

Approved 02-13-14 with the following corrections: under Members Present: change Evelio Escalante to Evelio Escamilla, on Voting Chart: switch Ben Barnett , Vice-Chair (under Members) with Greg Monk (under ABSENT).

**HOUSTON AREA HIV SERVICES
RYAN WHITE PLANNING COUNCIL**



We envision an educated community where the needs of all HIV/AIDS infected and/or affected individuals are met by accessible, effective, and culturally sensitive health and psychosocial services that are part of a fully coordinated system. The community will continue to intervene responsibly until the end of the epidemic.

The Houston Eligible Metropolitan Area (EMA) Ryan White Planning Council will improve the quality of life and advocate for those infected and/or affected with HIV/AIDS by taking a leadership role in the planning and assessment of HIV resources

MINUTES

12 noon, Thursday, December 12, 2013
Meeting Location: 2223 W. Loop South, Room 532
Houston, Texas 77027

MEMBERS PRESENT	MEMBERS PRESENT	OTHERS PRESENT
Greg Monk, Chair	Terrence Redix	Modelle Brudner, Liaison for County Judge Emmett
Morénike Giwa, Vice-Chair	Cecilia Ross	Juan “Manny” Nieto, Greeter
Roland Amboree	C. Bruce Turner	Ramiro Hernandez
Ruth Atkinson	Steven Vargas	
Michael Bass	David Watson	STAFF PRESENT
Curtis Bellard		
Skeet Boyle	MEMBERS ABSENT	<i>Ryan White Grant Administration</i>
Bianca Burley	Ben Barnett, excused	Charles Henley
Ella Collins-Nelson	Melody Barr, excused	Heather Keizman
Amber David	David Benson, excused	Carin Martin
Rene de Buenrostro	Jerry Garza	
Chris Escalante	Gabriel Gonzalez, excused	The Resource Group
Evelio Escalante	Paul Grunenwald, excused	<i>Sha’Terra Johnson-Fairley</i>
Gene Ethridge	J. Hoxi Jones	
Herman Finley	Januari Leo, excused	<i>Office of Support</i>
Tracy Gorden	Teresa Pruitt	Tori Williams
Nelson Lopez	Eric Twombly, excused	Jen Hadayia
Osaro Mgbere	Nadine Wallace	Georgette L. Monaghan
Nancy Miertschin	Tamika White	
Kevin Moore	Lena Williams-Ellis	
Leslie Raneri	Larry Woods, excused	

See the attached chart at the end of the minutes for individual voting information.

Call to Order: Greg Monk-Chair called the meeting to order at 12:08 p.m. and asked for a moment of reflection. He thanked everyone for a great year.

Adoption of the Agenda: **Motion #1:** *it was moved and seconded (Ethridge, Bellard) to adopt the agenda. Motion carried unanimously.*

Adoption of the Minutes: **Motion #2:** *it was moved and seconded (Ethridge, Vargas) to adopt the November 14, 2013 minutes. Motion carried.* Abstentions: Giwa, Atkinson, Boyle, David, Escalante, Ross, Watson.

Public Comments and Announcements: Williams pointed out the written public comments included in the meeting packet.

Reports from Committees:

Affected Community Committee: Cecilia Ross reported on the following:

Comprehensive Plan: HIV Media & Marketing Plan: Committee members met with members of the Community Planning Group (CPG) at 3 pm on Thursday, November 21, 2013 for the purpose of discussing a process for developing an HIV media and marketing plan. It was decided that the Co-Chairs of the Affected Community Committee and the Co-Chairs of the Community Member and Relations Committee (CMRC) should meet in February 2014 to continue the discussion.

2013 Community Events: See the attached list of 2013 Community Events at which members of the Affected Community Committee will have a presence.

2013 Greeters: See the attached list of Greeters for the 2013 Council meetings.

Comprehensive HIV Planning Committee: Chris Escalante, Co-Chair, reported on the following

2014 HIV/AIDS Needs Assessment: To date, 672 surveys have been collected for the 2014 HIV/AIDS needs assessment; of these, 4% are rural, and 7% are out of care (both comparable to 2011), see attached Summary. The Analysis Workgroup met on November 14, 2013; they approved a set of guiding principles for survey analysis and reviewed topics for the needs assessment report, see attached. The Workgroup will meet again on Thursday, December 12, 2013 at 2:00 pm.

Epi Profile Workgroup: The Epi Profile Workgroup met by conference call on Monday, November 25, 2013 at 2:00 pm to discuss needs for the profile in 2014.

Committee Timeline and Meeting Schedule: The Committee will hold its last meeting of the year on Thursday, December 12, 2013 at 1:30 pm (please note earlier meeting time), see also attached Committee timeline for November 2013 – April 2014.

Quality Assurance Committee: Cecilia Ross, Co-Chair, gave the following reports:

FY 2014 RW Part A & Joint Standards of Care: ***Motion #3:*** *Approve the attached recommendations outlined in the summary of changes regarding the FY 2014 Ryan White Part A and Joint (Part B and State Services) Standards of Care. Motion carried.* Abstentions: Boyle, Watson.

HIV Performance Measures: ***Motion #4:*** *Adopt the new system for reporting HIV Performance Measures as opposed to Outcome Measures. Motion carried.* Abstentions: Boyle, Giwa, Escamilla.

