

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

Thursday, August 14, 2003

MEMBERS PRESENT

Marlene McNeese-Ward, Chair
Skeet Boyle
Michael DeGuzman
Johnetta Evans-Thomas
Felicia Farrar
David Garner
Daniel Garza
Veronica Garza
Kimberly Griffin
Hector Guajardo
Gretchen Hollingsworth
Kevin Jackson
Priscilla Jenkins-Roberts
Albert McKinney
Ken Malone
Ricardo Mendiola
Joseph Osei-Frimpong
Kimbrae Sanders
Steven Walker
Tracy Wilson
Torclen Winbush

MEMBERS ABSENT

Paula Downes, excused
Joe Fuentes, Jr.
Johnny Harris, Jr., excused
Lesley Lopez-Williams, excused
Lupe Martinez, excused
Sylvia Mazique, excused
Nancy Miertschin, excused
Yvette Proctor
Marvin Pruitt, excused
John Sahn, excused
Thomas Urban, excused
Fred Walters, Jr., excused

OTHERS PRESENT

Cherry Steinwender, Center for Racism
Skip Willett
Mary Rosario
Floyd Kelly
James Malone
Stephen Garcia
Steve Hartranft, Ofc. Of Support
Samuel Robinson
Sylvia Pipkin
Montel Gil
Artt Chapa
Marta Betanworth
Stan McDonald
Rich Arenschieldt, AFH
Charles Henley, HIV Services
Modelle Brudner
Christopher Schmitt, SAGE
Julie Doyle, TRG
Sterling Mullins
Roy Green
Naomi Madrid, PWACH/STAGE
Tammy Garrison
Sharon Smith, FUUSA
Don Smothers
Ricky S. Martin
John Cummings
Cindy Pena
Lawrence Denson
Jim Stanley
G. L. Monaghan, Ofc. Of Support

Call to Order: Marlene McNeese-Ward, Chair, called the meeting to order at 11:36 a.m. by asking for a Moment of Reflection.

There was a training session entitled "Offensive Language in the Workplace and How to Respond". Presenters included Cherry Steinwender from The Center for the Healing of Racism.

Adoption of the Agenda: *Motion: it was moved and seconded (Sanders, Jackson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Garza, V., Jackson) to adopt the July 10, 2003 minutes, with the following: Page 3, 8th paragraph should read: FY04 Allocations...will be voted on at the "special called Steering Meeting, Friday, July 25, 2003."* Abstentions: Wilson, Garza, D. **Motion carried.**

Public Comment: Jackson gave two announcements: 1) the NLATF has dissolved, and 2) Houston will be the host for the 2005 U.S. Conference on AIDS. There will be an organizational meeting for the Conference at 2:00 p.m. on Tuesday, August 26, 2003. Everyone is invited to attend.

Arenschioldt introduced the members of Project LEAP and thanked the Council for their support..

Reports from the Committees

ADAP Ad Hoc Committee: Wilson, Co-Chair, reported on the following:

See the attached summarizing legislative updates. Wilson referred to the HB 2292 Report and stated that the chart describes TDH's proposed reorganization that will merge the Texas Department of Health (TDH) with the Health and Human Services Commission (HHSC). The Texas Board of Health meet on Thursday and adopted a gentler set of rules, specifically: Re-certification will be annual, before the rules go into effect-there will be public notification, if ADAP closes its doors there will be a waiting list. TDH is attempting to network with others to review the rules and develop policies and procedures for implementation. The rules will only effect new clients and will begin in 2005. "Act Now" had 218 members in attendance at the Texas Board of Health meeting.

Housing Ad Hoc Committee: Johnetta Evans-Thomas: No report.

Quality Assurance Committee: Veronica Garza, Chair, reported on the following:

CPCDMS Subcommittee Report: The committee is working on the agenda for the Annual CPCDMS meeting currently scheduled for 10:00 a.m. on October 2, 2003. See the attached list of suggested agenda items.

Substance Abuse Work Group: See attached report from the 08-06-03 meeting. The next meeting will be at 1:30 p.m. on September 10, 2003 for Sub-work Group B.

