

# HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

## MINUTES

11:30 a.m., Thursday, May 12, 2005  
2223 W. Loop South, Room 416  
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Steven Walker, Chair	Antoinette Boone, excused	Judy Hung, HIV Services
Ken Malone, Vice-Chair	Johnetta Evans-Thomas, excused	Charles Henley, HIV Services
Kevin Jackson, Secretary	David Garner, excused	Fred Gaines, FUUSA
Gary Ainsworth	Tammy Garrison, excused	Tori Williams, Ofc. Of Support
Bill Barry	Kimberly Griffin, excused	Jen Kim, Ofc. Of Support
Skeet Boyle	Gretchen Hollingsworth, excused	Georgette L. Monaghan, Ofc. Of Support
Larry Bryant	Priscilla Jenkins-Roberts	
Lester Byrd	Marlene McNeese-Ward	
Fide Cisnero	Sylvia Mazique, excused	
Paula Downes	Nancy Miertschin, excused	
Tonya Fisher	John Sahn, excused	
Joe Fuentes, Jr.	Christy Varhaug, excused	
Danny Garza	Tracy Wilson	
Hector Guajardo		
Johnny Harris, Jr.		
Michael Miller		
Leo Nosser		
John Odom		
Joseph Osei-Frimpong		
Yvette Proctor		
George H. Smith		
Bruce Turner		
John Tuttle		
Thomas Urban		
Ray Watts		
Cathy Wiley		
Lesley Williams		

**Call to Order:** Malone, Vice-Chair, called the meeting to order at 11:45 a.m. by asking for a moment of reflection, specifically for Michael Springer, who passed away on Friday.

Training: Priority Setting: Danny Garza, Chair, Priority & Allocations Committee, gave a brief overview of this process.

Malone turned the meeting over to Walker, the Council Chair.

Adoption of the Agenda: *Motion: it was moved and seconded (Turner, Jackson) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Boyle, Garza) to adopt the April 14, 2005 minutes with the following change: on the voting record, record "X" in the absent column for Williams, L. and Wilson. Motion carried.* Abstentions: Malone, Downes, Fuentes, Jr., Guajardo, Proctor and Smith.

Walker asked the two new Council members, Leo Nosser and John Tuttle, to introduce themselves.

**Public Comment:** None.

**Reports from Committees:** (See the attached chart at the end of the minutes for individual voting information):

Quality Assurance Committee: Bruce Turner, Co-Chair, gave the following reports:

Training for the How To Best Meet the Need Process: The training was helpful and was well attended.

How To Best Meet the Need: All work groups have finished their work except for the Council Support Budget Work Group which will be meeting on Tuesday, May 17, 2005. The Quality Assurance Committee will be presenting recommendations for the FY 2006 Houston Title Service Definitions in June 2005.

Comprehensive HIV Planning Committee: Paula Downes, Co-Chair, gave the following reports:

SCSN: See the attached HRSA Guidance regarding SCSN.

HIV/AIDS Houston Area Comprehensive Plan: See the attached timeline of activities scheduled to update the Title I portions of the HIV/AIDS Comprehensive Plan.

2005-2006 Special Studies: *Motion 1: To approve the attached list of special studies for 2005 and 2006. These include: Combating Stigma with Special Focus on Youth, Refugees and/or Undocumented Immigrants and MSMs with Special Focus on Men of Color. Motion carried.* Abstention: Nosser.

Advances in Medication and Treatment: John Sahm, Chair, reported on the following:

Consumer Education: There was a presentation entitled, "The Super HIV Virus...Fact or Fiction?" Kim stated that the three-person panel was very informative and questions had to be cut short due to time constraints. Sahm stated that the committee is working on a second presentation entitled "Stress and the Immune System". Possible speakers include Lark Lands. The next committee meeting will be in September 2005.

Administrative Assessment Committee:

Walker stated that Fuentes, Jr. has resigned as the Chair of the committee. A new chair will be announced soon. In the meantime, Walker thanked Fuentes, Jr. for his hard work on the committee.

Affected Community Committee: Skeet Boyle, Co-Chair, gave the following reports:

Client Complaint/Grievance Report: See the attached report.