FY 2014 RW Part B & State Services Standards of Care & Outcome Measures: ***Motion #5:*** *Approve the attached recommendations outlined in the summary of changes regarding the FY 2014 Ryan White Part B & State Services Standards of Care and Outcome Measures. Motion carried.*

Reports from the Administrative Agent – Part A: See the attached:

- FY 2013 Procurement Report (revised: 11/14/13)
- RWGA & the Health Insurance Marketplace

Reports from the Administrative Agent – Part B/State Services: See the attached:

- FY 13 RW Part B Procurement Report (04/01/13 -08/31/13)
- FY 12/13 State Services Procurement Report (09/01/13 – 08/31/14)

Ryan White Health Insurance Workgroup: Bruce Turner, Chair:

Updates on the Health Insurance Workgroup single-tablet regimens and guidance from the Texas Department of State Health Services. The next Health Insurance Workgroup meeting is scheduled for 3 pm on Tuesday, January 14, 2014. All are welcome to attend.

How To Best Meet the Need: Health Insurance: ***Motion #6***: *Approve the attached FY 2014 Service Definition for Health Insurance, dated 11-21-13. Motion carried unanimously.*

Waiting List Issue: A Waiting List Workgroup meeting is scheduled for 10 am on Tuesday, January 28, 2013. Soon, a notice will be sent to all Council and External Committee members.

Priority and Allocations Committee: No report.

Operations Committee: David Watson, Co-Chair, gave the following reports:

2014 Election of Council Officers: See the attached slate of nominees for Officers for the 2014 Ryan White Planning Council and nominee qualifications. The floor was opened for additional nominations when each office was announced. Chair candidates Cecilia Ross and Steven Vargas stated reasons why they would like to be the Planning Council Chair, see attached.

The following individual was elected by ballot: Chair, Steven Vargas.

Michael Bass withdrew his name, therefore, Herman Finley was elected Vice Chair by acclamation.

Roland Amboree and Terrence Redix withdrew their names for Secretary; Leslie Raneri was nominated by de Buenrostro to run against Januari Leo. Leslie Raneri was elected by ballot for Secretary.

Monk thanked the Council for allowing him to be the Chair of the Planning Council in 2013. Monk distributed certificates for Leadership, Appreciation, Perfect Attendance and Superstar Award.

Monk presented Modelle Brudner with a Ryan White Planning Council name tag.

Report from Office of Support: Tori Williams, Manager, summarized the attached report.

Report from Ryan White Grant Administration: Charles Henley, Manager, summarized the attached report.

Report from The Resource Group: see the attached report: no report.

New Business:

Houston HIV Prevention Community Planning Group (CPG): Vargas gave the following report: The date of the next CPG meeting is to be determined. There was no full CPG meeting in December, however the CPG CMRC Committee met with members of the Ryan White Planning Council Affected Community Committee on Thursday, November 21, 2013, to discuss a process for developing an HIV media and marketing plan. The Co-Chairs from both groups will meet again in February 2014 to continue the discussion.

Update from Task Forces:

Aging: Turner stated that there will be a holiday get together at 4:00 p.m. on Saturday, December 14, 2014 at the Montrose Center. Free food, give-a-ways and fellowship will be featured.

African American: David stated that the Task Force will be meeting at the Kashmere Multi-service Center on February 7, 2014.

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Latino HIV Task Force (LHTF): Vargas reported on the following: The next meeting will be held on Friday, December 20, 2013 from 2:00 p.m. – 4:00 p.m. at the West End Multi-service Center. Discussion at the last meeting included a review of the Dia De Los Ninos event and selecting a date to bring the altar down. Since the LHTF Officer positions are for two year terms no elections will be held in 2013. The Task Force will review the 2013 accomplishments.

Hepatitis C Task Force: Vargas gave the following report: Their next meeting is scheduled for Wednesday, January 10, 2014 from 9:00 a.m. - 10:00 a.m. at the Gulfgate Center Starbucks. No additional information was provided since they did not meet in December.

Adjournment: The meeting was adjourned at 1:17 p.m.

Respectfully submitted,

Victoria "Tori" Williams
Victoria Williams, Manager

02/06/14
Date

Draft Certified by
Council Chair: S. Vargas

Date 02/13/14

Final Approval by
Council Chair: S. Vargas

Date 02/13/14

Council Voting Records for December 12, 2013

	Motion #1				Motion #2					Motion #1				Motion #2			
	ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN		ABSENT	YES	NO	ABSTAIN	ABSENT	YES	NO	ABSTAIN
C = Chair of the meeting LM = Left the meeting LR= Left the room																	
MEMBERS																	
Ben Barnett, Vice-Chair				C				C	Larry Woods		X					X	
Roland Amboree		X				X											
Michael Bass		X				X			ABSENT								
Curtis Bellard		X				X			Greg Monk	X							
David Benson		X					X		Morénike Giwa	X							
Bianca Burley		X				X			Ruth Atkinson	X							
Ella Collins-Nelson		X				X			Melody Barr	X							
Rene de Buenostro		X				X			Skeet Boyle	X							
Evelio Escamilla		X					X		Amber David	X							
Gene Ethridge		X				X			Chris Escalante	X							
Herman Finley		X					X		Jerry Garza	X							
Tracy Gorden		X				X			Gabriel Gonzalez	X							
J. Hoxi Jones		X					X		Paul Grunenwald	X							
Januari Leo		X				X			Osaro Mgbere	X							
Nelson Lopez		X				X			Teresa Pruitt	X							
Nancy Miertschin		X				X			Cecilia Ross	X							
Kevin Moore		X				X			Eric Twombly	X							
Leslie Raneri		X				X			Nadine Wallace	X							
Terrence Redix		X				X			David Watson	X							
C. Bruce Turner		X				X			Tamika White	X							
Steven Vargas		X					X		Lena Williams-Ellis	X							