

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, March 14, 2013

Meeting Location: 2223 W. Loop South, Room 532
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Greg Monk, Chair	Kevin Moore	Modelle Brudner, Liaison for County Judge Emmett
Ben Barnett, Vice-Chair	Teresa Presley Pruitt	Ramiro Hernandez
Morénike Giwa, Secretary	Leslie Raneri	Chevonne Potter, Bering Omega Community Svcs.
Roland Amboree	Cecilia Ross	Captain Yukiko Tani, HRSA
Ruth Atkinson	C. Bruce Turner	Juanita Farrow, HRSA Consultant
Melody Barr	Eric Twombly	Lolita Cervera, HRSA Consultant
Michael Bass	Steven Vargas	Pamela Smith, Gilead
Curtis Bellard	Nadine Wallace	
David Benson	David Watson	STAFF PRESENT
Bianca Burley	Tamika White	<i>Ryan White Grant Administration</i>
Ella Collins-Nelson	Larry Woods	Charles Henley
Amber David	MEMBERS ABSENT	Carin Martin
Chris Escalante	Rene de Buenrostro	Heather Keizman
Evelio Escamilla	Jerry Garza, excused	<i>The Resource Group</i>
Gene Ethridge	J. Hoxi Jones, excused	Patrick Martin
Herman Finley	Januari Leo, excused	<i>Office of Support</i>
Gabriel Gonzalez	Osaro Mgbere, excused	Tori Williams
Tracy Gorden	Nancy Miertschin, excused	Jen Hadayia
Paul Grunenwald	Terrence Redix	Georgette L. Monaghan
Nelson Lopez	Lena Williams-Ellis, excused	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk, Chair, Ryan White Planning Council, called the meeting to order at 12:09 p.m. and welcomed three guests: Captain Yukiko Tani from HRSA and two HRSA consultants, Juanita Farrow and Lolita Cervera.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Turner, Gonzalez) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Turner, Collins-Nelson) to adopt the February 14, 2013 minutes. Motion carried.* Abstentions: Presley Pruitt, Watson, White.

Council Training: Jennifer Hadayia, Health Planner, Office of Support provided summaries of the following Council documents:

- *2013 Houston Area Integrated Epidemiological Profile for HIV/AIDS Prevention & Care Services Plan*
- *Access to HIV Care Among Transgender & Gender Non-Conforming People in Houston.* Raneri suggested that a fact sheet summarizing the information learned in the study be developed and provided to providers. Turner asked that CPCDMS add an additional box for gender pronouns. Vargas felt that HRSA should also work on being inclusive of transgender individuals in their materials.

Public Comments and Announcements: Giwa read the guidelines regarding public comment. Chevonne Potter, Bering Omega Community Services, summarized the attached flyer regarding Home and Community Based Health Service – Day Treatment Program.

Reports from Committees:

Affected Community Committee: Teresa Presley Pruitt, Co-Chair, reported on the following:

Committee Training: The Committee started its first meeting of the year with training on the purpose of the Council, information about Ryan White related public hearings and the perimeters for participating in local health fairs, see attached presentation.

2013 Committee Goals: See the attached 2013 Committee goals. The first status report on activities related to the goals is due in April 2013.

Houston Area Comprehensive HIV Prevention and Care Services Plan for 2012 - 2014: In February, all but one Ryan White Planning Council Standing Committee reviewed the Year 2 Implementation Checklist from the Comprehensive Plan, see attached checklist.

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, reported on the following:

2013 Joint Epidemiological Profile: ***Motion #3:*** *Approve the 2013 Houston Area Integrated Epidemiologic Profile for HIV/AIDS Prevention and Care Services Plan. Motion carried unanimously.*

Year 1 Evaluation Report for the Comprehensive HIV Plan: ***Motion #4:*** *Approve the Year 1 Evaluation Report for the 2012 Comprehensive HIV Prevention and Care Services Plan (dated 02/20/13), see attached. Motion carried unanimously.*

Access to HIV Care Among Transgender People: ***Motion #5:*** *Approve the special study entitled Access to HIV Care Among Transgender and Gender Non-Conforming People in Houston (dated: 01/28/13), including the recommendations outlined in the memo. See attached document and recommendations. Motion carried unanimously.*

Update on the 2014 HIV/AIDS Needs Assessment Process: The workgroup to design the survey questions for the 2014 Needs Assessment held its first meeting on February 19, 2013. See the attached list of recommended changes for the 2014 survey.

