

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, October 11, 2007

Meeting Location: 2223 W. Loop South, Room 416
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT:
Bruce Tuner, Chair	Jacquelyn Baldwin, excused	Modelle Brudner, Representing Judge Emmett
Ken Malone, Vice-Chair	David Benson, excused	Linda Hullins, Tx Dept. of State Health Services
David Watson, Secretary	Fide Cisnero, excused	Kym King, Bering Omega Community Svcs.
Burton Bagby	LaQuoiya Graham, excused	Jim Stanley, Harris Co Health & Environ. Services
David Bartholomew	Kimberly Griffin, excused	
Paula Downes	Terry Hobbs, excused	HIV Services:
Tonya Fisher	Melvin Johnson, excused	Charles Henley
David Garner	Kenya Kimble	Mary Asomani-Nyarko
Tammy Garrison	Michael Miller, excused	Carin Martin
Thomas Giordano	Askari Naqvi	
Yvette Garvin	Patrick Richoux, excused	Office of Support
Eddie Givens	Aashish Shah	Tori Williams
Dena Gray		Georgette L. Monaghan
Kevin Jackson		
Asia Johnson		
Marco Mata		
Shannon Prudhomme		
Samuel Robinson IV		
Pete Rodriguez		
Jerry Shelton		
Cecilia Smith		
Glenn Taggart		
John Tuttle		
Steven Vargas		
Cathy Wiley		

See the attached chart at the end of the minutes for individual voting information.

Council Training: The Bee Busy Play was cancelled due to an injury. The actors hope to be able to reschedule the play at a future date.

Call to Order: Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:45 a.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Garrison, Downes) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Fisher, Garner) to adopt the September 13, 2007 minutes. Motion carried.* Abstentions: Turner, Garner, Prudhomme, Vargas.

Public Comment: None.

Reports from Committees:

Quality Assurance Committee: Glenn Taggart, Co-Chair, reported on the following:

Standards of Care/Outcome Measure Workgroups: Council members are encouraged to participate in the workgroups described on the attached list.

Reports from HIV Services: See the attached FY 2007 Ryan White Part A Procurement Report dated 09-19-07.

Comprehensive HIV Planning Committee: Steven Vargas, Chair, gave the following report:

Update on the 2008 HIV/AIDS Needs Assessment: See the attached preliminary data for the needs assessment. The next meeting is scheduled for Thursday, October 18, 2007 at The Center for AIDS.

Affected Community Committee: John Tuttle, Co-Chair, reported on the following:

HIV and the Rural Consumers: Norma Acker from Ft. Bend Family Service Center provided a verbal presentation on the needs of rural consumers.

Public Hearing on FY 2008 Part B Allocations: The October 2, 2007 Public Hearing was sparsely attended but the presentation was good.

2008-09 Blue Book: There will be a workgroup to discuss the format for the 2008-09 Blue Book at 12:00 p.m. on Tuesday, October 16, 2007. All are welcome to attend.

2007 Committee Meeting Locations and Topics: See the attached list.

2007 Council Greeters: See the attached list of individuals who have been greeters at the 2007 Council meetings.

Operations Committee: David Bartholomew, Chair, reported on the following:

General Update: The committee will be presenting recommended revisions to the Council bylaws, policies and procedures at the November Council meeting so that the recommendations can be voted on at the December Council meeting. Members should have received a packet in the mail outlining the proposed changes. Please contact the Office of Support if you have comments or suggestions.

Memorandum of Understanding: The Memorandum of Understanding will be reviewed by the Operations Committee at their meeting on October 23, 2007. Input is welcome before or during that meeting.

Priority & Allocations Committee: Paula Downes, Co-Chair, gave the following reports:

FY 2008 Part B Allocations: **Motion #3:** *To accept the attached recommendations for the FY 2008 Ryan White Part B allocations. Motion carried.* Abstentions: Watson, Downes, Garner, Vargas, Malone, Garvin, Prudhomme, Taggart.

FY 2008 State Services Allocations: **Motion #4:** *To accept the attached recommendations for the FY 2008 State Services allocations. Motion carried.* Abstentions: Watson, Downes, Garner, Vargas, Malone, Garvin, Prudhomme, Taggart.

FY 2007 MAI Allocations: **Motion #5:** *Allocate \$86,500 to Request Control #1 as described on the attached to insure continuity of care for clients. Motion carried.* Abstention: Malone

Report from Office of Support: Tori Williams, Manager, summarized the attached report. Williams stated that Dena Gray will present the attached HOPWA needs assessment findings at 10:00 a.m. on Tuesday, October 16, 2007 at the Affected Community Committee meeting.

Report from HIV Services: Charles Henley, HIV Services, Harris County Health Department, summarized the attached report. Henley stated that Family Services of Greater Houston has decided to no longer accept Ryan White funds.

Old Business: Turner stated that Modelle Brudner recently retired but she is a part time employee and continues to be the Council liaison for County Judge Ed Emmett.

New Business:

Report from Ryan White Parts B, C Rural and D: Yvette Garvin stated that since the Part B and State Services allocations have been approved, bids will be going out.

Ryan White Titles C Urban and D: Pete Rodriguez stated that the HRSA Office of Performance Review will be in Houston visiting the Harris County Hospital District (and others?) from October 1 through November 1, 2007.

Report from the CDC Planning and Prevention Group: Samuel Robinson stated that applications for membership are available. Progress Reports will be presented at the next meeting which is scheduled for 3:00 p.m. on Thursday, October 25, 2007, location to be announced. Wiley stated that the City Council has approved 8 prevention contracts.

