

APPROVED 8-9-01, please mark
~~excused~~ for Osei-Frimpong, under
Others Present: J. Valerius, TRG

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

Thursday, July 12, 2001

MEMBERS PRESENT

Lou Vanech, chair
Steve DeCorte
Michael DeGuzman
Roy Delesbore
Paula Downes
Veronica Garza
Johnny Harris, Jr.
John Humphries
Catherine Kirkwood
Albert McKinney
Marlene McNeese-Ward
Lupe Martinez
Nancy Miertschin
Douglas Morse
Peter Moya
Johnnie Petry
Lucy Reyna
Kimbrae Sanders
Thomas Urban
Thomas Vaughan
Steven Walker

MEMBERS ABSENT

JM Allen, excused
Gwen Beal, excused
Skeet Boyle, excused
Johnetta Evans, Thomas, excused
Veronica Jacobs, excused
Christopher Lahart, excused
Joseph Osei-Frimpong
Lynn Pannill, excused
Emily Reeves, excused
Kaye Reynolds, excused
Michael Springer, excused
Tracy Wilson, excused

OTHERS PRESENT

Christopher Schmitt, TRG
J. Valercais, TRG
Cathy Wiley, COH
Bill Kersten, BOCS
Des Ilegbodu, RWPC
Sharon Smith, FUUSA
Charles Henley, HIV Services
Tori Williams, RWPC
Georgette L. Monaghan, RWPC
Modelle Brudner

Call to Order: Louis E. Vanech, Chair, called the meeting to order at 12:36 p.m. He asked for a Moment of Reflection. Vanech announced that Tori Williams has been asked, and she has accepted, the position of Manager for the Office of Support.

Adoption of the Agenda: *Motion: it was moved and seconded (DeCorte, Downes) to adopt the agenda. Motion carried.*

Approval of the Minutes: *Motion: it was moved and seconded (Garza, DeCorte) to approve the June 14, 2001 minutes. Abstention: Petry. Motion carried.*

Vanech announced that Skeet Boyle will be replacing LaVerne Horton as the Chair of the Affected Community Committee.

Public Comment: none.

Report from Standing Committees

Quality Assurance Committee: Veronica Garza, Chair, gave the following reports:

Outcome Measures & Standards of Care: FYI: This subcommittee will start meeting in the late summer to review and possibly revise the outcome measures and standards of care. Garza asked all Council members for their participation in this important process.

Poverty Guidelines for FY02 Service Categories: *Motion: To approve the attached recommendations regarding poverty guidelines for FY02 service categories. Discussion: DeCorte went through the attached materials. Walker wanted to know why State of Emergency recommendations regarding Substance Abuse and Health Insurance Premiums were not relected in the materials. DeCorte responded that the committee based their recommendations on the CPCDMS data that states that 99% of clients using Title I services are at or below 300% of the Federal Poverty Guidelines. Garza added that Title I is supposed to be the payer of last resort. Henley stated that overall in Houston, 300% of the Federal Poverty Guidelines is the most widely used percentage. Moya called for the question. Regarding the question: Abstention: Reyna, Nays: Humphries. **The motion for the question carried.** Abstention: DeGuzman, Nays: Humphries, Harris, Kirkwood, McKinney, Morse, Walker. **Motion carried.***

HIV or AIDS Prevalence for FY02 Service Categories: *Motion: To approve the attached recommendations regarding HIV/AIDS prevalence for FY02 service categories. Discussion: there was discussion about whether Outpatient Medical and Nutritional Services should use HIV prevalence (as opposed to AIDS Prevalence as recommended by the Quality Assurance Committee). Henley stated that the decision would impact the CBO targeted programs and would therefore only impact the CBO's and how their portion of the money was divided amongst the CBO's. Miertchin stated that if the committee chose to use AIDS prevalence numbers it would give a broader picture since it indicates living AIDS cases. HIV prevalence numbers show the most recent data, but this data has only been collected for the past two years. Williams asked Miertchin if she wished to declare a conflict of interest during this discussion. Miertchin replied that she did not think there was a conflict because Henley had stated that the decision would affect the CBO's, and she is not a CBO. DeCorte called for the question. The council voted on the question. Nay: Humphries. **Motion carried.** The council voted on the original motion. Nays: 8, Favor: 7, **Motion failed.***