Planning for Year 2 Implementation of the Comprehensive HIV Plan: See the attached Implementation Checklist for the Ryan White Planning Council for Year 2 of the Comprehensive HIV Prevention and Care Plan. All Planning Council Committees have been informed of their role in Year 2 implementation and will begin planning for their activities in March.

Quality Assurance Committee: Michael Bass, Co-Chair, gave the following reports:

2012 Part B and State Services Chart Reviews: See the attached copy of the Ryan White Part B and State Services funded 2012 Chart Reviews for the following services:

- Case Management
- Home and Community Based Services
- Hospice
- Mental Health
- Oral Health Care
- Outpatient Ambulatory Medical Care

Ryan White Grant Administration will present the 2012 Chart Reviews for Part A and MAI funded services at the March 21, 2013 Committee meeting.

FY 2014 How to Best Meet the Need Training and Workgroup Meeting Schedule: See the attached workgroup meeting schedule for the FY 2014 How To Best Meet the Need process. See Monaghan to sign up to participate in a training or workgroup. Workgroup meeting packets will be available at the How to Best Meet the Need Training meeting at 1:30 p.m. on Thursday, April 11, 2013. Williams stated that one new idea has been turned in for the navigator program and, if it is accepted by the Quality Assurance Committee, it will be sent to a How to Best Meet the Need workgroup for further discussion and consideration.

2013 Committee Goals: See the attached 2013 Committee goals.

Priority and Allocations Committee: Gabriel Gonzales, Co-Chairs, reported on the following:

2013 Proposed Idea Form and Criteria: ***Motion #6*** from the Quality Assurance and the Priority and Allocations Committees: Approve the attached 2013 Proposed Idea Form and the 2013 Criteria for Reviewing Ideas for use after 03/14/13. ***Motion carried unanimously.***

2013 Committee Policies: The Committee will be reviewing and making recommendations on the following policies at their March 28, 2013 Committee meeting, see attached policies used in 2012:

- Guiding Principles & Criteria
- Priority Setting Process
- Policy for Addressing Unobligated & Carryover Funds

Please submit comments or questions about these policies to the Office of Support before March 28, 2013.

Reports from the Administrative Agent – Part B: See the attached reports:

- FY 12/13 Ryan White Part B Procurement Report (9/1/12 – 12/31/12)
- FY 12/13 Ryan White Part B Allocations Worksheet (9/1/12 – 12/31/12)
- 2012-2013 Ryan White Part B Service Utilization (9/1/12 – 12/31/12)
- FY 12/13 DSHS State Services Procurement Report (9/1/12 – 12/31/12)
- FY 12/13 DSHS State Services Service Utilization (9/1/12-8/31/12)

2013 Committee Goals: See the attached 2013 Committee goals.

Operations Committee: David Watson, Co-Chair, reported on the following:

2013 Mentor/Mentee Luncheon: See the attached evaluation results from the 2013 Mentor/Mentee Luncheon.

2013 Council Orientation: See the attached evaluation results from the 2013 Council Orientation.

2013 Council Training: See the attached list of Council training topics for 2013.

FY 2013 Project LEAP Service Definition: **Motion #7**: *Approve the attached FY 2013 Project LEAP service definition (see underlined text for changes).* **Motion carried unanimously.**

Report from Office of Support: Tori Williams, Manager, Office of Support, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, Ryan White Grants Administration, Harris County Public Health Service, summarized the attached report.

Report from The Resource Group: Patrick Martin, Program Development Director, The Resource Group, summarized the attached report.

