

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, March 13, 2008

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

MEMBERS PRESENT	Cecilia Smith	OTHERS PRESENT
Tammy Garrison, Chair	Glenn Taggart	Dwayne Haught, DSHS
Ken Malone, Vice-Chair	Bruce Turner	Charlotte Harris
Eddie Givens, Secretary	John Tuttle	Dominique Mitchell, BWGA
Jackie Baldwin	Steven Vargas	Eulalia Seymore
David Bartholomew	David Watson	Jim Stanley, Harris County Public Health and Environmental Services
David Benson	Cathy Wiley	
Fide Cisnero		Liaison for the County Judge:
David Garner		Modelle Brudner
Morénike Giwa	MEMBERS ABSENT	
Terry Hobbs	Willie Brackins, excused	Ryan White Grant Administration:
Linda Hollins	Paula Downes, excused	Charles Henley
Asia Johnson	Dan Ellis, excused	Carin Martin
Melvin Johnson	Tonya Fisher, excused	Art Delgado
John Koeppe	Yvette Garvin, excused	MaryAsomani-Nyarko
Marco Mata	Thomas Giordano, excused	Dawn Meade
Osaro Mgbere	Dena Gray	Sandra Davis
Michael Miller	Kimberly Hardison, excused	
Askari Naqvi	Kenya Kimble, excused	Office of Support:
Pete Rodriguez		Tori Williams
Ruben Rosas		Jen Kim
Josie Salazar		Diane Beck
Jerry Shelton		Georgette L. Monaghan

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Tammy Garrison, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m.

Announcements from the Council Chair: Garrison thanked Givens, Rosas, Williams, T. and Beck for their special efforts in moving over 5 pallets of Blue Books last week. Givens and Rosas were presented with “Heavy Lifting” Award Certificates and Anthony Fondren was presented with a “Keep on Truckin” Award Certificate for the use of his vehicle.

Garrison announced that Samuel Robinson has resigned from the Council due to a work opportunity.

Garrison asked for a moment of reflection.

Training: Dwayne Haught, Texas HIV Medication Program, presented the attached Power Point presentation on the Texas HIV Medication and the State Pharmacy Assistance Programs. During the question and answer period, a Council member complimented Haught on his excellent staff. This person had call the staff a number of times and always found them to be compassionate, helpful and easy to talk to.

Update on the FY 2008 – 2009 Part A Grant Award: Charles Henley, Manager, Ryan White Grants Administration, summarized the attached information regarding the Ryan White Part A grant award.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Malone, Garner) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Shelton, Vargas) to adopt the February 14, 2008 minutes. Motion carried.* Abstentions: M. Johnson, Miller, Taggart, Turner.

Public Comment: None.

Reports from Committees:

Quality Assurance Committee: David Watson, Co-Chair, gave the following reports:

Committee Meeting Dates: Regularly scheduled committee meetings will be held at 10:00 a.m. on the Thursday after Council meets.

FY 2007 Chart Reviews: See attached chart reviews for: Home Health Care, Hospice, Oral Health, Vision and Primary Care.

Reports from Ryan White Grants Administration: See attached reports for FY 2007 Ryan White Part A: Administrative Costs - 03/01/07 – 11/30/07, Service Utilization – 3rd Quarter and Procurement Report – revised 02/19/08.

Comprehensive HIV Planning Committee: Steven Vargas, Chair, reported on the following:

2008 Integrated Epidemiological Profile: **Motion #3:** *To endorse the 2008 Integrated Epidemiological Profile for HIV/AIDS Prevention and Care Planning dated February 2008. Motion carried.*

Affected Community Committee: David Garner, Co-Chair, gave the following report:

Consumer Education: At the February committee meeting, Jen H. Kim provided an excellent presentation on “Unmet Need”. The committee is working on a list of 2008 educational presentations.

Operations Committee: David Bartholomew, Co-Chair, gave the following reports:

2008 Council Orientation: Bartholomew asked Council members to fill out an evaluation form for the 2008 Council Orientation.

2008 External Committee Member Orientation: There will be an orientation for new external committee members at 9:00 a.m. on Tuesday, March 25, 2008. Council members who missed the January Orientation, or who wish to review Council bylaws, policies and procedures, are welcome to attend.

Council Mentoring Program: The committee is working on ways to strengthen the Council’s mentoring program.

Theme for 2008: The committee theme for 2008 is “Engagement”.

