

Council Approved December 11, 2008

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, November 13, 2008

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Tammy Garrison, Chair	Paula Downes, excused	Bruce Williams
Ken Malone, Vice-Chair	Dan Ellis, excused	Thomas J. Franklin, III
Eddie Givens, Secretary	David Garner, excused	A. Delos Santos
Jackie Baldwin	Yvette Garvin, excused	
David Bartholomew	Thomas Giordano, excused	<i>Harris County Public Health & Environmental Svcs:</i>
David Benson	Melvin Johnson, excused	Tom Ricciardello
Keith Bynam	Askari Naqvi, excused	
Fide Cisnero	Ryan Rushing, excused	<i>Ryan White Grant Administration</i>
Tonya Fisher	Cecilia Smith, excused	Charles Henley
Morenike Giwa	Glenn Taggart, excused	Carin Martin
Dena Gray		
Charlotte Harris		<i>Office of Support:</i>
Terry Hobbs		Tori Williams
Linda Hollins	EXTERNAL MEMBERS	Jen Kim
Asia Johnson	PRESENT:	Georgette L. Monaghan
J. Hoxi Jones	Skeet Boyle	
Ernesto Macias	Scott Beaver	Modelle Brudner, Liaison for County Judge Emmett
Osaro Mgbere	Teresa Presley	
Michael Miller	Bernie Vazquez	
Pete Rodriguez	Ann Reed	
Ruben Rosas	Cortney Smith	
Josie Salazar	John Laehy	
Eulalia Seymore		
Bruce Turner		
John Tuttle		
Steven Vargas		
Cathy Wiley		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Tammy Garrison, Chair, Ryan White Planning Council, called the meeting to order at 11:35 a.m. and asked for a moment of reflection.

External Committee Member Appreciation: The following External Members were presented with certificates of appreciation: Skeet Boyle, Scott Beaver, Teresa Presley, Bernie Vazquez, Ann Reed, Cortney Smith and John Laehy.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Harris, Miller) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (A. Johnson, Malone) to adopt the October 9, 2008 minutes. Motion carried.* Abstentions: Baldwin, Benson, Bynam, Miller.

Public Comment: Thomas Franklin, III stated that he moved to Houston three years ago. There do not appear to be services for the HIV/AIDS consumers in the area he resides. Williams invited Franklin to meet with her to obtain information after the meeting.

Reports from Committees:

Quality Assurance Committee: Pete Rodriguez, Chair, reported on the following:

FY 2009 Standards of Care/Outcome Measure Workgroups: Kim stated that there was good consumer attendance at all three workgroups.

Reports from Ryan White Administrative Agency – Part A: See attached reports.

Reports from Ryan White Administrative Agency – Part B & State Services: See attached reports.

2009 Data Needs: **Motion #3**: *Keep the 2009 reports in the same formats as those used in 2008. Motion carried.*

Quarterly Committee Report: See the attached report.

Comprehensive HIV Planning Committee: Steve Vargas, Chair, gave the following reports:

2009 Comprehensive HIV Services Plan: **Motion #4**: *To endorse the attached 2009 Comprehensive HIV Services Plan for the Houston Area. Motion carried.*

2008 – 2009 Special Study: **Motion #5**: *To approve the attached special study on informational barriers. Motion carried.*

Affected Community Committee: Asia Johnson reported on the following:

Consumer Education: Johnson stated that Harold Henderson from the Harris County Hospital District presented the attached information on “HIV and Hepatitis C”.

2008 Community Events: See the attached list. Please note that the committee may need additional volunteers from the Council in order to participate in all of the December 1, 2008 World AIDS Day events.

2008 Greeters at Council Meetings: See the attached list.

Quarterly Committee Report: See the attached report.

Operations Committee: David Bartholomew, Co-Chair, gave the following reports:

Memorandum of Understanding: **Motion #6**: *Keep the Council Memorandum of Understanding with key stakeholders as is. Review and possibly update the document to include recommendations from other committees in October 2009. Motion carried.*

RWPC Election Policy: See the attached policy.

