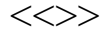


# COUNCIL APPROVED 10/10/13

## HOUSTON AREA HIV SERVICES RYAN WHITE PLANNING COUNCIL



*We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.*

*The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources*

### MINUTES

12 noon, Thursday, September 12, 2013

Meeting Location: 2223 W. Loop South, Room 416

Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
David Watson, Acting Chair	Kevin Moore	Ramiro Hernandez
Morénike Giwa, Secretary	Teresa Pruitt	Burnest Carter
Roland Amboree	Leslie Raneri	Dena Hughes
Melody Barr	Terrence Redix	
Michael Bass	C. Bruce Turner	
Curtis Bellard	Steven Vargas	<b>STAFF PRESENT</b>
David Benson	Lena Williams-Ellis	<i>Ryan White Grant Administration</i>
Skeet Boyle	Larry Woods	Charles Henley
Ella Collins-Nelson		Heather Keizman
Amber David	<b>MEMBERS ABSENT</b>	Carin Martin
Rene de Buenrostro	Ruth Atkinson, excused	
Chris Escalante	Ben Barnett, excused	<i>The Resource Group</i>
Evelio Escamilla	Bianca Burley, excused	Patrick Martin
Gene Ethridge	Jerry Garza	Sha'Terra Johnson-Fairley
Herman Finley	Januari Leo, excused	
Gabriel Gonzalez,	Osaro Mgbere, excused	<i>Office of Support</i>
Tracy Gorden	Greg Monk, excused	Tori Williams
Paul Grunenwald	Cecilia Ross, excused	Jen Hadayia
J. Hoxi Jones	Eric Twombly, excused	Georgette L. Monaghan
Nelson Lopez	Nadine Wallace, excused	
Nancy Miertschin	Tamika White	

See the attached chart at the end of the minutes for individual voting information.

**Call to Order:** David Watson, Co-Chair, Operations Committee of the Ryan White Planning Council, called the meeting to order at 12:03 p.m. and asked for moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Turner, Collins-Nelson) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Turner, Collins-Nelson) to adopt the August 8, 2013 minutes. Motion carried.* Abstentions: Collins-Nelson, Escamilla, Giwa, Gonzalez, Pruitt, Redix.

Training: Serving the Incarcerated & Recently Released (SIRR): Patrick Martin, Program Manager, The Resource Group, walked members through the attached SIRR power point presentation.

**Public Comments and Announcements:** None.

**Reports from Committees:**

**Affected Community Committee:** Nadine Wallace, Co-Chair, gave the following report:

Committee Training: Tuberculosis: Lamar Adams, Senior Public Health Educator and Calvin Benson, Senior Public Health Investigator, Houston Department of Health and Human Services, provided information on Tuberculosis and HIV. See attached handout.

Comprehensive Plan: HIV Media & Marketing Plan: Committee members began preparations for a November joint meeting with the Community Planning Group (CPG) for the purpose of adopting a process for developing an HIV media and marketing plan. See Activity 3 on the attached Implementation Checklist.

Monthly Committee Training: See the attached schedule of 2013 Committee Training Topics. Williams stated that the September 24, 2013 Committee meeting at Thomas Street Health Clinic will begin at 10:00 a.m.

2013 Community Events: See the attached list of 2013 Community Events at which the members of the Affected Community Committee will have a presence.

2013 Greeters: See the attached list of Greeters for the 2013 Council meetings.

**Comprehensive HIV Planning Committee:** Chris Escalante, Co-Chair, reported on the following:

The first meeting of the EIIHA Workgroup was held on August 29, 2013. Participants reviewed the FY 2014 guidance from HRSA, identified successes and challenges from the EIIHA initiative to date, and adopted the following five criteria for selecting the FY 2014 target populations:

1. New HIV diagnosis rate
2. Number estimated to be unaware of their HIV infection
3. Unmet need/out of care proportion
4. Late diagnosis (e.g., progression to AIDS within 1 year of initial HIV diagnosis)
5. FY13 EIIHA Parent or Target Group

Hadayia highlighted specific items on the attached “Summary of the 2013 EIIHA Process”.

The second EIIHA Workgroup meeting will be on Friday, September 6, 2013 at 10:00 a.m. (not on Thursday, September 5 as stated on the agenda). The focus of the meeting will be to review and approve the FY 2014 target populations once the criteria have been applied.