New Business

HOPWA: Barr stated that her office is planning for a 10% decrease, although HUD has told them it would be 5%. Two Public Hearings will be held for the City of Houston's Housing and Community Development Department 2013 Action Plan. The Hearings will be on April 3, 2013 at the West End Multi-Service Center, 170 Heights Boulevard and April 10, 2013 at the Third Ward Multi-Service Center, 3611 Ennis Street; both will begin at 6:00 p.m. The next HOPWA RFP's will be released in April for a 2-year grant cycle.

Community Prevention Group (CPG): David stated that members of the CPG worked in partnership with the City Health Department to hold their annual Orientation for new members.

Update from Task Forces:

African American: David stated that the Task Force met the 2nd Friday of the month at the Kashmere Multi Service Center at noon. They are recruiting for membership on three committees: 1) Advocacy, 2) Media and 3) Action (testing). Finley added that the Task Force will be conducting outreach at the Sunnyside Multi Service Center on April 26, 2013.

Latino: Vargas stated that the Latino Task Force (LHTF) held its first quarterly evening meeting in conjunction with the Gilead Quarterly HIV Networking Dinner on Thursday, February 21, 2013. The event was well attended with representatives from area agencies, local pharmacies, and HIV advocates. Everyone benefited from a presentation by Dr. Ponce regarding Latinos and HIV care.

The LHTF will be walking in the upcoming Cesar Chavez Parade, and is looking for others interested in joining them. The parade will be held on Saturday, March 23, 2013. Walkers will meet in the Sellers parking lot located at the corner of Canal St. and Cesar Chavez at 9 am. The next meeting will be held on Friday, March 29, 2013, from 2 pm – 4 pm at the West End Multi-service Center located at 170 Heights Boulevard (between Washington & I-10), Houston, TX, 77007.

Men Who Have Sex with Men (MSM): Turner stated that this Task Force meets on the 3rd Monday of the month. They are sponsoring a testing event at the F-Bar on St. Patrick's Day. Follow up testing will occur quarterly at the F-Bar. In September, they will sponsor a Health Fair of some sort in conjunction with National Gay Men's HIV/AIDS Awareness Day. Turner has been in touch with other tasks force to find individuals interested in creating an Over Age 50 Task Force.

Hepatitis C: Vargas reported that this Task Force is planning a multi-day observance for National Hepatitis Awareness Month in May 2013. May 19th marks the 2nd Annual Hepatitis Testing Day, and HCV education and testing is being planned at multiple venues on multiple days. Legacy has committed to a May 17 observance with HCV education and testing, and AAMA has committed to the same for Monday, May 20. Other agencies are being sought to engage in this effort, so if interested in assisting, please consider attending an upcoming meeting, generally held the second Wednesday of the month.

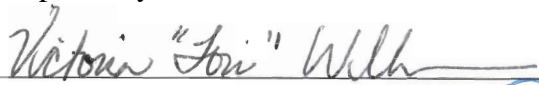
AIDS Trial Network: Giwa gave the following report: For current trends in HIV research and science, please visit the Conference on Retroviruses and Opportunistic Infections (CROI) website at: www.retroconference.org. For info on upcoming HIV research events, including national and regional meetings and trainings, please visit the HIV/AIDS Network Coordination website calendar at: www.hanc.info. Regarding local Community Advisory Board (CAB) meetings: A) In March 2013: Texas Children's/Baylor CAB meeting: (This CAB represents Houston HIV research for the International Maternal Pediatric Adolescent AIDS Clinical Trials Group [IMPAACT], Ryan White Part D [HIV affected women, infants, children, youth, and caregivers], Pediatric HIV/AIDS cohort [PHACS], and the Adolescent Trials Network [ATN]). Next meeting: 11:30 am to 1 pm on March 26, 2013, Texas Children's Feign Center, 6701 Fannin Street. For more info or to RSVP: TMAldape@texaschildrens.org. B) In April 2013: Houston HIV/AIDS Cross-Network Community Advisory Board: (This CAB represents Houston HIV research for the AIDS Clinical Trials Group [ACTG], the HIV Vaccine Trials Network [HVTN], and the AIDS Malignancy Consortium [AMC]). Next meeting (free; meal provided): 5:30 pm to 6:30 pm, April 16, 2013 at Legacy – Montrose on the 4th floor, 1415 California Street. For more info or to RSVP: PSimmons@legacycommunityhealth.org.

