

FINAL May 11, 2006

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, April 13, 2006
Meeting Location: 2223 W. Loop South, Room 532
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Lester Byrd, excused	Randall Ellis, Legacy
Ken Malone, Vice-Chair	Stephen Garcia	David Garner, Greeter
Gary Ainsworth	Dena Gray	Nancy Miertschin
Burton Bagby	Gretchen Hollingsworth	Brenda Chapman, City of Houston
Jacquelyn Baldwin	Sylvia Mazique, excused	Jim Stanley, HCPHES
Bill Barry	Eva Nyenya, excused	Modelle Brudner, Judge Eckels
David Bartholomew, III	John Odom, excused	
Fide Cisnero	Yvette Proctor, excused	<i>HIV Services Staff:</i>
Johnetta Evans-Thomas	Pete Rodriguez	Charles Henley
Tonya Fisher	Christy Varhaug	
Tammy Garrison	David Watson, excused	<i>Office of Support Staff:</i>
Daniel Garza	Lesley Williams, excused	Jennifer Kim
Veronica Garza		Georgette L. Monaghan
Eddie Givens		
Kimberly Griffin		
Kevin Jackson		
Michael Miller		
Askari Naqvi		
Patrick Richoux		
Samuel Robinson IV		
Cecilia Smith		
Glenn Taggart		
John Tuttle		
Steven Vargas		
Cathy Wiley		

Call to Order: Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:35 a.m. by asking for a moment of reflection.

Training: How To Best Meet the Need: Veronica Garza, Co-Chair, Quality Assurance Committee: explained the process and invited all to participate.

Legislative Update: Randall Ellis, Legacy Community Services Foundation, stated that the Senate and the House are committed to supporting a bipartisan bill and are not interested in the Coburn bill. Planning

Councils will probably not be eliminated under reauthorization. Key people in the process include: Texas Senators, Congressman Gene Green, Congresswoman Sheila Jackson Lee and Representative Culverson.

Results of the Youth Study: Jennifer H. Kim, Health Planner, will give a Power Point presentation summarizing the results of the Youth Study immediately after today's Council meeting.

Adoption of the Agenda: *Motion: it was moved and seconded (Bagby, Jackson) to adopt the agenda, with the following changes to the text: on the 2nd page, 1st motion, change the text to read "2005-2006 administrative mechanism".* **Motion carried.**

Adoption of the Minutes: *Motion: it was moved and seconded (Jackson, Baby) to adopt the March 9, 2006 minutes.* **Motion carried.** Abstentions: Malone, Griffin, Taggart, Richoux, Baldwin, Bartholomew, III.

Public Comment: None.

Reports from Committees: (See chart on last page of minutes for individual voting information):

Quality Assurance Committee: Gary Ainsworth, Co-Chair, gave the following reports:

Reports from the Administrative Agent: See the attached reports on: FY 2005 Procurement – revised 03-09-06 and FY 2006 Procurement – revised 03-01-06.

Assessing the Administrative Mechanism: *Motion 1: Approve the attached checklist for assessing the 2005-2006 administrative mechanism.* **Motion carried.** Abstention: Richoux.

CPCDMS Report: See attached report dated March 2006

How To Best Meet the Need Process: See the attached, revised list of work group meeting dates.

Comprehensive HIV Planning Committee: Ken Malone, Vice-Chair, reported on the following:

Special Studies: Youth: See attached results of the study entitled "Barriers to Care Among HIV Positive Youth".

Affected Community Committee: Johnetta Evans-Thomas, Co-Chair, gave the following reports:

2006 Committee Meetings: The March committee meeting at the Bering Support Network was well attended by committee and community members. Some members arrived early to network with support group participants. Consumers are interested in receiving as much information as possible on Medicare Part D.

FY 2007 How To Best Meet the Need Process: Members of the committee signed up to participate in the FY 2007 How To Best Meet the Need process.

Consumer Education: Over 28 people attended the March 15, 2006 presentation entitled "Facial Lipodystrophy".

Operations Committee: Michael Miller, Chair, gave the following reports:

Nominating Committee: Current nominees for the office of Secretary for the 2006 Ryan White Planning Council are: Cathy Wiley. Jackson and Evans-Thomas withdrew their names from the ballot. *Motion 2: It was moved and seconded (Bagby, Givens) to accept Wiley by acclamation.* **Motion carried.**

Mentors for External Committee Members: See attached list of mentors for new Council members.

Orientation: On April 4, 2006, the Committee hosted a mini-orientation for all external committee members and Council members who were unable to attend the January 2006 all-day orientation.