Priority & Allocations Committee: Bruce Turner, Chair, reported on the following:
Guiding Principles & Decision Making Criteria: **Motion #4:** *To approve the attached FY 2009 Guiding Principles and Decision Making Criteria.* **Motion carried.**

Priority Setting Process: **Motion #5:** *To approve the attached FY 2009 Priority Setting Process.* **Motion carried.** Abstention: Giwa.

There will be a Joint Meeting of the Priority and Allocations, Quality Assurance and Affected Community Committees on Wednesday, March 26, 2008 at 2:00 p.m. At this meeting, participants will make recommendations on the criteria to be used to determine the FY 2009 service definitions for Ryan White Parts A and B and State Services.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from the Ryan White Grant Administration: Charles Henley, Manager, Public Health and Environmental Services, summarized the attached report.

New Business:

Report from the CDC Planning and Prevention Group: Garner stated that the City Health Department is still collecting data from the online prevention survey. They are also still making special efforts to address the syphilis outbreak. (See the attached flyer with updated information on changes at the City clinics.)

Mayor's Task Force on HIV/AIDS: Wiley stated that there will be a meeting at 11:00 a.m. on Friday, March 14, 2008 at the West Stadium.

Latino Task Force on HIV/AIDS: Vargas stated that there will be a "meet 'n greet" for the Task Force on Wednesday, March 26, 2008 at United Way.

Legislative Updates: Malone stated the following:

This Week in Washington

1. Healthcare Budget Numbers Revealed in House and Senate: The Senate Budget Committee passed a budget resolution on March 6th that provided a \$5.27 billion increase over fiscal year (FY) 2008 for the healthcare portion of the FY 2009 budget, which is called "Function 550." Function 550 covers most health spending except Medicare including spending on health services, research and training, and consumer and occupational safety.

The House Budget Committee also passed a budget resolution on March 6th which increased healthcare funding by \$4.44 billion over FY 2008. In both committees, the budgets passed along party lines. The House and Senate are expected to vote on the budget resolutions on the floor next week and will then need to reconcile the two budgets in conference. The President is opposed to any budget resolutions, such as these, that exceed the budget that he submitted on February 5th. However, since the Congressional budget is in the form of a concurrent resolution, it is *not* a public law and therefore will not be sent to the President for his signature.

The Senate increase of approximately 10% is especially encouraging since it came very close to meeting the target recommendation of \$5.3 billion by The Coalition for Health Funding. AIDS Action belongs to the Coalition which is an umbrella organization for health organizations' budget advocacy. The increases in both sides are especially important because they mean that HIV/AIDS advocacy organizations will have

a stronger ability to ask for increased funding for important HIV/AIDS programs such as prevention programs within the Centers for Disease Control and Prevention (CDC), the Ryan White CARE Act, and research in the National Institutes of Health. The bills are expected to be voted on, in the full House and Senate next week.

Announcements: Brudner distributed reappointment certificates from Judge Ed Emmett.

Garner thanked everyone who supported the AIDS Walk. So far \$800,000 of the \$1 million goal has been pledged. Donations are still being accepted.

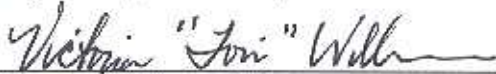
Turner thanked everyone for all of the cards, telephone calls and kind words that he received during his recent recovery from surgery.

Tuttle thanked all those that voted and attended the caucuses.

Getting to Know You: Three Council members, Melvin Johnson, Linda Hollins and David Bartholomew answered the question: "What do you like to do for fun?"

Adjournment: Motion #6: *it was moved and seconded (Wiley, Fisher) to adjourn the meeting at 1:21 p.m. Motion carried.*

Respectfully submitted,

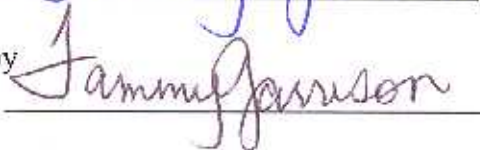


Victoria Williams, Manager

04-03-08
Date

Draft Certified by
Council Chair: 

Date 04-03-08

Final Approval by
Council Chair: 

Date 4/10/08

JA = Just arrived at meeting
 LR = Left room temporarily
 LM = Left the meeting
 C = Chair of the meeting

