

FINAL AUGUST 10, 2006

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, July 13, 2006

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Gary Ainsworth, excused	Modelle Brudner, Judge Eckels
Jacquelyn Baldwin	Burton Bagby, excused	James Malone, Greeter
David Bartholomew, III	Lester Byrd, excused	David Garner, Greeter
Fidé Cisnero	Stephen Garcia, excused	Nancy Miertschin, HCHD
Johnetta Evans-Thomas	Gretchen Hollingsworth	Jim Stanley, HCPHES
Tonya Fisher	Eva Nyenya	Randall Ellis, Legacy
Tammy Garrison	Glenn Taggart	Brenda Chapman, COH
Danny Garza		Rev. Emanuel L. Barnes, BHH
Verónica Garza		Charles Henley, HIV Services
Thomas Giordano		
Eddie Givens		OFFICE OF SUPPORT STAFF:
Dena Gray		Tori Williams
Kim Griffin		Jennifer Kim
Kevin Jackson		Diane Beck
Ken Malone		
Sylvia Mazique		
Michael Miller		
Askari Naqvi		
John Odom		
Yvette Proctor		
Patrick Richoux		
Samuel Robinson IV		
Pete Rodriguez		
Cecilia Smith		
John Tuttle		
Steven Vargas		
Christy Varhaug		
David Watson		
Cathy Wiley		
Lesley Williams		

Call to Order: Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m. by asking for a moment of reflection.

Update on Reauthorization: Randall Ellis, Legacy Foundation presented information on the reauthorization of the CARE Act.

Special Training: Title I Allocations Process: Danny Garza and Yvette Proctor (See attached PowerPoint presentation).

Adoption of the Agenda: *Motion: it was moved and seconded (Malone/Varhaug) to adopt the agenda. Motion carried.*

Adoption of the Minutes: *Motion: it was moved and seconded (Richoux/Fisher) to adopt the June 8, 2006 minutes. Motion carried.* Abstentions: Jackson, Proctor, Wiley, Garrison

Public Comment: Williams pointed out a written comment that was sent out with the meeting packet.

Reports from Committees (See the attached chart at the end of the minutes for individual voting information):

Quality Assurance Committee: Veronica Garza, Co-Chair, reported on the following:

Assessment of the Administrative Mechanism: Motion #1: To approve the attached report regarding the assessment of the administrative mechanism. It was recommended that no action be taken as a result of the report. Motion carried. Abstentions: Jackson

Reports from HIV Services: See the attached FY 2005 and FY 2006 Procurement Reports.

Comprehensive HIV Planning Committee: Ken Malone, Vice Chair, gave the following report:

2006 Integrated Epidemiological Profile: Motion #2: To endorse the attached 2006 Integrated Epidemiological Profile with the understanding that this is a "living" document and therefore additional data will be added as it is received. Motion carried.

Unmet Need: See the attached letter from HRSA and the assessment of the Houston unmet need estimate from the FY 2006 grant application.

Houston Medical Monitoring Project: See the attached description of the Houston Medical Monitoring Project (HMMP).

2006 Quarterly Committee Report: See the attached report.

Affected Community Committee: This committee meeting was canceled due to flooding.

Operations Committee: Michael Miller, Chair, gave the following report:

Orientation: Miller and Williams provided the two new Council members with a two hour mini-orientation.

Priority & Allocations Committee: Yvette Proctor, Co-Chair, reported on the following:

FY 2007 Level Funding Scenario: Motion #3: To accept the attached FY 2007 Level Funding Scenario. Motion carried. Abstentions: V. Garza, Giordano, Malone, Miller, Richoux, Rodriguez, Vargas.

