

# Council Approved 03/13/08

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL

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*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

## MINUTES

11:30 a.m., Thursday, February 14, 2008

Meeting Location: 2223 W. Loop South, Suite 532

Houston, Texas 77027

MEMBERS PRESENT	Samuel Robinson	OTHERS PRESENT
Tammy Garrison, Chair	Pete Rodriguez	Carlos Plataz
Ken Malone, Vice-Chair	Ruben Rosas	Charlotte Harris
Eddie Givens, Secretary	Josie Salazar	
Jackie Baldwin	Jerry Shelton	Liaison for the County Judge:
David Bartholomew	Cecilia Smith	Modelle Brudner
David Benson	John Tuttle	
Fide Cisnero	Steven Vargas	Ryan White Grant Administration:
Paula Downes	David Watson	Charles Henley
Tonya Fisher	Cathy Wiley	Carin Martin
David Garner		
Yvette Garvin	MEMBERS ABSENT	Office of Support:
Thomas Giordano	Willie Brackins, excused	Tori Williams
Morénike Giwa	Dan Ellis, excused	Jen Kim
Dena Gray	Melvin Johnson, excused	Georgette L. Monaghan
Kimberly Hardison	Kenya Kimble, excused	
Terry Hobbs	Michael Miller, excused	
Linda Hollins	Glenn Taggart	
Asia Johnson	Bruce Turner, excused	
John Koeppen		
Marco Mata		
Osaro Mgbere		
Askari Naqvi		

**See the attached chart at the end of the minutes for individual voting information.**

**Call to Order:** Tammy Garrison, Chair, Ryan White Planning Council, called the meeting to order at 11:40 a.m. by calling for a moment of reflection. She also welcomed the new members and thanked: the Operations Committee for a great Orientation; Kim for her work on the Needs Assessment, Comprehensive HIV Plan, and Epi Report; Beck for her work on the Blue Book; Monaghan for her work on Orientation; the staff at Ryan White Grants Administration and Williams for their ongoing work which helps the Council stay on track.

Council Training: Jen H. Kim, Health Planner, Office of Support, presented findings from the newly released Houston Area HIV/AIDS Needs Assessment. See the attached power point presentation.

Adoption of the Agenda: **Motion #1:** it was moved and seconded (Malone, Shelton) to adopt the agenda. **Motion carried.** Abstentions: Giordano, Mgbere.

Adoption of the Minutes: **Motion #2:** it was moved and seconded (Vargas, Malone) to adopt the December 13, 2007 minutes. **Motion carried.** Abstentions: Benson, Cisnero, Downes, Garvin, Giordano, Hobbs, Giwa, Koeppen, Mgbere, Rosas, Salazar.

**Public Comment:** None.

**Reports from Committees:**

**Quality Assurance Committee:** David Watson, Co-Chair, stated that there was no report. The first 2008 committee meeting will be held at 10:00 a.m. on Wednesday, February 20, 2008.

**Comprehensive HIV Planning Committee:** Steven Vargas, Chair, reported on the following: 2008 Houston Area HIV/AIDS Needs Assessment: **Motion #3:** To endorse the 2008 Houston Area HIV/AIDS Needs Assessment. **Motion carried.**

**Affected Community Committee:** Cecilia Smith, Co-Chair, stated that there was no report. The committee will meet at 12 noon on Wednesday, February 20, 2008.

**Operations Committee:** Kimberly Hardison, Co-Chair, stated that the 2008 Council Orientation was a great success. All six new members were in attendance and it appeared as if participants had fun and learned a lot.

**Priority & Allocations Committee:** Paula Downes, Interim Chair, stated that there was no report. The committee will be meeting at 2:00 p.m. on Wednesday, February 27, 2008.

**Old Business: Timeline of Critical 2008 Council Activities:** Williams, T. asked the Council to review the attached timeline. She also pointed out one correction: Thursday March 20 should be changed to March 13 as the date when the Comprehensive HIV Planning Committee will be meeting to review the 2008 Houston Area HIV/AIDS Needs Assessment and make recommendations based on the findings.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached document and added the following comments: 1.) if Council members have announcements they should share them at the end of the meeting during the "Announcements" section; 2.) there will be a Joint Meeting for all committees, in particular the Comprehensive HIV Planning, Quality Assurance and Priority and Allocations Committees at 2:00 p.m. on Wednesday, March 26, 2008 and 3.) Dwight Haught, State Medicare Program, will be the speaker for the March Council meeting.

**Report from the Ryan White Grant Administration:** Charles Henley, Manager, Public Health and Environmental Services, summarized the attached report.

**New Business:**

Report from Ryan White Parts B, C Rural and D: Yvette Garvin reviewed the attached Part B report and stated that the same rules that apply for Part A also apply for Part B last quarter spending.

Ryan White Part F SPNS: Thomas Giordano stated that the local SPNS project has 20 participants. Nationally the number of participants is 200.

Report from the CDC Planning and Prevention Group (CPG): Samuel Robinson stated that members of CPG are still interviewing for new members.