Outcome Measures: See attached highlights of the First Quarter FY03 Outcomes Reports.

Comprehensive HIV Planning Committee: Malone, made the following reports:

SCSN Client Survey Instrument: *Motion to accept the attached SCSN client survey instrument to be used in the 2005 Needs Assessment.* (There will be small edits to the survey instruments, especially in regards to questions 44 and 45, but generally, the committee is willing to work from this document.) **Motion carried.**

Unmet Need: See the attached data from the Texas Department of Criminal Justice and Medicaid.

JCPC: Membership has been expanded to include a representative from each planning body.

Advances in Medication and Treatment: No Report.

Administrative Assessment Committee: Michael DeGuzman, Chair, reported on the following:

Please see the attached reports from the Administrative Agent which include: Administrative Cost – 03/01/03 – 05/31/03, Service Utilization – 03/01/03-05/31/03, WICY- 2003 YTD & Retrospective Waiver Request, Procurement Report – revised 07/15/03, Agency Profile and Award Summary – FY03, MAI Final Report – FY02, Item G, and Item F.1.

FY03 Administrative Agent Evaluation: See the attached survey form and responses. HIV Services has also provided a response to some of the data collected in the survey. The results are very positive, as they were last year.

Affected Community Committee: Jackson reported on the following:

Blue Book Work Group: The next meeting will be at 10:00 a.m. on Monday, August 25, 2003. The committee will be picking out a cover. Certified Letters have been sent to agencies who have not provided updated information for the 2004 Blue Book.

General Report: Please see the attached list of: Off-site committee meeting locations, Health Fairs, and Upcoming Health Fairs.

FY03 Quarterly Client Complaint Summary Report: Please see attached report.

Operations Committee: Steven Walker, Chair: No report.

Priority & Allocations Committee: Michael DeGuzman, Co-Chair, made the following reports:

Requests for Allocation Increases: *Motion: To accept the attached recommendations regarding July 2003 allocation increases. Motion carried. Abstentions: Boyle, DeGuzman, Osei-Frimpong, Garza, V., Mendiola, Malone.*

FY 2004 Allocations: See the attached FY 2004 Allocations that received final approval at the July 25, 2003 Steering Committee.

Report from Office of Support: Steve Hartranft, Health Planner, summarized the attached Manager's Report.

Report from HIV Services: Charles Henley, Director, HIV Services, HCHD, summarized the attached report. Three agency's have successfully been linked with CPCDMS through the Internet.

Old Business: None.

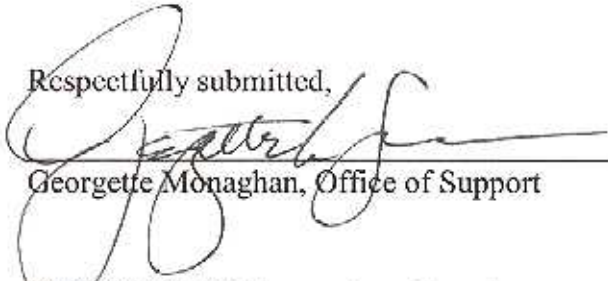
New Business: McNeese-Ward stated that the next Mayor's Task Force meeting is at 10:00 a.m. on Friday, August 29, 2003.

Farrar stated that HOPWA is working with the Council to hold a workshop. The all day workshop will be on Monday, October 20, 2003, at George R. Brown. The City of Houston is underwriting the costs, there will be a luncheon. Featured speaker is tentatively Phil Wilson with the Black AIDS Institute. The next planning meeting will be Friday, August 22, 2003. Discussion will center on funding sources, and how to solicit participation.

Announcements: None.

Adjournment: Motion: it was moved and seconded (Garza, D., Sanders) to adjourn the meeting at 12:35 p.m. Motion carried.

Respectfully submitted,



Georgette Monaghan, Office of Support

9/5/03
Date

Draft Certified by
Council Chair: Mark McNamee-Ward

Date 9/5/03

Final Approval by
Council Chair: _____

Date _____