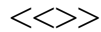


Council Approved 10/11/07

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, September 13, 2007

Meeting Location: 2223 W. Loop South, Room 101

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT:
Ken Malone, Vice-Chair	Bruce Tuner, excused	Project LEAP:
David Watson, Secretary	David Garner, excused	Gayle Alslot
Burton Bagby	LaQuoiya Graham, excused	Mona Turner
Jacquelyn Baldwin	Kenya Kimble	Charlotte Harris
David Bartholomew	Askari Naqvi, excused	Natalie Holmes
David Benson	Shannon Prudhomme	Jerry Shelton
Fide Cisnero	Patrick Richoux, excused	Loretta Kiser
Paula Downes	Pete Rodriguez, excused	Ruben Rosas
Tonya Fisher	Aashish Shah	Anita Wright
Tammy Garrison	Steven Vargas, excused	Ramon Gomez, Jr.
Thomas Giordano		Colleen Lyon
Yvette Garvin	OTHERS PRESENT	Michael Hannmear
Eddie Givens	Modelle Brudner, Representing Judge Emmett	Abul Rodriguez
Dena Gray	Dan Ellis	Vincent James
Kimberly Griffin	Kym King, Bering Omega Community Svcs.	Joe Sander
Terry Hobbs	Scott Beaver, Greeter	Eulalia Seymore
Kevin Jackson		Samuel Terry
Asia Johnson	HIV Services:	Jackie Wear
Melvin Johnson	Charles Henley	Morenike Giwa
Marco Mata	Mary Asomani-Nyarko	Bernie Vazquez
Michael Miller		
Samuel Robinson IV	Office of Support	
Jerry Shelton	Tori Williams	
Cecilia Smith	Georgette L. Monaghan	
Glenn Taggart		
John Tuttle		
David Watson		
Cathy Wiley		

See the attached chart at the end of the minutes for individual voting information.

Council Training: What are Standards of Care & Outcome Measures? Mary Asomani-Nyarko from HIV Services presented the attached Power Point presentation explaining standards of care and outcome measures.

Williams announced that the staff of Bee Busy was asked to assist the City of Houston with syphilis testing. Therefore, the presentation they were going to give will have to be postponed.

Call to Order: Ken Malone, Vice-Chair, Ryan White Planning Council, called the meeting to order at 11:43 a.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Bagby, Jackson) to adopt the agenda, with the addition of the following text: under the Priority and Allocations Committee report, add an additional item entitled "Public Hearing". Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Jackson, Fisher) to adopt the August 9, 2007 minutes. Motion carried.* Abstentions: Cisnero, Downes, Giordano, Miller, Smith, and Wiley.

Public Comment: Project LEAP student Colleen Lyon thanked the Council for letting all the students attend the meeting. They were very excited about working with the Council.

Reports from Committees:

Quality Assurance Committee: Samuel Robinson, Co-Chair, reported on the following: Standards of Care/Outcome Measure Workgroups: See the attached list of meeting times and dates.

Home and Community-based Health Services: **Motion#3:** *To accept the attached service definition for Home and Community-based Health Services and set financial eligibility at 300% of the federal poverty guidelines. Motion carried.* Abstentions: Garvin, Gray.

Comprehensive HIV Planning Committee: Malone gave the following report:

Update on the 2008 HIV/AIDS Needs Assessment: The staff dedicated the month of August to continuing their efforts to finding those who are out of care and conducting focus groups. The next committee meeting is scheduled for Thursday, September 20, 2007. The purpose of that meeting will be to review the preliminary results of the assessment.

Affected Community Committee: John Tuttle, Co-Chair, reported on the following:

Latinos, Latinas and HIV: See the attached power point presentation given by Bernie Vazquez from the Center for AIDS at the August committee meeting. Tuttle stated that the presentation was exceptionally good.

2007 Community Events: See the attached list of 2007 community events where the Council had a presence. More volunteers are needed to staff a booth at the October 20, 2007 Women's Festival from 1:00 p.m. – 6:00 p.m. Baldwin and Robinson volunteered to help.

2007 Council Greeters: See the attached list of individuals who have been greeters at the 2007 Council meetings. Beaver and Johnson, A. volunteered to be greeters at the November Council meeting.

Operations Committee: David Bartholomew, Chair, gave the following report:

General Update: The committee continues to interview Council applicants and review and update Council bylaws, policies and procedures. A copy of all proposed changes will be mailed to Council members so that interested parties can provide the committee with additional input before the final committee review on September 25, 2007.

Memorandum of Understanding: the Operations Committee will review the attached Memorandum of Understanding at their meeting on October 23, 2007. Input is welcome before or during that meeting.

