

HOUSTON AREA HIV SERVICES RYAN WHITE



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

Thursday, March 13, 2003

MEMBERS PRESENT

Tracy Wilson, Vice-Chair
Skeet Boyle
Johnetta Evans-Thomas
David Garner
Hector Guajardo
Kevin Jackson
Lesley Lopez-Williams
Albert McKinney
Ken Malone
Lupe Martinez
Nancy Miertschin
Joseph Osei-Frimpong
Yvette Proctor
Marvin Pruitt
John Sahn
Kimbrae Sanders
Thomas Urban
Thomas Vaughan
Torelen Winbush

MEMBERS ABSENT

Marlene McNeese-Ward, excused
Michael DeGuzman, excused
Paula Downes, excused
Felicia Farrar
Joe Fuentes, Jr., excused
Daniel Garza, excused
Veronica Garza, excused
Eddie Gibbs
Kimberly Griffin, excused
Johnny Harris, Jr., excused
Gretchen Hollingsworth, excused
Sylvia Mazique
Ricardo Mendiola, excused
Liz Moore, excused
Steven Walker, excused

OTHERS PRESENT

Michael Miller, NCS
Steve Hartranft, RWPC
Charles Henley, HIV Services
Elizabeth Love, HIV Services
Quiana, FUUSA
Deborah Hill, FUUSA
Jim Stanley, PHD
Cindy Pena, DRWMF
Voris Richard, DRWMF
Sean Preston, FUUSA
Modelle Brudner
Tori Williams, RWPC
Georgette L. Monaghan, RWPC

Henley passed out the attached award flyer announcing that the Houston EMA received their FY2003 grant award in the amount of \$20,526,823. He also introduced the new Public Health Director, Dr. Herminia Palicio. Palicio thanked the Council for inviting her to attend the meeting and stated that she is very interested in HIV/AIDS.

Call to Order: Tracy Wilson, Vice Chair, called the meeting to order at 12:01 p.m. by asking for a moment of reflection.

Training: Unmet Needs: Hartranft and Love presented the attached information.

Adoption of the Agenda: *Motion: it was moved and seconded (Evans-Thomas, Lopez-Williams) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Evans-Thomas, Lopez-Williams) to approve the February 13, 2003 minutes. Abstentions: Sahn, McKinney, Osei-Frimpong. Motion carried.*

ADAP Ad Hoc Committee: Miertschin Co-Chair, gave the following report:

The committee met last week. Since the Texas Board of Health (BOH) tabled recommendations regarding changes to the eligibility criteria, the issue died for lack of action within 60 days of introduction. In order to develop recommendations for the Council's response to the ADAP funding shortfall, there will be an information work group meeting at 11:00 a.m. on Thursday, March 27, 2003. Recommendations from the work group will be

reviewed by the ADAP Ad Hoc Committee before being forwarded to the Steering Committee for review at their April meeting. The BOH meets again on April 3, 2003. On April 11, 2003, the Texas Medication Advisory Committee will be meeting in Austin. Wilson stated that ADAP may shut off access to the program for new clients as soon as April 2003. Miertschin responded that if staff decides to implement changes of this nature, they will be temporarily.

Housing Ad Hoc Committee: Evans-Thomas reported that the Council's housing recommendation was approved by the City's Housing Initiatives Committee. The recommendation is for HOPWA to provide funds for AIDS Housing of Washington (AHW) to come to Houston and conduct a comprehensive HIV/AIDS Housing Needs Assessment and community plan. The HOPWA staff is currently negotiating a contract with AHW so that City Council can review and approve the contract.

Reports from the Standing Committees

Quality Assurance Committee, Boyle reported on the following:

Outcome Measures: FYI: See the attached highlights for the Third Quarter FY2002 Outcome Reports. A complete set was available on the information table.

CPCDMS: FYI: See attached reports.

How to Best Meet the Need: FYI: Miertschin stated that a work group met last week to review HERR targeting African Americans and untargeted. There was good community participation. The recommendations were forwarded to the Quality Assurance Committee for review.

