

# Council Approved July 9, 2009

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

### MINUTES

11:30 a.m., Thursday, June 11, 2009

Meeting Location: 2223 W. Loop South, Suite 101

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	Keith Bynam	Janet Craft, Wellness Center
Pete Rodriguez, Vice-Chair	Fide Cisnero	Dwayne Haught, DSHS HIV Medication Program
Asia Johnson, Secretary	David Garner, excused	Jerry Dean
Claudine Alexandre-McGill	Tammy Garrison, excused	Anna Moore, Harris County Hospital District
Jackie Baldwin	Jerry Garza, excused	Ashley Gendrett
David Benson	Eddie Givens, excused	
Paula Downes	Linda Hollins, excused	Modelle Brudner, Liaison for County Judge Emmett
Tonya Fisher	Sheron Jackson, excused	
Thomas Giordano	Ernesto Macias, excused	<i>Ryan White Grant Administration:</i>
Morenike Giwa	Osaro Mgbere, excused	
Gabriel Gonzalez	Michael Miller	Charles Henley
Dena Gray	Ryan Rushing, excused	Carin Martin
Charlotte Harris	Eulalia Seymore, excused	
Terry Hobbs	Glenn Taggart, excused	<i>Office of Support:</i>
Melvin Johnson	Cathy Wiley, excused	Tori Williams
J. Hoxi Jones		Jen Kim
Patrick Martin		Georgette L. Monaghan
Greg Monk		
Askari Naqvi		
Ruben Rosas		
Cecilia Ross		
Josie Salazar		
John Tuttle		
Steven Vargas		

See the attached chart at the end of the minutes for individual voting information.

**Call to Order:** Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:38 a.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Downes, Tuttle) to adopt the meeting agenda. **Motion carried.***

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Fisher, Monk) to adopt the May 14, 2009 minutes. **Motion carried.*** Abstentions: Baldwin, Gray, Hobbs, M. Johnson, Ross.

Training: Update on ADAP and State Pharmacy Assistance Program: Dwayne Haught, MSN, RN, Manager, Texas HIV, presented information on ADAP and the State Pharmacy Assistance Program and distributed handouts for the: Texas HIV Medication Program Formulary and Hurricane Preparedness for Texas HIV Medication Program Clients.

**Public Comment:** See the attached written comments.

**Reports from Committees:**

**Quality Assurance Committee:** Paula Downes, Chair, reported on the following:

Reports from the Part A Administrative Agent: See the attached: FY 2008 RW Part A and MAI Procurement Report (revised: 05-13-09) and FY 2009 RW Part A and MAI Procurement Report (revised: 05-04-09)

Reports from the Part B Administrative Agent: See the attached: FY 08/09 RW Part B Procurement Report (04-01-08 – 03/31/09), FY 08/09 State Services Procurement Report (09-01-08 – 04/30/09) and FY 09/10 RW Part B Procurement Report (04-01-09 – 03/30/10).

FY 2010 Service Definitions for RW Part A, Part B and State Services: **Motion #3**: *To approve all workgroup recommendations for the FY 2010 Service Definitions for Ryan White Part A, Part B and State Services. **Motion carried.*** Abstentions: Rodriguez, Downes, Salazar, Giordano, Martin.

FY 2010 HIV Targeting Chart: **Motion #4**: *To approve the attached chart with HIV/AIDS Targeting for FY 2010 Service Categories for Ryan White Part A, Part B and State Services. **Motion carried.*** Abstentions: Rodriguez, Downes, Salazar, Giordano, Martin.

Process for Reviewing New Idea Forms: **Motion #5**: *To change the Spring deadline for submitting New Idea Forms from March to February. **Motion carried.*** Abstention: Martin.

**Comprehensive HIV Planning Committee:** Steven Vargas stated that there was no report. The June committee meeting has been changed from June 11, 2009 to June 25, 2009 at 10:00 a.m.

**Affected Community Committee:** Ruben Rosas, Co-Chair, reported on the following:

Consumer Workshop: **Motion #6**: *The Affected Community Committee will work collaboratively with Ryan White Grants Administration to produce a consumer workshop with the goal of increasing consumer advocacy skills and ultimately, empower consumers to be proactive in their care. Discussion: Martin stated that he has some resources that would be beneficial for the consumer workshop. **Motion carried.***

Consumer Education: See the attached flyer regarding an upcoming presentation on the Texas AIDS Drug Assistance Program (ADAP) and the State Pharmacy Assistance Program (SPAP).

Committee Education: The committee received training regarding: the purpose of the Planning Council and Public Hearings; participation in Health Fairs and the allocations process.

Quarterly Committee Report: See the attached committee report.

**Operations Committee:** Terry Hobbs, Co-Chair, gave the following reports:

Project LEAP: **Motion #7:** *To keep the FY 2010 service definition for Project LEAP as it was in FY 2009.* **Motion carried.** Abstention: Martin.

The Blue Book: **Motion #8:** *To continue the Houston Area HIV/AIDS Resource Directory, more commonly known as The Blue Book, as it is currently being developed.* **Motion carried.** Abstention: Martin.

FY 2010 Council Support Budget: **Motion #9:** *To approve the attached, recommended FY 2010 Council Support Budget.* **Motion carried.** Abstention: Martin.

**Priority and Allocations Committee:** John Tuttle, Vice-Chair, reported on the following:

FY 2010 Service Priorities: The Committee made recommendations on the FY 2010 Service Priorities that will be presented at a Public Hearing on June 29, 2009. They will be presented to the Steering Committee and Council in July 2009.