Event Evaluation – Children’s Festival: See the attached evaluation.

Boyle passed around a display board outlining Council activities in 2005. Diane Clark made the displays so that they can be placed at various agencies and businesses.

Boyle passed around sign-up sheets for those interested in participating in the June PR event.

Operations Committee: Michael Miller, Chair, gave the following reports:

Mini-Orientation for External Committee Members and Others: Although there were ten no-shows, the orientation went well. For future events, members are asked to let the Office of Support know if they cannot attend something for which they have previously signed up.

Attendance: The attached letter has been sent to members who have missed a significant number of meetings. Jackson wanted to recognize the following Council and External Committee members for perfect attendance: Ainsworth, Barry, Boyle, Cisnero, Garrison, Jackson, Mazique, Odom, Sahn, Varhaug, Walker, Wiley, Arenschioldt, Goodie, Johnson, Kirkwood and Taggart.

Council Quorum: The committee recommends that Council and committee meetings start promptly.

Priority & Allocations Committee: No report.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached report.

**Report from HIV Services:** Charles Henley, Director HIV Services, Harris County Health Department: No written report. Henley introduced new staff member, Judy Huang.

**Old Business:** None.

**New Business:**

Mayor’s Task Force on HIV/AIDS: Bryant stated that the web site will be up and running in the next two weeks.

HOPWA: Walker stated that J.M. Allen is no longer the manager of the HOPWA Program.

**Announcements:**

Fuentes, Jr. stated that there was a story on the news regarding the fact that HACS, the Montrose Counseling Center and the Montrose Clinic are working on creating a house for 8 homeless , youth from the GLBT community. The facility should be ready in the fall. There is a 5% increase in homeless youths, and a 10% decrease in testing data.

Garza thanked the Priority and Allocations Committee for carrying on without him while he was dealing with some personal issues. An Austin HIV Prevention Conference has provided Garza with a scholarship to attend the June conference.

Urban stated that he has written a paper on “Accessing Good Health Care” to be presented in San Francisco during their Pride Week.

**Adjournment:** *Motion: it was moved and seconded (Boyle, Malone) to adjourn the meeting at 12:25 p.m. Motion carried.*

Respectfully submitted,

*Victoria Williams*

Victoria Williams, Manager

6/2/05  
Date

Draft Certified by  
Council Chair:

*Steve Wa*

6/14/05  
Date

Final Approval by  
Council Chair:

*Steve Wa*

6/9/05  
Date

Scribe: Monaghan

JA = Just arrived at meeting  
LR = Left room temporarily  
LM = Left the meeting  
C = Chaired the meeting

**2005 Council Meeting Voting Record for Meeting Date: May 12, 2005**

MEMBERS				MEMBERS			
ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
	X			Gary Ainsworth	X		
	X			Bill Barry		X	
X				Antoinette Boone	X		
	X			Skeet Boyle	X		
	X			Larry Bryant		X	
	X			Lester Byrd-11:52			X
	X			Fide Cisnero		X	
	X			Paula Downes			
X				Johnetta Evans-Thomas		X	
	X			Tonya Fisher	X		
	X			Joe Fuentes, Jr.		X	
X				David Garner		X	
X				Tammy Garrison		X	
	X			Daniel Garza		X	
X				Kimberly Griffin	X		
	X			Hector Guajardo-11:52			C
	X			Johnny Harris, Jr.		X	
X				Gretchen Hollingsworth		X	
	X			Kevin Jackson		X	
X				Priscilla Jenkins-Roberts	X		
				Marlene McNeese-Ward			
				Ken Malone		X	
				Sylvia Mazique	X		
				Nancy Miertschin	X		
				Michael Miller		X	
				Leo Nosser			X
				John Odom-12:17		X	
				Joseph Osei-Frimpong -12:25			
				Yvette Proctor		X	
				John Sahn	X		
				George H. Smith		X	
				Bruce Turner		X	
				John Tuttle		X	
				Thomas Urban-11:55		X	
				Christy Varhuag	X		
				Steve Walker-11:48			C
				Ray Watts-11:50		X	
				Cathy Wiley 11:50		X	
				Lesley P. Williams		X	
				Tracy Wilson	X		