FY 2014 Early Identification of Individuals with HIV/AIDS (EIIHA) Plan: ***Motion #3:*** *In order to meet HRSA grant application deadlines, request the Planning Council to allow the Comprehensive HIV Planning Committee to have final approval of the FY 2014 EIIHA Plan as long as:*

- *The FY 2014 EIIHA Plan is developed through a collaborative process that includes stakeholders from prevention and care, community members, and consumers; and*
- *The recommended FY 2014 EIIHA Plan is distributed to Planning Council members for input prior to final approval from the Comprehensive HIV Planning Committee.*

***Motion carried.*** Nay: Jones. Abstentions: Turner, Barr, Giwa, Benson.

**Motion #4:** *it was moved and seconded (Turner, Vargas) to add a third bullet to the above approved motion: prior to the How to Best Meet the Need Workgroup recommendations for the FY 2015 EIIHA Plan will be provided. **Motion carried.** Nays: Miertschin, Amboree. Abstention: Boyle.*

Mid-Year Evaluation of the Joint Comprehensive HIV Plan Year 2: **Motion #5:** *Approve the findings and recommendations of the Evaluation Workgroup (which met on July 29, 2013) regarding Year 2 implementation to date of the Comprehensive HIV Prevention and Care Services Plan. See attached presentation of overall Year 2 evaluation findings, Year 2 Strategy Checklists, and list of Recommendations for Technical Adjustments to activities and strategies. **Motion carried unanimously.***

2014 HIV/AIDS Needs Assessment: Surveying for the 2014 HIV/AIDS Needs Assessment began on June 7, 2013. (Hadayia gave updated numbers per Giwa's request.) As of September 12, 2013, 428 surveys had been collected at 18 survey sites. This is 73% of the minimum sample size approved by the Planning Council. An additional 31 survey sites have been scheduled through October 2013. See attached Sampling Summary (July 2013). Rural has improved greater than 4% and out of care has doubled to 2%. Strategy to find more out of care folks would be to distribute flyers, please see Williams after the meeting.

Houston EMA Treatment Cascade: The Comprehensive HIV Planning Committee continued to discuss a consensus methodology for applying the Treatment Cascade model locally. A page on the Planning Council website has been created that includes the most current Treatment Cascades for the Houston EMA.

Updated 2013 Milestones Timelines: See attached timelines.

2013 Quarterly Committee Report: See attached report.

**Quality Assurance Committee:** Michael Bass, Co-Chair, stated that the committee did not meet in August and will not meet in September.

**Ryan White Health Insurance Workgroup:** Bruce Turner, Chair, reported on the following: The Health Insurance Workgroup met on August 27, 2013 to review the service definition for the current Health Insurance Premium and Cost Sharing Assistance Program. The next workgroup meeting is scheduled for 3:00 p.m. on Tuesday, September 24, 2013 and will be focused on the Ryan White service definition and changes that may need to be made. All are welcome to attend. See Williams if you wish to receive meeting reminders.

**Priority and Allocations Committee:** Bruce Turner, Co-Chair, stated that there is no report since the committee did not meet in August; nor will they be meeting in September 2013.

**Operations Committee:** Kevin Moore, Co-Chair, stated that the committee did not meet in August and are preparing for their first round of interviews at the September meeting.

**Project LEAP Advisory Committee:** Moore stated that the August 16, 2013 Project LEAP graduation was a huge success.

**Report from Office of Support:** Tori Williams, Manager, summarized the attached report. Williams stated that she wanted to clarify the following item because there have been a number of questions. It has been the policy of the Office of Support for many years that Council members are not allowed to be surveyed for the Needs Assessment. Council members have opportunities to give their input at Planning Council and committee meetings throughout the year. This process allows the Council to understand the needs of folks outside of our system and to get their opinions.

**Report from Ryan White Grant Administration:** Charles Henley, Manager, summarized the attached report.

**Report from The Resource Group :** Sha'Terra Johnson-Fairley, Health Planner, The Resource Group, stated that there is no report.

**New Business:**

HOPWA: Melody Barr stated RFPs will be released through their website tomorrow and published in the local newspaper next week. HOPWA received an additional \$1 million dollars because HIV/AIDS numbers went up, bringing the total to \$10 million that will need to be RFP'd.

