3/1/2020	\$189,592	14%	25%
6	Mental Health Services (c)	0					0	0.00%	0	0	NA	\$0	0%	0%
7	Early Intervention Services (c)	0					0	0.00%	0	0	NA	\$0	0%	0%
8	Home and Community-Based Services (c)	0					0	0.00%	0	0	NA	\$0	0%	0%
9	Substance Abuse Services - Outpatient	45,677	0	0	0	0	45,677	0.20%	45,677	0	3/1/2020	\$1,850	0%	25%
10	Medical Nutritional Therapy (supplements)	341,395	0	0	0	0	341,395	1.53%	341,395	0	3/1/2020	\$86,376	25%	25%
11	Hospice Services	0	0	0	0	0	0	0.00%	0	0	NA	\$0	0%	0%
12	Outreach Services	420,000	0				420,000	1.88%	420,000	0	3/1/2020	\$36,258	9%	25%
13	Emergency Financial Assistance	525,000	0	0	0	0	525,000	2.35%	525,000	0	3/1/2020	\$63,032	12%	25%
14	Referral for Health Care and Support Services (c)	0	0	0			0	0.00%	0	0	NA	\$0	0%	0%
15	Non-Medical Case Management	1,381,002	0	0	0	0	1,381,002	6.19%	1,381,002	0		211,923	15%	25%
15.a	Service Linkage targeted to Youth	110,793					110,793	0.50%	110,793	0	3/1/2020	\$14,464	13%	25%
15.b	Service Linkage targeted to Newly-Diagnosed/Not-in-Care	100,000					100,000	0.45%	100,000	0	3/1/2020	\$9,237	9%	25%
15.c	Service Linkage at Public Clinic (a)	427,000					427,000	1.91%	427,000	0	3/1/2020	\$69,934	16%	25%
15.d	Service Linkage embedded in CBO Pcare (a) (e)	743,209					743,209	3.33%	743,209	0	3/1/2020	\$118,288	16%	25%
16	Medical Transportation	424,911	0	0	0	0	424,911	1.90%	424,911	0		58,908	14%	25%
16.a	Medical Transportation services targeted to Urban	252,680					252,680	1.13%	252,680	0	3/1/2020	\$48,542	19%	25%
16.b	Medical Transportation services targeted to Rural	97,185					97,185	0.44%	97,185	0	3/1/2020	\$10,366	11%	25%
16.c	Transportation vouchers (bus passes & gas cards)	75,046					75,046	0.34%	75,046	0	3/1/2020	\$0	0%	0%
17	Linguistic Services (c)	0					0	0.00%	0	0	NA	\$0	0%	0%
85027816	Total Service Dollars	19,856,215	243,898	0	0	0	20,100,113	88.22%	19,901,453	198,660		2,271,815	11%	25%
	Grant Administration	1,795,958	0	0	0	0	1,795,958	8.05%	1,795,958	0	N/A	0	0%	25%

**FY 2020 Ryan White Part A and MAI
Procurement Report**

As of: 7/16/2020

REVISÉD: 7/16/2020

Page 1

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)							
B.	Contract Number (not provided to RWPC)							
C.	Service Category Title (per RFP)		Primary Care/MCM/LPAP		Control No.		1	
D.	Request for Increase under (check one):		Part A: X		or		MAI:	
	Request Period (check one):		April:		August: X		Oct:	
					Final Qtr:			
E.	Amount of additional funding Requested:		\$485,000.00					
F.	Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
	1. Service Linkage		12,500	\$20.00	4250	\$85,000.00		
	2.					\$0.00		
	3.					\$0.00		
	4.					\$0.00		
	5.					\$0.00		
	6.					\$0.00		
	7.					\$0.00		
	8. Diagnostics (list current amount in column a. and requested amount in column c.)		\$98,909.70	N/A	\$400,000.00	\$400,000.00		
	9. Total additional funding (must match E. above):					\$485,000.00		
G.	Number of new/additional clients to be served with requested increase.							
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA. 1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA" 2. Number of clients that have received this service under Part A (or MAI) in FY 2020. a. April Request Period = Not Applicable b. August Request Period = 03/01/20 - 06/30/20 c. October Request Period = 03/01/20 - 09/30/20 d. 4th Qtr. Request Period = 03/01/20 - 11/30/20		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
			2363	49%	17%	34%	81%	19%
			1102	49%	17%	34%	82%	18%

Request for Service Category Increase
Ryan White Part A and MAI

I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information): During the Mar19-Feb20 contract year, the agency fully utilized this contract but was required to leave over \$500,000 in diagnostics and over \$42,000 in SLW in NP.	
1. Length of waiting time (in weeks) for an appointment for a new client:		4	The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for new Ryan White patients.	
2. Length of waiting time (in weeks) for an appointment for a current client:		3	The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for existing Ryan White patients.	
3. Number of clients on a "waiting list" for services (per Part A SOC):		0	The agency does not maintain a waiting list. The agency offers a limited number of same day appointment slots for patients.	
3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):		0	The agency offers a limited number of same day appointment slots for patients.	
J. List all other sources and amounts of funding for similar services currently in place with agency: 1.Diagnostics 2.Service Linkage 3. 4.	a. Funding Source:	b. End Date of Contract:	c. Amount	d. Comment (50 words or less): \$100,595.51 in NP 1,801.74 (\$36,034.80) in NP
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount). This form must be submitted electronically via email by published deadline to Carin Martin: carin.martin@phs.hctx.net				

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA SERVICE UTILIZATION REPORT

[Age] II [Service]: ALL [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: ALL [Sub Cats 1]: ASBPS, PCSLW, MTPSL, BARM, BIOP, BONE, BRONC, CSCAN, COLON, COLPO, CONDY, DMSUP, ECHO, EGD, SIGM, GASTR, GENO, HCRNA, CYST, KSBX, LCPAP, LVRBX, LUMB, LUMP, MAMM, MRI, WAIVR, PHENO, RSPRC ULTRA, SONO, EKG, TRFL, GI [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	12	0	12	0	0	0	12	0	12
	20-24	81	8	73	13	1	12	94	9	85
	25-34	303	6	297	52	4	48	355	10	345
	35-44	175	4	171	97	4	93	272	8	264
	45-54	165	7	158	89	1	88	254	8	246
	55-64	110	1	109	57	0	57	167	1	166
	65+	23	0	23	14	0	14	37	0	37
	SubTotals:	869	26	843	322	10	312	1,191	36	1,155
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	1	0	1	2	0	2
	25-34	11	0	11	0	0	0	11	0	11
	35-44	6	0	6	4	0	4	10	0	10
	45-54	6	0	6	3	0	3	9	0	9
	55-64	1	0	1	0	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	25	0	25	8	0	8	33	0	33
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	2	2	0	0	0	0	2	2	0
	25-34	9	3	6	0	0	0	9	3	6
	35-44	2	0	2	0	0	0	2	0	2
	45-54	3	2	1	0	0	0	3	2	1
	55-64	1	0	1	0	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	17	7	10	0	0	0	17	7	10
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	4	0	4	1	0	1	5	0	5
	35-44	2	1	1	1	1	0	3	2	1
	45-54	4	0	4	0	0	0	4	0	4
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	11	2	9	2	1	1	13	3	10
WHITE	0-12	0	0	0	0	0	0	0	0	0

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
WHITE	13-19	13	11	2	1	1	0	14	12	2
	20-24	56	44	12	3	2	1	59	46	13
	25-34	271	180	91	19	13	6	290	193	97
	35-44	248	173	75	34	27	7	282	200	82
	45-54	237	150	87	31	19	12	268	169	99
	55-64	135	49	86	17	12	5	152	61	91
	65+	38	15	23	6	4	2	44	19	25
	SubTotals:	998	622	376	111	78	33	1,109	700	409
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	25	11	14	1	1	0	26	12	14
	20-24	140	54	86	17	3	14	157	57	100
	25-34	598	189	409	72	17	55	670	206	464
	35-44	433	178	255	136	32	104	569	210	359
	45-54	415	159	256	123	20	103	538	179	359
	55-64	248	51	197	74	12	62	322	63	259
	65+	61	15	46	20	4	16	81	19	62
	SubTotals:	1,920	657	1,263	443	89	354	2,363	746	1,617

Clients Served This Period

Unduplicated clients:	2363
Client visits: ³	6043
Spanish speaking (primary language at home) clients served:	309
Deaf/hard of hearing clients served:	13
Blind/sight impaired clients served:	28
Homeless clients served:	367
Transgender M to F clients served:	58
Transgender F to M clients served:	1
Clients served this period who live w/in Harris County:	2220
Clients served this period who live outside Harris County:	143
Active substance abuse clients served:	10
Active psychiatric illness clients served:	28

Methods of Exposure (not mutually exclusive)

Perinatal/Transmission	26
Hemophilia Coagulation	1
Transfusion	12
Heterosexual Contact	552
MSM (not IDU)	1114
IV Drug Use (not MSM)	40
MSM/IDU	8
Multiple Exposure Categories	60
Other risk	586