Mayor's Task Force on HIV/AIDS: Samuel Robinson stated that the next meeting will be at 11:00 a.m., on October 12, 2007 at 8000 Stadium Drive. The Task Force Policies and Procedures will be finalized. On November 16, 2007 there will be a retreat where all members will honor Ada Edwards. On November 7, 2007 there is a "Bet Rap It Up" Campaign at Texas Southern University. Free testing will be available.

Latino Task Force on HIV/AIDS: Steven Vargas asked Council members to help distribute the attached flyer dated October 15, 2007. The next meeting will be at 10:00 a.m. on Wednesday, October 24, 2007 at the Women's Center.

Announcements: Health Planner Kim asked members to distribute the attached flyer concerning two upcoming Latino Focus Groups.

Dr. Giordano stated that Baylor and the Harris County Hospital District (HCHD) has received a CDC/HRSA Grant in the amount of \$1.5 million that will focus on studying and developing methods for improving retention in care for people with HIV/AIDS. Six sites have been selected to receive these CDC funds for 5 years. Rodriguez stated that last year at the Harris County Hospital District, 624 patients that were in care, dropped out of care.

Wiley stated that the City has extended its Syphilis Rapid Response Program for another month. 24 new HIV cases have been found.

Burton stated that plans are being made for the Interfaith Service for World AIDS Day on Saturday, December 1, 2007. Also Covenant Baptist Church has some funds for small non-profit groups.

Turner asked that if anyone plans to attend the Town hall meeting at the Montrose Counseling Center. If so, could they bring back a report for the Council.

Adjournment: Motion #6: *it was moved and seconded (Fisher, Garner) to adjourn the meeting at 12:30 p.m. Motion carried.*

Respectfully submitted,


Victoria Williams, Manager

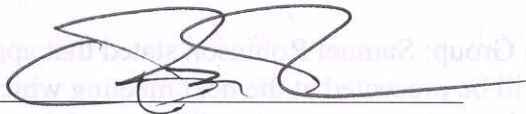
11/1/07
Date

Draft Certified by
Council Chair:



11/8/07
Date

Final Approval by
Council Chair:



11/8/07
Date

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2007 Council Meeting Voting Record for Meeting Date: 10-11-07

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS																													
C. Burton Bagby		X				X				X			Glenn Taggart		X				X										X
David Bartholomew III		X				X				X			Bruce Turner				C				C								C
Paula Downes		X				X					X		John Tuttle		X				X						X				
Tonya Fisher		X				X				X			Steven Vargas		X				X										X
David Garner		X				X					X		David Watson		X				X										X
Tammy Garrison		X				X				X			Cathy Wiley, 11:58		X				X						X				
Yvette Garvin		X				X					X																		
Thomas Giordano, 11:56	X				X				X				Jacquelyn Baldwin	X				X							X				
Eddie Givens, 11:53	X				X				X				David Benson	X				X							X				
Dena Gray, noon	X				X				X				Fide Cisnero	X				X							X				
Kevin Jackson, 12:05 lm		X				X				X			LaQuoiya Graham	X				X							X				
Asia Johnson		X				X				X			Kimberly Griffin	X				X							X				
Ken Malone		X				X					X		Terry Hobbs	X				X							X				
Marco Mata, 12:00		X				X				X			Melvin Johnson	X				X							X				
Shannon Prudhomme		X				X					X		Kenya Kimble	X				X							X				
Samuel Robinson IV		X				X				X			Michael Miller	X				X							X				
Pete Rodriguez, 11:46		X				X				X			Askari Naqvi	X				X							X				
Jerry Shelton		X				X				X			Patrick Richoux	X				X							X				
Cecilia Smith		X				X				X			Aashish Shah	X				X							X				

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2007 Council Meeting Voting Record for Meeting Date: 10-11-07

	Motion #4				Motion #5				Motion #6					Motion #4				Motion #5				Motion #6			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
C. Burton Bagby		X				X				X			Glenn Taggart				X		X				X		
David Bartholomew III		X				X				X			Bruce Turner				C				C				C
Paula Downes				X		X				X			John Tuttle		X				X				X		
Tonya Fisher		X				X				X			Steven Vargas				X		X				X		
David Garner				X		X				X			David Watson				X		X				X		
Tammy Garrison		X				X				X			Cathy Wiley, 11:58		X				X				X		
Yvette Garvin				X		X				X															
Thomas Giordano, 11:56		X				X				X			Jacquelyn Baldwin	X				X				X			
Eddie Givens, 11:53		X				X				X			David Benson	X				X				X			
Dena Gray, noon		X		X				X				X	Fide Cisnero	X				X				X			
Kevin Jackson, 12:05 lm		X				X				X			LaQuoiya Graham	X				X				X			
Asia Johnson		X				X				X			Kimberly Griffin	X				X				X			
Ken Malone				X				X		X			Terry Hobbs	X				X				X			
Marco Mata, 12:00		X				X				X			Melvin Johnson	X				X				X			
Shannon Prudhomme				X		X				X			Kenya Kimble	X				X				X			
Samuel Robinson IV		X				X				X			Michael Miller	X				X				X			
Pete Rodriguez, 11:46		X				X				X			Askari Naqvi	X				X				X			
Jerry Shelton		X				X				X			Patrick Richoux	X				X				X			
Cecilia Smith		X				X				X			Aashish Shah	X				X				X			