Nominations for the 2009 Council Officers: **Motion #7:** *To accept the attached slate of nominees for the 2009 Council Officers. **Motion carried.***

2009 Council Orientation: The 2009 Council Orientation is an all day meeting scheduled for Thursday, January 22, 2009 at Trevisio's Restaurant in the Medical Center. All Council members are expected to attend.

International Association of Physicians in AIDS Care Event: Per Council policy, the Operations Committee approved adding the Council logo to an event that is being sponsored and organized by the International Association of Physicians in AIDS Care (IAPAC) and others. The event is being supported through an educational grant from Merck & Co. See the attached flyer for registration and further information.

Priority & Allocations Committee: Bruce Turner, Chair, reported on the following:

FY 2007 RW MAI Carryover Funds: **Motion #8:** *To approve the attached recommendations for allocation increases from FY 2007 Ryan White Minority AIDS Initiative (MAI) funds. **Motion carried.***

Abstentions: Malone, Benson, Macias, Rodriguez, Salazar, Bynam.

FY 2008 RW Part A Unspent Funds: **Motion #9:** *To approve the attached recommendations for allocation increases from FY 2008 Ryan White Part A funds. **Motion carried.*** Abstentions: Malone, Benson, Macias, Rodriguez, Salazar, Bynam, Wiley.

FY 2008 RW Part A Unspent Funds: **Motion #10:** *In the final quarter of the FY 2008 Ryan White Part A grant year, after implementing the Council-approved October reallocation of unspent funds and utilizing the existing 10% reallocation rule to the extent feasible, Ryan White Grants Administration (RWGA) may reallocate any remaining unspent funds as necessary to ensure the Houston EMA has less than 2% unspent Formula funds and no unspent Supplemental funds. RWGA must inform the Council of these shifts no later than the next scheduled RWPC Steering Committee meeting. **Motion carried.*** Abstentions: Malone, Benson, Macias, Rodriguez, Salazar, Bynam, Wiley, Miller, Cisnero.

FY 2008 RW Part A Carryover Funds: **Motion #11:** *If there are FY 2008 Ryan White Part A carryover funds, it is the intent of the committee to recommend allocating up to \$500,000 of these funds to Outpatient/Ambulatory Primary Medical Care. **Motion carried.*** Abstentions: Malone, Benson, Macias, Salazar, Bynam, Gray, Rodriguez.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services. Henley stated that he had no report at this time.

New Business:

Mayor's Task Force on HIV/AIDS: Cathy Wiley stated that there will be testing at Texas State University (TSU) on 11-14-08 from 10:00 a.m. to 4:00 p.m. as well as dialogue with the students as they wait for the results of their tests. On 11-13-08 there will be a similar event at the University of Houston from 11:00 a.m. to 3:00 p.m.

Latino Task Force on HIV/AIDS (LHTF), Steven Vargas gave the following report: The LHTF, for the first time in several years, was able to host two separate testing sites on opposite ends of the city in

Latino Task Force on HIV/AIDS (LITF), Steven Vargas gave the following report: The LITF, for the first time in several years, was able to host two separate testing sites on opposite ends of the city in recognition of National Latino AIDS Awareness Day. The primary site was located at the Clinica Santa Cruz in the Spring Branch area. About 100 people were tested by volunteers from Fundacion Latino Americana Contra El Sida, Inc. (FLAS), St. Hope Foundation, Harris County Hospital District (HCHD), Legacy Community Health Services, Houston Area Community Services, Baylor Teen Health Clinic, Planned Parenthood, and Career and Recovery. Several preliminary positives were encountered with confirmations pending as of this report. The second site was located at the Association for the Advancement of Mexican Americans (AAMA), Inc offices where over 60 people were tested with no preliminary positives. Because of the success of these two events, LITF is looking at the possibility of hosting up to three sites simultaneously in the future.

Legislative Updates: Ken Malone stated that President-elect Obama was the only candidate who endorsed a national AIDS strategy. Please see the attached letter from Senator Rodney Ellis.

HOPWA: Keith W. Bynam stated that HOPWA is now funding sixteen agencies with the possibility of adding an additional eight.

