

Council Approved June 13, 2013

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, May 9, 2013

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Greg Monk, Chair	Roland Amboree, excused	Ramiro Hernandez
Ben Barnett, Vice-Chair	Michael Bass, excused	Jeanne Hild
Ruth Atkinson	David Benson, excused	Michael Wilkerson
Melody Barr	Amber David, excused	
Curtis Bellard	Jerry Garza, excused	
Skeet Boyle	Paul Grunewald, excused	STAFF PRESENT
Rene de Buenrostro	J. Hoxi Jones, excused	<i>Ryan White Grant Administration</i>
Bianca Burley	Januari Leo, excused	Charles Henley
Ella Collins-Nelson	Osaro Mgbere, excused	Carin Martin
Chris Escalante	Kevin Moore, excused	Heather Keizman
Evelio Escamilla	Teresa Presley Pruitt, excused	
Gene Ethridge	Leslie Raneri, excused	<i>The Resource Group</i>
Herman Finley	Terrence Redix, excused	Sha'Terra Fairley
Gabriel Gonzalez	Eric Twombly, excused	
Tracy Gorden	Tamika White	<i>Judge Emmett liaison</i>
Nelson Lopez	Lena Williams-Ellis, excused	Modelle Brudner
Nancy Miertschin		
Cecilia Ross		<i>Office of Support</i>
C. Bruce Turner		Tori Williams
Steven Vargas		Jen Hadayia
Nadine Wallace		Georgette L. Monaghan
David Watson		
Larry Woods		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk, Chair, Ryan White Planning Council, called the meeting to order at 12:10 p.m.

Welcoming Remarks: Monk stated that the How to Best Meet the Need workgroups for reviewing the FY 2014 service categories have meet and made their recommendations. There was a robust turnout at all of the workgroups and good, productive discussions. He looks forward to seeing the recommendations from the Quality Assurance Committee next month. On a different subject, the following individuals have recently taken the Open Meetings Act Training: Eric James, an external member of the Quality Assurance Committee and Amber David, a Council member on the Quality Assurance Committee. Council members who still need to take the training are: Miertschin, Williams-Ellis and White.

Monk continued by stating that Project LEAP started on May 1, 2013. Williams will provide more information about the Project in her manager's report.

Monk congratulated Steven Vargas on his recent invitation to be part of the Leadership Council for a national committee of the Latino Commission on AIDS. Vargas will be the liaison for the southwest district.

Monk announced the passing of former Council member Melvin Johnson. He then asked for a moment of reflection for those who have gone before us.

Adoption of the Agenda: **Motion #1**: *it was moved and seconded (Turner, Boyle) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2**: *it was moved and seconded (Turner, Wallace) to adopt the April 11, 2013 minutes. Motion carried.* Abstentions: Burley, Collins-Nelson, Gonzalez, Turner.

Training: The Priority Setting Process: Gabriel Gonzalez and Bruce Turner, Co-Chairs, Priority & Allocations Committee, walked members through the attached Priorities and Allocations presentation describing the priority setting process.

Public Comments: None.

Reports from Committees:

Affected Community Committee: Nadine Wallace, Co-Chair stated that there was no Committee report since members spent the month of April participating in the How to Best Meet the Need Workgroups.

Comprehensive HIV Planning Committee: Steven Vargas, Co-Chair, gave the following reports:
2014 HIV/AIDS Needs Assessment : **Motion #3**: *Approve the attached Sampling Plan and Principles for the 2014 HIV/AIDS Needs Assessment. Motion carried unanimously.*

2014 HIV/AIDS Needs Assessment: **Motion #4**: *Approve the attached Consumer Survey for the 2014 HIV/AIDS Needs Assessment with attached revisions made at the May 2013 Steering Committee meeting. Motion carried unanimously.*

2014 HIV/AIDS Prevention Needs Assessment: The HIV Prevention Community Planning Group (CPG) will conduct a needs assessment of HIV prevention topics in 2013. Efforts have been taken to ensure alignment between the CPG survey and the Ryan White consumer survey. A crosswalk of the two surveys has been created to outline this alignment, see attached.

