

Council Approved July 11, 2013

HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, June 13, 2013
Meeting Location: 2223 W. Loop South, Room 416
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS ABSENT	OTHERS PRESENT
Greg Monk, Chair	Roland Amboree, excused	Ramiro Hernandez
Ruth Atkinson	Ben Barnett,, excused	Bob Hergenroeder, The Montrose Center
Michael Bass	Melody Barr	
Curtis Bellard	Amber David, excused	STAFF PRESENT
David Benson	Herman Finley, excused	<i>Ryan White Grant Administration</i>
Skeet Boyle	Jerry Garza, excused	Charles Henley
Bianca Burley	Morénike Giwa, excused	Carin Martin
Ella Collins-Nelson	J. Hoxi Jones, excused	
Rene de Buenrostro	Teresa Presley Pruitt, excused	<i>The Resource Group</i>
Chris Escalante	Eric Twombly, excused	Patrick Martin
Evelio Escamilla	Tamika White, excused	Sha'Terra Fairley
Gene Ethridge	Lena Williams-Ellis, excused	
Gabriel Gonzalez	Larry Woods, excused	<i>Office of Support</i>
Tracy Gorden		Tori Williams
Paul Grunenwald		Jen Hadayia
Januari Leo		Georgette L. Monaghan
Nelson Lopez		
Osaro Mgbere		
Nancy Miertschin		
Kevin Moore		
Leslie Raneri		
Terrence Redix		
Cecilia Ross		
C. Bruce Turner		
Steven Vargas		
Nadine Wallace		
David Watson		

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk, Chair, Ryan White Planning Council, called the meeting to order at 12:10 p.m. and asked for a moment of reflection to honor those that have gone before us.

Welcoming Remarks: Monk congratulated C. Ross on being selected to serve as a member of the National HIV Health Literacy and Wellness Policy Working Group for the National Minority AIDS Council (NMAC). The

Working Group is meant to provide content for a blueprint on treatment education and wellness and advice on its implementation.

Thanks to the following individuals for their participation in the May Public Hearing:

- Presenters and Panelists: Nadine Wallace, Cecilia Ross, Greg Monk, Modelle Brudner, Jen Hadayia,
- Greeters: Curtis Bellard, Mary James and Herman Finley
- Staff for organizing the materials and helping to prepare the scripts

Wallace did an especially good job conducting a hearing for her first time. The Project LEAP students were in attendance as observers.

Monk recommended the following movies which document the beginning of the HIV/AIDS epidemic and the fight that continues today: “How to Survive a Plague” and “The Epidemic”. The documentaries made him appreciate advocates like Vargas, Turner and T. Williams, who have been involved for decades, and remind all of us that what the Council is doing is very important.

Monk thanked Bruce Turner for being the first person to implement the new procedure. Turner submitted a written IMPACT report to the Office of Support one day in advance of the meeting so that staff could make the written report available to all members at the Council meeting.

Adoption of the Agenda: ***Motion #1***: *it was moved and seconded (Turner, Vargas) to adopt the agenda with the addition of the following item: under the Comprehensive HIV Planning Committee report, Vargas will provide a report on a letter from the City of Houston regarding PrEP. Motion carried unanimously.*

Adoption of the Minutes: ***Motion #2***: *it was moved and seconded (Atkinson, Wallace) to adopt the April 11, 2013 minutes. Motion carried.* Abstentions: Bass, Benson, Leo, Moore, Raneri.

Training: Confidentiality: Bob Hergenroeder, LMSW, The Montrose Center, led members in a question and answer exercise on what is and what is not confidential information.

Public Comments: None.

Reports from Committees:

Affected Community Committee: Nadine Wallace, Co-Chair, gave the following reports:

Training: HIV and Oral Health in Rural Areas: Committee members held their May meeting at a rural primary care clinic which also provides dental care. A member of the staff presented information on *HIV and Oral Health in Rural Areas*.

Public Hearing on May 29, 2013: The Affected Community Committee worked with the Quality Assurance Committee to present the results of the FY 2014 How To Best Meet the Need process at a Public Hearing. No public comments were received. Project LEAP students were in attendance as observers.