*FY 2007 Minority AIDS Initiative: **Motion #4:** To assign the FY 2007 Minority AIDS Initiative (MAI) funding to the Title I service categories as currently distributed. **Motion carried.** Abstentions: Bartholomew, V. Garza, Giordano, Malone, Miller, Richoux, Rodriguez, Vargas, Wiley.*

*FY 2007 Decrease Funding Scenario: **Motion #5:** To accept the attached motion regarding the FY 2007 Decrease Funding Scenario. **Motion carried.** Abstentions: V. Garza, Giordano, Malone, Miller, Richoux, Rodriguez, Vargas.*

*FY 2007 Increase Funding Scenario: **Motion #6:** To accept the attached motion regarding the FY 2007 Increase Funding Scenario. **Motion carried.** Abstentions: V. Garza, Giordano, Malone, Miller, Richoux, Rodriguez, Vargas.*

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from HIV Services: Charles Henley, Director HIV Services, Harris County Health Department, summarized the attached report.

Old Business: None.

New Business:

Report from Titles II, III urban and rural, IV and Section F: Proctor stated that Title II would like to use the Title I Priority and Allocations Committee to complete it's planning process for Title II and State Services funding. The specifics are still being worked out. Rodriguez stated that the Title III project officer did a site visit in Houston. She was surprised how large Houston and Texas actually are and thought she could cover the entire area in only a few days. Proctor added that the same project officer did site visits in her office for Title III Rural and Title IV.

Report from the CDC Planning and Prevention Group: Robinson stated that CPG is in the process of prioritizing its populations and interventions. The group still needs members. Please email him for an application.

Mayor's Task Force on HIV/AIDS: Robinson stated that June 27, 2006 was National HIV/AIDS Testing Day. Many organizations held testing events. Later that evening they attended a Town Hall meeting that was held at Wheeler Avenue Baptist Church.

Latino Task Force on HIV/AIDS: Vargas stated that there were several Latino testing events also on National HIV/AIDS Testing Day. He is waiting to find out how many people were tested that day.

HOPWA: Gray stated that July 20, 2006 is the deadline for submitting grant applications to HOPWA. Her department is hoping for a 90-day turn around on the applications. HOPWA now has a page on the City of Houston website. This page will include information for clients, contractors and others and will hopefully be up and running by September. The Black Democrats will host advocacy training and a legislative update on July 23, 2006 in the rotunda area of City Hall.

Announcements: Tuttle thanked Garrison for her work on the t-shirts for the Ryan White Planning Council. He would like to have more members participate in PR events; those who did attend the most recent event worked hard and received a round of applause. There are a few t-shirts left. See Tammy Garrison if interested.

Adjournment: *Motion: it was moved and seconded (Jackson/Garza) to adjourn the meeting at 12:37p.m.*
Motion carried.

Respectfully submitted by,

Victoria "Tori" Williams
Victoria Williams, Manager

8/3/06
Date

Draft Certified by
Council Chair: 

Date 8/3/06

Final Approval by
Council Chair: 

Date 8/10/06

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2006 Council Meeting Voting Record for Meeting Date: 7/13/06

MEMBERS	Motion 1: Assessment of the Admin Mechanism				Motion 2: Epi Report				MEMBERS (continued)	Motion 1: Assessment of the Admin Mechanism				Motion 2: Epi Report			
	Absent	YES	NO	Abstain	Absent	YES	NO	Abstain		Absent	YES	NO	Abstain	Absent	YES	NO	Abstain
Gary Ainsworth	X				X				Sylvia Mazique		X				X		
C. Burton Bagby	X				X				Michael Miller		X				X		
Jacquelyn Baldwin		X				X			Askari Naqvi		X				X		
David Bartholomew III		X				X			Eva Nyenya	X				X			
Lester Byrd	X				X				John Odom (12:30)	X				X			
Fidé Cisnero		X				X			Yvette Proctor		X				X		
Johnetta Evans-Thomas		X				X			Patrick Richoux		X				X		
Tonya Fisher		X				X			Samuel Robinson IV		X				X		
Stephen Garcia	X				X				Pete Rodriguez		X				X		
Tammy Garrison		X				X			Cecilia Smith		X				X		
Daniel Garza		X				X			Glenn Taggart	X				X			
Verónica Garza		X				X			Bruce Turner				C				C
Thomas Giordano		X				X			John Tuttle		X				X		
Eddie Givens (12:06)	X				X				Steven Vargas		X				X		
Dena Gray (11:58)	X				X				Christy Varhaug		X				X		
Kimberly Griffin		X				X			David Watson		X				X		
Gretchen Hollingsworth	X				X				Cathy Wiley		X				X		
Kevin Jackson				X		X			Lesley P. Williams		X				X		
Ken Malone		X				X											