Medical Updates: Barnett, MD made some general comments about the recent item in the news describing a possible second person to be cured of HIV. An HIV+ pregnant woman in Mississippi gave birth to a baby who was found to be HIV+. The baby was put on HIV medication, then the mother and baby were lost to care. For five months the baby was not taking HIV medication and now there is no evidence of HIV infection in the child. The conclusion was that treating the baby within 30 hours of being born irradiated the infection and the baby was "cured". The story is controversial. Was the baby exposed or was the baby actually infected? The reason why infected persons cannot be cured is because there are cells in the body that live forever and HIV get in these cells and are stored forever; these are called long term or latent memory cells. Neonates apparently do not have these memory cells therefore, HIV has no way to become latent. What does this mean for adults? If one can eliminate these latent reservoirs that exist in all of us, could a cure may be found? Regarding the story about bee venom killing HIV, this is just another molecule that blocks HIV, there are a lot of molecules that block HIV.


Announcements: Escalante stated that the topic there will be a meeting at the Transgender Center at 6 pm on March 14, 2013. The topic is HIV and Your Heart. Giwa pointed out a flyer on National Women and Girl's HIV Day. Also in the packet is information about World TB Day in Texas on March 24, 2013 and the first National Youth HIV Awareness Day on April 12, 2013. David stated that on Saturday, March 16, 2013 the Live Consortium will be hosting the 2013 African American Women HIV/AIDS Forum, see attached flyer. Wallace asked members to be aware of the National Kidney Walk on April 14, 2013.

Adjournment: The meeting adjourned at 1:58 p.m.

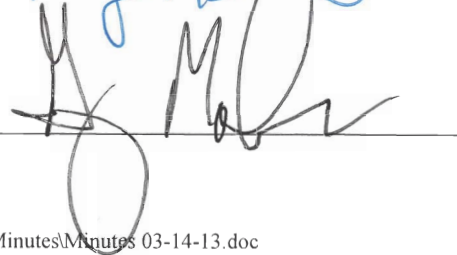
Respectfully submitted,


Victoria Williams, Manager

04-04-13
Date

Draft Certified by
Council Chair: 

Date 04-04-13

Final Approval by
Council Chair: 

Date 04-11-13

Council Meeting Voting Records for March 14, 2013

C = Chair of the meeting LM = Left the meeting VP = via phone	Motion #1				Motion #2				MEMBERS	Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
		X				X			Kevin Moore		X				X		
		X				X			Teresa Presley Pruitt		X						X
		X				X			Leslie Raneri, 12:17	X				X			
	X				X				Cecilia Ross		X				X		
		X				X			Bruce Turner		X				X		
		X				X			Steven Vargas		X				X		
		X				X			Nadine Wallace		X				X		
	X				X				Eric Twombly, 12:33	X				X			
		X				X			David Watson		X						X
	X				X				Tamika White		X						X
		X				X			Larry Woods		X				X		
		X				X			Rene de Buenrostro	X							
		X				X			Jerry Garza	X							
		X				X			J. Hoxi Jones	X							
		X				X			Januari Leo	X							
		X				X			Osaro Mgbere	X							
		X				X			Nancy Miertschin	X							
		X				X			Terrence Redix	X							
				C				C	Lena Williams-Ellis	X							

