**Week #1**

Houston Area HIV Services Ryan White Planning Council

**Office of Support**

Project L.E.A.P. 2015

Wednesday, April 1, 2015, *Room 416*

*FOOD: Jason’s Deli - Deluxe sandwich tray, nutty mixed-up salad for 10 p.12, chocolate chip cookies*

***Special Instructions: Snacks, water & coffee in am; only water in pm since 5 pm dinner***

**CLASS OUTLINE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Time-Day**  | **Time-Eve** | **Topic(s)** | **Speaker(s)** | **Liaison** | **Status** |
| **10:00 am** | **5:30 pm** | **Class Start Time—P.M. Class Dinner** | N/a | N/a | N/a |
| 10:00 am(60 min) | 5:30 pm(60 min) | **Overview of Project LEAP*** Moment of Reflection
* Housekeeping & Student Introductions
* Review of Curriculum & Offsite Classes
* Expectations, Graduation Requirements & Class Ground Rules
* Community meetings
 | Tori & AmberToriToriAmberToriAmber | N/a | N/a |
| 11:00 am (60 min) | 6:30 pm(60 min) | **Community Needs Assessment and Intro to LEAP Special Study Project** | Amber | N/a | N/a |
| **12:00 pm****(30 min)** | **7:30 pm****(30 min)** | ***LUNCH OR BREAK*** **Petty Cash Forms****Project LEAP Pre-Test (Amber)** |
| 12:30 pm (20 min) | 8:00 pm (20 min) | **Introduction to Robert’s Rules of Order** | **John Lazo** | Tori | ✓ |
| 12:50 pm(60 min) | 8:20 pm(60 min) | **History of HIV in Houston--Panel*** Prevention and the Changing Epidemic
* Treatment and a Personal Perspective
* Community Activism and the Changing Epidemic
* Pre and Post Government Funding
 | **Amy Leonard****Steven Vargas****Venita Ray**Tori Williams  | ToriToriTori | ✓✓✓ |
| 1:50 pm(10 min) | 9:20 pm(10 min) | **Evaluation** | Amber | N/a | N/a |
| **2:00 pm** | **9:30 pm** | **Wrap-Up & Adjourn*** Select Meeting Chair
 | Tori | N/a | N/a |