2013 Joint Epidemiologic Profile: **Motion #5**: *Approve Chapter 6 of the 2013 Houston Area Integrated Epidemiologic Profile for HIV/AIDS Prevention and Care Services Planning.* Discussion: Chapters 1 – 5 were approved by the Planning Council on March 14, 2013. Chapter 6 includes HIV/AIDS epidemiological data on 11 special populations and three co-infections. ***Motion carried unanimously.***

Other Special Studies from 2012: See the attached Analysis of the SIRR Consumer Survey conducted in 2012.

Topics for 2013 Public Hearings: The Committee recommended the following educational presentations for the 2013 Public Hearing schedule:

1. May 2013: Highlights from the 2013 Joint Epidemiologic Profile, including a focus on unmet need
2. June 2013: The Houston EMA's EIIHA Strategy & Matrix

2013 Milestones Timelines: See attached timeline.

2013 Quarterly Report: See attached report.

Quality Assurance Committee: Cecilia Ross, Co-Chair, stated that there was no committee report because members spent the month of April participating in the How to Best Meet the Need Workgroups. The results of the How To Best Meet the Need process will be presented to the Steering Committee and Council in June 2013.

Priority and Allocations Committee: Gabriel Gonzales, Co-Chair, stated that there was no Committee report because there were no unspent funds to reallocate.

Operations Committee: David Watson, Co-Chair, reported on the following:

Council Member Statement of Confidentiality: In view of the number of comments and questions about the Statement of Confidentiality form presented at the last Council meeting, the Operations Committee would like to provide training on confidentiality. Then, the committee would like to invite input from all Council members on some possible revisions to the statement. In the meantime, all signed forms will be held in an envelope in the Office of Support until the status of the form has been determined.

Managing Agency Influence: ***Motion #6:** Approve changes to the policy entitled: Quorum, Voting, Proxies and Attendance.* See the highlighted, underlined text on the attached policy. ***Motion carried unanimously.***

Quarterly Committee Report: See the attached report.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, Ryan White Grants Administration, Harris County Public Health Service, summarized the attached report. Henley gave updates on the following: **Hearing Aids:** it is an allowable expense under certain conditions. If a need is identified then the need can be met. 100 clients out of 11,000 have reported a hearing problem, but there have been no requests for a hearing aid, probably because the need has been met outside of the Ryan White system. There has been a change in eligibility recertification (see attached HRSA memo PCN 1302). HRSA will now accept a full registration update once a year so long as every six months there is a verbal notification from the client there have been no changes. Effective June 1, 2013 all agencies have been asked to push registration back to a once a year eligibility process. Please note the HRSA site visit report. Henley will present the content at the June Council meeting.

Report from The Resource Group: Sha'Terra Fairley, Health Planner, The Resource Group, summarized the attached report. Fairley stated that she looked into Dental waiting lists: Bering Omega Community Services has 275 individuals on the x-ray exam list. St. Hope Foundation keeps no wait list.

New Business:

Ryan White Part C Urban: Miertschin stated that they will have a new Project Officer beginning next month for Parts C and D. They received funding for a social worker/case manager who has been hired, trained and placed at the Northwest Clinic.

HOPWA: Barr stated that their RFP's will hopefully be released early in June 2013. They have not received their funding from HUD and, at this point, are predicting that they will not receive a decrease. Money has been designated for some technical assistance from HUD.

Houston HIV Prevention Planning Group: Vargas stated that the next meeting is on Thursday, May 23, 2013 from 3:00 pm – 5:00 pm at the Third Ward Multi-Service Center (3611 Ennis Street, Houston, Texas, 77004). On April 25, 2013, the Bureau of HIV/STD, Viral Hepatitis Prevention and the Community Re-Entry Network Program met at the Third Ward Multi-Service Center to continue its work on their Needs Assessment. Camden Hallmark presented highlights from the 2013 Joint Epidemiological Profile, and a motion to combine the group’s “Resources and Needs Committee” with the “Prioritization Committee” was unanimously approved, and renamed the “Needs and Response Committee”.