Multi-Race Breakdown

ASN,HWN	1
ASN,WHT	3
BLK,NTV	2
BLK,NTV,WHT	2
BLK,WHT	8
NTV,WHT	1

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: ALL [Sub Cats 1]: ASBPS, PCSLW, MTPSL, BARM, BIOP, BONE, BRONC, CSCAN, COLON, COLPO, CONDY, DMSUP, ECHO, EGD, SIGM, GASTR, GENO, HCRNA, CYST, KSBX, LCPAP, LVRBX, LUMB, LUMP, MAMM, MRI, WAIVR, PHENO, RSPRC ULTRA, SONO, EKG, TRFL, GI [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	33	2	31	7	0	7	40	2	38
	25-34	153	6	147	22	2	20	175	8	167
	35-44	69	3	66	35	1	34	104	4	100
	45-54	96	0	96	50	1	49	146	1	145
	55-64	50	1	49	29	0	29	79	1	78
	65+	8	0	8	4	0	4	12	0	12
	SubTotals:	409	12	397	147	4	143	556	16	540
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	2	0	2	0	0	0	2	0	2
	35-44	4	1	3	2	0	2	6	1	5
	45-54	6	0	6	0	0	0	6	0	6
	55-64	2	0	2	0	0	0	2	0	2
	65+	1	0	1	0	0	0	1	0	1
	SubTotals:	15	1	14	2	0	2	17	1	16
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	4	1	3	0	0	0	4	1	3
	35-44	3	0	3	0	0	0	3	0	3
	45-54	2	0	2	0	0	0	2	0	2
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	9	1	8	0	0	0	9	1	8
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	3	1	2	0	0	0	3	1	2
	35-44	2	0	2	0	0	0	2	0	2
	45-54	2	1	1	0	0	0	2	1	1
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	8	3	5	0	0	0	8	3	5
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0	0

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	0	1	1	0
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	2	0	2	2	0	4	4	0
	20-24	16	13	3	4	4	0	20	17	3
	25-34	133	90	43	7	6	1	140	96	44
	35-44	105	71	34	13	13	0	118	84	34
	45-54	114	69	45	8	7	1	122	76	46
	55-64	69	30	39	7	5	2	76	35	41
	65+	26	12	14	5	4	1	31	16	15
	SubTotals:	465	287	178	46	41	5	511	328	183
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	2	0	2	2	0	4	4	0
	20-24	49	15	34	11	4	7	60	19	41
	25-34	295	98	197	29	8	21	324	106	218
	35-44	183	75	108	50	14	36	233	89	144
	45-54	220	70	150	58	8	50	278	78	200
	55-64	123	33	90	36	5	31	159	38	121
	65+	35	12	23	9	4	5	44	16	28
	SubTotals:	907	305	602	195	45	150	1,102	350	752

Clients Served This Period

Unduplicated clients:	1102
Client visits: ³	2283
Spanish speaking (primary language at home) clients served:	145
Deaf/hard of hearing clients served:	11
Blind/sight impaired clients served:	15
Homeless clients served:	169
Transgender M to F clients served:	36
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	1040
Clients served this period who live outside Harris County:	62
Active substance abuse clients served:	5
Active psychiatric illness clients served:	12

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	12
Hemophilia Coagulation	0
Transfusion	9
Heterosexual Contact	253
MSM (not IDU)	534
IV Drug Use (not MSM)	18
MSM/IDU	5
Multiple Exposure Categories	37
Other risk	275
<u>Multi-Race Breakdown</u>	
ASN,HWN	1
ASN,WHT	4
BLK,ASN	1
BLK,NTV	1
BLK,WHT	2

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)							
B.	Contract Number (not provided to RWPC)							
C.	Service Category Title (per RFP)					Nutritional Therapy Services	Control No. 2	
D.	Request for Increase under (check one):		Part A: X	or	MAI:			
	Request Period (check one):		April:	August: X	Oct:	Final Qtr:		
E.	Amount of additional funding Requested:		\$50,000.00					
F.	Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
	1. NUTC		883	\$70.00	94	\$6,580.00		
	2.					\$0.00		
	3.					\$0.00		
	4.					\$0.00		
	5.					\$0.00		
	6.					\$0.00		
	7.					\$0.00		
	8. Disbursements (list current amount in column a. and requested amount in column c.)		\$227,085.00	N/A	\$43,420.00	\$43,420.00		
	9. Total additional funding (must match E. above):					\$50,000.00		
G.	Number of new/additional clients to be served with requested increase.							
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
	1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"		481	41%	22%	37%	79%	21%
	2. Number of clients that have received this service under Part A (or MAI) in FY 2020. a. April Request Period = Not Applicable b. August Request Period = 03/01/20 - 06/30/20 c. October Request Period = 03/01/20 - 09/30/20 d. 4th Qtr. Request Period = 03/01/20 - 11/30/20		356	40%	23%	37%	77%	23%

Request for Service Category Increase
Ryan White Part A and MAI

I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):
1. Length of waiting time (in weeks) for an appointment for a new client:	4	3	The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for new Ryan White patients.
2. Length of waiting time (in weeks) for an appointment for a current client:	3	2	The agency has a large number of Ryan White patients seeking services referenced in this Request for Service Category Increase Form. The agency is requesting funding in order to sufficiently meet the continued demands for existing Ryan White patients.
3. Number of clients on a "waiting list" for services (per Part A SOC): 3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0 0	0 0	The agency does not maintain a waiting list. The agency offers a limited number of same day appointment slots for patients. The agency offers a limited number of same day appointment slots for patients.
J. List all other sources and amounts of funding for similar services currently in place with agency: 1. NUTC 2. NUTSD 3. 4.	a. Funding Source:	b. End Date of Contract:	c. Amount d. Comment (50 words or less): 85 units (\$5,950.00) in NP \$15,838.50 in NP
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount). This form must be submitted electronically via email by published deadline to Carin Martin: carin.martin@phs.hctx.net			

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: ALL [Sub Cats] [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	2	0	2	1	0	1	3	0	3
	25-34	14	0	14	3	1	2	17	1	16
	35-44	27	0	27	12	1	11	39	1	38
	45-54	34	1	33	29	0	29	63	1	62
	55-64	34	0	34	23	1	22	57	1	56
	65+	14	0	14	8	0	8	22	0	22
	SubTotals:	125	1	124	76	3	73	201	4	197
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	3	0	3	0	0	0	3	0	3
	35-44	1	0	1	1	0	1	2	0	2
	45-54	3	0	3	1	0	1	4	0	4
	55-64	0	0	0	1	0	1	1	0	1
	65+	2	0	2	1	0	1	3	0	3
	SubTotals:	9	0	9	4	0	4	13	0	13
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	2	1	1	0	0	0	2	1	1
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	1	0	0	0	0	1	1	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	3	2	1	0	0	0	3	2	1
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	1	0	0	0	0	1	1	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	4	2	2	0	0	0	4	2	2
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	1	0	0	0	0	1	1	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
WHITE	20-24	1	0	1	0	0	0	1	0	1
	25-34	33	24	9	0	0	0	33	24	9
	35-44	38	30	8	2	2	0	40	32	8
	45-54	72	48	24	7	4	3	79	52	27
	55-64	65	27	38	10	7	3	75	34	41
	65+	27	9	18	4	2	2	31	11	20
	SubTotals:	237	139	98	23	15	8	260	154	106
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	1	1	0	0	0	2	1	1
	20-24	3	0	3	1	0	1	4	0	4
	25-34	53	26	27	3	1	2	56	27	29
	35-44	66	30	36	15	3	12	81	33	48
	45-54	111	50	61	37	4	33	148	54	94
	55-64	100	28	72	34	8	26	134	36	98
	65+	43	9	34	13	2	11	56	11	45
	SubTotals:	378	144	234	103	18	85	481	162	319

Clients Served This Period

Unduplicated clients:	481
Client visits: ³	1352
Spanish speaking (primary language at home) clients served:	79
Deaf/hard of hearing clients served:	4
Blind/sight impaired clients served:	6
Homeless clients served:	69
Transgender M to F clients served:	1
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	461
Clients served this period who live outside Harris County:	20
Active substance abuse clients served:	3
Active psychiatric illness clients served:	9

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	1
Hemophilia Coagulation	0
Transfusion	5
Heterosexual Contact	109
MSM (not IDU)	174
IV Drug Use (not MSM)	10
MSM/IDU	2
Multiple Exposure Categories	15
Other risk	156
<u>Multi-Race Breakdown</u>	
ASN,WHT	1
BLK,NTV	1
BLK,WHT	1

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency:] [Contract 1]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: ALL [Sub Cats 1]: 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	0	1	0	0	0	1	0	1
	25-34	9	0	9	2	1	1	11	1	10
	35-44	16	0	16	11	1	10	27	1	26
	45-54	24	2	22	22	0	22	46	2	44
	55-64	27	0	27	16	1	15	43	1	42
	65+	12	0	12	7	0	7	19	0	19
	SubTotals:	89	2	87	58	3	55	147	5	142
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	0	1	1	0	1	2	0	2
	35-44	1	0	1	0	0	0	1	0	1
	45-54	4	0	4	1	0	1	5	0	5
	55-64	0	0	0	1	0	1	1	0	1
	65+	2	0	2	1	0	1	3	0	3
	SubTotals:	8	0	8	4	0	4	12	0	12
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	1	0	0	0	0	1	1	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	0	1	1	0
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	2	1	1	0	0	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	3	1	2	0	0	0	3	1	2
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
WHITE	20-24	0	0	0	0	0	0	0	0	0
	25-34	26	19	7	0	0	0	26	19	7
	35-44	25	18	7	2	2	0	27	20	7
	45-54	50	34	16	4	3	1	54	37	17
	55-64	50	22	28	8	5	3	58	27	31
	65+	23	6	17	5	3	2	28	9	19
	SubTotals:	174	99	75	19	13	6	193	112	81
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0	1
	20-24	1	0	1	0	0	0	1	0	1
	25-34	36	19	17	3	1	2	39	20	19
	35-44	42	18	24	13	3	10	55	21	34
	45-54	79	37	42	27	3	24	106	40	66
	55-64	79	23	56	25	6	19	104	29	75
	65+	37	6	31	13	3	10	50	9	41
	SubTotals:	275	103	172	81	16	65	356	119	237