Monthly Committee Training: See the attached schedule of 2013 Committee Training Topics.

2013 Community Events: See the attached list of 2013 Community Events at which the members of the Affected Community Committee will have a presence.

2013 Greeters: See the attached list of Greeters for the 2013 Council meetings.

Comprehensive HIV Planning Committee: Chris Escalante, Co-Chair, gave the following reports:
2014 HIV/AIDS Needs Assessment : Surveying for the 2014 HIV/AIDS Needs Assessment is scheduled to begin in June. The CPG has developed a sampling plan and timeline for the HIV prevention needs assessment. See attached.

Joint Comprehensive HIV Plan: The committee reviewed the status of assigned Year 2 activities from the Comprehensive HIV Plan and completed Activity Worksheets, see attached. The Evaluation Workgroup will convene in June/July to conduct the mid-year evaluation of Year 2 plan implementation. The purpose of the Evaluation Workgroup is to check on the status of where we are- a mid-year evaluation.

Committee Meeting Schedule: The committee will not meet in June or July to allow time for the Evaluation Workgroup to convene to conduct the mid-year evaluation of Year 2 Comprehensive HIV Plan implementation. Regular committee meetings should resume in August.

PrEP letter from the City of Houston: Hadayia stated that a task within the Houston Area Comprehensive HIV Plan is to develop a statement on the use of PrEP in the Houston area. This task was assigned to the City of Houston Department of Health and Human Services which worked with their Scientific Advisory Council to review available data and make recommendations on next steps. The summary of their recommendations is contained in the letter. If anyone is interested in discussing the recommendations, Hallmark will be at the August Committee meeting to answer questions.

Quality Assurance Committee: Michael Bass, Co-Chair, presented the following:

Reports from Administrative Agent – Part B: See the attached Ryan White information:

- FY12/13 Part B Procurement Report, 09/01/12 – 03/31/13
- FY12/13 Part B Service Utilization Report, 09/01/12 – 02/28/13
- FY12/13 State Services Procurement Report, 09/01/12 – 03/31/13
- FY12/13 State Services Service Utilization Report, 09/01/12 – 02/28/13
- Health Insurance Service Utilization Report, 09/01/12-03/31/13

FY 2014 Service Definitions for Ryan White Parts A and B and State Services Funding: ***Motion #3:*** *Approve the attached recommendations regarding the FY 2014 Service Definitions for Ryan White Parts A and B (and MAI) and State Services funding. Motion carried.* Abstentions: Bass, Mgbere, Miertschin, Watson, Leo, de Buenrostro.

FY 2014 Targeting Chart: ***Motion #4:*** *To use the FY 2013 Targeting Chart for FY 2014. Motion carried.* Abstentions: Bass, Mgbere, Miertschin, Watson, Leo, de Buenrostro.

Quarterly Committee Report: See the attached Quarterly Committee Report.

Health Insurance Workgroup: Bruce Turner, Chair, stated that the first workgroup meeting took place on Tuesday, June 11, 2013. Discussion included a general overview of the service definition, the purpose of the workgroup and future tasks. The next meeting will be at 3:00 p.m. on July 23, 2013. All are welcome to attend.

Operations Committee: David Watson, Co-Chair, gave the following reports:

How To Best Meet the Need: 2014/15 Blue Book: ***Motion #5:*** *Recommend that the FY 2014 Council Support Budget include a budget item in the amount of \$60,000 for the 2014 – 2015 Blue Book. Motion carried unanimously.*

FY 2014 Council Support Budget: ***Motion #6***: Approve the attached FY 2014 Council Support Budget. ***Motion carried unanimously.***

Public Comment at Council Meetings: ***Motion #7***: Council members are asked to refrain from engaging in dialogue with individuals providing public comment at Council meetings. The Chair of the Council will refer public comments that need additional follow up to the appropriate committee. Discussion: Redix expressed concern on why dialogue would not be permitted. Williams and Henley responded that Public Comment is a time to hear from the community. History has shown that dialogue provides an opportunity to lobby, it distracts from Council business and it is time consuming. ***Motion carried.*** Nays: Boyle, Raneri, Benson, Vargas, Redix, Collins-Nelson.