Update from Task Forces:

African American: Finley stated this weekend will be the City of Houston’s Black Gay Pride event, better known as SPLASH. Over 4000 condom packets will be distributed to the host hotels and vendors to help raise prevention awareness. On May 17, 2013 the committee will do a prevention event in the Sunnyside area in 3 locations from 7:00 pm-10:00 pm. Members will be knocking on doors, encouraging testing and informing people that the Sunnyside area has one of the highest rates for HIV infection in the city.

Latino HIV Task Force (LHTF): Vargas stated that the next meeting is on Thursday, May 30, 2013 from 6:00 pm – 8:00 pm at the law offices of Katine and Nechman (1111 North Loop West, Suite 180, Houston, Texas, 77008, between Ella and Shepherd/Durham). The LHTF spent the month developing its quarterly newsletter which will be emailed to Beck in the Office of Support so that all may see the finished product. Please feel free to suggest ideas and make announcements which will positively impact the HIV-positive Latino community. LHTF now has a new Facebook page. Please go to Latino HIV Task Force Houston, and “Like” us, and feel free to peruse the page, send ideas and suggestions. The next meeting will be part of a Quarterly Evening meeting to accommodate those who cannot attend the regularly scheduled meetings which are normally held during the day on the last Friday of the month between 2:00 pm – 4:00 pm. For the evening meeting, the law firm of Katine and Nechman has opened its doors for our use. LHTF is developing a program on immigration reform and marriage equality legislative updates and will also include a Medicaid Expansion update. Heavier snacks will be served along with refreshments. The Task Force is continuing its work with the Houston Department of Health and Human Services and its Latino Community Mobilization Initiative and, as reported last month, its Futbol Campaign. If you plan on attending the Quarterly Evening meeting, please RSVP to latinohtf@hotmail.com.

Transgender: Finley stated that he attended the Unity Banquet where Ty West, a well known transgendered man, spoke and offered to do more education about the transgendered world.

Hepatitis C Task Force: Vargas stated that the next meeting is on Wednesday, June 12, 2013 from 3:00 pm – 4:00 pm at the Kashmere Multi-Service Center (4802 Lockwood Dr, Houston, Texas, 77026). The Task Force met on May 8, 2013, and made final preparations for the Hepatitis Testing Day event set for May 19, 2013. Millions of Americans have chronic viral hepatitis; about 75% of them do not know they are infected. To address this, on May 17, Legacy Community Health Services will be educating and testing people for HCV all day at their 1415 California location; AAMA’s Minorities Action Program will be doing the same on May 20 at their 204 Clifton location, and through street outreach activities. Plans are being developed to have another HCV education and testing day in late July 2013 as well.

Syphilis: Finley stated there will be a conference call at noon on Wednesday, May 15, 2013. Meetings are held the last Wednesdays of the month, those that cannot attend will have conference call availability beginning at noon. The group has purchased three 30-second ads that will run during the weekend. Finley showed the Council the ads.

SPNS Grant: HIV and the Homeless Program: Miertschin stated that Robert Bettencourt, a medical case manager/program coordinator, was recently hired and will start on May 20, 2013. A job description for a

service linkage worker will be posted soon. HRSA will be conducting a site visit next week. Staff have been recruiting for a study on where homeless individuals access health care, suggestions regarding survey sites are welcome. Burley suggested group homes. Burnett reminded members to review a flyer that Turner put at everyone's place.

New updates on Hepatitis C: Two new drugs are in phase 3 of development and will be out this fall. Both have upwards of 100% cure rates.

Announcements: Gordon asked members to read the attached Oasis Conference flyer.

Adjournment: The meeting adjourned at 1:35 p.m.