Clients Served This Period

Unduplicated clients:	356
Client visits: ³	511
Spanish speaking (primary language at home) clients served:	62
Deaf/hard of hearing clients served:	2
Blind/sight impaired clients served:	0
Homeless clients served:	49
Transgender M to F clients served:	1
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	342
Clients served this period who live outside Harris County:	14
Active substance abuse clients served:	0
Active psychiatric illness clients served:	4

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	2
Hemophilia Coagulation	0
Transfusion	2
Heterosexual Contact	92
MSM (not IDU)	125
IV Drug Use (not MSM)	4
MSM/IDU	1
Multiple Exposure Categories	10
Other risk	116

Multi-Race Breakdown

ASN, WHT	1
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FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 6/30/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)					
B.	Contract Number (not provided to RWPC)					
C.	Service Category Title (per RFP)				Control No.	
D.	Request for Increase under (check one):					
	Request Period (check one):					
E.	Amount of additional funding Requested:					
F.	Unit of Service:					
	(list only those units and disbursements where an increase is requested)					
	1. Vision Services	2260	\$100.00	1550	\$155,000.00	
	2.				\$0.00	
	3.				\$0.00	
	4.				\$0.00	
	5.				\$0.00	
	6.				\$0.00	
	7.				\$0.00	
	8. Disbursements (list current amount in column a. and requested amount in column c.)		N/A		\$0.00	
	9. Total additional funding (must match E. above):				\$155,000.00	
G.	Number of new/additional clients to be served with requested increase.					
		600				
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served.					
	De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.					
	1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020)					
	*If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"					
	2. Number of clients that have received this service under Part A (or MAI) in FY 2020.					
	a. April Request Period = Not Applicable	638	56% raw# 357	9% raw# 60	33% raw# 209	71% raw# 451
	b. August Request Period = 03/01/20 - 06/30/20					
	c. October Request Period = 03/01/20 - 09/30/20					
	d. 4th Qtr. Request Period = 03/01/20 - 11/30/20					

Request for Service Category Increase
Ryan White Part A and MAI

I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):
1. Length of waiting time (in weeks) for an appointment for a new client:	2 weeks	0-1 week	We would like to be able to provide new patients services within same week - 1 week of scheduling an appointment. With the steady increase in new patient appointments the appointment times could easily be expanded to greater than two weeks without increased funding. Currently we have \$77,300 in no pay. At the end of the 2019 - 2020 contract year we ended with \$32,300 in no pay for services we could not bill for.
2. Length of waiting time (in weeks) for an appointment for a current client:	1 weeks	0 weeks	We would be able to see existing patients within the same week with funding increase, we would see patients five days a week.
3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	No waiting list at this time as we have been able to continue scheduling all patients for appointments.
3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	No clients unable to access services monthly
J. List all other sources and amounts of funding for similar services currently in place with agency: 1. Vision Contract no pay contract 2. 3. 4.	a. Funding Source: RWGA	b. End Date of Contract: 2/28/21	c. Amount \$77,300.00 d. Comment (50 words or less): Currently this is the dollar amount in the current no pay contract March 2020 - June 2020
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount). This form must be submitted electronically via email by published deadline to Carin Martin: carin.martin@phs.hctx.net			

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agent: All] [Service: ALL] [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1: ALL] [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	2	0	2	0	0	0	2	2
	20-24	41	5	36	3	0	3	44	39
	25-34	191	7	184	47	1	46	238	230
	35-44	135	7	128	86	2	84	221	212
	45-54	91	3	88	75	0	75	166	163
	55-64	53	2	51	54	0	54	107	105
	65+	10	1	9	7	0	7	17	16
	SubTotals:	523	25	498	272	3	269	795	767
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	7	0	7	0	0	0	7	7
	35-44	0	0	0	0	0	0	0	0
	45-54	6	0	6	1	0	1	7	7
	55-64	2	0	2	0	0	0	2	2
	65+	0	0	0	0	0	0	0	0
	SubTotals:	15	0	15	1	0	1	16	16
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	1	1	0	0	0	0	1	0
	25-34	5	2	3	2	0	2	7	5
	35-44	1	1	0	1	0	1	2	1
	45-54	0	0	0	1	1	0	1	0
	55-64	2	1	1	0	0	0	2	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	9	5	4	4	1	3	13	7
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	1	0	1	1	0	1	2	2
	35-44	1	0	1	1	0	1	2	2
	45-54	2	2	0	1	0	1	3	1
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	4	2	2	3	0	3	7	5
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	2	1	1	1	0	1	3	1	2
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	3	1	2	1	0	1	4	1	3
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	24	22	2	3	1	2	27	23	4
	25-34	112	94	18	19	14	5	131	108	23
	35-44	149	125	24	42	30	12	191	155	36
	45-54	108	79	29	38	28	10	146	107	39
	55-64	55	32	23	22	13	9	77	45	32
	65+	8	6	2	5	2	3	13	8	5
	SubTotals:	456	358	98	129	88	41	585	446	139
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	0	2	0	0	0	2	0	2
	20-24	66	28	38	6	1	5	72	29	43
	25-34	316	103	213	69	15	54	385	118	267
	35-44	286	133	153	130	32	98	416	165	251
	45-54	208	84	124	116	29	87	324	113	211
	55-64	114	36	78	77	13	64	191	49	142
	65+	18	7	11	12	2	10	30	9	21
	SubTotals:	1,010	391	619	410	92	318	1,420	483	937

Clients Served This Period

Unduplicated clients:	1420
Client visits: ³	2330
Spanish speaking (primary language at home) clients served:	304
Deaf/hard of hearing clients served:	4
Blind/sight impaired clients served:	2
Homeless clients served:	134
Transgender M to F clients served:	27
Transgender F to M clients served:	1
Clients served this period who live w/in Harris County:	1225
Clients served this period who live outside Harris County:	195
Active substance abuse clients served:	14
Active psychiatric illness clients served:	53

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	9
Hemophilia Coagulation	1
Transfusion	11
Heterosexual Contact	588
MSM (not IDU)	648
IV Drug Use (not MSM)	17
MSM/IDU	0
Multiple Exposure Categories	52
Other risk	188
Multi-Race Breakdown	
ASN,WHIT	2
BLK,NTV	3
BLK,WHIT	6
NTV,WHIT	2

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency] [Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: [Cats 1]: ALL [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No

		BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
RACE	AGE?		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	17	1	16	4	0	4	21	1	20
	25-34	88	3	85	21	0	21	109	3	106
	35-44	59	0	59	34	1	33	93	1	92
	45-54	48	2	46	43	1	42	91	3	88
	55-64	28	1	27	21	1	20	49	2	47
	65+	2	0	2	2	0	2	4	0	4
	SubTotals:	242	7	235	125	3	122	367	10	357
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	0	1	0	0	0	1	0	1
	35-44	1	0	1	0	0	0	1	0	1
	45-54	4	0	4	1	0	1	5	0	5
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	6	0	6	1	0	1	7	0	7
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	1	1	0	0	0	0	1	1	0
	25-34	4	3	1	2	0	2	6	3	3
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	1	1	0	2	1	1
	55-64	1	0	1	0	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	7	4	3	3	1	2	10	5	5
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	11	10	1	1	0	1	12	10	2
	25-34	54	46	8	10	7	3	64	53	11
	35-44	64	51	13	20	15	5	84	66	18
	45-54	43	33	10	15	10	5	58	43	15
	55-64	22	14	8	8	6	2	30	20	10
	65+	2	2	0	4	0	4	6	2	4
	SubTotals:	196	156	40	58	38	20	254	194	60
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
ALL RACES	20-24	29	12	17	5	0	5	34	12	22
	25-34	147	52	95	33	7	26	180	59	121
	35-44	124	51	73	54	16	38	178	67	111
	45-54	96	35	61	60	12	48	156	47	109
	55-64	51	15	36	29	7	22	80	22	58
	65	4	2	2	6	0	6	10	2	8
	SubTotals:	451	167	284	187	42	145	638	209	429

Clients Served This Period

Unduplicated clients: 638
 Client visits: ³ 762
 Spanish speaking (primary language at home) clients served: 121
 Deaf/hard of hearing clients served: 1
 Blind/sight impaired clients served: 0
 Homeless clients served: 51
 Transgender M to F clients served: 11
 Transgender F to M clients served: 0
 Clients served this period who live w/in Harris County: 534
 Clients served this period who live outside Harris County: 104
 Active substance abuse clients served: 1
 Active psychiatric illness clients served: 23

Methods of Exposure (not mutually exclusive)

Perinatal Transmission 1
 Hemophilia Coagulation 0
 Transfusion 5
 Heterosexual Contact 254
 MSM (not IDU) 287
 IV Drug Use (not MSM) 6
 MSM/IDU 1
 Multiple Exposure Categories 17
 Other risk 90
Multi-Race Breakdown
 ASN, WHT 1
 BLK, ASN 1
 BLK, NTV 3
 BLK, WHT 4
 NTV, WHT 1