C = Chair of the meeting LM = Left the meeting VP = via phone	Motion #3				Motion #4				Motion #3				Motion #4				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS									MEMBERS								
Roland Amboree		X				X			Kevin Moore		X				X		
Ruth Atkinson		X				X			Teresa Presley Pruitt		X				X		
Ben Barnett		X				X			Leslie Raneri		X				X		
Melody Barr		X				X			Cecilia Ross		X				X		
Michael Bass		X				X			Bruce Turner		X				X		
Curtis Bellard		X				X			Steven Vargas		X				X		
David Benson		X				X			Nadine Wallace		X				X		
Bianca Burley		X				X			Eric Twombly		X				X		
Ella Collins-Nelson		X				X			David Watson		X				X		
Amber David		X				X			Tamika White		X				X		
Chris Escalante		X				X			Larry Woods		X				X		
Evelio Escamilla		X				X											
Gene Ethridge		X				X			Rene de Buenrostro	X							
Herman Finley		X				X			Jerry Garza	X							
Morénike Giwa		X				X			J. Hoxi Jones	X							
Gabriel Gonzalez		X				X			Januari Leo	X							
Tracy Gorden		X				X			Osaro Mgbere	X							
Paul Grunewald		X				X			Nancy Miertschin	X							
Nelson Lopez		X				X			Terrence Redix	X							
Greg Monk				C				C	Lena Williams-Ellis	X							

C = Chair of the meeting LM = Left the meeting VP = via phone	Motion #5				Motion #6				Motion #5				Motion #6				
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	
MEMBERS									MEMBERS								
Roland Amboree		X				X			Kevin Moore		X				X		
Ruth Atkinson		X				X			Teresa Presley Pruitt		X				X		
Ben Barnett		X				X			Leslie Raneri		X				X		
Melody Barr		X				X			Cecilia Ross		X				X		
Michael Bass		X				X			Bruce Turner		X				X		
Curtis Bellard		X				X			Steven Vargas		X				X		
David Benson		X				X			Nadine Wallace		X				X		
Bianca Burley		X				X			Eric Twombly		X				X		
Ella Collins-Nelson		X				X			David Watson		X				X		
Amber David		X				X			Tamika White		X				X		
Chris Escalante		X				X			Larry Woods		X				X		
Evelio Escamilla		X				X											
Gene Ethridge		X				X			Rene de Buenrostro	X							
Herman Finley		X				X			Jerry Garza	X							
Morénike Giwa		X				X			J. Hoxi Jones	X							
Gabriel Gonzalez		X				X			Januari Leo	X							
Tracy Gorden		X				X			Osaro Mgbere	X							
Paul Grunenwald		X				X			Nancy Miertschin	X							
Nelson Lopez		X				X			Terrence Redix	X							
Greg Monk				C				C	Lena Williams-Ellis	X							

C = Chair of the meeting LM = Left the meeting VP = via phone									
	Motion #7	LEAP	Carried			Motion #7	LEAP	Carried	
MEMBERS	ABSENT	YES	NO	ABSTAIN	MEMBERS	ABSENT	YES	NO	ABSTAIN
Roland Amboree		X			Kevin Moore		X		
Ruth Atkinson		X			Teresa Presley Pruitt		X		
Ben Barnett		X			Leslie Raneri		X		
Melody Barr		X			Cecilia Ross		X		
Michael Bass		X			Bruce Turner		X		
Curtis Bellard		X			Steven Vargas		X		
David Benson		X			Nadine Wallace		X		
Bianca Burley		X			Eric Twombly		X		
Ella Collins-Nelson		X			David Watson		X		
Amber David		X			Tamika White		X		
Chris Escalante		X			Larry Woods		X		
Evelio Escamilla		X							
Gene Ethridge		X			Rene de Buenrostro	X			
Herman Finley		X			Jerry Garza	X			
Morénike Giwa		X			J. Hoxi Jones	X			
Gabriel Gonzalez		X			Januari Leo	X			
Tracy Gorden		X			Osaro Mgbere	X			
Paul Grunenwald		X			Nancy Miertschin	X			
Nelson Lopez		X			Terrence Redix	X			
Greg Monk				C	Lena Williams-Ellis	X			