2008 Council Meeting Voting Record for Meeting Date: 3.13.08

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Jacquelyn Baldwin		X				X			Melvin Johnson		X						X
David Bartholomew III, 11:41		X				X			Kenya Kimble	X				X			
David Benson		X				X			John Koeppen, lm 1:21		X				X		
									Ken Malone, lm 1:20		X				X		
Fide Cisnero		X				X			Marco Mata, 12:15		X				X		
Paula Downes	X				X				Osaro Mgbere		X				X		
Dan Ellis	X				X				Michael Miller, lm 1:20		X						X
Tonya Fisher	X				X				Askari Naqvi, 11:51		X				X		
David Garner		X				X											
Tammy Garrison				C				C	Pete Rodriguez		X				X		
Yvette Garvin	X				X				Ruben Rosas		X				X		
Thomas Giordano	X				X				Josie Salazar		X				X		
Eddie Givens		X				X			Jerry Shelton		X				X		
Morénike Giwa		X				X			Cecilia Smith		X				X		
									Glenn Taggart		X						X
Dena Gray	X				X				Bruce Turner		X						X
Kimberly Hardison	X				X				John Tuttle		X				X		
Terry Hobbs		X				X			Steven Vargas		X				X		
Linda Hollins		X				X			David Watson, 11:45		X				X		
Asia Johnson		X				X			Cathy Wiley, 11:45		X				X		

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2008 Council Meeting Voting Record for Meeting Date: 3.13.08

	Motion #3				Motion #4					Motion #3				Motion #4			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Jacquelyn Baldwin		X				X			Melvin Johnson		X				X		
David Bartholomew III, 11:41		X				X			Kenya Kimble	X				X			
David Benson		X				X			John Koeppen, 1m 1:21		X				X		
									Ken Malone, 1m 1:20		X				X		
Fide Cisnero		X				X			Marco Mata, 12:15		X				X		
Paula Downes	X				X				Osaro Mgbere		X				X		
Dan Ellis	X				X				Michael Miller, 1m 1:20		X				X		
Tonya Fisher	X				X				Askari Naqvi, 11:51		X				X		
David Garner		X				X											
Tammy Garrison				C				C	Pete Rodriguez		X				X		
Yvette Garvin	X				X				Ruben Rosas		X				X		
Thomas Giordano	X				X				Josie Salazar		X				X		
Eddie Givens		X				X			Jerry Shelton		X				X		
Morénike Giwa		X				X			Cecilia Smith		X				X		
									Glenn Taggart	lr					X		
Dena Gray	X				X				Bruce Turner		X				X		
Kimberly Hardison	X				X				John Tuttle		X				X		
Terry Hobbs		X				X			Steven Vargas		X				X		
Linda Hollins		X				X			David Watson, 11:45		X				X		
Asia Johnson		X				X			Cathy Wiley, 11:45		X				X		

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2008 Council Meeting Voting Record for Meeting Date: 3.13.08

	Motion #5				Motion #6					Motion #5				Motion #6			
	ABSENT	Priority Setting YES	NO	ABSTAIN	ABSENT	Adjourn YES	NO	ABSTAIN		ABSENT	Priority Setting YES	NO	ABSTAIN	ABSENT	Adjourn YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Jacquelyn Baldwin		X				X			Melvin Johnson		X				X		
David Bartholomew III, 11:41		X				X			Kenya Kimble	X				X			
David Benson		X				X			John Koeppen, lm 1:21		X			lm			
									Ken Malone, lm 1:20		X			lm			
Fide Cisnero		X				X			Marco Mata, 12:15		X				X		
Paula Downes	X				X				Osaro Mgbere		X				X		
Dan Ellis	X				X				Michael Miller, lm 1:20		X			lm			
Tonya Fisher	X				X				Askari Naqvi, 11:51		X				X		
David Garner		X				X											
Tammy Garrison				C				C	Pete Rodriguez		X				X		
Yvette Garvin	X				X				Ruben Rosas		X				X		
Thomas Giordano	X				X				Josie Salazar		X				X		
Eddie Givens		X				X			Jerry Shelton		X				X		
Morénike Giwa		X						X	Cecilia Smith		X				X		
									Glenn Taggart		X				X		
Dena Gray	X				X				Bruce Turner		X				X		
Kimberly Hardison	X				X				John Tuttle		X				X		
Terry Hobbs		X				X			Steven Vargas		X				X		
Linda Hollins		X				X			David Watson, 11:45		X				X		
Asia Johnson		X				X			Cathy Wiley, 11:45		X				X		