Respectfully submitted,



Victoria Williams, Manager

06/06/13

Date

Draft Certified by
Council Chair:  _____

Date 06/06/13

Final Approval by
Council Chair:  _____

Date 06/13/13

Council Meeting Voting Records for May 9, 2013

C = Chair of the meeting LM = Left the meeting VP = via phone	Motion #1				Motion #2				Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X				X			Larry Woods	X				X		
Ben Barnett		X				X			David Watson	X				X		
Melody Barr, 12:13	X				X											
Curtis Bellard		X				X			ABSENT:							
Skeet Boyle		X				X			Roland Amboree	X						
Rene de Buenrostro		X				X			Michael Bass	X						
Bianca Burley		X						X	David Benson	X						
Ella Collins-Nelson		X						X	Amber David	X						
Chris Escalante		X				X			Jerry Garza	X						
Evelio Escamilla		X				X			Morénike Giwa	X						
Gene Ethridge		X				X			Paul Grunenwald	X						
Herman Finley		X				X			J. Hoxi Jones	X						
Gabriel Gonzalez		X						X	Januari Leo	X						
Tracy Gorden		X				X			Osaro Mgbere	X						
Nelson Lopez		X				X			Kevin Moore	X						
Nancy Miertschin, 12:13	X				X				Teresa Presley Pruitt	X						
Greg Monk				C				C	Leslie Raneri	X						
Cecilia Ross		X				X			Terrence Redix	X						
Bruce Turner		X						X	Eric Twombly	X						
Steven Vargas		X				X			Tamika White	X						
Nadine Wallace		X				X			Lena Williams-Ellis	X						

C = Chair of the meeting LM = Left the meeting VP = via phone	Motion #3				Motion #4					Motion #3				Motion #4			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X				X			Larry Woods		X						
Ben Barnett		X				X			David Watson		X						
Melody Barr		X				X											
Curtis Bellard		X				X			ABSENT:								
Skeet Boyle		X				X			Roland Amboree	X							
Rene de Buenrosto		X				X			Michael Bass	X							
Bianca Burley		X				X			David Benson	X							
Ella Collins-Nelson		X				X			Amber David	X							
Chris Escalante		X				X			Jerry Garza	X							
Evelio Escamilla		X				X			Morénike Giwa	X							
Gene Ethridge		X				X			Paul Grunenwald	X							
Herman Finley		X				X			J. Hoxi Jones	X							
Gabriel Gonzalez		X				X			Januari Leo	X							
Tracy Gorden		X				X			Osaro Mgbere	X							
Nelson Lopez		X				X			Kevin Moore	X							
Nancy Miertschin		X				X			Teresa Presley Pruitt	X							
Greg Monk				C				C	Leslie Raneri	X							
Cecilia Ross		X				X			Terrence Redix	X							
Bruce Turner		X				X			Eric Twombly	X							
Steven Vargas		X				X			Tamika White	X							
Nadine Wallace		X				X			Lena Williams-Ellis	X							

	Motion #5				Motion #6					Motion #5				Motion #6			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
C = Chair of the meeting LM = Left the meeting VP = via phone																	
MEMBERS																	
Ruth Atkinson		X				X			Larry Woods		X				X		
Ben Barnett		X				X			David Watson		X				X		
Melody Barr		X				X											
Curtis Bellard		X				X			ABSENT:								
Skeet Boyle		X				X			Roland Amboree	X							
Rene de Buenrostro		X				X			Michael Bass	X							
Bianca Burley		X				X			David Benson	X							
Ella Collins-Nelson		X				X			Amber David	X							
Chris Escalante		X				X			Jerry Garza	X							
Evelio Escamilla		X				X			Morénike Giwa	X							
Gene Ethridge		X				X			Paul Grunenwald	X							
Herman Finley		X				X			J. Hoxi Jones	X							
Gabriel Gonzalez		X				X			Januari Leo	X							
Tracy Gorden		X				X			Osaro Mgbere	X							
Nelson Lopez		X				X			Kevin Moore	X							
Nancy Miertschin		X				X			Teresa Presley Pruitt	X							
Greg Monk				C				C	Leslie Raneri	X							
Cecilia Ross		X				X			Terrence Redix	X							
Bruce Turner, lm 1:03		X				X			Eric Twombly	X							
Steven Vargas		X				X			Tamika White	X							
Nadine Wallace		X				X			Lena Williams-Ellis	X							