FOOTNOTES

¹ Visit = time spent per client per agency per service per day

² Age as of 6/30/20

³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

Request for Service Category Increase
Ryan White Part A and MAI

A. Name of Agency (not provided to RWPC)							
B. Contract Number (not provided to RWPC)							
C. Service Category Title (per RFP)		ADULT COMPREHENSIVE PRIMARY CARE TARGETING URBAN				Control No.	4
D. Request for Increase under (check one):		Part A: X	or	MAI:			
Request Period (check one):		April:	August: X	Oct:	Final Qtr:		
E. Amount of additional funding Requested:		\$346,000.00					
F. Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
1. MD/Phys Extenders		3005	\$275.00	1000	\$275,000.00		
2. PSYCH		804	\$130.00	300	\$39,000.00		
3. SLW		11250	\$20.00	1600	\$32,000.00		
4.					\$0.00		
5.					\$0.00		
6.					\$0.00		
7.					\$0.00		
8. Disbursements (list current amount in column a. and requested amount in column c.)			N/A		\$0.00		
9. Total additional funding (must match E. above):						\$346,000.00	
G. Number of new/additional clients to be served with requested increase.		250					
H. Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"		2562	60% raw# 1538	9% raw# 237	28% raw# 717	74% raw# 1896	26% raw# 666
2. Number of clients that have received this service under Part A (or MAI) in FY 2020. a. April Request Period = Not Applicable b. August Request Period = 03/01/20 - 06/30/20 c. October Request Period = 03/01/20 - 09/30/20 d. 4th Qtr. Request Period = 03/01/20 - 11/30/20		1501	57% raw# 863	8% raw# 124	32% raw# 476	75% raw# 1120	25% raw# 381

Request for Service Category Increase
Ryan White Part A and MAI

I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):
1. Length of waiting time (in weeks) for an appointment for a new client:	2 weeks	0-1 week	The need for same day appointments for new patients is consistently increasing. Linkage to care for newly diagnosed is being completed daily, but we still have a limited number of new patient slots for same day appointments. We are seeing a average of 20-25 new patients each month. New patient appt timeframes is currently 2 weeks, but with the steady increase of new patients the timeframe could reach 3 weeks without the increase in funding. Currently we have \$359,133.80 in no pay status. Contract year 2019 - 2020 we had a total of \$286,582.66 in nopay for services we provided yet we could never bill for.
2. Length of waiting time (in weeks) for an appointment for a current client:	1 - 1.5 weeks	0 weeks	We would be able to see existing patients within the same week with funding increase.
3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	No waiting list at this time as we have been able to continue scheduling all patients for appointments.
3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	No clients unable to access services monthly
J. List all other sources and amounts of funding for similar services currently in place with agency: 1. Urban Pcare Contract no pay contract 2. 3. 4.	a. Funding Source: RWGA	b. End Date of Contract: 2/28/21	c. Amount \$359,133.80 d. Comment (50 words or less): Currently this is the dollar amount in the current no pay contract March 2020 - June 2020
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).			

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: [Contract]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: [Contract 2]: ALL [Contract 3]: ALL [Contract 4]: ALL [Contract 5]: ALL

[Contract 3]: 100000337WHIT [Sub Cats 3]: All

[Contract 4]: [Contract 5]: All [Contract 5]: 5: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [PreventionsOnly]: No

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	8	0	8	2	0	2	10	0
	20-24	81	4	77	14	0	14	95	4
	25-34	429	11	418	109	2	107	538	13
	35-44	284	12	272	151	5	146	435	17
	45-54	168	7	161	135	0	135	303	7
	55-64	103	3	100	75	1	74	178	4
	65+	14	1	13	11	0	11	25	1
	SubTotals:	1,087	38	1,049	497	8	489	1,584	46
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	13	0	13	2	0	2	15	0
	35-44	5	0	5	2	0	2	7	0
	45-54	8	0	8	2	0	2	10	0
	55-64	4	0	4	2	0	2	6	0
	65+	1	0	1	1	0	1	2	0
	SubTotals:	31	0	31	9	0	9	40	0
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	2	1	1	0	0	0	2	1
	25-34	11	3	8	3	0	3	14	3
	35-44	3	1	2	1	0	1	4	1
	45-54	4	0	4	3	1	2	7	1
	55-64	3	1	2	0	0	0	3	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	23	6	17	7	1	6	30	7
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	1	0	1	0	0	0	1	0
	35-44	1	0	1	1	0	1	2	0
	45-54	1	1	0	2	1	1	3	2
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	3	1	2	3	1	2	6	2
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	2	1	1	1	0	1	3	1	2
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	3	1	2	1	0	1	4	1	3
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	1	0	0	0	0	1	1	0
	20-24	50	45	5	5	3	2	55	48	7
	25-34	227	184	43	23	18	5	250	202	48
	35-44	230	182	48	50	33	17	280	215	65
	45-54	134	89	45	40	30	10	174	119	55
	55-64	89	46	43	27	17	10	116	63	53
	65+	18	11	7	4	2	2	22	13	9
	SubTotals:	749	558	191	149	103	46	898	661	237
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	9	1	8	2	0	2	11	1	10
	20-24	133	50	83	19	3	16	152	53	99
	25-34	681	198	483	137	20	117	818	218	600
	35-44	523	195	328	205	38	167	728	233	495
	45-54	316	97	219	182	32	150	498	129	369
	55-64	201	51	150	105	18	87	306	69	237
	65+	33	12	21	16	2	14	49	14	35
	SubTotals:	1,896	604	1,292	666	113	553	2,562	717	1,845

Clients Served This Period

Unduplicated clients:	2562
Client visits: ³	13767
Spanish speaking (primary language at home) clients served:	425
Deaf/hard of hearing clients served:	13
Blind/sight impaired clients served:	6
Homeless clients served:	247
Transgender M to F clients served:	48
Transgender F to M clients served:	1
Clients served this period who live w/in Harris County:	2418
Clients served this period who live outside Harris County:	144
Active substance abuse clients served:	24
Active psychiatric illness clients served:	94

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	17
Hemophilia Coagulation	1
Transfusion	16
Heterosexual Contact	1010
MSM (not IDU)	1201
IV Drug Use (not MSM)	33
MSM IDU	1
Multiple Exposure Categories	82
Other risk	336
<u>Multi-Race Breakdown</u>	
ASN, WHT	2
BLK, ASN	2
BLK, NTV	9
BLK, WHT	12
NTV, WHT	5

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency: [Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1] Sub Cats 1]: ALL [Contract 2]

Sub Cats 2]: All

[Contract 3]

[Sub Cats 3]: All

[Contract 4]

Sub Cats 4]: All [Contract 5]

Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	0	1	1	0	1	2	0	2
	20-24	45	4	41	8	0	8	53	4	49
	25-34	237	10	227	55	1	54	292	11	281
	35-44	171	8	163	96	3	93	267	11	256
	45-54	102	7	95	82	1	81	184	8	176
	55-64	44	1	43	39	0	39	83	1	82
	65+	11	1	10	7	0	7	18	1	17
	SubTotals:	611	31	580	288	5	283	899	36	863
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	5	0	5	0	0	0	5	0	5
	35-44	3	0	3	1	0	1	4	0	4
	45-54	5	0	5	0	0	0	5	0	5
	55-64	3	0	3	0	0	0	3	0	3
	65+	1	0	1	0	0	0	1	0	1
	SubTotals:	17	0	17	1	0	1	18	0	18
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	2	1	1	0	0	0	2	1	1
	25-34	5	2	3	3	0	3	8	2	6
	35-44	1	0	1	1	0	1	2	0	2
	45-54	1	0	1	2	1	1	3	1	2
	55-64	2	1	1	0	0	0	2	1	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	11	4	7	6	1	5	17	5	12
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	0	1	0	0	0	1	0	1
	35-44	2	0	2	1	0	1	3	0	3
	45-54	0	0	0	1	0	1	1	0	1
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	3	0	3	2	0	2	5	0	5
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ¹	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	1	0	1	1	0	1	2	0	2
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	2	0	2	1	0	1	3	0	3
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	1	0	1	1	0	2	2	0
	20-24	28	24	4	2	0	2	30	24	6
	25-34	148	115	33	13	12	1	161	127	34
	35-44	158	139	19	29	23	6	187	162	25
	45-54	85	62	23	24	15	9	109	77	32
	55-64	46	28	18	13	8	5	59	36	23
	65+	10	7	3	1	0	1	11	7	4
	SubTotals:	476	376	100	83	59	24	559	435	124
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	1	1	2	1	1	4	2	2
	20-24	75	29	46	10	0	10	85	29	56
	25-34	396	127	269	71	13	58	467	140	327
	35-44	335	147	188	128	26	102	463	173	290
	45-54	194	69	125	109	17	92	303	86	217
	55-64	96	30	66	53	8	45	149	38	111
	65+	22	8	14	8	0	8	30	8	22
	SubTotals:	1,120	411	709	381	65	316	1,501	476	1,025

Clients Served This Period

Unduplicated clients:	1501
Client visits: ³	4230
Spanish speaking (primary language at home) clients served:	296
Deaf/hard of hearing clients served:	3
Blind/sight impaired clients served:	4
Homeless clients served:	123
Transgender M to F clients served:	35
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	1460
Clients served this period who live outside Harris County:	41
Active substance abuse clients served:	15
Active psychiatric illness clients served:	59

Methods of Exposure (not mutually exclusive)