Announcements: Tuttle stated that annually Thomas Street Health Center serves a Thanksgiving meal to 300 people. They need financial support for the event this year. Tuttle personally invited members of the Council to attend the Thomas Street Health Clinic World AIDS Day Ceremony. The Tree of Remembrance will be set up and both Garrison and Brudner will be speakers. The Ceremony will take place before the LBJ World AIDS Day Ceremony so that those who wish to can attend both.

Giwa asked if there were any "Family Friendly" events for World AIDS Day? She was particularly interested in events for school aged children above the age of 10. Wiley stated that she would take this question to the World AIDS Day committee next year.

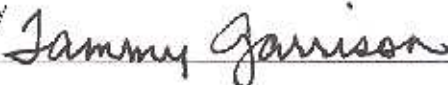
Three Council members, Charlotte Harris, Moreniki Giwa and Eddie Givens answered the question: "How has it been to be a part of the Council in 2008?"

Adjournment: Motion #12: it was moved and seconded (Givens, Fisher) to adjourn the meeting at 12:38 p.m. Motion carried.

Respectfully submitted,


Victoria Williams, Manager

12-02-08
Date

Draft Certified by
Council Chair: 

Date 12-4-08

Final Approval by
Council Chair: 

Date 12/11/08

2008 Council Meeting Voting Record for Meeting Date: November 13, 2008

JA = Just arrived at meeting LR = Left room temporarily LM = Left the meeting C = Chair of the meeting

	Motion #1	Agenda	Carried	Motion #2	Minutes	Carried	Motion #3	QA	Carried	MEMBERS	Motion #1	Agenda	Carried	Motion #2	Minutes	Carried	Motion #3	QA	Carried	Motion #2	Minutes	Carried	Motion #3	QA	Carried	
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	NO	ABSTAIN		NO		ABSTAIN		ABSTAIN													
Jacquelyn Baldwin, 11:36		X			X			X		Pete Rodriguez		X			X			X						X		
David Bartholomew		X			X			X		Ruben Rosas		X			X			X						X		
David Benson		X			X			X		Josie Salazar		X			X			X						X		
Keith Bynam		X			X			X		Eulalia Seymore		X			X			X						X		
Fide Cisnero, noon		X			X			X		Bruce Turner		X			X			X						X		
Tonya Fisher		X			X			X		John Tuttle		X			X			X						X		
Tammy Garrison										Steven Vargas		X			X									X		
Eddie Givens, 11:45	X			X				X		Cathy Wiley, 11:40		X			X									X		
Morénike Giwa		X			X			X							X											
Dena Gray, 12:01	X			X				X		Paula Downes	X				X									X		
Charlotte Harris		X			X			X		Dan Ellis	X				X									X		
Terry Hobbs		X			X			X		David Garner	X				X									X		
Linda Hollins, 11:40		X			X			X		Yvette Garvin	X				X									X		
Asia Johnson		X			X			X		Thomas Giordano	X				X									X		
J. Hoxi Jones, 11:40		X			X			X		Melvin Johnson	X				X									X		
Ernesto Macias		X			X			X		Askari Naqvi	X				X									X		
Ken Malone		X			X			X		Ryan Rushing	X				X									X		
Osaro Mgbere		X			X			X		Cecilia Smith	X				X									X		
Michael Miller		X			X			X		Glenn Taggart	X				X									X		

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MEMBERS	Motion #4	Comp Plan	Carried	Motion #5	Special Study	Carried	Motion #6	ABSTAIN	MEMBERS	Motion #4	Comp Plan	Carried	Motion #5	Special Study	Carried	Motion #6	ABSTAIN	MEMBERS
Jacquelyn Baldwin, 11:36	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN		Pete Rodriguez	ABSENT	YES	NO	ABSTAIN	YES	NO	ABSTAIN		
David Bartholomew		X			X				Ruben Rosas		X			X				
David Benson		X			X				Josie Salazar		X			X				
Keith Bynam		X			X				Eulalia Seymore		X			X				
Fide Cisnero, noon		X			X				Bruce Turner		X			X				
Tonya Fisher		X			X				John Tuttle		X			X				
Tammy Garrison				C					Steven Vargas		X			X				
Eddie Givens, 11:45		X			X			C	Cathy Wiley, 11:40		X			X				
Morénike Giwa		X			X									X				
Dena Gray, 12:01	X						X		Paula Downes	X						X		
Charlotte Harris		X			X				Dan Ellis	X				X		X		
Terry Hobbs		X			X				David Garner	X				X		X		
Linda Hollins, 11:40		X			X				Yvette Garvin	X				X		X		
Asia Johnson		X			X				Thomas Giordano	X				X		X		
J. Hoxi Jones, 11:40		X			X				Melvin Johnson	X				X		X		
Ernesto Macias		X			X				Askari Naqvi	X				X		X		
Ken Malone		X			X				Ryan Rushing	X				X		X		
Osaro Mgbere		X			X				Cecilia Smith	X				X		X		
Michael Miller		X			X				Glenn Taggart	X				X		X		