*Motion: it was moved and seconded (DeCorte, Moya) to approve all of the attached recommendations regarding HIV or AIDS prevalence for FY02 service categories except Outpatient Medical and Nutritional Services. Nay: Humphries, Abstention: Walker. **Motion carried.***

Motion: it was moved and seconded (Miertchin, Morse) to use the City of Houston HIV Prevalence data for the FY02 Outpatient Medical and Nutritional service category. Discussion: Williams suggested that the Council provide comments for and against the motion so that they better understand the implications of the motion. DeCorte was against the motion because it would significantly shift cut one of the programs. Walker stated that fear of cutting a program is not be an appropriate reason for making a decision. It would be appropriate to look at how it would effect

targeting. Would it positively effect MSM's. Henley stated that CBO funding is based on ethnicity and race, not mode of transmission. Miertchin stated that agencies can retool their programs. DeGuzman stated that HIV data is only two years old. He was against the motion because he was uncomfortable disrupting current services based on two year old data. Henley stated that the Council could add a hold harmless clause to so that the Council could gradually begin to move in this new direction. **A friendly amendment (DeCorte) was added which is: to include a hold harmless clause so that the change in funds is limited to a 10% shift for one year (in FY02).** Petry called for the question. The council voted on the question. **Nay: DeCorte, Moya. Motion carried.** The Council voted on the original question. **Nay: Humphries. Abstentions: Moya, McKinney, Walker, Reyna, Ward, Garza. Motion with amendment carried.**

Early Intervention Services (EIS): *Motion: To further investigate Early Intervention Services (EIS) for consideration as a service category in FY03. Include those already providing this service in the "How to Best Meet the Need" process next year. Discussion: Humphries asked if the committee was working at implementing this as a service category. DeCorte responded that the committee wanted to take this year to investigate this service before moving forward with it. Abstention: Harris, Jr. Motion carried.*

"How to Best Meet the Need": Mental Health Service Category: *Motion: Limit bereavement counseling to 10 individual counseling sessions after the death of the person with HIV/AIDS. (See attached). Discussion: Sanders asked why the number 10 was selected? DeCorte responded that counseling programs were consulted for the recommendation and they felt that there was rarely a need for more than 10 sessions. Motion carried.*

"How to Best Meet the Need": New Ideas: *Motion: To approve the concept of a full time case manager targeting African American MSM's and incorporate this into the FY02 "How to Best Meet the Need" recommendations. Discussion: Petry stated that with the limited funds available for the State of Emergency and African-Americans, most African-Americans do not identify themselves as MSM's, therefore he doesn't see any advantage in further dividing these funds. Walker responded that this motion is asking for an additional case manager. It will not take money away from currently funded programs for African Americans. Walker also explained that the term MSM's includes those who have/have had sex with the same gender. It doesn't necessarily mean they are gay. Harris County reports are based on this definition of MSM's. Nay: Petry, Miertschin. Motion carried.*

Motion: To approve the concept of a full time Pediatric Medical Care Coordinator. Abstention: Moya, DeGuzman. Motion carried.

HRSA Policy on Incarcerated Persons: FYI: See attached. Henley added that HIV Services has notified the Outreach Programs that they can have 60 days to serve the newly released. After that, they need the appropriate documentation.

CPCDMS Subcommittee: FYI: The next meeting is at 10:00 a.m. on Thursday, September 6, 2001, 240.

Transportation Subcommittee: FYI: The Transportation Subcommittee will begin meeting at 2 p.m. on Tuesday, August 21, 2001.