Community Prevention Group (CPG): Next Meeting: Thursday, September 26, 2013, from 3:00 p.m. – 5:00 p.m. at the Third Ward Multi-service Center (3611 Ennis Street, Houston, Texas 77004)

Cathy Wiley announced a training related to the Affordable Care Act which will be held on October 8 and 9, 2013. At the last CPG meeting, Cristan Williams requested a brief historical review of funding changes for HDHHS as a result of sequestration and the Affordable Care Act. HDHHS will provide this for the September Full Body meeting. Camden Hallmark provided a brief presentation reviewing the changes to the Comprehensive Plan following the Year 1 Evaluation. Amber Alvarez provided a review of the mid-Year 2 Comprehensive Plan Evaluation and subsequent changes, and an overview of the timeline for developing the media process plan and meeting with the Ryan White Planning Council's Affected Committee to align the media process plans. And last, Biru Yang presented on a Pilot Project to *Analyze Public Health Data for Health Disparities by Socioeconomic Status Using Census Tract Poverty Level*, a presentation she will do with the Comprehensive HIV Planning Committee today as well.

Update from Task Forces:

African American: Amber David stated that the task force will be meeting at noon on September 13, 2013 at Kashmere MPC. The focus will be on advocacy.

Latino: Steven Vargas gave the following report: Next Meeting: Friday, September 27, 2013 from 2:00 p.m. – 4:00 p.m. at the West End Multi-service Center (170 Heights Boulevard, Houston, Texas 77007).

The LHTF held their evening meeting at the Texas Children's Hospital's Conference Room. Plans were presented for this year's *National Latino AIDS Awareness Day* (NLAAD) observance. A representative from the Latino Commission on AIDS was present for this meeting and invited members to present their NLAAD activities during the national planning call held by NLAAD. NLAAD was impressed by the Houston LHTF's thoughtfulness in planning and the array of activities being planned that they were awarded \$500 to help with these efforts. Part of the plan to promote NLAAD this year included an opportunity to man the phone bank during Univision's evening news broadcast on September 11, 2013. LHTF volunteers answered questions from the public calling-in for more information about HIV. LHTF has also been working diligently to secure a City Council proclamation for NLAAD. Houston's City Council will present the proclamation to LHTF members at their October 15 City Council meeting at 1:30 p.m. They are continuing their efforts to secure a proclamation from Commissioner's Court, and will have an update on that soon. *If you know of any NLAAD observances being done by area agencies, churches, schools or clinics, please let them know by emailing [latinohtf@hotmail.com](mailto:latinohtf@hotmail.com). They want to help promote these events throughout the community.*

MSM: Bruce Turner reported on the following: Next Meeting: Monday, September 16, 2013 from 6:30 p.m. 8:00 p.m. at the Montrose Center (401 Branard Street, 3<sup>rd</sup> Floor Conference Room, Houston, Texas, 77006) MPACT is planning to offer HIV education and testing at the Resurrection Metropolitan Community Church on Sunday, September 22, 2013, from 8:30 a.m. - 12:30 p.m. This date falls between *National HIV/AIDS and Aging Awareness Day* (September 18) and *National Gay Men's HIV/AIDS Awareness Day* (September 27), both

*Aging Awareness Day* (September 18) and *National Gay Men's HIV/AIDS Awareness Day* (September 27), both

of which aim to raise awareness of the emerging impact of the epidemic on older populations, and the continued impact on Houston's gay community. Turner and Miertschin will be going to the Texas HIV Medication Program Advisory Committee meeting in Austin tomorrow, please let them know if there is anything anyone wants them to take to the meeting.

Youth: Sha'Terra Johnson-Fairley stated that the next Task Force meeting will be on October 2, 2013.

Hepatitis C: Steven Vargas gave the following report: Next Meeting: Wednesday, October 9, 2013 from 3:00 p.m. - 4:00 p.m. at the Kashmere Multi-Service Center (4802 Lockwood Drive, Houston, Texas, 77026) Planning is underway for the 2013 Texas Viral Hepatitis Summit to be held here in Houston on Tuesday, November 5, 2013 at the United Way Community Resource Center located at 50 Waugh Drive. Registration is free!! For additional updates and registration call or email: Larry Cuellar, Viral Hepatitis Prevention Coordinator at Texas DSHS (512) 533-3124 or email [larry.cuellar@dshs.state.tx.us](mailto:larry.cuellar@dshs.state.tx.us).