June 2009 Committee Meeting Schedule: The Priority and Allocations Committee will be meeting on the following dates and times to make recommendations on the FY 2010 allocations for Ryan White Part A, Part B and State Services:

- 2:00 p.m., Wednesday, June 10, 2009 – extra committee meeting
- 2:00 p.m., Monday, June 15, 2009 – extra committee meeting
- 5:00 p.m., Tuesday, June 16, 2009 – extra committee meeting
- 3:00 p.m., Wednesday, June 24, 2009 – regularly scheduled committee meeting
- 10:00 a.m., Tuesday, June 30, 2009 – extra committee meeting

Quarterly Committee Report: See the attached committee report.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached report.

**Report from Ryan White Grants Administration:** Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

#### **New Business:**

Latino Task Force on HIV/AIDS: Steven Vargas stated that the Latino HIV Task Force is providing free HIV testing for **National HIV Testing Day** in the Spring Branch area at the Spring Branch Community Health Center. For people wanting to test in the Southwest area of Houston, two member organizations F.L.A.S. and AAMA, are collaborating to provide free HIV testing for **National HIV Testing Day** at the Southwest Multi-Service Center. The next meeting will be at 10 a.m. on Wednesday, June 24, 2007 at the Houston Area Women's Center (HAWC). For more information, please call 713-987-4740 or email [latinohft@hotmail.com](mailto:latinohft@hotmail.com).

M-PACT: Bruce Turner stated that there is a meeting on June 11, 2009. The group will also have an entry in the upcoming Pride Parade.

#### **Announcements:**

Alexandre-McGill stated that she attended the "Live Consortium" last Thursday. It was an interesting event as a younger crowd was targeted and attended.

Williams announced that the Affected Community Committee still needs people to staff the booth at the Pride Festival on Saturday, June 27, 2009.

Rosas reminded the Council that the Consumer Workshop Workgroup will be meeting on Wednesday June 17, 2009 at 12:00 p.m.

**Adjournment: Motion #10: it was moved and seconded (Baldwin, Downes) to adjourn the meeting at 1:03 p.m. Motion carried.**

Respectfully submitted,

Victoria "Tori" Williams 07-02-09  
Victoria Williams, Manager Date

Draft Certified by [Signature] Date 07-02-09  
Council Chair:

Final Approval by [Signature] Date 7-9-09  
Council Chair:



**2009 Council Meeting Voting Record for Meeting Date: June 11, 2009**

	Motion #4				Motion #5				Motion #6					Motion #4				Motion #5				Motion #6							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN				
MEMBERS																													
Claudine Alexandre-McGill		X				X				X			Asia Johnson		X				X				X				X		
Jackie Baldwin		X				X				X			Melvin Johnson		X				X				X				X		
David Benson		X				X				X			J. Hoxi Jones, 12:04		X				X				X				X		
Keith Bynam	X												Ernesto Macias	X															
Fide Cisnero	X												Patrick Martin			X				X			X				X		
Paula Downes				X		X				X			Osaro Mgbere	X															
Tonya Fisher		X				X				X			Michael Miller	X															
David Garner	X												Greg Monk		X				X				X				X		
Tammy Garrison	X												Askari Naqvi, 12:18 lm	X															
Jerry Garza	X												Pete Rodriguez			X			X				X				X		
Thomas Giordano				X		X				X			Ruben Rosas		X				X				X				X		
Eddie Givens	X												Cecilia Ross		X				X				X				X		
Morénike Giwa, 12:44 lm		X				X			lm				Ryan Rushing	X															
Gabriel Gonzalez		X				X				X			Josie Salazar			X			X				X				X		
Dena Gray, 11:51		X				X				X			Eulalia Seymore	X															
Charlotte Harris, 12:46, lm	lr				lr				lm				Glenn Taggart	X															
Terry Hobbs		X				X				X			Bruce Turner			C				C								C	
Linda Hollins	X												John Tuttle		X				X				X				X		
Sheron Jackson	X												Steven Vargas		X				X				X				X		
													Cathy Wiley	X															

**2009 Council Meeting Voting Record for Meeting Date: June 11, 2009**

	Motion #7				Motion #8				Motion #9					Motion #7				Motion #8				Motion #9				
	Pro. LEAP	Carried			Blue Book	Carried			Budget	Carried			Pro. LEAP	Carried			Blue Book	Carried			Budget	Carried				
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
Claudine Alexandre-McGill		X			X				X				Asia Johnson		X			X				X				
Jackie Baldwin		X			X				X				Melvin Johnson		X			X				X				
David Benson		X			X				X				J. Hoxi Jones, 12:04		X			X				X				
Keith Bynam	X												Ernesto Macias	X												
Fide Cisnero	X												Patrick Martin		X			X				X				
Paula Downes		X			X				X				Osaro Mgbere	X												
Tonya Fisher		X			X				X				Michael Miller	X												
David Garner	X												Greg Monk		X			X				X				
Tammy Garrison	X												Askari Naqvi, 12:18 lm	X												
Jerry Garza	X												Pete Rodriguez		X			X				X				
Thomas Giordano		X			X				X				Ruben Rosas		X			X				X				
Eddie Givens	X												Cecilia Ross		X			X				X				
Morénike Giwa, 12:44 lm	X												Ryan Rushing	X												
Gabriel Gonzalez		X			X				X				Josie Salazar		X			X				X				
Dena Gray, 11:51		X			X				X				Eulalia Seymore	X												
Charlotte Harris, 12:46, lm	X												Glenn Taggart	X												
Terry Hobbs		X			X				X				Bruce Turner				C				C				C	
Linda Hollins	X												John Tuttle		X			X				X				
Sheron Jackson	X												Steven Vargas		X			X				X				
													Cathy Wiley	X												