

HOUSTON AREA HIV SERVICES  
 RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

MINUTES

11:30 a.m., Thursday, October 8, 2009

Meeting Location: 2223 W. Loop South, Room 101

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Bruce Turner, Chair	David Benson, excused	Kristina Arscott, Legacy Community Health Svcs.
Pete Rodriguez, Vice-Chair	Fide Cisnero, excused	
Asia Johnson, Secretary	Paula Downes, excused	<i>Liaison for County Judge Ed Emmett:</i>
Claudine Alexandre-McGill,	David Garner, excused	Modelle Brudner
Jackie Baldwin	Tammy Garrison, excused	
Keith Bynam	Jerry Garza, excused	<i>Ryan White Grant Administration:</i>
Tonya Fisher	Eddie Givens	Charles Henley
Thomas Giordano	Charlotte Harris, excused	Carin Martin
Morénike Giwa	Michael Miller, excused	
Gabriel Gonzalez	Askari Naqvi, excused	<i>Office of Support:</i>
Dena Gray	Eulalia Seymore, excused	Tori Williams
Terry Hobbs	Glenn Taggart, excused	Jen Kim
Linda Hollins	John Tuttle, excused	Georgette L. Monaghan
Sheron Jackson		
J. Hoxi Jones		
Ernesto Macias		
Patrick Martin		
Osaro Mgbere		
Greg Monk		
Ruben Rosas		
Cecilia Ross		
Ryan Rushing		
Josie Salazar		
Steven Vargas		

See the attached chart at the end of the minutes for individual voting information.

**Call to Order:** Bruce Turner, Chair, Ryan White Planning Council, called the meeting to order at 11:39 a.m. and asked for a moment of reflection.

**Cover Your Cough Review:** Rodriguez reviewed the attached Cover Your Cough flyer.

**Training: Creating Service Linkages for the Soon To Be Released:** Ernesto Macias, Representative of Houston Area Community Services (HACS), presented the attached Power Point Presentation, "HIV Education, Discharge Planning Project".

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Baldwin, Gonzalez) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Alexandre-McGill, Fisher) to adopt the October 8, 2009 minutes with the following two changes: replace Pete Rodriguez, Vice-Chair for Bruce Turner, Chair, for the Calling the meeting to order, add Georgette L. Monaghan to Office of Support under OTHERS PRESENT. Motion carried.* Abstentions: A. Johnson, Baldwin, Gray, Jackson, Vargas.

**Public Comment:** None.

**Reports from Committees:**

**Quality Assurance Committee:**

Reports from the Ryan White Part A Administrator: See the attached reports: FY 2009 Administrative Cost – dated 07-10-09, FY 2009 WICY- dated 07-10-09, FY 2009 Procurement – dated 09-10-09, FY 2008 Final MAI Procurement – dated 09-14-09 and FY 2009 MAI Initiative Plan Narrative – dated 09-15-09.

Reports from the Part B and State Services Administrator: See the attached reports: FY 2008 Client Utilization – dated 09-14-09

FY 2010 Standards of Care and Outcome Measures: See the attached list of FY 2010 Standards of Care and Outcome Measure workgroups.

Revised HRSA Service Definitions: See the attached, revised HRSA service definitions for Medical Nutrition Therapy and Medical Transportation.

**Comprehensive HIV Planning Committee :** Turner reported on the following:

Needs Assessment Group (NAG): NAG met September 29, 2009 and agreed to meet every 4<sup>th</sup> Tuesday of the month. There was good attendance. Tam Kiehnhoff and Steven Vargas will serve as Co-Chairs. Members signed up for the various sub-committees. Sub-committee meeting dates: Survey – Tuesdays October 6 and 13, 2009 at 9:00 a.m.; Epi – Wednesday, October 21, 2009 at 12:00 p.m.

**Affected Community Committee:** Ruben Rosas, Co-Chair, reported on the following:

Consumer Workshop: Monk, Co-Chair, stated that the next meeting will be at 12:00 p.m., Wednesday, November 4, 2009 in room 240. Martin designed the attached blue flyer for Vendors application – space is limited.

Consumer Education: At the September meeting there was an educational presentation by Paul Simmons, RN entitled, “*Myths and Facts about Re-Transmitting HIV*”. It was very good and included an open discussion. He said he would be happy to do the presentation at a Council meeting as well.

Community Events: The most recent event was at the Harvest Time church. Rosas worked the event and said it was well attended. The events remaining for this year are the Women’s Festival on Saturday, October 24, 2009 and World AIDS Day. Rosas encouraged everyone to share events with their committee members as they are announced and encourage them to attend.

