

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, October 10, 2013
Meeting Location: 2223 W. Loop South, Room 416
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Greg Monk, Chair	C. Bruce Turner	Ramiro Hernandez
Roland Amboree	David Watson	Sabrina Taylor, Jansen Therapeutics
Melody Barr	Larry Woods	Amanda Williams
Michael Bass		Burnest Carter
Curtis Bellard	MEMBERS ABSENT	Bret Camp, AIDS Healthcare Foundation
Bianca Burley	Ruth Atkinson, excused	Linda Cantu
Ella Collins-Nelson	Ben Barnett, excused	Modelle Brudner, Liaison for County Judge Emmett
Rene de Buenrostro	David Benson, excused	
Chris Escalante	Skeet Boyle, excused	STAFF PRESENT
Gene Ethridge	Amber David	<i>Ryan White Grant Administration</i>
Jerry Garza	Evelio Escamilla, excused	Charles Henley
Tracy Gorden	Herman Finley, excused	Heather Keizman
Paul Grunenwald	Morénike Giwa, excused	Carin Martin
Januari Leo	Gabriel Gonzalez, excused	
Nelson Lopez	J. Hoxi Jones, excused	<i>The Resource Group</i>
Osaro Mgbere	Teresa Pruitt	Patrick Martin
Nancy Miertschin	Eric Twombly, excused	
Kevin Moore	Steven Vargas, excused	<i>Office of Support</i>
Leslie Raneri	Nadine Wallace, excused	Tori Williams
Terrence Redix	Tamika White	Jen Hadayia
Cecilia Ross	Lena Williams-Ellis, excused	Georgette L. Monaghan

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk, Chair, called the meeting to order at 12:08 p.m. and asked for a moment of reflection.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Turner, Barr) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Barr, Turner) to adopt the August 8, 2013 minutes. Motion carried.* Abstentions: Leo, Ross.

Training: Marketplace Health Plans Assessment Workbook: Januari Leo, Legacy Community Health Services

and Linda Cantu, Bristol-Myers Squibb discussed the attached Marketplace Health Plans Assessment.

Public Comments and Announcements: None.

Reports from Committees:

Affected Community Committee: Cecilia Ross gave the following report:

Committee Training: Standards of Care, Why Should I Care: Jen Hadayia, Health Planner for the Office of Support, provided training on standards of care and outcome measures, what they are and why consumers should want to provide input into these important work products. There will be a consumer-only workgroup meeting to discuss FY 2014 Standards of Care and Outcome Measures at 12:30 p.m. on Tuesday, October 22, 2013. All consumers are encouraged to attend, even if they were unable to participate in the training. See attached flyer.

Training: Consumer Complaint Process – Ryan White Part B: Reachelian Ellison, Consumer Liaison for The Resource Group, provided training on the Ryan White Part B consumer complaint process. See attached handouts.

Comprehensive Plan: HIV Media & Marketing Plan: Committee members will be meeting with members of the Community Planning Group (CPG) at 3:00 p.m. on Thursday, November 21, 2013 for the purpose of adopting a process for developing an HIV media and marketing plan. See attached update.

Monthly Committee Training: See the attached schedule of 2013 Committee Training Topics. Amboree complimented Hadayia on her excellent teaching presentation on Standards of Care and Outcome Measures.

2013 Community Events: See the attached list of 2013 Community Events at which members of the Affected Community Committee will have a presence.

2013 Greeters: See the attached list of Greeters for 2013 Council meetings.

Comprehensive HIV Planning Committee: Chris Escalante Co-Chair, reported on the following:
Year 2 Comprehensive HIV Plan Implementation Update: Implementation of the remaining Year 2 Comprehensive HIV Plan Activities is underway, see attached Year 2 Checklist.

2014 HIV/AIDS Needs Assessment Update: Hadayia reported that since the Council received the Sampling Summary for August 2013 in their packets, the following has happened: 97% of the minimum survey goal has been reached. Six additional survey sites have been scheduled. Of the surveys that have been completed, 4% are from the rural population and 7% are from the out of care. Care samples are in line with the 2011 numbers. Efforts are underway to sample additional out-of-care PLWHA by telephone. Council members are encouraged to place flyers and palm cards in community locations to help recruit the out-of-care for the survey, see attached.

Results of a Pilot Study: HIV-Related Health Disparities in Houston/Harris County: Dr. Biru Yang of the HDHHS Bureau of Epidemiology presented the results of a pilot study to examine the relationship between HIV and poverty, see attached Power Point presentation.

Committee Timeline and Meeting Schedule: The committee will not meet in October. The Analysis Workgroup for the 2014 Needs Assessment will be convened in November. Please see Hadayia if you are interested in serving on this Workgroup. See attached timeline for additional details.

Quality Assurance Committee: Michael Bass, Co-Chair, reported on the following: The committee did not meet in September.

Ryan White Health Insurance Workgroup: Bruce Turner, Chair, gave the following report.
Health Insurance: The Health Insurance Workgroup met on September 24, 2013 to make recommendations regarding the Health Insurance Premium and Cost Sharing Assistance service definition. Attached, please see the recommended changes which will be presented to the Quality Assurance Committee at 10:00 a.m. on Thursday, October 17, 2013. The next Health Insurance Workgroup meeting is scheduled for 3:00 p.m. on Tuesday, November 19, 2013. All are welcome to attend. See Williams if you wish to receive meeting reminders.

Priority and Allocations Committee: Bruce Turner, Co-Chair, stated that there is no report since the committee did not meet in September.