Comprehensive HIV Planning Committee: Paula Downes, Chair, gave the following reports:
Comprehensive Planning Subcommittee: FYI: This subcommittee will be meeting quarterly. The next two meetings will be in August and November.

Update from the Title I conference in Phoenix: FYI: HRSA now wants to align the Needs Assessment, Comprehensive Plan and the HRSA application so that they flow into one another. Therefore, an update of the Comprehensive Plan is due with the FY03 HRSA application. The Needs Assessment must be complete and incorporated into the FY02 HRSA application.

Needs Assessment Subcommittee: FYI: See the attached update on The Communities of Color Needs Assessment.

JCPC: FYI: The JCPC will be meeting at 2:30 p.m. on July 23, 2001 in the Office of Support.

Housing Technical Assistance: FYI: Verbal update.

Houston Representation at the UN Special Session on HIV/AIDS: FYI: Ken Malone and Katy Caldwell were selected to represent Houston at the United Nations meeting on HIV/AIDS in June 2001. They have been asked to give a five minute report at the August Council meeting.

Administrative Assessment Committee: John Humphries, Chair: FYI: The meeting was cancelled due to staff attendance at the Title I Conference.

Advances in Meds/Treatments: Steve Walker, Chair, reported that at 1 p.m. on July 5th, there was an excellent presentation on Hepatitis C and HIV in Houston by Kaye Reynolds, HIV/AIDS Surveillance Coordinator, City of Houston Health Department

Affected Community Committee: no report.

Operations Committee: Roy Delesbore, Chair, gave the following reports:

Nominating Committee: FYI: This committee is interviewing candidates. The Council needs more candidates from communities of color and women.

Revisions to Bylaws, Policies & Procedures: FYI: The committee is still working on these and will present their recommended changes as a complete packet in the near future.

Priority & Allocations Committee: Michael DeGuzman, Chair, reported on the following:

Public Input Committee: FYI: There was a July 10th Public Hearing.

FY02 Allocations: FYI: See the attached draft of the FY02 Allocations which will be voted on at the August 9, 2001 Council meeting.

FY02 Priorities: *Motion: Amend the FY02 Priority List to make Housing Assistance priority #6 and Housing Related Services priority #7. (Housing Assistance = emergency rental/\$521,348 and shelter vouchers/\$200,000. Housing Related Services = Coordination/\$140,000 and referral/\$0).*

Motion carried.

Availability of Carryover Funds: FYI: The committee will be reviewing requests for increased funding and new ideas at the July 19, 2001 meeting.

Report from Office of Support: Tori Williams, Manager, thanked the Council for their confidence in her and their support as the new Manager. See attached report. DeCorte asked those submitting ideas for the Special Studies for the Comprehensive Plan that they attach questions they would like to see answered.

Report from HIV Services: Charles Henley, Director, HIV Services, HCHD, see attached report. Petry asked when the Council could expect to see some Housing Technical Support? The Council agreed that Vanech should follow-up on his letter to HOPWA by sending a copy of the information to the Mayor.

Old Business

TDH Restructuring: Vanech reported that he has nominated DeCorte as the Council representative for STAGE. Vanech has also recommended McNeese-Ward and Ray Hill to represent the recently released.

New Business

From the PC Members, Titles III, IV, CDC Planning and Prevention Group: none.

Title II: Schmitt introduced The Resource Group's new Clinical Coordinator.

Section F: Miertschin stated that they are subcontracting with ACT AIDS in Dallas to pay for a trainer in Houston.

Legislative Updates: none

Adjournment: *Motion: it was moved and seconded (Kirkwood, Martinez) to adjourn the meeting at 2:07 p.m. Motion carried.*

Submitted by:



Tori Williams, Planning Council Coordinator

7-26-01
Date

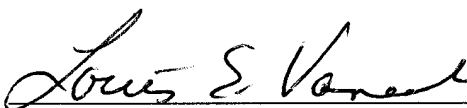
Draft Certified by:



Council Chair

7-26-01
Date

Final Approval by:



Council Chair

8-09-01
Date