

Council Approved October 14, 2010

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

11:30 a.m., Thursday, September 9, 2010

Meeting Location: 2223 W. Loop South, Suite 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Cecilia Smith-Ross, Chair	Sherifat Akorede, excused	Terry Ross
Pete Rodriguez, Vice-Chair	Claudine Alexandre-McGill	Linda Cantu
John Tuttle, Secretary	Roland Amboree, excused	Matt Locklin
Jackie Baldwin	Ben Barnett, excused	Robert Strange
Paula Downes	David Benson, excused	
Tammy Garrison	Keith Bynam, excused	STAFF PRESENT
Morénike Giwa	David Garner, excused	<i>Ryan White Grant Administration</i>
Dena Gray	Jerry Garza, excused	Charles Henley
Terry Hobbs	Eddie Givens, excused	
Sheron Jackson	Gabriel Gonzalez, excused	<i>Office of Support</i>
Melvin Johnson	Linda Hollins, excused	Tori Williams
J. Hoxi Jones	Sammie Johnson, excused	Georgette L. Monaghan
Billie Lackins	Ruben Rosas, excused	
Januari Leo	Glenn Taggart, excused	
Ernesto Macias		
Patrick Martin		
Osaro Mgbere		
Greg Monk		
Venita Ray		
Ryan Rushing		
Josie Salazar		
Steven Vargas		
Eric Twombly		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Cecilia Smith-Ross, Chair, Ryan White Planning Council, called the meeting to order at 11:32 a.m. and asked for a moment of reflection.

Training: Early Identification of Individuals with HIV/AIDS (EIIHA): Charles Henley, Harris County Public Health and Environmental Services (HCPHES), Ryan White Grant Administration presented the attached Power Point presentation describing the new Health Resources and Services Administration (H RSA) requirements for Early Identification of Individuals with HIV/AIDS (EIIHA).

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Tuttle, Monk) to adopt the agenda. Motion carried.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (M. Johnson, Twombly) to adopt the August 12, 2010 minutes. Motion carried.* Abstentions: Jackson, Lackins, Leo, Macias, Martin, Ray, Twombly.

Public Comment: Tuttle was asked to read aloud the note on the Council agenda describing the process for giving public comment. Smith-Ross stated that each person will be given 3 minutes to make public comment.

Matt Locklin presented a summary of the attached document entitled: “Stop the Government \$ Funded \$ Torture & Abuse of HIV & AIDS Patients”. He ask that no Ryan White funds be awarded to Cenikor and that the agency be removed from the Blue Book.

Robert Strange stated that a relative of his was a patient of Cenikor in 1992 and, in his opinion, did not receive appropriate care, especially after it was learned that the patient was HIV positive.

Reports from Committees:

Ad Hoc Strategy Committee: Steven Vargas, Co-Chair, gave the following report:

At the next meeting on September 20, 2010, the staff will present a proposed strategy for the Early Identification of Individuals with HIV/AIDS (EIIHA). Vargas asked the Office of Support to distribute the HRSA guidance for the EIIHA strategy in advance of the proposed strategy so that committee members would have the opportunity to read both.

Quality Assurance Committee: Morenike Giwa, Co-Chair, presented the following:

Reports from the Part A Administrative Agent: See the attached reports:

- FY 2010 Part A & MAI Procurement - Dated 08/10/10.

Reports from the Part B Administrative Agent: See the attached reports:

- FY 2009 State Services Procurement – 09/01/09 – 07/31/10
- FY 2009 DSHS State Services Utilization – 08/2010
- FY 2009 Part B Procurement – 04/01/10 – 07/31/10
- FY 2009 Part B Services Utilization – 08/2010

Data Needs for FY 2011 : **Motion #3**: *to keep the same data reports as those used in FY 2010 for Ryan White Part A, Part B and State Services with the addition of the following information:*

The Part An Administrative Agent agreed to provide:

- *New client data for primary care, case management, local AIDS pharmacy assistance and oral health services.*
- *Information from the annual CQI plan.*
- *Aggregate information from the Quality Management Evaluation Reports.*
- *Regular updates on client waiting lists.*

The Part B Administrative Agent agreed to provide:

- *Aggregate information from the Quality Management Evaluation Reports.*
- *Outcome Measures for Home and Community Based Health Services, Mental Health and Food Bank, using the current outcome measures as the starting point.*
- *At least the first six months of 2010 outcome measure reports for the above mentioned services by May 1, 2011. The committee would also like outcome measures for Early Intervention Services and Linguistics at a future date.)*
- *Regular updates on client waiting lists.*
- *A list of report due dates for the Quality Assurance Committee to review at their September 2010 meeting.*

Motion carried. Abstentions: Martin, Mgbere.

Health Insurance Co-Pays and Co-Insurance Workgroup: the following outlines the workgroup recommendations that will be discussed by the Quality Assurance Committee at their September meeting:

- A.) Include the concept of cost sharing as a cost containment strategy. i.e. Clients must pay a predetermined share of the requested assistance. (This motion passed but it was a tie vote with the workgroup chairperson breaking the tie.)
- B.) Health insurance assistance payments will be prioritized as follows:
 - 1.) Medicare, Medicare Part D and private insurance premiums
 - 2.) Yearly insurance deductibles
 - 3.) Doctor co-pays
 - 4.) HIV medication co-pays
 - 5.) Non-HIV medication co-pays
- C.) Through February 28, 2011, institute a month to month roll over (as described in Option 2 of the attached) but maintain the tier system described above.

Quarterly Committee Report: See attached.

Comprehensive HIV Planning Committee: No report.

Affected Community Committee: John Tuttle, Vice-Chair, reported on the following:

Barriers to Care among HIV Positive Youth: At their August meeting, Vera Davis, a case manager at Covenant House, provided the committee with information on barriers to care among HIV positive youth.

Council T-shirts: **Motion #4:** *To provide white Ryan White t-shirts for use at spring and summer outreach events.* **Motion carried.** Abstention: Martin.

2011 Healthy Living with HIV Event: Lackins stated that the first planning committee meeting went well. The group discussed several overall items and then divided into four subcommittees to outline each component of the event.

2011 Healthy Living with HIV Event: **Motion #5:** *To invite Neighborhood Centers/Ripley House to be a co-sponsor for the 2011 Health Living with HIV event.* Discussion: Ray asked what co-sponsorship means. Williams answered that co-sponsors usually provide something substantive. In 2010 the City of Houston provided the site at no cost. In 2011, Neighborhood Centers is willing to provide the use of Ripley House at a significantly reduced rate. ***Motion carried.***

Consumer Training for the FY 2011 Standards of Care: Smith-Ross stated that there will be a Standards of Care Training for consumers on September 8, 2010 at 6:00 p.m. at the Center for AIDS (see the attached flyer). An additional training will take place from 1 – 4 pm on Thursday, September 16, 2010 at The Resource Group.

Operations Committee: No report.

Priority and Allocations Committee: No report.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grants Administration: Charles Henley, Manager, Ryan White Grant Administration (RWGA), Harris County Public Health and Environmental Services, summarized the attached report.

Report from the Part B and State Services Administrative Agent: Patrick Martin, Program Development Director, The Houston Regional HIV/AIDS Resource Group summarized the attached report.

New Business:

Advisory Task Force, City of Houston Housing Department: Tuttle stated that the next Advisory Committee meeting is scheduled for Tuesday, September 21, 2010 at 601 Sawyer Street. Everyone is welcome to attend.

African American Emergency Task Force on HIV/AIDS: Gray stated that the Task Force is still recovering from all their work on the Hip Hop for HIV Awareness event. Next they will be working on a testing campaign in the Sunnyside area.