Syphilis: Herman Finley reported on the following: There has been a 27% decrease in primary and secondary syphilis compared to this time last year. January - July (2012/2013). The new DSOI website has officially gone live. Discussion included updates on the following: SEACs participation during the Hip Hop for HIV Testing events, as well as the Hip Hop for HIV Concert; SEACs community health event "Unplugged" that was held on August 18, 2013. A total of 91 attendees enjoyed a fun filled afternoon that included syphilis awareness education and live entertainment. 14 attendees received a free Syphilis Test and 19 attendees received a HIV Test. SEAC will participate in the National Gay Men's HIV/AIDS Awareness Day event that will be hosted by Bro IV Life on September 27<sup>th</sup>. Bro IV Life will be providing free syphilis/HIV testing. SEAC participated in a community health event at the Jones Memorial United Methodist Church on August 3<sup>rd</sup>. Legacy is now a collaborating partner with the KIPP Care Program. SEAC will seek to provide syphilis awareness to high schools. SEAC participated in the community health event at Church Without Walls on August 10<sup>th</sup>. SEAC will advertise electronic syphilis awareness banners on Grindr during the week of National Gay Men's HIV/AIDS Awareness Day on September 22-28. SEAC participated in a health awareness event at the Sunnyside Multi-Service Center on August 15<sup>th</sup>. This event was hosted by P.H.A.T. (Promoting Health Among Teens). SEAC will participate in a campus wide health awareness event at Texas Southern University on Wednesday September 18<sup>th</sup>. Planned Parenthood will be providing free syphilis/HIV testing. SEAC will participate in the 5<sup>th</sup> annual "Gift for Life Block Walk"/Health Fair on Saturday September 28<sup>th</sup>. This event is sponsored by the Sisters Network North Harris County. Next Meeting: September 25, 2013

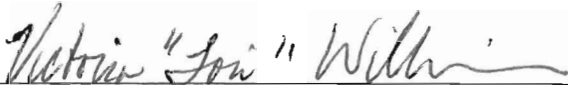
AIDS Trial Network: Morénike Giwa gave the following reports: Next week the nationally funded agencies that were previously funded will find out if they will be funded again. Even if the agencies are funded, they won't know which sites will be funded. The one Houston site, ACTG, is putting a six week hold on any new protocols while they wait to find out if they will be funded. Any site not funded will receive one year of funding to allow time phase out for shut down; about a quarter of the sites will be closed. Leslie Raneri is the new Chair of Check CAB of IMPACT Adolescent Pediatric HIV Co-work Network Ryan White Part D, and recently named as the representative to the Americas regions: North and South American and Puerto Rico for the ICAP International Committee Advisory Board for two years. Giwa has been named one of the Co-chairs of the Global Committee.

Texas HIV/AIDS Coalition: Bruce Turner stated that there is a person to person meeting in Austin on September 27, 2013. For more information see Leo.

**Announcements:** Finley stated that in observation of National HIV/AIDS Gay Men's Awareness Day on September 27, 2013, the Bro IV Life staff will be hosting an event targeted to young MSM with the slogan, "What can fill your mouth the most". Williams reminded members to pick up the "out of care" flyers for distribution, the Spanish flyers will be ready tomorrow. Watson stated that all are welcome to participate in the Comprehensive HIV Planning Committee meeting at 2:00 p.m. today in room 532.

**Adjournment:** The meeting was adjourned at 1:37 p.m.

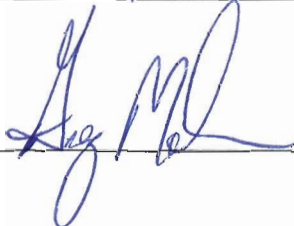
Respectfully submitted,

  
Victoria Williams, Manager

10-02-13  
Date

Draft Certified by  
Council Chair: 

Date 10-03-13

Final Approval by  
Council Chair: 