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MEMBERS	Motion 3: Level Funding Scenario Carried				Motion 4: MAI Funding Carried				MEMBERS (continued)	Motion 3: Level Funding Scenario Carried				Motion 4: MAI Funding Carried			
	Absent	YES	NO	Abstain	Absent	YES	NO	Abstain		Absent	YES	NO	Abstain	Absent	YES	NO	Abstain
Gary Ainsworth	X				X				Sylvia Mazique		X				X		
C. Burton Bagby	X				X				Michael Miller				X				X
Jacquelyn Baldwin		X				X			Askari Naqvi		X				X		
David Bartholomew III		X						X	Eva Nyenya	X				X			
Lester Byrd	X				X				John Odom (12:30)	X				X			
Fidé Cisnero		X				X			Yvette Proctor		X				X		
Johnetta Evans-Thomas		X				X			Patrick Richoux				X				X
Tonya Fisher		X				X			Samuel Robinson IV		X				X		
Stephen Garcia	X				X				Pete Rodriguez				X				X
Tammy Garrison		X				X			Cecilia Smith		X				X		
Daniel Garza		X				X			Glenn Taggart	X				X			
Verónica Garza				X				X	Bruce Turner				C				C
Thomas Giordano				X				X	John Tuttle		X				X		
Eddie Givens (12:06)	X				X				Steven Vargas				X				X
Dena Gray (11:58)		X				X			Christy Varhaug		X				X		
Kimberly Griffin		X				X			David Watson		X				X		
Gretchen Hollingsworth	X				X				Cathy Wiley		X						X
Kevin Jackson		X				X			Lesley P. Williams		X				X		
Ken Malone				X				X									

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MEMBERS	Motion 5: Decrease Funding Scenario Carried				Motion 6: Increase Funding Scenario Carried				MEMBERS (continued)	Motion 5: Decrease Funding Scenario Carried				Motion 6: Increase Funding Scenario Carried			
	Absent	YES	NO	Abstain	Absent	YES	NO	Abstain		Absent	YES	NO	Abstain	Absent	YES	NO	Abstain
Gary Ainsworth	X				X				Sylvia Mazique		X				X		
C. Burton Bagby	X				X				Michael Miller				X				X
Jacquelyn Baldwin		X				X			Askari Naqvi		X				X		
David Bartholomew III		X				X			Eva Nyenya	X				X			
Lester Byrd	X				X				John Odom (12:30)	X				X			
Fidé Cisnero			X			X			Yvette Proctor		X				X		
Johnetta Evans-Thomas		X				X			Patrick Richoux				X				X
Tonya Fisher		X				X			Samuel Robinson IV		X				X		
Stephen Garcia	X				X				Pete Rodriguez				X				X
Tammy Garrison		X				X			Cecilia Smith		X				X		
Daniel Garza		X				X			Glenn Taggart	X				X			
Verónica Garza				X			X		Bruce Turner				C				C
Thomas Giordano				X			X		John Tuttle		X				X		
Eddie Givens (12:06)	X					X			Steven Vargas				X				X
Dena Gray (11:58)		X				X			Christy Varhaug		X				X		
Kimberly Griffin		X				X			David Watson		X				X		
Gretchen Hollingsworth	X				X				Cathy Wiley		X				X		
Kevin Jackson		X				X			Lesley P. Williams		X				X		
Ken Malone				X			X										