Perinatal/Transmission	10
Hemophilia Coagulation	0
Transfusion	11
Heterosexual Contact	580
MSM (not IDU)	732
IV Drug Use (not MSM)	16
MSM/IDU	3
Multiple Exposure Categories	49
Other risk	183
<u>Multi-Race Breakdown</u>	
ASN.WHT	1
BLK.ASN	1
BLK.NTV	4
BLK.WHT	9
NTV.WHT	2

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 6/30/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)						
B.	Contract Number (not provided to RWPC)						
C.	Service Category Title (per RFP)				Control No. 5		
D.	Request for Increase under (check one):		Part A: X		or MAI:		
	Request Period (check one):		April:		August: X Oct: Final Qtr:		
E.	Amount of additional funding Requested:		\$25,000.00				
F.	Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)	
	1. MD/Phys Extenders		9773.12	\$25.00	1000	\$25,000.00	
	2.					\$0.00	
	3.					\$0.00	
	4.					\$0.00	
	5.					\$0.00	
	6.					\$0.00	
	7.					\$0.00	
	8. Disbursements (list current amount in column a. and requested amount in column c.)			N/A		\$0.00	
	9. Total additional funding (must match E. above):					\$25,000.00	
G.	Number of new/additional clients to be served with requested increase.		35				
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male
	1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"		974	55% raw# 534	7% raw# 66	36% raw# 352	77% raw# 746
	2. Number of clients that have received this service under Part A (or MAI) in FY 2020.						
	a. April Request Period = Not Applicable		396	56% raw# 222	8% raw# 31	35% raw# 138	77% raw# 304
	b. August Request Period = 03/01/20 - 06/30/20						
	c. October Request Period = 03/01/20 - 09/30/20						
	d. 4th Qtr. Request Period = 03/01/20 - 11/30/20						23% raw# 92

Request for Service Category Increase
Ryan White Part A and MAI

I.	Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):
	1. Length of waiting time (in weeks) for an appointment for a new client:	2 weeks	0-1 week	We would like to be able to provide new patients services within 1 week of scheduling an appointment. With the steady increase in new patient appointments the appointment times for CCM appts could easily be expanded to a 3 week appointment time without increased funding.
	2. Length of waiting time (in weeks) for an appointment for a current client:	1 - 1.5 weeks	0 weeks	We would be able to see existing patients within the same week with funding increase, we would see patients five days a week.
	3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	No waiting list at this time as we have been able to continue scheduling all patients for appointments.
	3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	No clients unable to access services monthly
J.	List all other sources and amounts of funding for similar services currently in place with agency:	a. Funding Source:	b. End Date of Contract:	c. Amount
	1. DSHS STATE SERVICES	DSHS	8/31/20	\$77,000.00
	2.			
	3.			
	4.			
K.	Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).			

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency] [Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between: 3/1/19 and 2/29/20¹

[Age Group]: AgeGrn1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: Sub Cats 1]: ALL [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	1	0	1	1	0	1
	20-24	25	3	22	6	0	6	31	3	28
	25-34	153	5	148	38	1	37	191	6	185
	35-44	106	7	99	58	2	56	164	9	155
	45-54	61	4	57	38	0	38	99	4	95
	55-64	39	0	39	23	1	22	62	1	61
	65+	4	0	4	5	0	5	9	0	9
	SubTotals:	388	19	369	169	4	165	557	23	534
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	6	0	6	0	0	0	6	0	6
	35-44	0	0	0	0	0	0	0	0	0
	45-54	3	0	3	0	0	0	3	0	3
	55-64	1	0	1	0	0	0	1	0	1
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	10	0	10	0	0	0	10	0	10
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	6	1	5	2	0	2	8	1	7
	35-44	0	0	0	1	0	1	1	0	1
	45-54	1	0	1	2	1	1	3	1	2
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	8	2	6	5	1	4	13	3	10
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	1	0	1	1	0	1
	45-54	0	0	0	0	0	0	0	0	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	0	0	0	1	0	1	1	0	1
PAC.ISLND/HAWAII	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
PAC.ISLND/HAWAII	20-24	0	0	0	0	0	0	0	0	0
	25-34	1	0	1	0	0	0	1	0	1
	35-44	0	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0	0
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	0	1	0	0	0	1	0	1
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	2	0	0	0	0	2	2	0
	20-24	13	12	1	1	1	0	14	13	1
	25-34	118	106	12	11	9	2	129	115	14
	35-44	104	89	15	21	15	6	125	104	21
	45-54	59	45	14	13	11	2	72	56	16
	55-64	30	20	10	6	4	2	36	24	12
	65+	13	12	1	1	0	1	14	12	2
	SubTotals:	339	286	53	53	40	13	392	326	66
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	2	0	1	0	1	3	2	1
	20-24	38	15	23	7	1	6	45	16	29
	25-34	284	112	172	51	16	41	335	122	213
	35-44	210	96	114	81	17	64	291	113	178
	45-54	124	49	75	53	12	41	177	61	116
	55-64	71	21	50	29	5	24	100	26	74
	65+	17	12	5	6	0	6	23	12	11
	SubTotals:	746	307	439	228	45	183	974	352	622

Clients Served This Period

Unduplicated clients:	974
Client visits: ³	2234
Spanish speaking (primary language at home) clients served:	236
Deaf/hard of hearing clients served:	1
Blind/sight impaired clients served:	0
Homeless clients served:	84
Transgender M to F clients served:	17
Transgender F to M clients served:	0
Clients served this period who live w/in Harris County:	940
Clients served this period who live outside Harris County:	34
Active substance abuse clients served:	14
Active psychiatric illness clients served:	51

Methods of Exposure (not mutually exclusive)

Perinatal Transmission	4
Hemophilia Contagion	0
Transfusion	5
Heterosexual Contact	363
MSM (not IDU)	507
IV Drug Use (not MSM)	6
MSM/IDU	1
Multiple Exposure Categories	37
Other risk	119
Multi-Race Breakdown	
ASN.WHT	1
BLK.ASN	1
BLK.NTV	5
BLK.WHT	4
NTV.WHT	2

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: All [Contract]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: [Sub Cats 1]: ALL [Contract 2]: n/a [Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MA1]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	11	1	10	2	0	2	13	1
	25-34	56	0	56	9	0	9	65	0
	35-44	50	4	46	20	1	19	70	5
	45-54	27	1	26	24	0	24	51	1
	55-64	14	0	14	11	0	11	25	0
	65+	3	0	3	2	0	2	5	0
	SubTotals:	161	6	155	68	1	67	229	7
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	2	0	2	0	0	0	2	0
	45-54	2	0	2	0	0	0	2	0
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	4	0	4	0	0	0	4	0
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0
	55-64	1	1	0	0	0	0	1	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	1	1	0	0	0	0	1	1
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	1	0	1	0	0	0	1	0
	45-54	0	0	0	0	0	0	0	0
	55-64	1	1	0	0	0	0	1	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	2	1	1	0	0	0	2	1
WHITE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
WHITE	20-24	5	4	1	1	0	1	6	4	2
	25-34	34	30	4	6	5	1	40	35	5
	35-44	51	44	7	8	8	0	59	52	7
	45-54	30	22	8	6	4	2	36	26	10
	55-64	12	7	5	3	1	2	15	8	7
	65+	4	4	0	0	0	0	4	4	0
	Sub Totals:	136	111	25	24	18	6	160	129	31
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	16	5	11	3	0	3	19	5	14
	25-34	90	30	60	15	5	10	105	35	70
	35-44	104	48	56	28	9	19	132	57	75
	45-54	59	23	36	30	4	26	89	27	62
	55-64	28	9	19	14	1	13	42	10	32
	65+	7	4	3	2	0	2	9	4	5
	Sub Totals:	304	119	185	92	19	73	396	138	258

Clients Served This Period

Unduplicated clients:

Client visits: ³

Spanish speaking (primary language at home) clients served:

Deaf/hard of hearing clients served:

Blind/sight impaired clients served:

Homeless clients served:

Transgender M to F clients served:

Transgender F to M clients served:

Clients served this period who live w/in Harris County:

Clients served this period who live outside Harris County:

Active substance abuse clients served:

Active psychiatric illness clients served:

Methods of Exposure (not mutually exclusive)

Perinatal Transmission

Hemophilia Coagulation

Transfusion

Heterosexual Contact

MSM (not IDU)

IV Drug Use (not MSM)

MSM/IDU

Multiple Exposure Categories

Other risk

Multi-Race Breakdown

BLK, WHI

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 6/30/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

Request for Service Category Increase
Ryan White Part A and MAI

A.	Name of Agency (not provided to RWPC)						
B.	Contract Number (not provided to RWPC)						
C.	Service Category Title (per RFP)				ADULT COMPREHENSIVE PRIMARY CARE TARGETING RURAL	Control No.	
D.	Request for Increase under (check one): Request Period (check one):		Part A: X April:	or August: X	MAI: Oct:	Final Qtr:	
E.	Amount of additional funding Requested:		\$25,000.00				
F.	Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)	
	1. SLW		4000	\$20.00	1250	\$25,000.00	
	2.					\$0.00	
	3.					\$0.00	
	4.					\$0.00	
	5.					\$0.00	
	6.					\$0.00	
	7.					\$0.00	
	8. Disbursements (list current amount in column a. and requested amount in column c.)		N/A			\$0.00	
	9. Total additional funding (must match E. above):		\$25,000.00				
G.	Number of new/additional clients to be served with requested increase.		30				
H.	Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male
	1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"		1340	51% raw# 690	21% raw# 278	26% raw# 342	73% raw# 980
	2. Number of clients that have received this service under Part A (or MAI) in FY 2020. a. April Request Period = Not Applicable b. August Request Period = 03/01/20 - 06/30/20 c. October Request Period = 03/01/20 - 09/30/20 d. 4th Qtr. Request Period = 03/01/20 - 11/30/20		803	50% raw# 402	20% raw# 162	28% raw# 224	73% raw# 585
							27% raw# 218