Date 10-10-13

## Council Meeting Voting Records for September 12, 2013

C = Chair of the meeting LM = Left the meeting LR= Left the room	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS																	
David Watson, Acting Chair				C				C	Kevin Moore	X				X			
Morénike Giwa, Secretary		X						X	Teresa Pruitt	X						X	
Roland Amboree		X				X			Leslie Raneri, 12:04	X				X			
Melody Barr, 12:08	X				X				Terrence Redix		X					X	
Michael Bass		X				X			C. Bruce Turner		X			X			
Curtis Bellard		X				X			Steven Vargas		X			X			
David Benson		X				X			Lena Williams-Ellis, 12:25	X				X			
Skeet Boyle		X				X			Larry Woods, 12:08	X				X			
Ella Collins-Nelson		X						X									
Amber David		X				X			ABSENT								
Rene de Buenostro		X				X			Ruth Atkinson	X							
Chris Escalante		X				X			Ben Barnett	X							
Evelio Escamilla		X						X	Bianca Burley	X							
Gene Ethridge		X				X			Jerry Garza	X							
Herman Finley, 12:18	X				X				Januari Leo	X							
Gabriel Gonzalez		X						X	Osaro Mgbere	X							
Tracy Gorden		X				X			Greg Monk	X							
Paul Grunenwald		X				X			Cecilia Ross	X							
J. Hoxi Jones, 12:05	X				X				Eric Twombly	X							
Nelson Lopez		X				X			Nadine Wallace	X							
Nancy Miertschin, 12:26	X				X				Tamika White	X							

	Motion #3			Motion #4					Motion #3			Motion #4					
	ABSENT	YES	NO	ABSENT	YES	NO			ABSENT	YES	NO	ABSENT	YES	NO	ABSENT		
C = Chair of the meeting LM = Left the meeting LR= Left the room																	
		Comp-final approval EIIHA	Carried		Comp-Add 3 <sup>rd</sup> Bullet	Carried				Comp-final approval EIIHA	Carried		Comp-Add 3 <sup>rd</sup> Bullet	Carried			
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
David Watson, Acting Chair				C				C	Kevin Moore	X				X			
Morénike Giwa, Secretary		X			X				Teresa Pruitt	X				X			
Roland Amboree		X				X			Leslie Raneri, 12:04	X				X			
Melody Barr, 12:08				X	X				Terrence Redix	X				X			
Michael Bass		X			X				C. Bruce Turner		X			X			
Curtis Bellard		X			X				Steven Vargas	X				X			
David Benson				X	X				Lena Williams-Ellis, 12:25	X				X			
Skeet Boyle		X					X		Larry Woods, 12:08	X				X			
Ella Collins-Nelson		X			X												
Amber David		X			X				ABSENT								
Rene de Buenrostro		X			X				Ruth Atkinson	X							
Chris Escalante		X			X				Ben Barnett	X							
Evelio Escamilla		X			X				Bianca Burley	X							
Gene Ethridge		X			X				Jerry Garza	X							
Herman Finley, 12:18		X			X				Januari Leo	X							
Gabriel Gonzalez		X			X				Osaro Mgbere	X							
Tracy Gorden		X			X				Greg Monk	X							
Paul Grunenwald		X			X				Cecilia Ross	X							
J. Hoxi Jones, 12:05			X		X				Eric Twombly	X							
Nelson Lopez		X			X				Nadine Wallace	X							
Nancy Miertschin, 12:26		X				X			Tamika White	X							



C = Chair of the meeting LM = Left the meeting LR= Left the room									
	<b>Motion #5</b>					<b>Motion #5</b>			
	Comp-Mid-Year Evaluasiotn					Comp-Mid-Year Evaluasiotn			
	<b>Carried</b>					<b>Carried</b>			
	ABSENT	YES	NO	ABSTAINED		ABSENT	YES	NO	ABSTAINED
MEMBERS									
David Watson, Acting Chair				C	Kevin Moore	X			
Morénike Giwa, Secretary	X				Teresa Presley Pruitt	X			
Roland Amboree	X				Leslie Raneri, 12:04	X			
Melody Barr, 12:08	X				Terrence Redix	X			
Michael Bass	X				C. Bruce Turner	X			
Curtis Bellard	X				Steven Vargas	X			
David Benson	X				Lena Williams-Ellis, 12:25	X			
Skeet Boyle	X				Larry Woods, 12:08	X			
Ella Collins-Nelson	X								
Amber David	X				ABSENT				
Rene de Buenrostro	X				Ruth Atkinson	X			
Chris Escalante	X				Ben Barnett	X			
Evelio Escamilla	X				Bianca Burley	X			
Gene Ethridge	X				Jerry Garza	X			
Herman Finley, 12:18	X				Januari Leo	X			
Gabriel Gonzalez	X				Osaro Mgbere	X			
Tracy Gorden	X				Greg Monk	X			
Paul Grunenwald	X				Cecilia Ross	X			
J. Hoxi Jones, 12:05	X				Eric Twombly	X			
Nelson Lopez	X				Nadine Wallace	X			
Kevin Moore	X				Tamika White	X			