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MEMBERS	Motion #7	Officers	Carried	MEMBERS	Motion #7	Officers	Carried	MEMBERS	Motion #8	MAI funds	Carried	MEMBERS	Motion #8	MAI funds	Carried	MEMBERS	Motion #9	Part A funds	Carried	MEMBERS	Motion #9	Part A funds	Carried	
	ABSENT	YES	NO		ABSTAIN	ABSENT	YES		NO	ABSTAIN	ABSENT		YES	NO	ABSTAIN		ABSENT	YES	NO		ABSTAIN	ABSENT	YES	NO
Jacquelyn Baldwin, 11:36		X		Pete Rodriguez		X				X					X									
David Bartholomew		X		Ruben Rosas		X				X					X									
David Benson		X		Josie Salazar		X																		
Keith Bynam		X		Eulalia Seymore		X				X					X									
Fide Cisnero, noon		X		Bruce Turner		X				X					X									
Tonya Fisher		X		John Tuttle		X				X					X									
Tammy Garrison			C	Steven Vargas		X				X					X									
Eddie Givens, 11:45		X		Cathy Wiley, 11:40		X				X					X									
Morénike Giwa		X								X														
Dena Gray, 12:01	X			Paula Downes					X						X									
Charlotte Harris		X		Dan Ellis		X				X					X									
Terry Hobbs		X		David Garner		X				X					X									
Linda Hollins, 11:40		X		Yvette Garvin		X				X					X									
Asia Johnson		X		Thomas Giordano		X				X					X									
J. Hoxi Jones, 11:40		X		Melvin Johnson		X				X					X									
Ernesto Macias		X		Askari Naqvi		X				X					X									
Ken Malone		X		Ryan Rushing		X				X					X									
Osaro Mgbere		X		Cecilia Smith		X				X					X									
Michael Miller		X		Glenn Taggart		X				X					X									

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	Motion #10	> 2% funds	Carried	ABSTAIN	Motion #11	Carryover	Carried	Motion #10	> 2% funds	Carried	ABSTAIN	Motion #12	Adjourn	Carried	Motion #11	Carryover	Carried	Motion #12	Adjourn	Carried
MEMBERS	ABSENT		NO	ABSTAIN	ABSENT	YES	NO	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSENT	YES	NO	ABSENT	YES	NO
Jacquelyn Baldwin, 11:36		X				X					X		X					X	X	
David Bartholomew		X				X							X			X			X	
David Benson			X				X		X									X		X
Keith Bynam			X				X		X											
Fide Cisnero, noon			X			X			X											
Tonya Fisher		X				X			X											
Tammy Garrison				C				C												
Eddie Givens, 11:45		X				X			X											
Morénike Giwa		X				X			X											
Dena Gray, 12:01	X				X			X				X			X			X		
Charlotte Harris		X				X		X				X			X			X		
Terry Hobbs		X				X		X				X			X			X		
Linda Hollins, 11:40		X				X		X				X			X			X		
Asia Johnson		X				X		X				X			X			X		
J. Hoxi Jones, 11:40		X				X		X				X			X			X		
Ernesto Macias		X					X				X				X			X		
Ken Malone		X					X				X				X			X		
Osaro Mgbere		X				X					X				X			X		
Michael Miller			X			X						X			X			X		