Request for Service Category Increase
Ryan White Part A and MAI

I.	Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):	
	1. Length of waiting time (in weeks) for an appointment for a new client:	2 weeks	0-1 week	The need for same day appointments for new patients is consistently increasing. Linkage to care for newly diagnosed is being completed daily, but we still have a limited number of new patient slots for same day appointments. We are seeing a average of 20-25 new patients each month. New patient appt timeframes is currently 2 weeks, but with the steady increase of new patients the timeframe could reach 3 weeks without the increase in funding. Currently we have \$118,343.54 in no pay status.	
	2. Length of waiting time (in weeks) for an appointment for a current client:	1 - 1.5 weeks	0 weeks	We would be able to see existing patients within the same week with funding increase.	
	3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	No waiting list at this time as we have been able to continue scheduling all patients for appointments.	
	3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	No clients unable to access services monthly	
J.	List all other sources and amounts of funding for similar services currently in place with agency: 1. Rural Pcare Contract no pay contract	a. Funding Source: RWGA	b. End Date of Contract: 2/28/21	c. Amount \$118,343.54	d. Comment (50 words or less): Currently this is the dollar amount in the current no pay contract March 2020 - June 2020
	2.				
	3.				
	4.				
K.	Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).				

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agen Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1] 3 [Sub Cats 1]: ALL [Contract 2] Cats 2]: All

[Contract 3] [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	0
	20-24	21	2	19	5	0	5	26	2
	25-34	115	6	109	29	0	29	144	6
	35-44	74	1	73	34	0	34	108	1
	45-54	44	1	43	36	0	36	80	1
	55-64	24	1	23	22	0	22	46	1
	65+	6	1	5	3	0	3	9	1
	SubTotals:	285	12	273	129	0	129	414	12
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	1	0	1	0	0	0	1	0
	35-44	1	0	1	3	0	3	4	0
	45-54	2	0	2	1	0	1	3	0
	55-64	0	0	0	1	0	1	1	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	4	0	4	5	0	5	9	0
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	1	0	1	0	0	0	1	0
	25-34	1	1	0	1	0	1	2	1
	35-44	0	0	0	1	0	1	1	0
	45-54	1	0	1	0	0	0	1	0
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	3	1	2	2	0	2	5	1
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	1	0	1	1	0
	35-44	1	1	0	1	0	1	2	1
	45-54	1	1	0	0	0	0	1	1
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	2	2	0	2	0	2	4	2
WHITE	0-12	0	0	0	0	0	0	0	0
	13-19	2	2	0	0	0	0	2	2

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
WHITE	20-24	17	14	3	0	1		18	14	4
	25-34	87	56	31	7	7		101	63	38
	35-44	72	42	30	22	10		104	64	40
	45-54	71	36	35	19	10		90	45	45
	55-64	38	14	24	12	9		51	18	33
	65+	4	3	1	3	1		5	3	2
	SubTotals:	291	167	124	64	38		371	209	162
ALL RACES	0-12	0	0	0	0	0		0	0	0
	13-19	3	2	1	0	0		3	2	1
	20-24	39	16	23	6	6		45	16	29
	25-34	204	63	141	45	38		249	70	179
	35-44	148	44	104	71	49		219	66	153
	45-54	119	38	81	54	47		175	47	128
	55-64	62	15	47	28	32		98	19	79
	65+	10	4	6	4	4		14	4	10
	SubTotals:	585	182	403	218	176		803	224	579

Clients Served This Period

		Methods of Exposure (not mutually exclusive)	
Unduplicated clients:	803	Perinatal Transmission	4
Client visits: ³	2128	Hemophilia Contamination	1
Spanish speaking (primary language at home) clients served:	102	Transfusion	8
Deaf/hard of hearing clients served:	0	Heterosexual Contact	333
Blind/sight impaired clients served:	0	MSM (not IDU)	380
Homeless clients served:	74	IV Drug Use (not IDU)	11
Transgender M to F clients served:	17	MSM/IDU	1
Transgender F to M clients served:	0	Multiple Exposure Categories	26
Clients served this period who live w/in Harris County:	375	Other risk	85
Clients served this period who live outside Harris County:	428	Multi-Race Breakdown	
Active substance abuse clients served:	6	ASN, WHT	1
Active psychiatric illness clients served:	40	BLK, ASN	1
		BLK, NTV	1
		BLK, WHT	2

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 6/30/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency: All] [Service]: ALL [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]: All [Contract 2]: All [Contract 3]: All [Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	1	0	1	0	0	0	1	1
	20-24	40	3	37	4	0	4	44	41
	25-34	197	7	190	53	0	53	250	243
	35-44	115	5	110	74	0	74	189	184
	45-54	83	2	81	61	0	61	144	142
	55-64	38	2	36	29	0	29	67	65
	65+	8	1	7	7	0	7	15	14
	SubTotals:	482	20	462	228	0	228	710	690
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	3	0	3	0	0	0	3	3
	35-44	0	0	0	3	0	3	3	3
	45-54	6	0	6	1	0	1	7	7
	55-64	2	0	2	1	0	1	3	3
	65+	0	0	0	0	0	0	0	0
	SubTotals:	11	0	11	5	0	5	16	16
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	2	1	1	0	0	0	2	1
	25-34	6	3	3	3	0	3	9	6
	35-44	0	0	0	1	0	1	1	1
	45-54	1	0	1	0	0	0	1	1
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	9	4	5	4	0	4	13	9
NATIVE AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	1	0	1	1	1
	35-44	1	0	1	3	0	3	4	4
	45-54	2	2	0	0	0	0	2	0
	55-64	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	3	2	1	4	0	4	7	5
WHITE	0-12	0	0	0	0	0	0	0	0
	13-19	3	3	0	0	0	0	3	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
WHITE	20-24	27	23	4	2	0	2	29	23	6
	25-34	143	90	53	19	11	8	162	101	61
	35-44	124	70	54	39	25	14	163	95	68
	45-54	108	51	57	33	16	17	141	67	74
	55-64	60	15	45	22	6	16	82	21	61
	65	10	4	6	4	2	2	14	6	8
	SubTotals:	475	256	219	119	60	59	594	316	278
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	4	3	1	0	0	0	4	3	1
	20-24	69	27	42	6	0	6	75	27	48
	25-34	349	100	249	76	11	65	425	111	314
	35-44	240	75	165	120	25	95	360	100	260
	45-54	200	55	145	95	16	79	295	71	224
	55-64	100	17	83	52	6	46	152	23	129
	65	18	5	13	11	2	9	29	7	22
	SubTotals:	980	282	698	360	60	300	1,340	342	998

Clients Served This Period

Unduplicated clients:

1340

Client visits: ³

7832

Spanish speaking (primary language at home) clients served:

155

Deaf/hard of hearing clients served:

1

Blind/sight impaired clients served:

0

Homeless clients served:

131

Transgender M to F clients served:

17

Transgender F to M clients served:

0

Clients served this period who live w/in Harris County:

680

Clients served this period who live outside Harris County:

660

Active substance abuse clients served:

10

Active psychiatric illness clients served:

54

Methods of Exposure (not mutually exclusive)

Perinatal Transmission

8

Hemophilia Coagulation

1

Transfusion

12

Heterosexual Contact

556

MSM (not IDU)

610

IV Drug Use (not MSM)

18

MSM/IDU

1

Multiple Exposure Categories

40

Other risk

164

Multi-Race Breakdown

ASN,WHIT

1

BLK,ASN

1

BLK,NTV

4

BLK,WHIT

6

NTV,WHIT

1

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

FY 2020 RW PART MAI REQUESTS FOR ALLOCATION INCREASE (July 2020)

REVISÉD: 7/16/2020

Request Control Number	FY 20 Priority Rank	HRSA Service Category	Local Service Category or Subcategory	Amount of Request	FY 2019 Final Contract Amount	Expended 2019	Percent Expended	FY 2020 Contract Amount	FY 2020 Expended YTD	FY 2020 Percent YTD	FY 2020 Percent Expected YTD	Is agency currently in compliance with contract conditions and therefore eligible for increase?	Notes Amount approved detail:
1	1b-1.c	Primary Medical Care	Community-based Primary Medical Care and MCM targeted to African American, and Hispanic	\$58,575	\$919,283	\$919,281	100%	\$938,943	\$151,776	16%	25%	Yes	
				\$58,575	\$919,283	\$919,281		\$938,943	\$151,776				
Confirmed Funds Avail. for Reallocation				\$117,000	MAI								
Source of Funds Available for Reallocation:				Explanation:									
FY 2019 Carryover Funds				Unspent MAI funds from FY 19 program year									

