

# Council Approved February 14, 2013

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

### MINUTES

11:30 a.m., Thursday, December 13, 2012

Meeting Location: 2223 W. Loop South, Room 101  
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Morénike Giwa, Chair	Claudine Alexandre-McGill	Kalvin Marshall
Ben Barnett, Vice-Chair	Melody Barr, excused	Ramiro Hernandez
Venita Ray, Secretary	David Benson, excused	Robert Robertson
Roland Amboree	Jerry Garza	
Ruth Atkinson	Melvin Johnson, excused	<b>STAFF PRESENT</b>
Michael Bass	Nancy Miertschin, excused	<i>Ryan White Grant Administration</i>
Bianca Burley	Eric Twombly, excused	Charles Henley
Amber David	David Watson, excused	Carin Martin
Chris Escalante	Lena Williams, excused	
Gabriel Gonzalez		<i>The Resource Group</i>
Tracy Gorden		Patrick Martin
Linda Hollins		
J. Hoxi Jones		<i>Office of Support</i>
Januari Leo		Tori Williams
Osaro Mgbere		Jen Hadayia
Greg Monk		Diane Beck
Kevin Moore		Georgette L. Monaghan
Teresa Presley Pruitt		
Terrence Redix		
Carl Tennill		
C. Bruce Turner		
Nadine Wallace		
Larry Woods		

See the attached chart at the end of the minutes for individual voting information.

**Call to Order:** Morénike Giwa, Chair, Ryan White Planning Council, called the meeting to order at 11:43 a.m. and asked for a moment of reflection.

Adoption of the Agenda: ***Motion #1:*** *it was moved and seconded (Ray, Monk) to adopt the agenda with the following change: Page 3 please not that the date for the Mentor/Mentee Luncheon is January 17 not the 7th. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Turner, Amboree) to adopt the November 8, 2012 minutes. **Motion carried.*** Abstentions: Barnett, Hollins, Jones, Leo, Presley Pruitt.

**Public Comments and Announcements:** Ray read the guidelines regarding public comment. Giwa announced that each person would have 1 minute in which to present their comments. Robert Robertson introduced himself and provided information on why he would like to serve on the Council.

**Reports from Committees:**

**Quality Assurance Committee:** Chris Escalante, Co-Chair, reported on the following:

FY 2012 Mid-Year Outcomes Report : See the attached highlights of the FY 2012 Mid-Year Outcomes Report. Copies of the full report are available on the information table.

FY 2013 Ryan White Part A & Joint Standards of Care and Outcome Measures: **Motion #3**: *Approve the attached recommendations outlined in the summary of changes regarding the FY 2013 Ryan White Part A and Joint (Part B and State Services) Standards of Care and Outcome Measures. (Please note the attached Consumer Feedback Report.) **Motion carried unanimously.***

FY 2013 Ryan White Part B & State Services Standards of Care & Outcome Measures: **Motion #4**: *Approve the attached recommendations outlined in the summary of changes regarding the FY 2013 Ryan White Part B & State Services Standards of Care and Outcome Measures. **Motion carried unanimously.***

Reports from the Administrative Agent – Part A: See the attached:

- FY 2012 Procurement Report (revised: 10/23/12)
- Update on the Medical Nutritional Supplement Formulary

Reports from the Administrative Agent – Part B/State Services: See the attached:

- FY 11/12 State Services Procurement Report (04/01/12 – 08/31/12)
- FY 12/13 State Services Procurement Report (09/01/12 – 08/31/13)
- FY 11/12 RW Part B Procurement Report (04/01/12 -08/31/12)
- FY 12/13 RW Part B Utilization Report (09/01/12 – 03/31/13)

2012 Quarterly Committee Report: See the attached 2012 quarterly committee report.

Giwa mentioned that Co-Chair Benson had a conflict, hence he was unable to participate in the meeting today. She did want to have a note of appreciation recorded in the minutes since he will be leaving the Council due to term limits. Giwa thanked him and the rest of the committee for a job well done.