**Operations Committee:** Terry Hobbs, Co-Chair, reported on the following:

Please review the attached Election Policy and list of those who are eligible to run for Chair in the December election. Nominations will be due by Thursday, November 11, 2009. The following four members will be rotating off for 2010: Fisher, Miller, Turner and Wiley.

**Priority and Allocations Committee:** No Report.

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**Report from Office of Support:** Tori Williams, Manager, summarized the attached report. Soon, the Houston EMA Ryan White Part A grant application will be available to Council members who wish to proofread it. Written comments need to be submitted to the Office of Support before 12 noon on October 23, 2009.

**Report from Ryan White Grants Administration:** Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

**New Business: Reports:**

**CDC Planning and Prevention Group:** Wiley stated that their CDC grant application is currently under review by the Community Planning Group (CPG).

**Mayor's Task Force on HIV/AIDS:** Wiley stated that the State of Emergency Task Force (SOE) is helping the Latino Task Force promote their upcoming activities.

**Latino Task Force on HIV/AIDS:** Vargas stated that the Latino HIV Task Force is still working on plans for National Latino AIDS Awareness Day on October 15, 2009. They have secured three separate testing sites at community based, faith based and commercial locations. Each is located in a different area of the city. The Task Force is hoping to reach a much broader segment of the community than in the past. Radio announcements will begin on Monday, October 12, 2009.

**Legislative Updates:** See the attached documents entitled: *FY2010 Conference Summary: Legislative Branch Appropriations* and *Summary of the Ryan White HIV/AIDS Treatment Extension Act of 2009*.

**Announcements:** Turner announced that Morenike Giwa has been appointed to a national committee that has input into clinical trials for NIAD, specifically, the Community Science Subcommittee of the AIDS Clinical Trials Group (ACTG). This committee establishes the committee's priorities for the HIV scientific research agenda. Every member of the committee serves on one or more protocol teams, and some members of the committee also serve on the ACTG's RACS (research agenda committees), which develop a research agenda in a specific area (e.g., therapeutics, immunology, etc). The 26 members of this committee are selected from ACTG sites around the world. (Houston's site is at the University Of Texas School Of Medicine.)

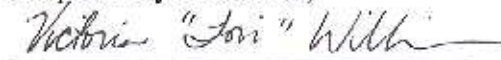
Invitations to attend the Project LEAP graduation are available from Turner.

Fisher will be moving to Oregon in two months where she has been offered a Ryan White-related job.

Gray distributed invitations for the St. Hope Foundation anniversary celebration.

**Adjournment:** The meeting was adjourned at 12:55 p.m.

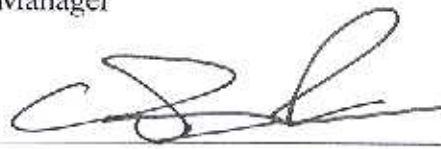
Respectfully submitted,



Victoria Williams, Manager


Date 11-03-09

Draft Certified by  
Council Chair:



Date 11-06-09

Final Approval by  
Council Chair:



Date 11-12-09

# DRAFT

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

## 2009 Council Meeting Voting Record for Meeting Date: October 8, 2009

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS									MEMBERS								
Claudine Alexandre-McGill		X				X			Asia Johnson		X				X		
Jackie Baldwin		X				X			Melvin Johnson	X							
David Benson	X								J. Hoxi Jones		X				X		
Keith BynamM 12:41 lm		X				X			Ernesto Macias		X				X		
Fide Cisnero	X								Patrick Martin		X				X		
Paula Downes	X								Osaro Mgbere		X				X		
Tonya Fisher		X				X			Michael Miller	X							
David Garner	X								Greg Monk		X				X		
Tammy Garrison	X								Askari Naqvi	X							
Jerry Garza	X								Pete Rodriguez, 12:36 lm		X				X		
Thomas Giordano		X				X			Ruben Rosas		X				X		
Eddie Givens	X								Cecilia Ross		X				X		
Morénike Giwa		X				X			Ryan Rushing, 12:40 lm		X				X		
Gabriel Gonzalez		X				X			Josie Salazar		X				X		
Dena Gray, 11:44		X				X			Eulalia Seymore	X							
Charlotte Harris	X								Glenn Taggart	X							
Terry Hobbs		X				X			Bruce Turner		C				C		
Linda Hollins, 11:40		X				X			John Tuttle	X							
Sheron Jackson		X				X			Steven Vargas		X				X		
									Cathy Wiley, 11:47		X				X		