Priority and Allocations Committee: Gabriel Gonzalez, Co-Chair, reported on the following:
FY 2014 Service Priorities: The recommended FY 2014 Service Priorities will be presented to the Steering Committee and Council after the Public Hearing on June 24, 2013.

FY 2014 Allocations for Ryan White Parts A & B, MAI and State Services Funding: The first meeting to determine the FY 2014 Allocations for Ryan White Parts A and B, Minority AIDS Initiative and State Services funding will be held at 1:00 p.m. on Wednesday, June 12, 2013. See Williams for further details.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, Ryan White Grants Administration, Harris County Public Health Service, summarized the attached reports. He also highlighted several items in the attached Houston EMA Site Visit Report from HRSA.

Report from The Resource Group: Sha'Terra Fairley, Health Planner, The Resource Group, summarized the attached report.

New Business:

Ryan White Part C Urban and Part D: Miertschin stated that Kevin Bates, the new Project Officer for Part C, has started.

HOPWA: Barr had to leave the meeting and asked Monk to provide the following information: the RFP Process has begun. The City Housing Department received an unexpected \$1 million increase in HOPWA funding. These funds can be used for a number of support services, including Legal Assistance.

Community Prevention Group (CPG): see attached report from Vargas.

Update from Task Forces:

Latino: see attached report from Vargas.

MSM: see attached report from Turner.

Hepatitis C: see attached report from Vargas.

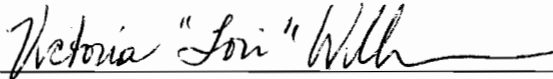
Legislative Updates: Leo stated that Medicaid was not expanded during the 2013 State of Texas legislative session.

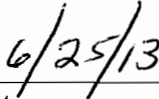
SPNS Grant: HIV and the Homeless Program: Miertschin stated that the new Case Manager, Robert Bettencourt is going to be a huge asset to the program. They are actively looking for a service linkage worker to work with Bettencourt, see attached job application. There was a SPNS site visit last month. The Homeless Program needs help identifying gaps and finding agencies who do outreach ad HIV testing with the Homeless.

Announcements: Wallace stated that there is a flyer at everyone's place regarding a Celebration of Life Service for Melvin Johnson. Covenant House will be holding a Health Fair at 10:00 a.m. – 4:00 p.m. on Saturday, July 27, 2013; she is looking for agencies that have educational information targeted to youth. Leo stated that Houston is hosting the Creating a Change Conference in January 2014. It is the largest LGBT advocacy conference in the United States with an attendance of approximately 3500 people. See Leo if you or your agency would like to participate in some way. Vargas congratulated J. Leo on being selected as a Grand Marshal in the Gay Pride Parade. He also invited all to join a celebration of the 2013 Grand Marshalls at 7 pm on Friday, June 14, 2013 at a restaurant in the Heights. Monk stated that there are still three Council members who need to take the Open Meetings Act training.

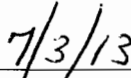
Adjournment: The meeting adjourned at 1:35 p.m.

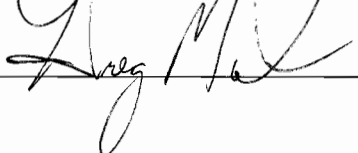
Respectfully submitted,

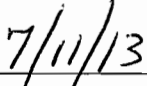

Victoria Williams, Manager


Date

Draft Certified by
Council Chair: 

Date 

Final Approval by
Council Chair: 