**Comprehensive HIV Planning:** Ben Barnett reported on the following:

2014 HIV/AIDS Needs Assessment: The Needs Assessment Group (NAG) will hold its inaugural meeting on December 11, 2012, see attached diagram of the approved 2014 Needs Assessment structure.

The workgroup tasked with designing the survey questions for the 2014 Needs Assessment will meet in February 2013. Please see Hadayia in the Office of Support to sign up for this workgroup.

Update on Special Studies. The Transgender Special Study was slated to close in November but stayed open due to more respondents than expected. At this time, the total number of respondents is 138. Data collection for this study will close on Friday, December 14, 2012. Gift cards can still be picked up. The Provider Survey for the Serving the Incarcerated and Recently Released (SIRR) Special Study will also be closing soon. To date, 34 providers have participated but more are needed. The Consumer Survey component of the study included 95 participants and will close in December, please see the attached consumer recruitment flyer.

Quarterly Committee Report: See attached

2012 – 2013 Committee Timetable: See the attached updated timetable of major activities for the Comprehensive HIV Planning Committee for November 2012 – June 2013.

**Affected Community:** Teresa Presley Pruitt, Co-Chair, gave the following reports:

Universal Statement about Non-Discrimination: FYI: One of the activities of the Comprehensive Plan is to develop a universal statement about non-discrimination toward Special Populations in the provision of HIV prevention and care services. The Committee will continue to discuss this item in 2013.

2012 World AIDS Day Events: See the attached list of events.

Quarterly Committee Report: See the attached report.

**Operations:** Roland Amboree, Co-Chair, reported on the following:

2013 Elections: See the attached Slate of Officers for the 2013 Ryan White Planning Council. The floor was opened for additional nominations. Seeing none, nominations were closed. Each candidate running for Chair stated reasons why they would like to be the Planning Council Chair. Giwa thanked the Council for allowing her to be the Chair in 2012. The following individual was elected by ballot: Chair, Greg Monk. The following individuals were elected by acclamation: Ben Barnett as Vice Chair and Morénike Giwa as Secretary. Giwa turned the duties of the Council Chair over to Monk.

Ad Hoc EIIHA Strategy Committee: ***Motion #5: Restructure the Comprehensive HIV Planning Committee so that the Ad Hoc EIIHA Strategy Committee is a Workgroup under the Committee. See the attached memo with justification. Motion carried unanimously.***

2012 Attendance Records: See the attached summary report regarding Council and Committee member attendance in 2012.

Important Meeting Dates in 2013: FYI: Please note the following important meeting dates in 2013:

- Mentor/Mentee Luncheon – Thursday, January 17, 2013
- Council Orientation – Thursday, January 24, 2013

Giwa thanked Co-Chairs Watson and Amboree, as the committee undertook many challenging tasks throughout the year.

**Priority and Allocations:** No report. Hollins thanked all Committee members for their hard work. She also stated that it had been a pleasure to work with the committee and the Council for the past six years.

**Report from Office of Support:** Tori Williams, Manager, Office of Support, summarized the attached report.

**Report from Ryan White Grant Administration :** Charles Henley, Manager, Ryan White Grants Administration, HCPHS, summarized the attached report.

**Report from The Resource Group:** Patrick Martin, Program Development Director, The Resource Group, summarized the attached report. A. Henry announced that she will be leaving The Resource Group. Giwa stated that the Ms. Henry has been highly appreciated and will be greatly missed.

**New Business:**

Update from Task Forces:

African American: A. David stated that St. John's Church provides HIV tests every fourth Sunday. Their goal is to link people with care. They will also be testing on the second Fridays beginning in January 2013.

MSM: Turner stated that IMPACT tests for HIV every 3<sup>rd</sup> Sunday at the FBar.

AIDS Trial Network: Giwa encouraged members to look in their packets for information about the AIDS Trial Network and it's Consumer Advisory Board ( CAB) meetings. The National Institute of Health (NIH) Network will be meeting on March 2013 to reapply for funding.

Legislative Updates: Leo stated that the 83<sup>rd</sup> Texas legislative session begins on January 8, 2013. One of the items they will be discussing is Medicaid expansion. See the attached flyer for information on the annual advocacy day which will be in Austin on March 4, 2013. Registration will begin January 7, 2013. Be watching your emails for other updates and See J. Leo if you are not on her email list.