Computer Reminders: Council members are welcome to use the computers at the 2 volunteer workstations in the Office of Support. And, per Council policy, members are allowed to be reimbursed for 50%, with a maximum cap of up to \$11 per month, of their ISP service if they submit a copy of the bill and receipt for payment.

Priority & Allocations Committee: Paula Downes, Co-Chair, gave the following reports:

Allocations for FY 2008 Part B and State Services: The committee will be creating recommendations for the FY 2008 Part B and State Services allocations at the September 27, 2008 committee meeting.

Public Hearing: See the attached flyer.

Report from Office of Support: Tori Williams, Manager, summarized the attached report. Williams stated that the staff is looking for suggestions regarding an off-site, non-Part A or B funded, location for the December Council meeting.

Report from HIV Services: Carin Martin, HIV Services, Harris County Health Department, summarized the attached report.

See memo from Henley regarding FY 2008 Part A priorities and allocations.

Garvin stated that as of September 1, 2007 the Buddy Companion Service Category will no longer be funded by Ryan White Part B or State Services.

Old Business: None.

New Business:

PC Members: Burton, in reference to the attached example of a thank you note to those who helped with the METRO issue, stated that City Council member Clutterbeck was especially helpful with her support.

Report from Ryan White Parts B, C Rural and D: Yvette Garvin submitted the attached written report.

Ryan White Part F SPNS: Thomas Giordano stated that a national meeting of all SPNS recipients was held in Houston. The local project is doing very well.

Mayor's Task Force on HIV/AIDS: Dena Gray stated that the next Task Force meeting will be on Friday, September 21, 2007 at 10:00 a.m. at the City Health Department. A retreat will be planned to look at advocacy issues. Due to term limits, Council member Edwards will be retiring from City Council. She has been a very supportive advocate for the Task Force. Members are looking for a City Council member who would be willing to take on her role as an advocate on their behalf with the City. The Task Force

will be hosting an educational forum for new candidates running for office in the next election. This forum will take place on Thursday, October 11, 2007.

Latino Task Force on HIV/AIDS: Cathy Wiley stated that the Task Force participated in the recent Fiesta Patrias event at Reliant Center.

HOPWA: Dena Gray stated that the contract with Bering Omega Community Services has been renewed. HOPWA staff is please with this as it means there has not been a gap in this particular service for two years. And, there is a new service that will fund deposits. HOPWA had received FY 2007 HUD funds in the amount of \$6.6 million.

Announcements: Tuttle thanked C. Bagby and his church for their donation of food to the Thomas Street Food Project.

Wiley asked members to distribute the attached red cards concerning the recent syphilis outbreak. An assessment and mobilization unit has been dispatched to the Sunnyside area. Volunteers are needed to help with this project. Please see the City web site if interested in signing up.

Adjournment: Motion #4: *it was moved and seconded (Fisher, Garner) to adjourn the meeting at 12:34 p.m. Motion carried.*


Respectfully submitted,


Victoria Williams, Manager

10/4/07
Date

Draft Certified by
Council Chair: 

Date 10/4/07

Final Approval by
Council Chair: 

Date 10/11/07

A = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2007 Council Meeting Voting Record for Meeting Date: 9-13-07

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
David Benson		X			X				X				Michael Miller		X			X				X			
C. Burton Bagby		X			X				X				Samuel Robinson IV		X			X				X			
Jacquelyn Baldwin		X			X				X				Jerry Shelton		X			X				X			
David Bartholomew III		X			X				X				Cecilia Smith		X			X				X			
Fide Cisnero		X			X				X				Glenn Taggart		X			X				X			
Paula Downes		X			X				X				John Tuttle		X			X				X			
Tonya Fisher		X			X				X				David Watson		X			X				X			
Tammy Garrison		X			X				X				Cathy Wiley, 11:58		X			X				X			
Yvette Garvin		X			X						X														
Thomas Giordano, 12:01		X			X				X				David Garner	X				X				X			
Eddie Givens		X			X				X				LaQuoiya Graham	X				X				X			
Dena Gray, 10:04		X			X						X		Kenya Kimble	X				X				X			
Kimberly Griffin, 11:56		X			X				X				Askari Naqvi	X				X				X			
Terry Hobbs		X			X				X				Shannon Prudhomme	X				X				X			
Kevin Jackson		X			X				X				Patrick Richoux	X				X				X			
Asia Johnson		X			X				X				Pete Rodriguez	X				X				X			
Melvin Johnson		X			X				X				Aashish Shah	X				X				X			
Ken Malone				C				C				C	Bruce Turner	X				X				X			
Marco Mata		X			X				X				Steven Vargas	X				X				X			