Date 

Council Meeting Voting Records for June 13, 2013

C = Chair of the meeting LM = Left the meeting LR= Left the room	Motion #1				Motion #2				Motion #1				Motion #2			
	Agenda	Carried		Minutes	Carried			Agenda	Carried		Minutes	Carried				
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X				X			Terrence Redix, 12:21	X				X		
Michael Bass		X						X	Cecilia Ross		X				X	
Curtis Bellard		X				X			Bruce Turner		X				X	
David Benson		X						X	Steven Vargas		X				X	
Skeet Boyle		X				X			Nadine Wallace		X				X	
Bianca Burley, 12:13		X				X			David Watson		X				X	
Ella Collins-Nelson, 12:27	X				X											
Rene de Buenrosto		X				X			ABSENT:							
Chris Escalante		X				X			Roland Amboree	X						
Evelio Escamilla		X				X			Ben Barnett	X						
Gene Ethridge		X				X			Melody Barr	X						
Gabriel Gonzalez		X				X			Amber David	X						
Tracy Gorden		X				X			Herman Finley	X						
Paul Grunenwald, 12:16	X				X				Jerry Garza	X						
Januari Leo		X						X	Morénike Giwa	X						
Nelson Lopez		X				X			J. Hoxi Jones	X						
Osaro Mgbere, 12:20	X				X				Teresa Presley Pruitt	X						
Nancy Miertschin		X				X			Eric Twombly	X						
Kevin Moore		X						X	Tamika White	X						
Greg Monk				C				C	Lena Williams-Ellis	X						
Leslie Raneri		X						X	Larry Woods	X						

MEMBERS	Motion #3				Motion #4					Motion #3				Motion #4			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Ruth Atkinson		X				X			Terrence Redix, 12:21		X				X		
Michael Bass				X				X	Cecilia Ross	LR				LR			
Curtis Bellard		X				X			Bruce Turner		X				X		
David Benson		X				X			Steven Vargas		X				X		
Skeet Boyle		X				X			Nadine Wallace		X				X		
Bianca Burley, 12:13		X				X			David Watson				X				X
Ella Collins-Nelson, 12:27		X				X											
Rene de Buenrostro				X				X	ABSENT:								
Chris Escalante		X				X			Roland Amboree	X							
Evelio Escamilla		X				X			Ben Barnett	X							
Gene Ethridge		X				X			Melody Barr	X							
Gabriel Gonzalez		X				X			Amber David	X							
Tracy Gorden		X				X			Herman Finley	X							
Paul Grunenwald, 12:16		X				X			Jerry Garza	X							
Januari Leo				X				X	Morénike Giwa	X							
Nelson Lopez		X				X			J. Hoxi Jones	X							
Osaro Mgbere, 12:20				X				X	Teresa Presley Pruitt	X							
Nancy Miertschin				X				X	Eric Twombly	X							
Kevin Moore		X				X			Tamika White	X							
Greg Monk				C				C	Lena Williams-Ellis	X							
Leslie Raneri		X				X			Larry Woods	X							

MEMBERS	Motion #5				Motion #6					Motion #5				Motion #6			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
		X				X			Terrence Redix, 12:21		X				X		
		X				X			Cecilia Ross	LR				LR			
		X				X			Bruce Turner		X				X		
		X				X			Steven Vargas		X				X		
		X				X			Nadine Wallace		X				X		
		X				X			David Watson		X				X		
		X				X											
		X				X			ABSENT:								
		X				X			Roland Amboree	X							
		X				X			Ben Barnett	X							
		X				X			Melody Barr	X							
		X				X			Amber David	X							
		X				X			Herman Finley	X							
		X				X			Jerry Garza	X							
		X				X			Morénike Giwa	X							
		X				X			J. Hoxi Jones	X							
		X				X			Teresa Presley Pruitt	X							
		X				X			Eric Twombly	X							
		X				X			Tamika White	X							
				C				C	Lena Williams-Ellis	X							
		X				X			Larry Woods	X							

C = Chair of the meeting LM = Left the meeting LR= Left the room	Motion #7					Motion #7			
	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN
		X			Terrence Redix, 12:21			X	
		X			Cecilia Ross	LR			
		X			Bruce Turner		X		
			X		Steven Vargas			X	
			X		Nadine Wallace		X		
		X			David Watson		X		
			X						
		X			ABSENT:				
		X			Roland Amboree	X			
		X			Ben Barnett	X			
		X			Melody Barr	X			
		X			Amber David	X			
		X			Herman Finley	X			
		X			Jerry Garza	X			
		X			Morénike Giwa	X			
		X			J. Hoxi Jones	X			
		X			Teresa Presley Pruitt	X			
		X			Eric Twombly	X			
		X			Tamika White	X			
				C	Lena Williams-Ellis	X			
			X		Larry Woods	X			