Mayor's Task Force on HIV/AIDS: Samuel Robinson stated that the Task Force co-hosted three testing sites for National Black HIV/AIDS Awareness Day on Thursday, February 7, 2008. The sites were the: Prince Gym, Multi-purpose Center (MPC) and Sunnyside Community Center. Wiley stated that out of 150 tested at MPC and Sunnyside, 2 were positive. Garner stated that the City of Houston has a web-site survey that the general public is encouraged to fill out (see the attached red postcard for additional information). Gray stated that on February 7, 2008 the City of Houston held a luncheon for 75 -100 people called "Houston Act". The concept was created at CDC with the goal of bringing churches and business owners into the AIDS fight. Wiley stated that 40-50 commit cards were handed in as a result of the luncheon.

Latino Task Force on HIV/AIDS: Steven Vargas stated that the last meeting was held on January 30, 2008. Meetings are always the last Wednesday of the month at the Women's Center. Everyone is welcomed to attend. An Open House is being planned for late March 2008.

Legislative Updates: Ken Malone stated that his sources indicate that the Appropriations Process will probably be "punted" to the next President. Malone Chairs the AIDS Action Foundation which helps to create a national AIDS strategy.

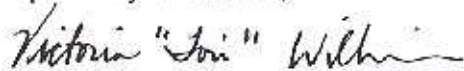
HOPWA: Dena Gray stated that HOPWA received 26 applications for funding in December. Of these applicants, 13 are from new organizations and 6 are for permanent housing. HOPWA may go back to the old system of 2 year contracts instead of the existing 1 year contract. The Housing Advocacy meetings will be starting again in the near future.

**Announcements:** Williams reminded members to pick up a draft copy of the 2008 Epidemiological Profile to be reviewed and approved at the March Council meeting.

**Getting to Know You:** Three Council members, John Tuttle, Ken Malone and David Bartholomew answered the question: "What are you passionate about?"

**Adjournment: Motion #4:** it was moved and seconded (Wiley, Fisher) to adjourn the meeting at 12:46 p.m. Motion carried.

Respectfully submitted,

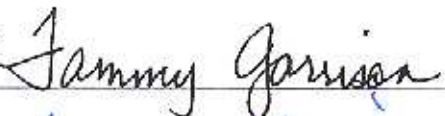


Victoria Williams, Manager

03-06-08

Date

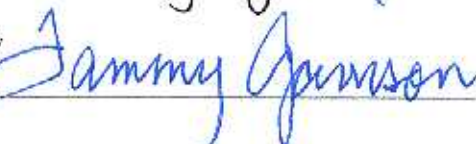
Draft Certified by  
Council Chair:



Date

3/6/08

Final Approval by  
Council Chair:



Date

3/13/08

**2008 Council Meeting Voting Record for Meeting Date: 02-14-08**

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Jacquelyn Baldwin		X				X			Melvin Johnson	X				X			
David Bartholomew III		X				X			Kenya Kimble	X				X			
David Benson		X						X	John Koeppen		X						X
Willie Brackins	X				X				Ken Malone		X				X		
Fide Cisnero, 11: 48		X						X	Marco Mata	X				X			
Paula Downes		X						X	Osaro Mgbere		X						X
Dan Ellis	X				X				Michael Miller	X				X			
Tonya Fisher		X				X			Askari Naqvi		X				X		
David Garner		X				X			Samuel Robinson IV		X				X		
Tammy Garrison				C				C	Pete Rodriguez		X				X		
Yvette Garvin, 11:45		X						X	Ruben Rosas		X				X		X
Thomas Giordano		X						X	Josie Salazar		X				X		X
Eddie Givens		X				X			Jerry Shelton		X				X		
Morenike Giwa		X						X	Cecilia Smith		X				X		
									Glenn Taggart	X				X			
Dena Gray		X				X			Bruce Turner	X				X			
Kimberly Hardison, 11:48		X				X			John Tuttle		X				X		
Terry Hobbs		X						X	Steven Vargas		X				X		
Linda Hollins		X				X			David Watson		X				X		
Asia Johnson		X				X			Cathy Wiley, 11:55		X				X		

**2008 Council Meeting Voting Record for Meeting Date: 02-14-08**

	Motion #3				Motion #4					Motion #3				Motion #4			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Jacquelyn Baldwin		X				X			Melvin Johnson	X				X			
David Bartholomew III		X				X			Kenya Kimble	X				X			
David Benson		X				X			John Koeppen		X				X		
Willie Brackins	X				X				Ken Malone		X				X		
Fide Cisnero, 11: 48		X				X			Marco Mata	X				X			
Paula Downes		X				X			Osaro Mgbere				X		X		
Dan Ellis	X				X				Michael Miller	X				X			
Tonya Fisher		X				X			Askari Naqvi		X				X		
David Garner		X				X			Samuel Robinson IV		X				X		
Tammy Garrison				C				C	Pete Rodriguez		X				X		
Yvette Garvin, 11:45		X				X			Ruben Rosas		X				X		
Thomas Giordano				X		X			Josie Salazar		X				X		
Eddie Givens		X				X			Jerry Shelton		X				X		
Morenike Giwa		X				X			Cecilia Smith		X				X		
									Glenn Taggart	X				X			
Dena Gray		X				X			Bruce Turner	X				X			
Kimberly Hardison, 11:48		X				X			John Tuttle		X				X		
Terry Hobbs		X				X			Steven Vargas		X				X		
Linda Hollins		X				X			David Watson		X				X		
Asia Johnson		X				X			Cathy Wiley, 11:55		X				X		