

# Council Approved June 11, 2009

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

### MINUTES

11:30 a.m., Thursday, May 14, 2009

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Jackie Baldwin, excused	Len Muhammad, The Ujima Health Connection
Pete Rodriguez	Fide Cisnero, excused	Ann Reed, Bering Omega
Asia Johnson	David Garner, excused	Sophie Mollier, Bering Omega
Claudine Alexandre-McGill	Tammy Garrison, excused	Tom Ricciardello, HCPHES
David Benson	Eddie Givens, excused	Grace Loudd, 4C Counseling
Keith Bynam	Dena Gray	
Paula Downes	Terry Hobbs, excused	Modelle Brudner, Liaison for County Judge Emmett
Tonya Fisher	Sheron Jackson, excused	
Jerry Garza	Melvin Johnson, excused	<i>Ryan White Grant Administration:</i>
Thomas Giordano	Michael Miller, excused	Charles Henley
Morenike Giwa	Ryan Rushing, excused	Carin Martin
Gabriel Gonzalez	Cecilia Smith, excused	
Charlotte Harris	Cathy Wiley, excused	<i>Office of Support:</i>
Linda Hollins		Tori Williams
J. Hoxi Jones		Jen Kim
Patrick Martin		Georgette L. Monaghan
Ernesto Macias		
Osaro Mgbere		
Greg Monk		
Askari Naqvi		
Ruben Rosas		
Josie Salazar		
Eulalia Seymore		
Glenn Taggart		
John Tuttle		
Steven Vargas		

See the attached chart at the end of the minutes for individual voting information.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached report.

**Report from Ryan White Grants Administration:** Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

**Call to Order:** Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 12:04 p.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Downes, Tuttle) to adopt the meeting agenda with the following changes/additions: delete Reports from the Office of Support and Ryan White Grants Administration since they have already been given (see above) and add one more item under VII. New Business: J. M-Pact. Motion carried.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Fisher, Monk) to adopt the April 9, 2009 minutes. Motion carried.* Abstentions: Downes, G iwa, H arris, H ollins, J ones, M artin, M acias, Naqvi, Rodriguez, Taggart.

Training: Priority Setting Process: Glenn Taggart, Chair, Priority and Allocations Committee, reviewed the attached Priority Setting Process.

**Public Comment:** See the attached written Public Comment.

**Reports from Committees:**

**Quality Assurance Committee:** Paula Downes, Chair, reported on the following:  
2009 Proposed New Idea: Housing Vouchers: The attached new idea form was reviewed by a special How To Best Meet the Need workgroup. The workgroup recommended that the Quality Assurance Committee not proceed with the idea of using Ryan White resources to provide emergency housing vouchers and that a Ryan White Ad Hoc Committee be formed to encourage HOPWA to prioritize an emergency voucher system since Ryan White funds health care and HOPWA funds housing. Bynam stated that he has requested an amendment to the City of Houston's Comprehensive Housing plan that would allocate \$300,000 for Hotel/Motel housing vouchers. He is also trying to increase resources for short and long term housing.

Information Sharing Related to the Incarcerated: See the attached memorandum of understanding between the Harris County Sherriff's Department and one of two Ryan White funded primary care agencies. The organizations have agreed to work together to strengthen discharge planning and increase access to care for HIV positive individuals who are recently released from jail.

Reports from the Part A Administrative Agent: See the attached reports: FY 2008/09 Final Year Outcomes Reports, 2008 Client Satisfaction Report and FY 2008 RW Part A and MAI Procurement Report (revised: 03-30-09).

**Comprehensive HIV Planning Committee :** Steven Vargas, Chair, reported on the following:  
Special Study: Informational Barriers to Care: See the attached preliminary results of the special study entitled: *Informational Barriers to Care* and recommendations for the How to Best Meet the Need process based upon these findings.

**Affected Community Committee:** No Report

Operations Committee: Ruben Rosas reported on the following:  
Meeting Policy: **Motion #3:** *To add the following text to the Meeting Policy:*

*Due to unusual circumstances, such as illness or travel, Council and committee members are allowed to participate in a Ryan White committee meeting via telephone as long as the Office of*

*Support has access to the technology needed to accommodate such a request. Regarding Council meetings, members may not use teleconferencing to participate in a full Council meeting except under unusual circumstances, such as severe weather or a public health emergency (for example an outbreak of the flu). In this situation, the Office of Support, in consultation with the Chair of the Council (or the Vice Chair and then Chair of the Operations Committee if the Chair or Vice Chair is unavailable), will decide if members can participate in a full Council meeting via conference call, again depending upon the availability of the technology needed to accommodate the call. Due to the limited technological capability of conference calling, Council members will be included in the call on a first come, first serve basis. In this unusual situation, the general public will be encouraged to submit public comment through fax or email, they may listen to the conference call at the location where the staff will be in attendance, and/or they may request a digital copy of the recorded proceedings (if available) or a paper copy of the meeting minutes after the meeting has taken place.*

***Motion carried.***

**Priority and Allocations Committee:** No report.

**New Business:**

Latino Task Force on HIV/AIDS: Steven Vargas gave the following report: The Latino HIV Task Force participated in the *Dia De La Mujer Latina Health Fair* sponsored by the Intercultural Center for Health & Wellness. Limited HIV testing was available through out the day. Thirteen of the 300 participants were tested for HIV. No preliminary positives were found. Mr. Eddie DeRoulet will be joining the Task Force as the new liaison from the Health Department. The next meeting will be at 10 a.m. on Wednesday, May 27, 2009. The location is to be determined.

