

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, August 12, 2010

Meeting Location: City of Houston, Dept. of Health and Human Services
1115 S. Braeswood, Houston, Texas 77030

MEMBERS PRESENT	MEMBERS ABSENT	Project LEAP
Cecilia Smith-Ross, Chair	Sherifat Akorede, excused	Robert Smith
Pete Rodriguez, Vice-Chair	Claudine Alexandre-McGill, excused	Lisa Tallert
John Tuttle, Secretary	Gabriel Gonzalez, excused	Naomi Walker
Roland Amboree	Sheron Jackson, excused	Aundrea Matthews
Jackie Baldwin	Sammie Johnson, excused	Roderick Shorter
Ben Barnett	Billie Lackins, excused	Kenneth Wade
David Benson	Januari Leo, excused	Juan Madrid
Keith Bynam	Ernesto Macias, excused	Jose Castro
Paula Downes	Patrick Martin	Michael Bass
Jerry Garza	Venita Ray, excused	Terrence Redix
David Garner	Glenn Taggart, excused	Jerome Cooper
Tammy Garrison	Eric Twombly, excused	Paul Zamora, Jr.
Eddie Givens	OTHERS PRESENT	Chris Escalante
Morénike Giwa	C. Bruce Turner	Stacey Albertson
Dena Gray	Sherri Simpson	Robert Robertson
Terry Hobbs	Cathy Wiley	Barbara Walker, Legacy
Linda Hollins	Danielle Houston, Project LEAP	John LaFlevr
Melvin Johnson	Ruth Atkinson, Greeter	Pamela Lawis
J. Hoxi Jones	STAFF PRESENT	Gwendolyn Mooring
Osaro Mgbere	<i>Ryan White Grants Administration</i>	Kevin Brown
Greg Monk	Charles Henley	
Ruben Rosas	<i>Office of Support</i>	
Ryan Rushing	Tori Williams	
Josie Salazar	Jen Kim	
Steven Vargas	Georgette L. Monaghan	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Cecilia Smith-Ross, Chair, Ryan White Planning Council, called the meeting to order at 11:36 a.m. and asked for a moment of reflection.

Welcoming Remarks: Smith-Ross thanked the LEAPERS for coming out and attending the August Planning Council meeting. Smith-Ross thanked Atkinson and Tuttle for being the Greeters today. Smith-Ross appointed Tuttle to represent the Council on the Advisory Task Force for the Housing and Community Development Department. The Advisory Task Force is the first line of citizen participation and consultation in the comprehensive planning process for the City of Houston Housing Department. Hence, Tuttle will be asked to

give a short report on the committee at the end of every Council meeting. Smith-Ross thanked Rosas for his outstanding job as the liaison between the Council and the HIP HOP organizing committee.

Training: Update on ADAP and SPAP: Dwayne R. Haught, M.S.N., R.N., Manager, HIV Medication Program, Texas Department of State Health Services presented the attached Power Point presentation describing ADAP and SPAP.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Downes, Monk) to adopt the agenda. **Motion carried.***

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Monk, Rosas) to adopt the July 8, 2010 minutes. **Motion carried.*** Abstentions: Downes, Garner, Garrison, Gray, Jones.

Public Comment: Lisa Tallert, Project LEAP student, thanked the Council for hosting the Project LEAP students at this meeting.

Reports from Committees:

Ad Hoc Strategy Committee: No Report.

Quality Assurance Committee: Morenike Giwa and Ryan Rushing, Co-Chairs, reported on the following: The Council reviewed the attached reports from the Part A Administrative Agent:

- FY 2010 Part A & MAI Procurement - Dated 07/06/10
- FY 2009 Part A & MAI Procurement - Final dated 05/27/10
- FY 2009 MAI Procurement – Revised 07/01/10
- FY 2010 Part A Service Utilization – Dated 07/01/10
- CPCDMS Update – dated 07/15/10

Assessment of the Ryan White Part A Administrative Mechanism: **Motion #3**: *Approve the attached assessment of the Ryan White Part A administrative mechanism. No action is required because of the exemplary performance by the administrative agency. **Motion carried.***

Reports from the Part B Administrative Agent: The Council reviewed the attached reports from the Part B Administrative Agent:

- FY 2009 State Services Procurement – 09/01/09 – 06/30/10
- FY 2009 Part B Procurement – 04/01/10 – 06/30/10