Priority & Allocations Committee: Danny Garza, Co-Chair, made the following reports:

Meeting to Set the FY 2007 Priorities: The meeting where the Priority and Allocations Committee will create the recommended FY 2007 priorities has changed to: 10:00 a.m., on Thursday, May 18, 2006.

Health Insurance and Local Medication Reimbursement: *Motion 3: For FY 2006 only, HIV Services may transfer funds between the Health Insurance and Local Medication service categories as necessary to respond to the needs of PLWHA who are eligible for Medicare Part D (Medicare Rx) coverage without prior approval of the Planning Council. HIV Services must inform the Council within 45 days of any such shifts. Motion carried.* Abstentions: Malone and Vargas.

Report from Office of Support: Kim, Health Planner, summarized the attached Manager's Report.

Report from HIV Services: Charles Henley, Director HIV Services, Harris County Health Department stated that there was no report from his office.

Old Business: None.

New Business:

Report from the CDC Planning and Prevention Group: Robinson introduced the Community Planning Group (CPG) liaison, Brenda Booker Chapman. Chapman stated that the CPG is in the process of redefining their goals and committees and redistricting target populations. The CPG has 17 members and is recruiting an additional 35 members.

Mayor's Task Force on HIV/AIDS: Robinson stated that the Task Force had a retreat on March 31, 2006. The next meeting will be at the West Gray Multi-Purpose Center at 10:00 a.m. on April 21, 2006. Turner asked Robinson if he could get the minutes from the last Task Force meeting so they can be attached to Council minutes.

Latino Task Force on HIV/AIDS: Garza, D. stated that the last meeting was held on March 22, 2006. Director Steven Williams will be offering more support from the Health Department by providing a Co-Facilitator if the Task Force will provide more Hispanics in the different groups. The next meeting will be held at the Red Cross in Rosenberg on April 19, 2006.

HOPWA: Tuttle reported on the following: A HOPWA 101 document will be drawn up that will address constant questions. The Needs Assessment letter will be available for distribution soon. There is a Secret Shopper Program that assesses the level of services needed. The HOPWA RFP will be distributed on May 4, 2006. There will be a RFP Work shop on May 25, 2006 from 9:00 a.m. to 11:00 a.m. The next meeting will be held at 2:00 p.m. on Wednesday, June 14, 2006.

Announcements: None.

Adjournment: *Motion: it was moved and seconded (Ainsworth, Fisher) to adjourn the meeting at 12:20 p.m. Motion carried.*

Adjournment: Motion: it was moved and seconded (Ainsworth, Fisher) to adjourn the meeting at 12:20 p.m. Motion carried.

Respectfully submitted,

Victoria L. Williams
Victoria Williams, Manager

5/4/06
Date

Draft Certified by
Council Chair: [Signature]

Date 5-4-06

Final Approval by
Council Chair: [Signature]

Date 5-11-06

Scribe: Monaghan

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2006 Council Meeting Voting Record for Meeting Date: April 13, 2006

	Motion 1				Motion 2				Motion 3					Motion 1				Motion 2				Motion 3			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Gary Ainsworth		X				X				X			Sylvia Mazique	X			X				X				
C. Burton Bagby		X				X				X			Michael Miller		X			X				X			
Jacquelyn Baldwin		X				X				X			Askari Naqvi		X			X				X			
Bill Barry		X				X				X			Eva Nyenya	X			X				X				
David Bartholomew III		X				X				X			John Odom	X			X				X				
Lester Byrd	X				X					X			Yvette Proctor	X			X				X				
Fide Cisnero		X				X				X			Patrick Richoux			X		X				X			
Johnetta Evans-Thomas		X				X				X			Samuel Robinson IV		X			X				X			
Tonya Fisher, 11:53		X				X				X			Pete Rodriguez	X			X				X				
Stephen Garcia	X				X					X			Cecilia Smith		X			X				X			
Tammy Garrison		X				X				X			Glenn Taggart		X			X				X			
Daniel Garza		X				X				X			Bruce Turner				C							C	
Veronica Garza		X				X				X			John Tuttle		X			X				X			
Eddie Givens		X				X				X			Steven Vargas		X			X						X	
Dena Gray	X				X					X			Christy Varhuag	X			X				X				
Kimberly Griffin, 11:49		X				X				X			David Watson	X			X				X				
Gretchen Hollingsworth	X				X					X			Cathy Wiley, 11:42		X			X				X			
Kevin Jackson		X				X				X			Lesley P. Williams	X			X				X				
Ken Malone		X				X					X														