Latino Task Force on HIV/AIDS: Vargas gave the following report: *National Latino AIDS Awareness Day* is on October 15, 2010. The Task Force will be providing HIV prevention materials at the Fiestas Patrias parade on Saturday, September 11, 2010. Also they will be handing out flyers promoting the Bi-National Health Week events offered by local consulates, places where Latinos may feel safer getting an HIV test. The next Task Force meeting is on Friday, September 10, 2010 at Thomas Street Health Center in the 3rd floor conference room beginning at 2:00 p.m. All are welcome to participate.

Incarcerated: Lackins stated that the next Serving the Incarcerated and Recently Released Coalition (SIRR) meeting will be at 9:00 a.m. on Wednesday, September 22, 2010 at the United Way.

M-PACT: Vargas stated that more members are needed to raise HIV awareness. Meetings are held every 1st and 3rd Wednesday of the month.

Announcements: Tuttle announced that he has a copy of the 1983 Blue Book. Garrison stated that a friend of hers still has a copy of the first blue book, which was just one page. Vargas announced that the World AIDS Day Committee (WAD) meets on the first Thursday of the month at the GLBT Center on second floor.

Adjournment: Motion #5: it was moved and seconded (Gray, Rushing) to adjourn the meeting at 12:55 p.m. **Motion carried.**

Respectfully submitted,

Victoria "Joni" Williams
Victoria Williams, Manager

10-06-10
Date

Draft Certified by
Council Chair: Cecilia S. Ross

Date 10-07-10

Final Approval by
Council Chair: Cecilia Ross

Date 10-14-10

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #1				Motion #2				Motion #3					Motion #1				Motion #2				Motion #3				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS														MEMBERS												
Sherifat Akorede	X													Melvin Johnson, 11:42		X									X	
Claudine Alexandre-McGill	X													Sammie Johnson	X											
Roland Amboree	X													J. Hoxi Jones, 11:33		X								X		
Jackie Baldwin, 11:42		X				X				X				Billie Lackins										X		
Ben Barnett	X													Januari Leo									X			
David Benson	X													Ernesto Macias									X			
Keith Bynam	X													Patrick Martin		X							X			
Paula Downes, 12:06		X				X				X				Osaro Mgbere, 11:45		X						X				
David Garner	X													Greg Monk												
Tammy Garrison		X				X				X				Venita Ray									X			
Jerry Garza	X													Pete Rodriguez		X						X				
Eddie Givens	X													Ruben Rosas	X											
Morénike Giwa, 11:44		X				X				X				Ryan Rushing		X						X				
Gabriel Gonzalez	X													Josie Salazar		X						X				
Dena Gray		X				X				X				Cecilia Smith-Ross								C				
Terry Hobbs		X				X				X				Glenn Taggart	X											
Linda Hollins	X													John Tuttle		X						X				
Sheron Jackson, 11:56							X							Eric Twombly								X				
														Steven Vargas		X						X				

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	Motion #4				Motion #5								Motion #4				Motion #5								
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Sherifat Akorede	X												Melvin Johnson		X				X						
Claudine Alexandre-McGill	X												Sammie Johnson	X											
Roland Amboree	X												J. Hoxi Jones		X				X						
Jackie Baldwin		X				X							Billie Lackins		X				X						
Ben Barnett	X												Januari Leo		X				X						
David Benson	X												Ernesto Macias		X				X						
Keith Bynam	X												Patrick Martin				X								
Paula Downes													Osaro Mgbere		X				X						
David Garner	X												Greg Monk		X				X						
Tammy Garrison		X				X							Venita Ray		X				X						
Jerry Garza	X												Pete Rodriguez		X				X						
Eddie Givens	X												Ruben Rosas	X											
Morénike Giwa		X				X							Ryan Rushing		X				X						
Gabriel Gonzalez	X												Josie Salazar		X				X						
Dena Gray		X				X							Cecilia Smith-Ross				C					C			
Terry Hobbs		X				X							Glenn Taggart	X											
Linda Hollins	X												John Tuttle		X				X						
Sheron Jackson		X				X							Eric Twombly		X				X						
													Steven Vargas		X				X						