Medical Nutritional Therapy Service Definition: **Motion #4**: *Regarding Medical Nutritional Therapy, substitute the recommended Ryan White Part B service definition for the Part A service definition. Discussion: Because the funding was changed in FY 2011 so that it will all be coming from Part A, the Part B service definition needs to be folded into the Part A service definition so that there is no gap in service. **Motion carried.***

Health Insurance Co-Pays and Co-Insurance Workgroup: There was a How To Best Meet the Need Workgroup meeting on August 11, 2010 to consider possible cost containment strategies for co-payment assistance (medication, doctor, Medicare, etc.) . Rushing stated that the workgroup will be meeting again to continue the discussion and review additional information that has been requested.

Comprehensive HIV Planning Committee: No report. The next meeting will be on September 9, 2010.

Affected Community Committee: Eddie Givens, Co-Chair, gave the following reports:

Local Pharmacy Assistance Program Formulary: FYI: See the attached information about the development of a local medication formulary.

2011 Healthy Living with HIV Event: The first planning meeting for the 2011 Healthy Living with HIV event will be on Wednesday, September 1, 2010 at noon. Co-Chairs will be Amboree and Lackins. All are welcome to participate on this workgroup. Please see Williams to participate.

Mini Blue Book for the Incarcerated: FYI: See the attached summary of a meeting with representatives of the Texas Department of Criminal Justice regarding educational materials that will help the recently released access medication.

HIP HOP for HIV Awareness Event: Ruben Rosas, Council Liaison for the event, reported on the following: This was the four year anniversary of the event. They are still compiling the results so Rosas will present that information at a future meeting. In the meantime, Rosas thanked all who volunteered.

Consumer Training for the FY 2011 Standards of Care: Monk stated that the first training was held on two separate days in Conroe. After reviewing this format, it was decided to combine the two days into one longer day. Two more one-day trainings will be held during the day at the United Way and in the evening at The Resource Group.

Quarterly Committee Report: See attached.

Operations Committee: No report. The committee will begin interviewing Council applicants in September.

Priority and Allocations Committee: No report.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration (RWGA), Public Health and Environmental Services, summarized the attached report.

Report from the Part B and State Services Administrative Agent: No report.

New Business

HOPWA: Bynam stated that the City Housing Department was reorganized last week. He will no longer be in charge of HOPWA.

Advisory Task Force, City Housing Department: Tuttle stated that there was an organizational meeting on August 5, 2010. The next meeting will be at 3 p.m. on Tuesday, September 21, 2010.

Report from the CDC Planning and Prevention Group: Garner stated that the members have been focused on the HIP HOP event. Unconfirmed reports show that the HIP HOP event may have surpassed their goal of testing 15,000 individuals. The next meeting is at the end of August.

African American Emergency Task Force on HIV/AIDS: Gray stated that they also staffed the HIP HOP event and appreciated all who volunteered to help.

Latino Task Force on HIV/AIDS (LHTF): Vargas gave the following report: The Latino HIV Task Force is currently planning its National Latino AIDS Awareness Day (NLAAD) events. To promote a free HIV testing/education event to be held October 15 at the San Mateo Church in Southwest Houston, the LHTF is planning to walk in the Fiestas Patrias parade on Saturday, September 11, 2010. They will be handing out flyers promoting the testing event, sites for free HIV testing, and pamphlets with HIV facts and prevention information in both Spanish and English. They are also planning to participate in the various Bi-National Health Week efforts hosted yearly by area Consulates serving the Latino communities of Houston. If someone would like to help plan this event, the next meeting will be at 2 p.m. on Friday, August 13, 2010 at Thomas Street Health

Center's 3rd Floor Conference Room. The regular Latino HIV Task Force meets on the fourth Friday of the month at 11:00 a.m. at Thomas Street Health Center. All are welcome and invited to attend.