Operations Committee: David Watson, Co-Chair, reported on the following:
2014 Election of Council Officers: Watson read portions of the attached policy regarding the election of officers. As stated in the policy, nominations for 2014 officers may be submitted to the Manager of the Office of Support up until the end of the November Steering Committee meeting. After that time, nominations are added from the floor of the election. Moore nominated Turner for Vice-Chair; Turner was added to the slate.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, summarized the attached report.

Report from The Resource Group: Patrick Martin, The Resource Group stated that Sha'Terra Johnson-Fairley is traveling this week in order to collect information for their needs assessment. DSHS representatives will be sitting in on the November Quality Assurance Committee meeting.

New Business:

HOPWA: Barr stated that her office conducted three pre-bid workshops. See their website for information.

Update from Task Forces:

Latino HIV Task Force (LHTF): Escalante stated that their next meeting will be on Friday, October 25, 2013 from 2:00 – 4:00 p.m. at the West End Multi-service Center. Also, the LHTF was honored to receive a 2013 National Latino AIDS Awareness Day Proclamation from the City of Houston. Mayor Parker and Councilman Gonzalez shared kind words of encouragement for all fighting to reach an AIDS free generation. The LHTF also provided information about National Latino AIDS Awareness Day activities and their importance at the last LULAC event entitled “Latinos Living Healthy Breakfast”. Councilman Laster was present and invited the Task Force to host a World AIDS Day observance in his district (Southwest Houston). LHTF participating agencies will offer free HIV tests at the Strawberry Health Center’s Fall Health Fair on Saturday, October 12, 2013 from 9:00 a.m. – 12:00 p.m. On October 15, 2013 Task Force members will be receiving a Proclamation from County Judge Ed Emmett recognizing October 15, 2013 as *National Latino AIDS Awareness Day* in Harris County. And, on that same day at the Southwest Multi-Service Center, FLAS and a number of other organizations will be offering free HIV tests and education. LHTF will also submit an altar to this year’s *Dia De Los Muertos* Festival held at MECA. The altars may be viewed at 1900 Kane Street after October 22, 2013. If Council members know of any NLAAD observances being done by area agencies, churches, schools or clinics, please let LHTF know by emailing latinohtf@hotmail.com. They want to promote these events throughout the community.

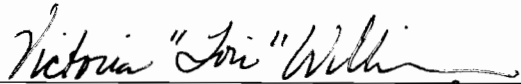
Hepatitis C Task Force: Their next meeting is scheduled for 3 pm on Wednesday, November 13, 2013 at the Kashmere Multi-Service Center. Their October meeting was cancelled. Registration for the 2013 Texas Viral Hepatitis Summit will be held in Houston on Tuesday, November 5, 2013 at the United Way Community Resource Center. Registration is free. For information call or email: Larry Cuellar, Viral Hepatitis Prevention Coordinator at Texas DSHS (512) 533-3124 or email larry.cuellar@dshs.state.tx.us.

Texas HIV/AIDS Coalition: Leo stated the Coalition met in Fort Worth on Saturday, October 5, 2013. The focus was to develop and market an educational program.

Announcements: Escalante stated that on Friday, September 20, 2013 a "Veterans Stand Down" event was held to help link homeless veterans with housing resources. HIV testing was available and 211 homeless veterans were tested. From that group, a couple of positive individuals were identified. Leo introduced her intern, Amanda Williams, who will be working with her until May 2014. Leo introduced Bret Camp, the Regional Director for AIDS Healthcare Foundation. Gorden stated that he just got back from the Positive Living Conference in Florida. Timothy Ray Brown, the Berlin patient was there to present his story. Berlin is one of the few people who have been cured. Gorden also introduced the Council to DAB the AIDS Bear. Gruenfield stated that they have hired Allison Hesterman, their new Manager of the STD Program.

Adjournment: The meeting was adjourned at 1:37 p.m.

Respectfully submitted,



Victoria Williams, Manager

11-04-13
Date

Draft Certified by
Council Chair: 

Date 11-07-13

Final Approval by
Council Chair: 

Date 11-14-13

Council Voting Records for October 10, 2013

C = Chair of the meeting LM = Left the meeting LR= Left the room	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
MEMBERS	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
Greg Monk, Chair				C				C	C. Bruce Turner	X					X		
Roland Amboree		X				X			David Watson	X					X		
Melody Barr		X				X			Larry Woods	X					X		
Michael Bass		X				X											
Curtis Bellard		X				X			ABSENT								
Bianca Burley, 12:30	X				X				Ruth Atkinson	X							
Ella Collins-Nelson, 12:13	X				X				Ben Barnett	X							
Rene de Buenrosto		X				X			David Benson	X							
Chris Escalante		X				X			Skeet Boyle	X							
Gene Ethridge		X				X			Amber David	X							
Jerry Garza, 12:18	X				X				Evelio Escamilla	X							
Tracy Gorden		X				X			Herman Finley	X							
Paul Grunenwald		X				X			Morénike Giwa	X							
Januari Leo		X						X	Gabriel Gonzalez	X							
Nelson Lopez		X				X			J. Hoxi Jones	X							
Osaro Mgbere, 12:12	X				X				Teresa Pruitt	X							
Nancy Miertschin		X				X			Eric Twombly	X							
Kevin Moore		X				X			Steven Vargas	X							
Leslie Raneri		X				X			Nadine Wallace	X							
Terrence Redix		X				X			Tamika White	X							
Cecilia Ross		X						X	Lena Williams-Ellis	X							