M-PACT: Bruce Turner stated that M-PACT is a Men Having Sex with Men (MSM) Task Force supported by the City Health Department. The first public meeting is scheduled for Thursday, May 28, 2009 at 6:30 p.m. Publicity is forth coming and all are welcome to attend. The first item of business will be the setting up a committee to conduct a needs assessment.

**Announcements:**

Tuttle stated that Annise Parker will be attending the next Thomas Street Advisory Committee meeting at 10:00 a.m. on Tuesday, May 19, 2009.

Turner stated that he will be appointing an Ad Hoc Housing Committee if needed.

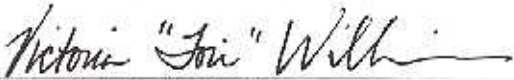
Rosas encouraged all Council members to attend the following important meetings:

- 11:00 a.m., Tuesday, May 26, 2009: the last How to Best Meet the Need work group will review and make recommendations on the Council Support Budget, Project LEAP and the Blue Book.
- 7:00 p.m., Tuesday, June 1, 2009: The first of two Public Hearings. Both hearings will be held at the City of Houston Annex, 500 Bagby Street. The first hearing will present the How to Best Meet the Need results.

Vargas stated that Project LEAP applications are available. All are encouraged to find good applicants for this important project.

**Adjournment: Motion #4:** it was moved and seconded (Seymore, Gonzalez) to adjourn the meeting at 12:44 p.m. Motion carried.

Respectfully submitted,

  
Victoria Williams, Manager

06-02-09

Date

Draft Certified by  
Council Chair:



Date 06-04-09

Final Approval by  
Council Chair:



Date 06/11/09

# DRAFT

## 2009 Council Meeting Voting Record for Meeting Date: May 14, 2009

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Claudine Alexandre-McGill		X				X			Asia Johnson		X				X		
Jackie Baldwin	X				X				Melvin Johnson	X				X			
David Benson, 12:30 lm		X				X			J. Hoxi Jones		X						X
Keith Bynam, 11:41		X				X			Ernesto Macias		X						X
Fide Cisnero	X				X				Patrick Martin		X						X
Paula Downes		X						X	Osaro Mgbere, 11:42		X				X		
Tonya Fisher		X				X			Michael Miller	X				X			
David Garner	X				X				Greg Monk		X				X		
Tammy Garrison	X				X				Askari Naqvi, 12:15		X						X
Jerry Garza, 12:05		X				X			Pete Rodriguez		X						X
Thomas Giordano, 11:47		X				X			Ruben Rosas		X				X		
Eddie Givens	X				X				Ryan Rushing	X				X			
Morénike Giwa, 12:40 lm		X						X	Josie Salazar		X				X		
Gabriel Gonzalez		X				X			Eulalia Seymore		X				X		
Dena Gray	X				X				Cecilia Smith	X				X			
Charlotte Harris		X						X	Glenn Taggart, 12:02		X						X
Terry Hobbs	X				X				Bruce Turner				C				C
Linda Hollins, 11:57		X						X	John Tuttle, 11:44		X				X		
Sheron Jackson	X				X				Steven Vargas		X				X		
									Cathy Wiley	X				X			

	Motion #3	Operations	Carried		Motion #4	Adjourn	Carried			Motion #3	Operations	Carried		Motion #4	Adjourn	Carried	
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Claudine Alexandre-McGill		X				X			Asia Johnson		X				X		
Jackie Baldwin	X				X				Melvin Johnson	X				X			
David Benson, 12:30 lm	IM				X				J. Hoxi Jones		X			X			
Keith Bynam, 11:41		X				X			Ernesto Macias		X			X			
Fide Cisnero	X				X				Patrick Martin		X			X			
Paula Downes		X				X			Osaro Mgbere, 11:42		X			X			
Tonya Fisher		X				X			Michael Miller	X				X			
David Garner	X				X				Greg Monk		X			X			
Tammy Garrison	X				X				Askari Naqvi, 12:15	lm				X			
Jerry Garza, 12:05		X				X			Pete Rodriguez		X			X			
Thomas Giordano, 11:47		X				X			Ruben Rosas		X			X			
Eddie Givens	X				X				Ryan Rushing	X				X			
Morénike Giwa, 12:40 lm		X			lm				Josie Salazar		X			X			
Gabriel Gonzalez		X				X			Eulalia Seymore		X			X			
Dena Gray	X				X				Cecilia Smith	X				X			
Charlotte Harris		X				X			Glenn Taggart, 12:02		X			X			
Terry Hobbs	X				X				Bruce Turner				C				C
Linda Hollins, 11:57		X				X			John Tuttle, 11:44		X			X			
Sheron Jackson	X				X				Steven Vargas		X			X			
									Cathy Wiley	X				X			