Comprehensive HIV Planning Committee: Malone gave the following report:

Unmet Needs: FYI: See attached. The Council needs to create a report on unmet need in the EMA which the Priority and Allocations Committee can use in June. Malone complimented Love, Hartranft, and Williams for their prompt attention to this issue.

Advances in Meds/Treatments: Walters reported on the following:

2003 Educational Presentations: FYI: The committee is organizing the following presentations:

- 12 noon, March 25, 2003 - Overview of the New HIV/AIDS Drugs
- 10-2:30 p.m., April 19, 2003 – Retrovirus Update with the Houston Buyer's Club, featuring 3 speakers, at the Holiday Inn Select at Kirby and 59.
- June - HIV and Mental Health. Rich Arenschioldt, Center for AIDS, is working on this presentation.
- More presentations - to be determined

Administrative Assessment Committee: General Information: FYI: This committee will be meeting in April.

Affected Community Committee: Lesley Lopez-Williams, Chair, reported on the following:

2002 Health Fairs: FYI: See attached list. Lopez-Williams stated that volunteers outside of the membership on the committee are welcomed to participate.

Council Greeters: FYI: See attached list.

Operations Committee: Sanders reported on the following:

Committee Membership: Recommendation: Since two people on the Priority and Allocations Committee work for the same agency and appear to be in a supervisory relationship, the Operations Committee recommends that one of the two individuals be moved to a different committee. Since the Chair is in charge of making this change, there is no need for action by this committee.

Teleconferencing: *Motion: Council members cannot use teleconferencing to participate in a full Council meeting. Nay: Garner. Abstentions: Proctor, Lopez-Williams. Motion carried.*

003 Council Training Schedule: FYI: See attached.

Priority & Allocations Committee: Sahm announced that he and Michael DeGuzman have been appointed Co-Chairs. Sahm presented the following motion:

2003 Priority Setting Process: *Motion: To accept the attached 2003 Priority Setting Process. Abstention: Lopez-Williams. Motion carried.*

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from HIV Services: Charles Henley, Director, HIV Services, HCHD, summarized the attached report. Henley added that the WICY report shows that the Council is \$600,000, or 50% short of the mandated HRSA goal for youth expenditures. All providers have been alerted and in the next three months there will be a focus on meeting this mandate. Some providers will be eligible for a retrospective waiver. Guajardo asked if the new transportation policy will take place immediately. Henley responded there will be a window for clients to adjust to the new policy and that all clients are eligible to receive four van trips a year for medical reasons.

New Business

From the PC Members: Garner would like to see a policy that would make the transition from one service provider to the next easier. Henley stated that once a contract is over, HIV Services has no leverage on an agency and therefore, cannot guarantee a smooth transition. This could be built into the Standards of Care.

Title II: Proctor distributed the attached FY 2003 Title II grant awards.

Title III: Miertschin stated that since their "Get Tested" campaign began in December of last year, there has been an average of 65 tests a month. Funding has been shifted to the Bellaire clinic as there was a 70% increase in testing at that particular site in February 2003.

STAGE: Boyle stated that external memberships are being solicited. The bylaws are being tweaked.

Announcements: Wilson handed the meeting over to Vice-Chair Boyle to make the following announcement: On March 26, 2003, 400 people are scheduled to attend ADAP trainings sponsored by the AIDS Coalition. The Center for AIDS will be hosting similar trainings today from 2:00-4:00 p.m. and 4:00-6:00 p.m. The training will be repeated on March 22, 2003 from 2:00-4:00 p.m. Evans-Thomas handed out the attached Fair Housing program survey form.

Adjournment: *Motion: it was moved and seconded (Sanders, Garner) to adjourn the meeting at 12:55 p.m. Motion carried.*

Respectfully submitted,


Victoria Williams, Manager

4/3/03
Date

Draft Certified by
Council Chair: 

Date 4/3/03

Final Approval by
Council Chair: 

Date 4/10/03