Request for Service Category Increase
Ryan White Part A and MAI

A. Name of Agency (not provided to RWPC)							
B. Contract Number (not provided to RWPC)							
C. Service Category Title (per RFP)		ADULT COMPREHENSIVE PRIMARY CARE MAI				Control No. 1	
D. Request for Increase under (check one): Request Period (check one):		Part A: April:	or August: X	MAI: X Oct:	Final Qtr:		
E. Amount of additional funding Requested:		\$58,575.00					
F. Unit of Service: (list only those units and disbursements where an increase is requested)		a. Number of units in current contract:	b. Cost/unit	c. Number of additional units requested:	d. Total: (b x c)		
1. MD/Phys Extenders		3021	\$275.00	213	\$58,575.00		
2.					\$0.00		
3.					\$0.00		
4.					\$0.00		
5.					\$0.00		
6.					\$0.00		
7.					\$0.00		
8. Disbursements (list current amount in column a. and requested amount in column c.)			N/A		\$0.00		
9. Total additional funding (must match E. above):		\$58,575.00					
G. Number of new/additional clients to be served with requested increase.		100					
H. Number of clients served under current contract - Agencies must use the CPCDMS to document numbers served. De-identified CPCDMS-generated reports will be provided to the RWPC by RWGA.		a. Number of clients served per CPCDMS	b. Percent AA (non-Hispanic)	c. Percent White (non-Hispanic)	d. Percent Hispanic (all races)	e. Percent Male	f. Percent Female
1. Number of clients that received this service under Part A (or MAI) in FY 2019.* (March 1, 2019 - February 28, 2020) *If agency was funded for service under Part A (or MAI) in FY 2019 - if not, mark these cells as "NA"		1436	66% raw# 944	0% raw# 0	34% raw# 481	75% raw# 1080	25% raw# 356
2. Number of clients that have received this service under Part A (or MAI) in FY 2020. a. April Request Period = Not Applicable b. August Request Period = 03/01/20 - 06/30/20 c. October Request Period = 03/01/20 - 09/30/20 d. 4th Qtr. Request Period = 03/01/20 - 11/30/20		628	60% raw# 379	0% raw# 0	38% raw# 241	77% raw# 482	23% raw# 146

Request for Service Category Increase
Ryan White Part A and MAI

I. Additional Information Provided by Requesting Agency (subject to audit by RWGA). Answer all questions that are applicable to agency's current situation.	a. Enter Number of Weeks in this column	b. How many Weeks will this be if full amount of request is received?	c. Comments (do not include agency name or identifying information):
1. Length of waiting time (in weeks) for an appointment for a new client:	2 weeks	0-1 week	The need for same day appointments for new patients is consistently increasing. Linkage to care for newly diagnosed is being completed daily, but we still have a limited number of new patient slots for same day appointments. We are seeing a average of 25 new patients each month. New patient appt timeframes is currently 2 weeks, but with the steady increase of new patients the timeframe could reach 3-4 weeks without the increase in funding. Currently we have \$27,500 in no pay status.
2. Length of waiting time (in weeks) for an appointment for a current client:	1 - 1.5 weeks	0 weeks	Will be able to see patients same week with funding increase
3. Number of clients on a "waiting list" for services (per Part A SOC):	0	0	No waiting list at this time as we have been able to continue scheduling all patients for appointments.
3. Number of clients unable to access services monthly (number unable to make an appointment) (per Part A SOC):	0	0	No clients unable to access services monthly
J. List all other sources and amounts of funding for similar services currently in place with agency: 1. MAI Pcare Contract no pay contract	a. Funding Source: RWGA	b. End Date of Contract: 2/28/21	c. Amount \$27,500.00 d. Comment (50 words or less): Currently this is the dollar amount in the current no pay contract March 2020- June 2020
2.			
3.			
4.			
K. Submit the following documentation at the same time as the request (budget narrative and fee-for-service budgets may be hard copy or fax): Revised Budget Narrative (Table I.A.) corresponding to the revised contract total (amount in Item F.9.d. plus current contract amount).			

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: [Grant]: All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/19 and 2/29/20¹

[Age Group]: AgeGrp1 (expanded) [Include/Exclude SubCats]: All

[Contract 1]:

[Sub Cats 1]: ALL [Contract 2]:

[Sub Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MAI]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER								
		MALE			FEMALE			BOTH GENDERS		
			Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	2	0	2	1	0	1	3	0	3
	20-24	53	5	48	8	0	8	61	5	56
	25-34	288	9	279	67	1	66	355	10	345
	35-44	179	11	168	95	4	91	274	15	259
	45-54	109	4	105	76	1	75	185	5	180
	55-64	50	0	50	43	1	42	93	1	92
	65+	6	1	5	4	0	4	10	1	9
	SubTotals:	687	30	657	294	7	287	981	37	944
ASIAN	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0	0
	45-54	1	0	1	0	0	0	1	0	1
	55-64	0	0	0	0	0	0	0	0	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	1	0	1	0	0	0	1	0	1
MULTI-RACE	0-12	0	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0	0
	20-24	2	1	1	0	0	0	2	1	1
	25-34	6	2	4	1	0	1	7	2	5
	35-44	1	0	1	0	0	0	1	0	1
	45-54	2	0	2	2	1	1	4	1	3
	55-64	1	1	0	0	0	0	1	1	0
	65+	0	0	0	0	0	0	0	0	0
	SubTotals:	12	4	8	3	1	2	15	5	10
WHITE	0-12	0	0	0	0	0	0	0	0	0
	13-19	1	1	0	0	0	0	1	1	0
	20-24	30	30	0	1	1	0	31	31	0
	25-34	139	139	0	14	14	0	153	153	0
	35-44	126	126	0	20	20	0	146	146	0
	45-54	56	56	0	20	20	0	76	76	0
	55-64	21	21	0	3	3	0	24	24	0
	65+	7	7	0	1	1	0	8	8	0
	SubTotals:	380	380	0	59	59	0	439	439	0
ALL RACES	0-12	0	0	0	0	0	0	0	0	0
	13-19	3	1	2	1	0	1	4	1	3

		BIRTH GENDER							
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
ALL RACES	20-24	85	36	49	9	1	8	94	57
	25-34	433	150	283	82	15	67	515	350
	35-44	306	137	169	115	24	91	421	260
	45-54	168	60	108	98	22	76	266	184
	55-64	72	22	50	46	4	42	118	92
	65+	13	8	5	5	1	4	18	9
	SubTotals:	1,080	414	666	356	67	289	1,436	955

Clients Served This Period

Unduplicated clients:

1436

Methods of Exposure (not mutually exclusive)

Perinatal Transmission

9

Client visits: ³

3977

Hemophilia Coagulation

0

Spanish speaking (primary language at home) clients served:

294

Transfusion

6

Deaf/hard of hearing clients served:

2

Heterosexual Contact

553

Blind/sight impaired clients served:

1

MSM (not IDU)

719

Homeless clients served:

125

IV Drug Use (not MSM)

8

Transgender M to F clients served:

27

MSM/IDU

0

Transgender F to M clients served:

0

Multiple Exposure Categories

33

Clients served this period who live w/in Harris County:

1411

Other risk

161

Clients served this period who live outside Harris County:

25

Multi-Race Breakdown

Active substance abuse clients served:

12

BLK.ASN

1

Active psychiatric illness clients served:

51

BLK.NTV

6

BLK.WHT

6

NTV.WHT

2

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 2/29/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2019; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/18.

HARRIS COUNTY PUBLIC HEALTH AND ENVIRONMENTAL SERVICES - RWGA

SERVICE UTILIZATION REPORT

[Agency]: antl; All [Service]: ALL [Service Performer]: 0

Services performed between 3/1/20 and 6/30/20¹

[Age Group]: AgeGr01 (expanded) [Include/Exclude SubCats]: INCLUDE

[Contract 1]

Cats 1]: ALL [Contract 2]

Cats 2]: All

[Contract 3]: n/a [Sub Cats 3]: All

[Contract 4]: n/a [Sub Cats 4]: All [Contract 5]: n/a [Sub Cats 5]: All

[MA1]: ALL [ShowDetail]: False [Registration Type]: ALL [NewClientsOnly]: No³

RACE	AGE ²	BIRTH GENDER							
		MALE			FEMALE			BOTH GENDERS	
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp
AFRICAN AMERICAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	1	0	1	1	0
	20-24	28	1	27	2	0	2	30	1
	25-34	101	5	96	26	1	25	127	6
	35-44	93	7	86	33	1	32	126	8
	45-54	40	3	37	36	1	35	76	4
	55-64	18	0	18	19	1	18	37	1
	65+	2	0	2	0	0	0	2	0
	SubTotals:	282	16	266	117	4	113	399	20
ASIAN	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	0	0	0	0	0	0	0	0
	25-34	0	0	0	0	0	0	0	0
	35-44	0	0	0	0	0	0	0	0
	45-54	0	0	0	0	0	0	0	0
	55-64	1	0	1	0	0	0	1	0
	65+	0	0	0	0	0	0	0	0
	SubTotals:	1	0	1	0	0	0	1	0
MULTI-RACE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	1	0	1	0	0	0	1	0
	25-34	4	1	3	1	0	1	5	1
	35-44	1	0	1	1	0	1	2	0
	45-54	0	0	0	0	0	0	0	0
	55-64	1	1	0	0	0	0	1	1
	65+	0	0	0	0	0	0	0	0
	SubTotals:	7	2	5	2	0	2	9	2
WHITE	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	0	0	0	0	0
	20-24	16	16	0	0	0	0	16	16
	25-34	65	65	0	4	4	0	69	69
	35-44	78	78	0	10	10	0	88	88
	45-54	23	23	0	8	8	0	31	31
	55-64	8	8	0	5	5	0	13	13
	65+	2	2	0	0	0	0	2	2
	SubTotals:	192	192	0	27	27	0	219	219
ALL RACES	0-12	0	0	0	0	0	0	0	0
	13-19	0	0	0	1	0	1	1	0

