

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, May 13, 2010

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Cecilia Smith-Ross, Chair	David Benson, excused	Chevonne Potter, Bering Omega Community Services
Pete Rodriguez, Vice-Chair	Paula Downes, excused	Sandy Stacey
John Tuttle, Secretary	David Garner, excused	Ann Reed
Sherifat Akorede	Tammy Garrison, excused	
Claudine Alexandre-McGill	Jerry Garza	Ryan White Grant Administration
Roland Amboree	Morénike Giwa	Charles Henley
Jackie Baldwin	Sheron Jackson, excused	Carin Martin
Ben Barnett	J. Hoxi Jones, excused	
Keith Bynam	Patrick Martin, excused	Office of Support
Eddie Givens	Ryan Rushing	Tori Williams
Gabriel Gonzalez	Glenn Taggart, excused	Jen Kim
Dena Gray		Georgette L. Monaghan
Terry Hobbs		
Linda Hollins		
Melvin Johnson		
Sammie Johnson		
Billie Lackins		
Januari Leo		
Ernesto Macias		
Osaro Mgbere		
Greg Monk		
Venita Ray		
Ruben Rosas		
Josie Salazar		
Eric Twombly		
Steven Vargas		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Cecilia Smith-Ross, Chair, Ryan White Planning Council, called the meeting to order at 11:31 a.m. and asked for a moment of reflection.

Welcoming Remarks: Smith-Ross acknowledged everyone's efforts in the How to Best Meet the Needs process. Smith-Ross also stated that Gina Blackwell has resigned from the Planning Council.

Training: *Priority Setting Process*: Terry Hobbs and Greg Monk, Co-Chairs, Priority & Allocations, presented the attached Power Point presentation describing the priority setting process.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Givens, Rosas) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Benson, Bynam) to adopt the April 8, 2010 minutes. Motion carried.* Abstentions: Amboree, Givens, M. Johnson, Pete Rodriguez.

Public Comment: Sandy Stacy, Bering Omega Community Services, summarized the attached written public comment.

Reports from Committees:

Quality Assurance Committee: Pete Rodriguez, Vice-Chair, reported on the following:
How To Best Meet the Need Training: Over 29 individuals participated in the training.

Reports from the Part A Administrative Agency: See the attached documents entitled: 2009 Client Satisfaction Report, *Living Healthy with HIV* Event Evaluation and Procurement.

Reports from the Part B Administrative Agency: See the attached documents entitled: Procurement Report for FY 2009/2010 State Services (period 09/01/09 – 02/28/10) and Procurement Report for FY 2009/2010 Part B (period 04/01/09 – 02/28/10).

FY 2010 Criteria for New Ideas: **Motion #3**: *To approve the attached FY 2010 Criteria for New Ideas for Part A, Part B and State Services. Motion carried.*

Checklist for Assessing the Administrative Mechanism: **Motion #4**: *To approve the attached form for assessing the administrative mechanism in 2010. Motion carried.*

Quarterly Committee Report: See the attached report.

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: No report

Operations Committee: Ruben Rosas, Co-Chair, reported on the following:
2010 Council Training Schedule: See the attached.

Council Bylaws and Policies: **Motion #5**: *Except as otherwise required by the Ryan White Program, staff representing the Office of Support and Part A and B administrative agencies cannot serve as members of the Ryan White Planning Council. Staff representing these entities are requested to attend Council, committee and other meetings when work products are being developed and approved. Motion carried.*

Priority and Allocations Committee: No report.

Ad Hoc Strategy Committee: Vargas, Co-Chair gave the following report:
See the attached update on the April 21, 2010 meeting at which Henley presented HRSA with questions from the local community regarding the new legislative mandates for early identification of those who are unaware of

their HIV status and linking them to care. For those who wish to attend, Ad Hoc Strategy Committee meetings are always on the third Monday of the month.

Hip-Hop Event: Rosas stated that the last event planning committee meeting was on April 23, 2010. HIV Testing will be conducted at Greenspoint Mall in June. Volunteers need to be attending training meetings. If one is interested in volunteering and representing the Ryan White Planning Council, please contact Tori Williams, then Brenda Chapman.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

Report from The Resource Group: Anna Langford, Health Planner: see the attached reports.

New Business:

Ryan White Part C Urban: Pete Rodriguez stated that the CDC funded Opt Out Testing Program will be expanding to 11 Harris County Hospital District clinics.

HOPWA: Keith W. Bynam stated that the new Department Head, James Notewhere, has been on the job for four weeks. Ada Edwards, who served as Interim Director, is still involved and wants to see HIV prevention programs supported by the Housing Department.

African American Emergency Task Force on HIV/AIDS: Dena Gray stated that most of their efforts have been focused on securing volunteers for the HIP HOP event.

Latino Task Force on HIV/AIDS: Steven Vargas gave the following report: The Latino HIV Task Force (LHTF) met on Friday, April 23, 2010, and discussed various ways of increasing the LHTF presence in the community. Several ideas were generated including:

- Assist the Houston Department of Health and Human Services (HDHHS) *Hip Hop for HIV* efforts by hosting a free HIV testing event after the main testing days at a *Praia* event. Members of the LHTF met at the Last Concert Café to view the site and gauge how to best utilize the space. We are still trying to make contact with the event organizers to arrange this.
- Walking with HDHHS in the Pride Parade wearing LHTF t-shirts.
- Participate in the *Fiestas Patrias* Parade.
- The next meeting will be held on Friday, May 28, 2010 from 11:00 a.m. – 12:30 p.m. at Thomas Street Health Center in the 3rd Floor Conference Rm.