AIDS Trial Network: Giwa gave the following report: Last month she shared with the Council that the Division of AIDS (DAIDS) will be restructuring its HIV/AIDS clinical trials networks in the next few years (which will likely consolidate the six clinical trial groups that currently exist into only three groups: a therapeutics research group, a prevention research group, and a vaccine research group, all of which will also expand their foci on TB, hepatitis, and malaria). The final structure is being decided upon possibly within weeks or months. On August 12th, leaders from the International Maternal Pediatric Adolescent AIDS Clinical Trials Group (IMPAACT), which included lab personnel, community advocates, and physicians, met with DAIDS leadership. IMPAACT shared their concern that the needs of the special populations it serves would be lost in the restructuring unless the initiative was taken early on to treat those groups as protected populations, and provided suggestions how this could be done even within the proposed restructuring framework. It appeared that DAIDS took these suggestions into consideration, but no changes were promised. She will share more about the restructuring as new details are revealed.

Announcements: Rosas invited members to pick up a copy of the National HIV/AIDS Strategy for the United States from the information table at the back of the room.

Adjournment: Motion #5: *it was moved and seconded (Gray, Rushing) to adjourn the meeting at 1:05 p.m.*
Motion carried.

Respectfully submitted,

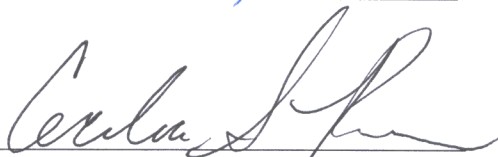


Victoria Williams, Manager

09-03-10
Date

Draft Certified by
Council Chair: 

Date 09-03-10

Final Approval by
Council Chair: 

Date 09-09-2010

A = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3				
	ABSENT	Agenda	Carried		ABSENT	Minutes	Carried		ABSENT	QA-Part A	Carried		MEMBERS	ABSENT	Agenda	Carried		ABSENT	Minutes	Carried		ABSENT	QA-Part A	Carried		
MEMBERS	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		MEMBERS	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		
Sherifat Akorede	X												Melvin Johnson		X				X				X			
Claudine Alexandre-McGill	X												Sammie Johnson	X												
Roland Amboree		X			X				X				J. Hoxi Jones	X						X			X			
Jackie Baldwin		X			X				X				Billie Lackins	X												
Ben Barnett, 11:49		X			X				X				Januari Leo	X												
David Benson, 11:40		X			X				X				Ernesto Macias	X												
Keith Bynam, 11:45		X			X				X				Patrick Martin	X												
Paula Downes		X					X		X				Osaro Mgbere, 11:42		X				X				X			
David Garner		X					X		X				Greg Monk		X				X				X			
Tammy Garrison		X					X		X				Venita Ray	X												
Jerry Garza, 11:55		X			X				X				Pete Rodriguez		X				X				X			
Eddie Givens, 11:45		X			X				X				Ruben Rosas, 11:42		X				X				X			
Morénike Giwa, 12:02		X			X				X				Ryan Rushing, 12:02		X				X				X			
Gabriel Gonzalez	X												Josie Salazar		X				X				X			
Dena Gray, 11:48		X					X		X				Cecilia Smith-Ross				C				C				C	
Terry Hobbs		X			X				X				Glenn Taggart	X												
Linda Hollins		X			X				X				John Tuttle		X				X				X			
Sheron Jackson	X												Eric Twombly	X									X			
													Steven Vargas		X				X				X			

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #4				Motion #5									Motion #4				Motion #5							
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Sherifat Akorede	X												Melvin Johnson		X				X						
Claudine Alexandre-McGill	X												Sammie Johnson	X											
Roland Amboree		X			X								J. Hoxi Jones		X				X						
Jackie Baldwin		X			X								Billie Lackins	X											
Ben Barnett		X			X								Januari Leo	X											
David Benson		X			X								Ernesto Macias	X											
Keith Bynam		X			X								Patrick Martin	X											
Paula Downes		X			X								Osaro Mgbere		X				X						
David Garner		X			X								Greg Monk		X				X						
Tammy Garrison		X			X								Venita Ray	X											
Jerry Garza		X			X								Pete Rodriguez		X				X						
Eddie Givens		X			X								Ruben Rosas		X				X						
Morénike Giwa		X			X								Ryan Rushing		X				X						
Gabriel Gonzalez	X												Josie Salazar		X				X						
Dena Gray		X			X								Cecilia Smith-Ross				C				C				
Terry Hobbs		X			X								Glenn Taggart	X											
Linda Hollins		X			X								John Tuttle		X				X						
Sheron Jackson	X												Eric Twombly	X											
													Steven Vargas		X				X						