

# HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

## MINUTES

Thursday, October 10, 2002

### MEMBERS PRESENT

John Humphries, Vice-Chair  
Skeet Boyle  
Michael DeGuzman  
Paula Downes  
Johnetta Evans-Thomas  
Joe Fuentes, Jr.  
Veronica Garza  
Eddie Gibbs  
Gretchen Hollingsworth  
Kevin Jackson  
Veronica Jacobs  
Roy Jefferson, III  
Catherine Kirkwood  
Christopher Lahart  
Lesley Lopez-Williams  
Albert McKinney  
Nancy Miertschin  
Joseph Osei-Frimpong  
John Sahn  
Kimbrae Sanders  
Thomas Urban  
Thomas Vaughan  
Steven Walker  
Tracy Wilson

### MEMBERS ABSENT

Lou Vanech, excused  
JM Allen  
Steve DeCorte, excused  
Roy Delesbore, excused  
Liza Espinosa, excused  
Daniel Garza, excused  
Johnny Harris, Jr., excused  
Marlene McNeese-Ward, excused  
Lupe Martinez, excused  
Johnnie Petry, excused  
Lucy Reyna  
Kaye Reynolds, excused  
Michael Springer, excused

### OTHERS PRESENT

Barbara Atkinson  
Mark Charles  
Steve Hartranft, RWPC  
Elizabeth Love, HIV Services  
Priscalla Roberts for Espinosa  
Charles Henley, HIV Services  
M. Miles, NCS  
Jim Stanley, Health Department  
Sharon Smith, FUUSA  
Voris Richard  
Cindy Pena  
Jim Hutchinson  
Tori Williams, RWPC  
Georgette L. Monaghan, RWPC

**Call to Order:** Humphries, Vice-chair, called the meeting to order at 11:38 a.m. by asking for a moment of reflection.

Understanding Outcomes Data: Elizabeth Love, MPH, presented the attached Power Point presentation.

Adoption of the Agenda: *Motion: it was moved and seconded (Wilson, Downes) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Wilson, Lopez-Williams) to adopt the September 12, 2002 minutes. Abstentions: Walker, Fuentes, Jr., Boyle, Jacobs, Osei-Frimpong. Motion carried.*

**ADAP Ad Hoc Committee:** Miertschin stated that the committee has not met, thus there is no report. Wilson stated that 88 clients attended a meeting at Thomas Street to facilitate contacting Congressional representatives to speak out on this issue. See the attached information.

**Housing Ad Hoc Committee:** Wilson reported that members of the Council and others made a presentation asking the Mayors Task Force on HIV/AIDS to support Chairperson Ada Edwards in her efforts to work with this committee. The Task Force fully endorsed the proposal to HOPWA and Council woman Edwards' efforts to work with the Council. Boyle announced that a dress rehearsal for the October 17, 2002 Housing Initiative Committee meeting will be held at 10:00 a.m., Wednesday, October 16, 2002 at the Office of Support.

**Hospital District Conference:** Wilson reported that the information provided was top notch and the location was much more accessible to the community.

**U.S. Conference on AIDS:** Osei-Frimpong stated the conference was great. Lopez-Williams stated that she has some of the seminars on tape. And, Hutchinson reported that the seminars were great.

**Public Comment:** None.

#### **Report from Standing Committees**

**Quality Assurance Committee:** Veronica Garza, Chair, gave reports on the following:

**Outcome Measures & Standards of Care:** FYI: Please participate in this process. See the attached calendar of meeting times and dates. Those who cannot attend are to contact Love and/or the Office of Support with input.

**CPCDMS:** FYI: See the attached subcommittee report. The next meeting will be at 11:00 a.m. on Thursday, November 7, 2002.

**CPCDMS:** FYI: San Antonio would like to use Houston's CPCDMS system.

**Comprehensive HIV Planning Committee:** Paula Downes, Chair, stated that there is no report as the committee did not meet in September.

**Advances in Meds/Treatments:** Steve Walker, Chair, stated that there is a presentation on HIV in Prison at 5:30 p.m. on Thursday, October 10, 2002 at the Center for AIDS. (See attached flyer.) Walker thanked Boyle for stepping in and helping with the committee in his absence.