**Announcements:** Giwa announced that V. Ray will be returning to her home in Los Angeles and will continue to be an advocate there. Ray thanked everyone for their support throughout her journey. She will greatly miss her Houston friends and has learned so much from the community here.

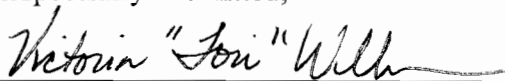
Giwa stated that there is an initiative to create a new AIDS awareness day. This is a call to action for national leaders to declare April 10, 2013 Youth AIDS Awareness Day.

Monk handed out certificates to those in 2012 who had leadership roles and those who are leaving the Council.

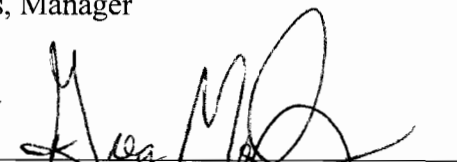
Brudner stated that Judge Emmett highly appreciates what the Council does and will be at the Council Orientation on January 24, 2013.

**Adjournment:** The meeting adjourned at 12:50 p.m.


Respectfully submitted,

  
Victoria Williams, Manager

02/05/13  
Date

Draft Certified by  
Council Chair: 

Date 02/07/13

Final Approval by  
Council Chair: 

Date 02/14/13

JA = Just arrived at meeting, LR = Left room temporarily, LM = Left the meeting, C = Chair of the meeting

	Motion #1				Motion #2				Motion #3				Motion #1				Motion #2				Motion #3				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS													MEMBERS												
Morénike Giwa				C				C				C	Teresa Presley Pruitt		X						X				
Ben Barnett		X						X		X			Terrence Redix, 11:58	X				X				X			
Venita Ray		X				X				X			Carl Tennill		X				X					X	
Roland Amboree		X				X				X			Bruce Turner		X				X					X	
Ruth Atkinson		X				X				X			Nadine Wallace		X				X					X	
Michael Bass, 12:07	X				X					X			Larry Woods		X				X					X	
Bianca Burley		X				X				X															
Amber David		X				X				X															
Chris Escalante		X				X				X			Claudine Alexandre-McGill	X											
Gabriel Gonzalez		X				X				X			Melody Barr	X											
Tracy Gorden		X				X				X			David Benson	X											
Linda Hollins		X					X			X			Jerry Garza	X											
J. Hoxi Jones		X					X			X			Melvin Johnson	X											
Januari Leo		X					X			X			Nancy Miertschin	X											
Osaro Mgbere		X				X				X			Eric Twombly	X											
Greg Monk		X				X				X			David Watson	X											
Kevin Moore		X				X				X			Lena Williams	X											

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	<b>Motion #4</b>				<b>Motion #5</b>					<b>Motion #4</b>				<b>Motion #5</b>			
	Part B, SOC, OM	Carried			Part B, SOC, OM	Carried			Part B, SOC, OM	Carried			Part B, SOC, OM	Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Morénike Giwa				C		X			Teresa Presley Pruitt		X				X		
Ben Barnett		X				X			Terrence Redix, 11:58		X				X		
Venita Ray		X				X			Carl Tennill		X				X		
Roland Amboree		X				X			Bruce Turner		X				X		
Ruth Atkinson		X				X			Nadine Wallace		X				X		
Michael Bass, 12:07	X				X				Larry Woods		X				X		
Bianca Burley		X				X											
Amber David		X				X											
Chris Escalante		X				X			Claudine Alexandre-McGill	X							
Gabriel Gonzalez		X				X			Melody Barr	X							
Tracy Gorden		X				X			David Benson	X							
Linda Hollins		X				X			Jerry Garza	X							
J. Hoxi Jones		X				X			Melvin Johnson	X							
Januari Leo		X				X			Nancy Miertschin	X							
Osaro Mgbere		X				X			Eric Twombly	X							
Greg Monk		X						C	David Watson	X							
Kevin Moore		X				X			Lena Williams	X							