HIP HOP for HIV Awareness Event: Ruben Rosas stated that the event needs 40 volunteers a day. See the attached information for volunteer opportunities. Please contact the Office of Support if you wish to volunteer. Williams will make sure that volunteers know how to sign up for the event. The next training meeting is from 3 – 5 p.m. on Friday, May 28, 2010 at 1115 South Braeswood.

Incarcerated: Ernesto Macias stated that the Serving the Incarcerated and Recently Released Stakeholders meeting will be at United Way at 50 Waugh Drive on Friday, May 28, 2010.

M-PACT: Ruben Rosas stated that the group will be meeting on May 13, 2010 to discuss staffing the booth at the Pride Festival on Saturday, June 26, 2010. M-PACT has hosted a focus group at AMMA and plans on doing a second focus group which will target Youth. This is a task force for all MSM's, not just for the gay community.

Announcements: Tuttle stated that one of the Secretary's responsibilities is to monitor the different Council processes for possible conflict of interest. Tuttle thanked Williams, Manager of the Office of Support, for her constant vigilance in this regard.

Gonzalez provided information on an upcoming garage sale at Bering United Methodist Church and a raffle that benefits his Car Club.

Monk announced that Leo is graduating with a Masters Degree in Social Work on Friday, May 14, 2010 at the University of Houston.

Adjournment: Motion #7: *it was moved and seconded (Rosas, Monk) to adjourn the meeting at 12:30 p.m. Motion carried.*

Respectfully submitted,


Victoria Williams, Manager

06-02-10
Date

Draft Certified by
Council Chair: 

Date 06-03-10

Final Approval by
Council Chair: 

Date 6/10/2010

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

2010 Council Meeting Voting Record for Meeting Date: 5.13.10

	Motion #1				Motion #2				Motion #3				Motion #1				Motion #2				Motion #3				
	ABSENT	YES	NO		ABSTAIN	ABSENT	YES		NO	ABSTAIN	ABSENT		YES	NO	ABSTAIN		ABSENT	YES	NO		ABSTAIN	ABSENT	YES		NO
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Sherifat Akorede		X				X				X			Michael Johnson		X						X				
Claudine Alexandre-McGill		X				X				X			Sammie Johnson		X				X					X	
Roland Amboree		X						X		X			J. Hoxi Jones	X											
Jackie Baldwin		X				X				X			Billie Lackins		X				X					X	
Ben Barnett		X				X				X			Januari Leo		X				X					X	
David Benson	X												Ernesto Macias		X				X					X	
Keith Bynam		X				X				X			Patrick Martin	X											
Paula Downes	X												Osaro Mgbere, 11:41 X					X						X	
David Garner	X												Greg Monk		X				X					X	
Tammy Garrison	X												Venita Ray		X				X					X	
Jerry Garza	X												Pete Rodriguez		X						X			X	
Eddie Givens		X					X			X			Ruben Rosas		X				X					X	
Morénike Giwa	X												Ryan Rushing	X											
Gabriel Gonzalez		X				X				X			Josie Salazar		X				X					X	
Dena Gray		X					X			X			Cecilia Smith-Ross				C				C				C
Terry Hobbs		X				X				X			Gene Taggart	X											
Linda Hollins, 11:48	X				X					X			John Tuttle		X				X					X	
Sheron Jackson	X												Eric Twombly		X				X					X	
													Steven Vargas		X				X					X	

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	Motion #4				Motion #5				Motion #6					Motion #4				Motion #5				Motion #6				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS														MEMBERS												
Sherifat Akorede		X				X				X				Melvin Johnson		X				X				X		
Claudine Alexandre-McGill		X				X				X				Sammie Johnson		X				X				X		
Roland Amboree		X				X				X				J. Hoxi Jones	X											
Jackie Baldwin		X				X				X				Billie Lackins		X				X				X		
Ben Barnett		X				X				X				Januari Leo		X				X				X		
David Benson	X													Ernesto Macias		X				X				X		
Keith Bynam, lm 11:48								lm						Patrick Martin	X											
Paula Downes	X													Osaro Mgbere, 11:41		X				X				X		
David Garner	X													Greg Monk		X				X				X		
Tammy Garrison	X													Venita Ray		X				X				X		
Jerry Garza	X													Pete Rodriguez		X				X				X		
Eddie Givens		X				X				X				Ruben Rosas		X				X				X		
Morénike Giwa	X													Ryan Rushing	X											
Gabriel Gonzalez		X				X				X				Josie Salazar		X				X				X		
Dena Gray, lm 11:58	X					X				lm				Cecilia Smith-Ross									C			C
Terry Hobbs		X				X				X				Glenn Taggart	X											
Linda Hollins, 11:48 X						X				X				John Tuttle		X				X				X		
Sheron Jackson	X													Eric Twombly		X				X				X		
														Steven Vargas		X				X				X		