		BIRTH GENDER								
RACE	AGE ²	MALE			FEMALE			BOTH GENDERS		
		Hispanic	Non-Hisp		Hispanic	Non-Hisp		Hispanic	Non-Hisp	
ALL RACES	20-24	45	17	28	2	0	2	47	17	30
	25-34	170	71	99	31	5	26	201	76	125
	35-44	172	85	87	44	11	33	216	96	120
	45-54	63	26	37	44	9	35	107	35	72
	55-64	28	9	19	24	6	18	52	15	37
	65+	4	2	2	0	0	0	4	2	2
	SubTotals:	482	210	272	146	31	115	628	241	387

Clients Served This Period**Methods of Exposure (not mutually exclusive)**

Unduplicated clients:	628	Perinatal/Transmission	2
Client visits: ³	830	Hemophilia Coagulation	0
Spanish speaking (primary language at home) clients served:	154	Transfusion	2
Deaf/hard of hearing clients served:	0	Heterosexual Contact	228
Blind/sight impaired clients served:	0	MSM (not IDU)	341
Homeless clients served:	56	IV Drug Use (not MSM)	4
Transgender M to F clients served:	19	MSM/IDU	0
Transgender F to M clients served:	0	Multiple Exposure Categories	14
Clients served this period who live w/in Harris County:	627	Other risk	59
Clients served this period who live outside Harris County:	1	<u>Multi-Race Breakdown</u>	
Active substance abuse clients served:	5	BLK,ASN	1
Active psychiatric illness clients served:	20	BLK,NTV	4
		BLK,WHIT	4

FOOTNOTES¹ Visit = time spent per client per agency per service per day² Age as of 6/30/20³ If New Client = Yes is selected then clients were only included if they had no encounters (for the service, agency, and grant selected) in the twelve months prior to 3/1/2020; encounters (for the service, agency, and grant selected) may or may not have occurred prior to 03/01/19.

Operations Committee Report

REVISED

**Summary of Proposed Revisions to the
FY 2020 Council Support Budget**

(On 07-14-20 the Operations Committee approved giving the Director permission to implement parts or all of these reallocations as it gets closer to the end of the fiscal year.)

Select Budget Items from the FY 2020 Council Support Budget	FY 2020 Select Budget Items Totals as of 03/01/20	Proposed Changes	Proposed FY 2020 Select Budget Item Totals	Notes
Salaries	258,002	- 5,040	252,962*	FTE changing to 32 hours/week on 09/01/20
Travel – National RW Conference	13,500	- 13,000	500	Conference cancelled
Resource Guide	51,000	- 20,000	31,000	Printing fewer books
Reimbursement RW Volunteers	26,686	- 20,000	6,686	No onsite meetings/no petty cash reimbursements or meals
Project LEAP – English	15,000	- 4,000	11,000**	No onsite meetings/no petty cash reimbursements
Consumer Education	5,000	- 3,000	2,000	Road 2 Success & Youth Group
TOTAL		- 65,040		
Salaries	252,962*	+ 9,000	262,962	4% salary increase for 4 employees pending final approval
Project LEAP – English	11,000**	+ 5,000	16,000	Co-facilitator fee
Project LEAP - Spanish	0	+ 15,000	15,000	Co-facilitator fees
English/Spanish Translation (written)	1,000	+ 6,000	7,000	Translate large documents
Blue Book App & Website	0	+ 25,000	25,000	
Update & Print Mini Blue Books	0	+ 5,000	5,000	For possible use at Harris Co. Jail, high risk homeless community and Outreach Workers
TOTAL		+ 65,000		

Houston Ryan White Planning Council
FY 2020 Council Support Budget
 March 1, 2020 - February 28, 2021
 (Council approved - 06-13-19)

		Subtotal	Total
PERSONNEL			
RWPC Manager (V. Williams)	\$79,446	\$258,002	
(\$6621/mo. X 12 mos. X 100%) Responsible for overall functioning of planning council, supervises all support staff.			
RWPC Health Planner (A. Harbolt)	\$72,820		
(\$6068/mo. X 12 mos. X 100%) Responsible for coordinating Comprehensive Planning and Needs Assessment activities. Analyzing and presenting data.			
RWPC Coordinator (D. Beck)	\$56,611		
(\$4,718/mo x 12 mos. X 100%) Coordinates support activities for the RW Planning Council and committees. Provides routine administrative duties (minutes, scheduling of meetings, mailouts, etc.).			
Assistant Coordinator (R. Avila)	\$49,125		
(\$4094/mo x 12 mos. X 100%) Coordinates support activities for assigned committees. Provides routine administrative duties (minutes, scheduling of meetings, mailouts, etc.)			
FRINGE		\$118,470	
Social Security @ 7.65%	\$19,737		
Health Insurance (4 x \$13,900/FTE)	\$55,600		
Retirement @ 14.5%	\$37,410		
Workers Compensation @ 0.50%	\$1,290		
Supplemental Death Insurance @ 0.50	\$1,290		
Unemployment Insurance @ 0.23%	\$593		
Incentives/allowances	\$2,550		

Houston Ryan White Planning Council
FY 2020 Council Support Budget
 March 1, 2020 - February 28, 2021
 (Council approved - 06-13-19)

		Subtotal	Total
EQUIPMENT			
Replacement computers to replace obsolete units	\$2,000	\$2,000	
TRAVEL			
Local travel @ \$0.58/mile for Planning Council Support Staff	\$500	\$13,500	
Out of EMA travel:	\$13,000		
One out of state trip to a national conference for two Office of Support staff and two Ryan White volunteers and four in State trips for staff and/or Ryan White volunteers.			
SUPPLIES			
General consumable office supplies including materials for Council Members and Public Meetings	\$5,000	\$5,000	
CONTRACTUAL			
	\$0	\$0	
OTHER			
		\$127,936	
Resource Guide	\$51,000		
Reimbursement for Ryan White volunteer expenses	\$26,686		
Reimbursement for travel, childcare, meals and other eligible expenses resulting from participation in Council approved/ HRSA grant required activities.			
Advertising for PC Activities:	\$6,000		
For publication of meeting announcements in community papers; invitations to participate in needs assessment activities and focus groups; advertisements for additional volunteers.			
Communications (phone, pagers):	\$3,500		
For local and long distance phone expenses and internet charges.			
Web Page Technical Assistance Costs:	\$500		
For additional training/consultation to staff in order to update/improve web site.			

Houston Ryan White Planning Council
FY 2020 Council Support Budget
 March 1, 2020 - February 28, 2021
 (Council approved - 06-13-19)

		Subtotal	Total
Council Education: For speakers & training costs primarily for room rentals & the cost of speakers for ongoing training to insure that key decision-makers receive necessary & relevant information. This includes the January Orientation and one Council meeting to be held off-site in Harris County.	\$4,000		
Project LEAP Student Reimbursement: 30 participants for 17 week course including travel, childcare and other eligible expenses resulting from participation in Council approved training activities related to the HRSA grant.	\$5,500		
Project LEAP Education: Training costs for 17 weeks including speaker fees, room rental for off-site meetings & educational materials.	\$9,500		
Consumer Education: Training costs for 5 seminars including speaker fees & room rental for off-site meetings & educational materials.	\$5,000		
Interpreter Services For Spanish-speaking and sign-language interpretation services during public meetings, focus groups, etc.	\$1,500		
Fees and Dues Registration costs for attending meetings, trainings and conferences related to HIV/AIDS health planning.	\$500		
English/Spanish Translation (written): For professional translation of Council materials into Spanish.	\$1,000		
Postal Machine Rental & Postage: For mailouts of Committee and Council agendas, minutes and attachments; HIV/AIDS Resource Guides for those who are unable to pickup in person; other office of support communications.	\$5,000		
Copier Rental: For rental, service agreement of high-use Xerox machine used for Council and Office of Support.	\$8,250		
TOTAL			\$524,908

2020 Council Attendance
Updated 7-7-20

NUMBER OF COUNCIL MEETINGS HELD IN 2020: 4

Council Members <small>Shaded = retiring from Council on 12/31/20</small>	Number of meetings attended in 2020	Number of meetings unable to attend in 2020
Tana Pradia	4	
Allen Murray	4	
Crystal Starr	4	
Kevin Aloysius	4	
Veronica Ardoin	4	
Rosalind Belcher	2	2
Mauricia E. Chatman	4	
Enrique Chavez	4	
Tony Crawford	2	2
Robert "Bobby" Cruz	4	
Johnny Deal	1	3
Ronnie Galley	4	
Ahmier Gibson	2	2
Gregory Hamilton	1	3
Angela F. Hawkins	4	
Dawn Jenkins	4	
Arlene Johnson	1	3
Daphne L. Jones	2	2
W. Fox Jones	2	2
Mc Joseph	1	3
Denis Kelly	4	
Tom Lindstrom	3	1
Holly Renee McLean	4	
Josh Mica	4	
Rodney Mills	4	
Deondre Moore	2	2
Niquita Moret	0	4
Matilda Padilla	3	1
Shital Patel	4	
Oscar Perez	2	
John Poole	0	4
Rashel Richardson	2	
Faye Robinson	4	
Pete Rodriguez	3	1
Imran Shaikh	3	1
Gloria Sierra	0	4
Carol Suazo	3	1
Bruce Turner	3	1
Steven Vargas	4	
Andrew Wilson	4	