**Administrative Assessment Committee:** Michael DeGuzman, Chair, made the following reports:

**Monitoring Chart:** FYI: This will allow members to better access current and up-to-date data on the health-related service categories. The committee's goal is to share this information by the beginning of next year.

**Quarterly Report:** FYI: Please see the attached.

**Affected Community Committee:** Skeet Boyle, Chair, reported on the following:

**Council Participation in Health Fairs:** FYI: Please sign up with Monaghan to help with these events (see

attached list of fairs). Boyle stated that there were about 150 participants at Saturday's African-American Expo. McKinney and Jefferson, III stated that the Empower event was well attended.

Client Satisfaction Measurement System: FYI: See the attached.

**Operations Committee:** Jacobs, Vice-Chair, made the following reports:

Nominations for FY2003 RWPC Officers are currently:

Chair: Marlene McNeese-Ward and Tracy Wilson

Vice-Chair: Kevin Jackson and Lesley Lopez-Williams

Secretary: Kimbrae Sanders

The official slate will be presented in November. Nominations can be made from the floor at the December Council Meeting. Urban stated that all the nominations have been made by the members and not by the nominating committee. The nominating committee does not made endorsements. Lahart asked if there are perspective applicants to replace the six or more council members rotating off? Jacobs responded that the committee will be interviewing between 10-14 applicants in the months of October and November. Urban stated that he is working on a partnership with the Houston Community College to produce a low-cost video for January's Council Orientation.

**Personnel Item:** The committee reviewed the Manager's request for a salary increase and unanimously agreed. This action does not require a motion as the increase did not exceed the Manager's salary cap.

**Priority & Allocations Committee:** There is no report as the committee did not meet in September.

**Report from Office of Support:** Clark, Coordinator, summarized the attached Manager's report. Clark stated that if agencies have not responded to the survey form by October 18, 2002, they will not be included in next year's Blue Book.

**Report from HIV Services:** Henley, Director, HIV Services, HCHD, summarized the attached report.

**Old Business:** None.

#### **New Business**

**Report from Title IV:** Lopez-Williams announced that the Youth Initiative is holding their first fund raiser Saturday. See the attached flyer.

**STAGE:** Kevin Jackson, spokesperson for STAGE reported that there was a retreat in Longview. Elections will be held in November. Skeet Boyle, spokesperson for Title I to STAGE stated that the Membership Committee could not hold elections in October due to the lack of a Quorum. Elections will be held in November. STAGE is in the process of outlining their goals.

**Mayor's Task Force on HIV/AIDS:** Walker stated that meetings are held every Friday on the 5<sup>th</sup> Floor at the City of Houston located at 8000 Stadium Drive. The Task Force has three functioning committees: Media, Action, and Advocacy. The Advocacy Committee needs more help. Currently the Task Force is doing a 6-month awareness program that involves outreach to key areas throughout the city.

**CPG:** Walker reported that the Annual Conference is in November 2002 and encouraged everyone to participate.


**Announcements:** Osei-Frimpong announced that the Bread of Life agency has received COC funding for HIV Dental Care.

Wilson stated that there is a Thomas Street Council meeting coming up. See the attached yellow flyer. The Thomas Street Advisory Committee will hold a community forum titled "Where's My Name" to address issues of confidentiality on October 23, 2002. A drug company has underwritten a bus for consumers to attend the November 1, 2002 ADAP meeting in Austin. Those wanting to attend please see Wilson. There will be no out of pocket costs. Boyle added that the bus will leave at 8:00 a.m. in the hopes of doing some lobbying.

Fuentes, Jr., stated that HACS has received expansion funds for HIV testing in the Hispanic community. Expansion funding has also been received for Peer Counseling/Prevention/Job Training for youths 13-24. In January TDH will fund the "Sisters Project" for HE/RR for African-American woman.

**Adjournment:** *Motion: it was moved and seconded (Delesbore, Jackson) to adjourn the meeting at 11:50 a.m. Motion carried.*

Respectfully submitted,

  
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Georgette Monaghan, Assistant Coordinator

11-7-02  
Date

Draft Certified by  
Council Chair: L. E. Vanue

Date 11-7-02

Final Approval by  
Council Chair: L. E. Vanue

Date 11-14-02